

# **KITSAP PUBLIC HEALTH BOARD**

**Regular Meeting  
September 2, 2014**

The meeting was called to order by Board Chair, Mayor Patty Lent, at 11:22 a.m.

## **MINUTES**

Commissioner Rob Gelder moved and Commissioner Linda Streissguth seconded the motion to approve the minutes for the August 5, 2014, regular meeting. The motion was approved unanimously.

## **CONSENT AGENDA**

The contract on the consent agenda included:

- Contract 960, Amendment 16: Washington State Department of Health, *Consolidated Contract*

Commissioner Gelder moved and Commissioner Streissguth seconded the motion to approve the consent agenda, including the contracts update and warrant, and Electronic Funds Transfer register.

## **PUBLIC COMMENT**

There was no public comment.

## **HEALTH OFFICER'S REPORT/ADMINISTRATOR'S REPORT**

Dr. Scott Lindquist, Health Officer, informed the Board that there will be a meeting of the Kitsap Community Health Priorities group, or KCHP, for its roll-out of health priorities for Kitsap County for 2015 and beyond. The meeting is scheduled for September 30, from 1:00 p.m. to 4:00 p.m. in the Norm Dicks Government Center Chambers. Lindquist reminded the Board that KCHP is a joint endeavor of the Health District, Harrison Medical Center, United Way Kitsap, and the Kitsap Foundation and that the priorities established will inform funding decisions by funders such as United Way and other foundations in the community.

Dr. Lindquist informed the Board that the Policy Committee has been waiting for a report from the state Health Officers on the topic of electronic cigarettes. The report will likely mirror the recommendations in a white paper from the World Health Organization. The Health Officers' recommendation, currently in draft form but soon to be finalized, will recommend that local jurisdictions consider restricting access to e-cigarettes. Mr. Scott Daniels, Administrator, said once the recommendation is released, the issue will be brought back to the Board's Policy Committee for discussion and recommendation for action by the Board.

Mr. Daniels informed the Board that the District has received four applications to date in response to the Health Officer recruitment. The recruitment closes September 8 though the District may elect to extend the posting. He also said that Scott Lindquist will allow the District to continue to use his medical license until a new Health Officer is in place and will remain on-staff on contract as an "extra help hourly employee" to be available to sign death certificates and attend to other tasks as needed. He explained that it is critical to retain use of Dr. Lindquist's license to allow the District's clinics to continue to operate under Dr. Lindquist's standing orders. He also said that Dr. Tom Locke will continue to serve as the District's Deputy Health Officer until a new Health Officer is selected.

Mr. Daniels informed the Board that the District submitted its 2015 budget request to Kitsap County this week. The 2015 budget will be discussed at the next Finance Committee meeting which is scheduled for October 30. Finance Committee members include Commissioner Garrido and Mayors Lent and Erickson.

Mr. Daniels reminded the Board that members of the Personnel Committee include Commissioner Streissguth, Council Member Blossom, and Mayor Lent, and that they have a Committee meeting on September 8.

**RESOLUTION 2014-03: CLARIFYING THE KITSAP PUBLIC HEALTH DISTRICT GENERAL LEAVE ACCRUAL POLICY RATE SCHEDULE AND APPROVING APPROPRIATE REVISION TO THE HEALTH DISTRICT PERSONNEL MANUAL**

Mr. Daniels explained that the State Auditor's Office noted an omission in the District's general leave accrual rate schedule in the Personnel Manual. The schedule neglected to make clear the leave accrual for employees with between 24 and 25 years of employment. They recommended that the District correct the schedule. Daniels said the District's practice has been to offer the maximum accrual rate for employees with 24 or more years of employment which is the reason for the resolution. There was no discussion. Commissioner Charlotte Garrido moved and Commissioner Streissguth seconded the motion to approve Resolution 2014-03: Clarifying the Kitsap Public Health District General Leave Accrual Policy Rate Schedule and Approving Appropriate Revision to the Health District Personnel Manual. The motion passed unanimously.

**RESOLUTION 2014-04: SUPPORTING AN ACCOUNTABLE COMMUNITY OF HEALTH CONFIGURATION CONSISTING OF KITSAP, CLALLAM, AND JEFFERSON COUNTIES**

Mr. Daniels explained that this resolution is largely symbolic but reflects the recommendation of the Board's Policy Committee which met on July 1 to discuss the concept of an Accountable Community of Health (ACH) as envisioned in Washington State's Health Care Innovation Plan. Daniels recapped the definition of an ACH as discussed in previous Board meetings: an ACH is a regionally-governed, public-private collaborative that will support mutually agreed-upon actions to achieve broad health improvement goals and support resource development and investment. ACHs embody a paradigm shift that emphasizes the role and influence of regional partners in shaping a health system responsive to local population health and health care delivery needs while addressing critical social determinants of health. Effective health system transformation in Washington State depends on coordinating and integrating the health care delivery system with community services, social services, and public health.

