

**KITSAP PUBLIC HEALTH BOARD
MEETING MINUTES
Regular Meeting
February 6, 2018**

The meeting was called to order by Board Chair, Mayor Becky Erickson at 1:46 p.m.

REVIEW AND APPROVE AGENDA

There were no changes to the agenda.

BOARD MEETING MINUTES

Commissioner Rob Gelder moved and Commissioner Charlotte Garrido seconded the motion to approve the minutes for the January 2, 2018, regular meeting. Mayor Kol Medina abstained. The motion was approved unanimously.

CONSENT AGENDA

The February consent agenda included the following contracts:

- 1516 Amendment 2 (1787), *WA State Department of Ecology, Hood Canal Regional Septic Loan Program*
- 1756, *Kitsap Mental Health Services, Kitsap Connect*
- 1762, *Spectra Labs, Kitsap LLC, PIC Lab Analysis*
- 1790, *Washington State Association of Local Public Health Officials, Medicaid Match*

Commissioner Garrido moved and Mayor Rob Putaansuu seconded the motion to approve the consent agenda, including the Contracts Update and Warrant and Electronic Funds Transfer Registers. The motion was approved unanimously.

PUBLIC COMMENT

There was no public comment.

HEALTH OFFICER/ADMINISTRATOR'S REPORT

Health Officer Update:

Dr. Susan Turner, Health Officer, informed the Board that Keith Grellner, Administrator, was attending the Leader-to-Leader meeting, but noted that his Administrator's Report was included in their Board packets.

Next, Dr. Turner provided the Board with an update on the NW Family Medical Residency program. She explained that the Residency will begin accepting residents in July of 2018 and is completing recruitment efforts this week. Additionally, the Health District has been working with the Residency to develop public health training and experiences for the residents that also includes visiting community organizations, such as food banks.

Mayor Greg Wheeler asked if this was the program CHI Franciscan/Harrison Medical Center was developing. Dr. Turner confirmed that this is the same program.

Next, Dr. Turner provided the Board with an update on influenza in Kitsap County. She explained that there is a lot of flu testing occurring in urgent cares and emergency departments. She said this year's flu trends appear to be similar to last year's. There have been nine flu-related deaths, and nine flu outbreaks in long term care facilities, in Kitsap County. She said there is also an elevated number of positive tests for respiratory syncytial virus (RSV), which aligns with the state's data. She noted that, even if flu season is at its peak, there are still other viruses circulating and to continue precautionary measures such as washing hands and covering your mouth when coughing.

Mayor Erickson said, from her perspective, this flu season seems worse than usual and asked Dr. Turner what her feelings are on the matter. Dr. Turner said that she agrees that she is seeing a lot of sick people as well, however the trends are very similar to last year.

Commissioner Gelder added that it may be that more people are self-diagnosing and staying home rather than going into the emergency department, and therefore their cases are unreported. Dr. Turner agreed and said that aligns with the Department of Health messaging about how to care for yourself and your family when you have the flu, and urging people to stay home if their symptoms are not severe. This reduces the overuse of emergency departments.

There was no further comment.

RESOLUTION 2018-01, APPROVING UPDATES TO KITSAP PUBLIC HEALTH BOARD BYLAWS.

Dr. Turner reminded the Board that Health District staff had presented a draft of updated Board bylaws at the January meeting. She said Commissioner Garrido had asked staff to further clarify the Health Officer and Administrator roles and bring back a new draft. Dr. Turner explained that she and Mr. Grellner worked with Commissioner Garrido to draft updated bylaws for the Board's consideration.

Commissioner Garrido commented that, as the person who requested the changes, she was pleased with the new version of the bylaws and is ready to make a motion for approval.

Commissioner Garrido moved and Commissioner Gelder seconded the motion to approve Resolution 2018-01, Approving Updates to Kitsap Public Health Board Bylaws. The motion was passed unanimously.

