Policy #4: Building Site Applications – Criteria for Denial

Effective Date: July 1, 2008

Purpose: The purpose of this policy is to define situations when the Health Officer may Deny a Building Site Application.

When the Health Officer denies an application for any of the above, it means that the Health Officer does not believe that there is any reasonable action that can be taken to address and correct the item(s) of nonconformance related to the concept of the original application submittal.

Policy: The Health Officer may deny a Building Site Application for any of the following:

1. The location of the proposed onsite sewage system and/or proposed well does not conform to the Board of Health regulations for an onsite sewage system or drinking water supply, and cannot be mitigated to conform to the regulations.
2. The soil type and/or depth are grossly or significantly misrepresented (e.g., misclassified by two or more soil type or treatment level designations) and do not conform to the Board of Health regulations for an onsite sewage system.
3. The application proposes to utilize components, products, processes, systems, or technologies that are not registered or approved by the state Department of Health or Health Officer.
4. The building lot size cannot conform to the Board of Health regulations for an onsite sewage system and/or drinking water supply.
5. The proposed use of the property or onsite sewage system does not conform to the Board of Health regulations for onsite sewage systems or wells.
6. The application remains incomplete after the period of validity has expired.
7. The application is grossly incomplete or illegible.

When the Health Officer denies a Building Site Application, they shall specify the reasons for the return, including applicable code citations. When an application is denied by the Health Officer, the full-fees related to the original application shall be required for any resubmittals for the same site.