

# KITSAP PUBLIC HEALTH BOARD

## Regular Meeting

October 6, 2015

The meeting was called to order by Board Chair, Commissioner Robert Gelder at 1:46 p.m.

### MINUTES

Commissioner Charlotte Garrido moved and Mayor Becky Erickson seconded the motion to approve the minutes for the September 1, 2015, regular meeting with one correction concerning the spelling of Washington State First Lady Trudi Inslee's first name. The motion was approved unanimously.

### CONSENT AGENDA

The contracts on the consent agenda included:

- 1449, Washington Health Benefit Exchange, *Lead Navigator Organization*
- 1316, Amendment 4, Washington State Department of Health, *Consolidated Contract*
- 1445, Washington State Department of Ecology, *Regional On-site Sewage Loan Program*
- 1354, Amendment 2, Browning Solutions, *Olympic Community of Health Project Management\**

The contract with an "\*" was reviewed and verbally approved for signature by Commissioner Rob Gelder (Board Chair) and Mayor Becky Erickson (Board Vice-Chair) on September 1, 2015, after the September 1<sup>st</sup> Kitsap Public Health Board meeting. It was included on the Board Consent Agenda to be affirmed by the Board at the October 6, 2015, Board meeting.

Commissioner Charlotte Garrido moved and Mayor Tim Matthes seconded the motion to approve the consent agenda, including the Contracts Update and Warrant and Electronic Funds Transfer Register. The motion was approved unanimously.

### PUBLIC COMMENT

There was no public comment.

### HEALTH OFFICER/ADMINISTRATOR'S REPORT

Dr. Susan Turner, Health Officer, provided the Board with a detailed quarterly Health Officer Work Plan Status Report. She reviewed that the work plan that was jointly developed with the leadership team and highlighted the status some key tasks. She mentioned an area of challenge for her is the development of an Epidemiology staffing model that will meet the Health District's internal and external needs and demands with no additional funding.

Mr. Scott Daniels, Administrator, reported that the Olympic Community of Health (OCH) Project Manager, Peter Browning, resigned last month. The work to prepare the Accountable Community of Health (ACH) Readiness Proposal will now be subcontracted out to two OCH Steering Committee members --- Barbara Malich and Rochelle Doan --- under sole source contracts. The Health District is required under the Washington State Health Care Authority ACH Design Grant to submit the ACH Readiness Proposal for the region by the end of November, 2015, in order to be officially designated as an ACH.

Mr. Daniels outlined the following upcoming meetings of interest to the Board:

- Board Finance and Operations Committee will meet next Tuesday, October 13, 2015, to discuss the District's 2016 Budget.
- The Board is invited to attend the Washington State Board of Health meeting on October 14, 2015, at the Norm Dicks Government Center, First Floor Chambers. Health District staff will make a presentation at the meeting on some of the District's innovative work.
- The Board is invited to attend the Kitsap Community Health Priorities (KCHP) Annual Summit on October 26, 2015, at the Kitsap Convention Center in Bremerton. Washington State First Lady Trudi Inslee will be attending a luncheon immediately following the full summit meeting.

Mayor Erickson acknowledged Health District staff for being available twenty-four hours a day. She thanked Mr. Daniels for responding to her after hours call to help with a certificate of occupancy issue for the new Sonic Restaurant in Poulsbo. The District took care of the certificate issue that evening and there was no delay in the opening for the restaurant.

#### **POLICY COMMITTEE REPORT: ELECTRONIC CIGARETTE ORDINANCE**

Mr. Keith Grellner, Director, Environmental Health Division, reported on behalf of the Policy Committee. The Policy Committee met for the second time to consider regulatory options for a future Kitsap Public Health Board ordinance that would address e-cigarettes/vaping devices. The Policy Committee reviewed and discussed the existing regulations, both state and local. Options for what to include in the Board's ordinance were discussed. The Policy Committee is looking to the Board to assure the recommendations regarding the ordinance, including public process, are acceptable.

The committee reviewed three regulatory options based on existing ordinances from local health jurisdictions. Mr. Grellner reviewed the three options:

**Option 1:** Make e-cigarettes/vaping devices subject to the same regulation as tobacco products under the District's Smoking in Public Places (SIPP) ordinance.

**Option 2:** Make e-cigarettes/vaping devices subject to the same regulation as tobacco products under the SIPP Ordinance; and, make an exception, allowing e-cigarette use within places of business that prohibit access by minors.

**Option 3:** Make e-cigarettes/vaping devices subject to the same regulation as tobacco products under the SIPP Ordinance, and make an exception, allowing e-cigarette use within places of business that prohibit access by minors, and require "operating permits" for those facilities that wish to take advantage of the rule exception.