There was no further comment.

2017 WATER QUALITY REPORT PRESENTATION

Mr. John Kiess, Environmental Health Director, approached the Board regarding the 2017 Water Quality Report. He introduced Grant Holdcroft, new Program Manager of the Pollution Identification and Correction Program (PIC), who has worked for the Health District since 1996. He also introduced the PIC staff and thanked them for their vital work.

Mr. Kiess provided an overview of the PIC program and gave a presentation about the 2017 Water Quality Report. Each year, the Health District's PIC program releases an annual report summarizing the previous year's water quality monitoring and clean-up work results. The 2017 Annual Water Quality Report has recently been completed and will be publicly released after this Board meeting. The report introduction with links to each watershed segment, is available on the Health District's website at:

www.kitsappublichealth.org/environment/files/reports/2017/Intro.pdf.

He said that the report is quite lengthy and very large in size, so a hard copy of the report was not included in the Board packet.

Most of the Health District's water quality monitoring and clean-up work is funded through Clean Water Kitsap, Kitsap County's storm water utility, along with periodic supplemental funds through temporary federal and state grants. Recently, the City of Poulsbo has partnered with the District to perform some monitoring (streams and storm water outfalls) work in the Liberty Bay watershed area by the City.

He said the notable findings of the 2017 Annual Water Quality Report include, but were not limited to, the following:

- Fecal bacteria levels were reduced or held stationary in 60% of targeted water bodies;
- 61 of 66 (92%) streams had an improving or stationary long term statistical trend;
- 56 of 62 (90%) marine water stations met standards;
- 21 of 66 (32%) stream monitoring stations met standards; and
- The number of streams with Public Health Advisories due to extremely elevated fecal coliform bacteria (FC) levels during summer months was unchanged from 2016 (5 streams).

Commissioner Gelder noted the Health District would discontinue its marine water monitoring in 2018, but asked if the state still monitors it. Mr. Kiess confirmed this and said the Washington State Department of Health monitors the water quality in any approved shellfish area.

Mayor Erickson asked if Mr. Kiess could speculate about the pollution in Lofall Creek. Mr. Kiess said the Health District speculates the cause of pollution to be wildlife, because staff have visited every property, tested every septic system around Lofall Creek and have been unable to identify a human source of pollution.

Mayor Medina asked if the Health District PIC program partners with the Bainbridge Island program. Mr. Kiess said that they currently do not partner on any work, and the Health District's PIC program is funded by Clean Water Kitsap which focuses on the unincorporated areas of Kitsap County. He also noted that the Health District will contract work with the cities

individually when there is a need. Additionally, Mayor Medina asked if Mr. Kiess felt that the Bainbridge Island water program was valuable. Mr. Kiess said that he did not know enough details about Bainbridge's program to have an opinion, but that assessing water quality is an important function of public health and is valuable to the community.

Commissioner Ed Wolfe asked for Mr. Kiess' best guess as to why there are fewer streams meeting standards in 2017 than in 2016. Mr. Kiess said he first suspected it was a record rainfall year, which can cause pollutants to run into the water. However, he said staff did a data analysis and found that there was not a significantly larger amount of rainfall in 2017. He explained that bacteria are wildly unpredictable and levels can vary over the span of a few minutes.

Commissioner Gelder asked what level of coordination and accountability the Health District has with other entities during pollution events such as sewage spills. He noted two recent spills at the local navy bases. Mr. Kiess said the Health District has a good relationship with the Navy, and said they typically report spills to the Health District in a timely fashion to allow time for public notification. He also said the Health District has good relationships with most sewage purveyors who call the Health District 24/7 to report an incident and coordinate a response. Commissioner Gelder added that there seems to be a lot of ambiguity about source and volume in some sewage spill announcements. Mr. Kiess agreed and said it can be difficult to get all the details from a large agency.

