Record Drawing Requirements for Property Conveyance

All record drawings shall be clearly and accurately drawn to scale on paper a minimum of 8 1/2” x 11”, and a maximum of 11” x 17”, and shall contain the Record Drawing Checklist as shown in Figure 1.

The site plan must be drawn to one of four standard scales: 1”=20’ or 1”=30’ for parcels of less than one acre and 1”=40’ or 1”=50’ or 1”=60’ for parcels greater than one acre. For an example of a complete site plan see Figure 2.

All Record Drawings shall clearly indicate the following Information:

North arrow

Chosen Drawing Scale

Property lines and their dimensions orientated to the North Arrow

Existing buildings and above ground structures (driveways, garages, sheds, etc.) on the property within 100 feet of the onsite sewage system; residence(s) should include the number of bedrooms.

Existing sewage tanks and known or approximate/estimated drainfield(s), drywells, or seepage pits connected to all habitable buildings or structures on the property, located with respect to the buildings or structures that they are connected to and drawn at their approximate sizes and dimensions.

Existing wells or water lines or surface waters (salt water, lakes, or streams) on the property within 100 feet of the onsite sewage system.

Site owner, site address, and site tax account number

Name of person who drew the site plan, and the date it was drawn.

---

Record Drawing Checklist

<table>
<thead>
<tr>
<th>Description</th>
<th>Required Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>North arrow</td>
<td>-</td>
</tr>
<tr>
<td>Indicate Chosen Scale: 1” = _________ ’</td>
<td>-</td>
</tr>
<tr>
<td>Property lines and their dimensions orientated to the North Arrow</td>
<td>-</td>
</tr>
<tr>
<td>Existing buildings and above ground structures (driveways, garages, sheds, etc.) on the property within 100 feet of the onsite sewage system; residence(s) should include the number of bedrooms</td>
<td>-</td>
</tr>
<tr>
<td>Existing sewage tanks and known or approximate/estimated drainfield(s), drywells, or seepage pits connected to all habitable buildings or structures on the property, located with respect to the buildings or structures that they are connected to and drawn at their approximate sizes and dimensions.</td>
<td>-</td>
</tr>
<tr>
<td>Existing wells or water lines or surface waters (salt water, lakes, or streams) on the property within 100 feet of the onsite sewage system</td>
<td>-</td>
</tr>
</tbody>
</table>
Record Drawing Checklist

All record drawings shall be clearly and accurately drawn to scale on paper a minimum of 8 1/2" x 11", and a maximum of 11" x 17"

Site Tax Account Number:
12345678910123

Site Owner:
John & Jane Doe

Site Address:
183 Street Ave., Poulsbo

Name of Person Who Drew The Record Drawing:
John Doe

Date of Record Drawing:
December 25th, 2007

North arrow

Indicate Chosen Scale: 1" = 30’

Property lines and their dimensions oriented to the North Arrow

Existing buildings and above ground structures (driveways, garages, sheds, etc.) on the property within 100 feet of the onsite sewage system; residence(s) should include the number of bedrooms.

Existing sewage tanks and known or approximate/estimated drainfield(s), drywells, or seepage pits connected to all habitable buildings or structures on the property, located with respect to the buildings or structures that they are connected to and drawn at their approximate sizes and dimensions.

Existing wells or water lines or surface waters (salt water, lakes, or streams) on the property within 100 feet of the onsite sewage system.