The ordinance for King and Clark counties include enforcement tools that can be implemented at the local health level to implement their ordinance. Another county proposed a way to address

the cost of enforcement by implementing a 2 two-tier permit system. This would require a permit through the Health District with fees to support the enforcement of the ordinance. A two-tier annual permit fee was discussed:

**Tier one** – Permit required for the retailers who sell vaping products.

**Tier two** – Permit required for the retailers who sell, and allow sampling of vaping products. There would be criteria in the regulations that must be met in order to be a “sampling” retailer, one of which is an ensuring an independent Heating Ventilation and Air Conditioning (HVAC) system.

The Policy Committee recommended that the Health District prepare a draft ordinance that includes a two-tier permit system, and prohibits the use of coupons unless those coupons require an in person transaction at a permitted retailer.

The Policy Committee recommended a process to develop and receive public comment on the ordinance as outlined below:

1. Develop a draft ordinance.
2. Obtain legal review.
3. Bring the draft ordinance back to the full Board for initial review and input (not a public hearing).
4. Revise the ordinance with Board’s feedback.
5. Obtain legal feedback, again.
6. Hold a public workshop, independent of the Board, to present the ordinance to the public.
7. Hold a special hearing of the Board to present the draft ordinance including the input from the Board and feedback from the public workshop. Make any further revisions per the Board’s direction.
8. Hold a public hearing to take formal comment.
9. Revise the proposed ordinance as directed by the Board based on feedback.
10. Present the draft ordinance to the Board to consider for adoption.

The Board agreed with the Policy Committee’s recommendations and approved moving forward with the process described above.

## **OLYMPIC HEALTH ACTION NETWORK, OBESITY, DIABETES, HEART DISEASE AND STROKE PREVENTION PROGRAM**

Ms. Katie Eilers, Assistant Director, Community Health Division, presented on a new regional obesity, diabetes, heart disease and stroke prevention program that the District is leading regionally in Kitsap, Jefferson, and Clallam counties, and how it relates to the work of the Olympic Community of Health. She reminded the Board that the Olympic Community of Health is supported by the Health District. The District is the regional backbone support agency supporting efforts to implement the Triple Aim of health reform (improved quality of healthcare,

lower costs, and improved population health). She mentioned that the work in these areas is changing and becoming more collaborative in nature involving many different sectors.

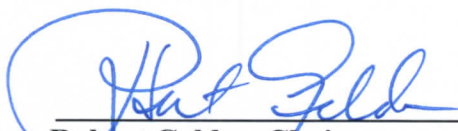
CDC selected fifteen strategies that the Health District and its multi-sector partners must implement within our Accountable Community of Health, which includes Clallam, Jefferson and Kitsap counties. Partners include public health, non-profit organizations, health systems and tribal clinics. The goal of this collaborative grant is to prevent diabetes, stroke and heart disease and reduce morbidity and mortality related to these conditions. Ms. Eilers reviewed the fifteen strategies which fall into four categories - environmental, lifestyle change, health system, and community-clinical linkages - and highlighted specific progress made within these categories across the region. This grant plays a critical role in strengthening multi-sector prevention efforts to reduce the disease burden from heart disease and diabetes, and serves as model example of the type of regional collaborative work necessary to achieve population-based health improvement outlined in the Triple Aim.

**EXECUTIVE SESSION: PURSUANT TO RCW 42.30.140(4)(b), DISCUSSION  
RELATED TO COLLECTIVE BARGAINING**

At 2:36 p.m. Board Chair Gelder announced that the Board would adjourn to an Executive Session for about 20 minutes pursuant to RCW 42.30.140(4)(b) for discussion related to collective bargaining and negotiations. At 3:56, Board Chair Gelder announced that the Board would need five more minutes. At 3:01 p.m. Board Chair Gelder announced that the Executive Session had ended and returned the meeting to public and returned to full session.

**ADJOURN**

There was no further business; the meeting was adjourned at 3:01 p.m.

  
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**Robert Gelder, Chair**  
**Kitsap Public Health Board**  
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**Scott Daniels**  
**Administrator**

**Board Members Present:** *Council Member Sarah Blossom; Mayor Becky Erickson; Commissioner Charlotte Garrido; Commissioner Rob Gelder; Mayor Tim Matthes.*

**Staff Present:** *Scott Daniels, Administrator; Susan Turner, Health Officer; Kathy Greco, Confidential Secretary, Administration; Karen Holt, Manager, Human Resources; Leslie Hopkins, Program Coordinator, Administration; Suzanne Plemmons, Director, Community Health Division; Karen Bevers, Communications Coordinator, Administration; Katie Eilers, Assistant Director, Community Health Division; Kerry Dobbelaere, Program Manager, Clinical Services; Yolanda Fong, Public Health Nurse Supervisor, Chronic Disease Prevention; Ian Rork, EH Specialist, Pollution Identification and Correction; Keith Grellner, Director, Environmental Health Division; Mary Kleinpaste, Intern.*