Commissioner Gelder noted the ability to identify sources of contamination are dependent on the types of testing available. He asked what additional tools might be needed for better testing and what the associated costs might be. Mr. Kiess said the Environmental Protection Agency (EPA) has sponsored a microbial source tracking sampling source program without charge for the Health District for the past few years. He also said the Health District has a partnership with the University of Washington, to identify emerging chemicals of concern, such as caffeine, that only a human would digest, for a couple hundred dollars per sample. He explained that the Health District is evaluating these tools over time to see if they are beneficial and there is a good return on investment.

Mayor Erickson commented that she was pleased to hear the Health District is conducting microbial source tracking. She asked if this method has been used at Lofall Creek. Mr. Kiess confirmed that the Health District is in the midst of a sampling regime at Lofall right now, and is applying this method to streams with higher pollution levels. Additionally, Mayor Erickson commented that there are a few areas of standing water that attract birds and overflow during heavy rainfall.

Commissioner Gelder asked if the sampling over time includes large storm events. Mr. Kiess confirms that it does.

Mayor Erickson asked the Health District to provide an update on Lofall Creek in about six months.

Commissioner Garrido commented that it would be valuable for the Board to hear more about lakes, and lake management districts, especially in relation to the work done at Long Lake. Mr. Kiess agreed and said the Health District does a trophic assessment at lakes to determine their lifecycle, and that Long Lake has been a lake with consistent algae issues. He explained that the Lake Management District will need to monitor the lake but said ongoing funding will be a challenge. Commissioner Garrido also said that a lake management district provides an opportunity for education.

Mayor Wheeler asked if the Long Lake repair project, and chemical treatment, were funded by a grant. Mr. Kiess said it was originally funded by a grant, but he also noted that Kitsap Lake has had similar nutrient issues. He explained that the Health District may use the same method on Kitsap Lake as Long Lake. Mayor Wheeler also asked where the funding for long Lake's program came from. Commissioner Gelder explained that it had previously been funded by the state capital budget, but said that funding stream no longer exists. Mr. Kiess further explained that property owners now pay into a lake management district to fund monitoring and restoration efforts.

There was no further comment.

SCHOOL TECHNICAL ADVISORY COMMITTEE – STATUS UPDATE

Mr. Jim Zimny, Environmental Health Assistant Director, provided the Board with an update on the School Technical Advisory Committee.

He reminded the Board that, in July of 2015, the Board's Policy Committee supported Health District recommendations to build and strengthen our School Health and Safety Program to fully comply with WAC 246-366, Primary and Secondary Schools, especially the aspect of the Health District conducting periodic health inspections of public and private K-12 schools (see WAC 246-366-040(2)(b)). The Policy Committee directed the Health District to coordinate this effort through the local school district superintendents.

Mr. Zimny said that, following the recommendations of the Policy Committee, Dr. Turner started including a discussion of the school health inspection requirements during her regular meetings with each superintendent. In the fall of 2017, the Health District reached out to the superintendents of the five local districts and two private schools to recruit representatives to participate on a technical advisory committee stakeholder group. The product of this outreach effort evolved into a School Technical Advisory Committee (STAC) that includes representatives from all five Kitsap school districts and one private school. The goals of the STAC are to examine the state school health and safety rules; determine what inspections may already be routinely performed by other agencies and how these inspections may or may not satisfy parts of the school rules; and to develop a thoughtful, risk-based inspection program that is beneficial to school officials, teachers, and students and meet the intent of the state school rules.

Mr. Zimny explained that the school districts expressed concerns about health inspectors, and fears that they would be shut down, but Dr. Turner and Mr. Zimny assured schools during the first STAC meeting that a school would not be shut down unless it posed an imminent health hazard. He believes that the Health District has developed some partnerships and trust with the school districts through the first couple of meetings so far.

Additionally, Mr. Zimny noted that the Health District was directed by the Board to determine what other inspections were occurring in schools. The Health District found that the only other routine inspections were done by the fire marshal. He also noted that the school districts' risk management pools also did periodic inspections.

Mr. Zimny said the next three STAC meetings will revolve around developing the inspection process. The Health District will conduct the first two years of inspections at no charge, beginning in October of 2018, but will use the trial run to determine what the costs of the program will be.

Mayor Erickson asked if this program will be funded out of the general fund during the first two years. Mr. Zimny confirmed and said the reason for not charging fees for the first two years is because the Health District doesn't yet know how long the inspections will take. He explained that the Health District staff have researched other programs, and their costs, in the state and shared this information with the school districts.

Commissioner Wolfe said he originally had reservations about this program because it might appear to some to be a program to collect extra revenue. However, he said, the Health District's message of safety in schools, has resonated with the school districts, and he sees that this program has created partnerships. Mr. Zimny agreed and said that the Olympic Educational Service District's Workers Compensation team and the risk management pools are on board with this program and asked to join Health District staff on their inspections.

Mayor Erickson asked how the Health District has been reaching out to the numerous private schools in the county. Mr. Zimny said he contacted the two largest private schools to be representatives for the larger group. He said a representative of one of the schools came to the second STAC meeting and had some concerns, but is now supportive of the program. Additionally, that representative offered to reach out to the Northwest Association of Independent Schools and invite them to attend the STAC meetings. He stressed the importance of having their voice at the table while the committee designs the program.

There was no further comment.

DISPLAY OF FOOD INSPECTION FORMS – UPDATE

Mr. Zimny, provided the Board with an update on changes to the food inspection forms and location on the website. He reminded the Board that the Policy Committee had discussed food establishment placarding at a recent meeting. The committee decided not to recommend placarding at this time, but to make food inspection reports more visible and meaningful to the

public. Mr. Zimny showed the Board how to find the food inspection reports on the website, which is now easier to find from the home page. He explained that the comments section has been moved to the top of a report, from the back page, which provides easier access to the findings of the inspection, rather than just the score. Additionally, Mr. Zimny said the Health District is working on an interactive map that will show a user all the food establishments near them with links to their inspection reports. This map will be mobile device-friendly to further facilitate use and access by the general public.

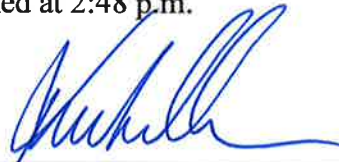
There was no further comment.

ADJOURN

There was no further business; the meeting adjourned at 2:48 p.m.



Becky Erickson
Kitsap Public Health Board



Keith Grellner
Administrator

Board Members Present: *Mayor Becky Erickson; Commissioner Charlotte Garrido; Commissioner Rob Gelder, Mayor Kol Medina; Mayor Rob Putaansuu, Mayor Greg Wheeler, Commissioner Ed Wolfe.*

Board Members Absent: *None.*

Community Members Present: *Pam Hamon, League of Women Voters - Kitsap; Tad Sooter, Kitsap Sun.*

Staff Present: *Angie Berger, Administrative Assistant, Administration; Karen Bevers, Communications Coordinator and Public Information Officer; Kristina Bonsell, Environmental Health Specialist 1, Water Pollution Identification and Correction; Yolanda Fong, Assistant Director, Community Health Division; Grant Holdcroft, Program Manager, Pollution Identification and Correction; Karen Holt, Program Manager, Human Resources; Melissa Laird, Manager, Accounting and Finance; Anne Moen, Environmental Health Technician 2, Water Pollution Identification and Correction; Crystal Nuno, Environmental Health Specialist 2-RS, Chronic Disease Prevention; Ian Rork, Environmental Health Specialist 1, Water Pollution Identification and Correction; Barbara Sykes, Intern, Public Health Emergency and Response; Susan Turner, Health Officer, Administration; Jim Zimny, Assistant Director, Environmental Health Division.*