He said that at the July 1 Policy Committee meeting, committee members affirmed the District's efforts to research --- and discuss with stakeholders --- both the CHOICE Regional Health Network's proposed ten-county Cascade Pacific Action Alliance ACH model (potentially consisting of Clallam, Cowlitz, Grays Harbor, Jefferson, Kitsap, Lewis, Mason, Pacific, Thurston and Wahkiakum counties), and a three-county ACH model favored by Kitsap stakeholders consisting of Kitsap, Clallam and Jefferson counties.

As a result of this research and these discussions, he said the Health District and other Kitsap stakeholders have determined that a ten-county ACH does not best serve the interests of Kitsap County in meeting the goals of Washington State's Health Care Innovation Plan. None of the

Kitsap, Clallam, and Jefferson stakeholders the District has met with on this issue support a ten-county ACH, and none oppose a Kitsap, Clallam, and Jefferson ACH. These three counties have a long history of working collaboratively on health-related issues through innovative community health partnerships.

Mr. Daniels reported on a meeting he and Commissioner Streissguth had with representatives from the Franciscan Health System. Daniels said it was a wide-ranging and productive conversation. At the meeting, they asked the Franciscan representatives what their perspective was on the State's Health Care Innovation Plan and the issue of regional ACHs. While the Franciscan representatives said they could not come out in support of any particular ACH configuration, they did agree to start attending the three-county meetings to discuss this issue.

Representatives from Peninsula Community Health Services and Kitsap County addressed the Board with their perspective on this issue. Ms. Barb Malich, Chief Executive Officer of Peninsula Community Health Services, addressed the Board saying that as a representative of the only federally-qualified health center in the three-county area, she has participated in CHOICE Regional Health Network Regional planning work in a five-county configuration. She said even in a five-county configuration, it was very difficult to have individual county voices heard. Based on her experience with that network, she spoke in support of the three-county configuration as a more effective vehicle to implement an ACH in our community. She also commented that they are awaiting for more information on the process that will come through the State, noting that the State's innovation plan model is very complex.

Mr. Doug Washburn, Director of Human Services at Kitsap County, addressed the Board saying that Mr. Joe Roszak, Executive Director of Kitsap Mental Health Services, was unable to attend today, but asked that he (Mr. Washburn) share that Mr. Roszak supports the three-county configuration for the ACH and urged the Board to approve the resolution. Mr. Washburn agreed with Ms. Malich's comments about the size of the configuration being important and said further that a ten-county configuration would make it difficult to work through the complex issues ahead of them and be able to keep to the very fast timeline. He explained that the timeline for the implementation of the Behavioral Health Plan is very fast with milestones occurring in rapid succession before the final plan must be submitted to the Washington Department of Social and Health Services on October 31, 2015. Washburn said that given this timeline, the three-county configuration will make it easier for the voices of stakeholders within those communities including this Board to have their voice heard in this process.

Dr. Lindquist informed the Board that he had approached public health leadership at both Tacoma Pierce County Public Health and Public Health Seattle King County about a potential partnership with Kitsap County. Both told him that they (Pierce and King Counties) were each large enough to participate on their own and there was no interest on their part in partnering with Kitsap County.

Commissioner Garrido commented that she has served on the Peninsula Regional Support Network which is also organized in a three-county configuration of Kitsap, Clallam, and Jefferson Counties. She noted that the RSN has enjoyed a very positive and productive working relationship over the years. Mayor Becky Erickson confirmed that this resolution is not binding and is merely a statement of support and that she intends to abstain from the vote until such time as a more formal document is available for review that outlines the responsibilities and costs of

this arrangement. Mayor Lent confirmed that the Board can in the future expect to see a more formal agreement to formalize an ACH configuration. Commissioner Gelder spoke in support of approving the resolution and said he supports the concept of a three-county configuration.

Commissioner Garrido moved and Mayor Tim Matthes seconded the motion to approve Resolution 2014-04: Supporting an Accountable Community of Health Configuration Consisting of Kitsap, Clallam, and Jefferson Counties. The motion passed with one abstention.

### **FOOD REGULATION AMENDMENT**

Mr. Keith Grellner, Director of Environmental Health, informed the Board that District staff are working on two amendments to the District's Food Regulations. Specifically, District staff are proposing to add a civil infraction provision similar to civil infraction provisions included in other District environmental health regulations. Over the past 18 months since the adoption of the Food Code, which was modeled on the State's Food Regulations, District staff have identified a gap in the enforcement provisions. An amendment to the regulations would make it easier to address some of the more common food violations that staff run into. Adding a civil infraction provision provides the District with an additional enforcement tool aside from revoking a permit or moving directly to criminal penalties, which will make it easier to help residents comply with the Food Code. The second provision will clarify the Code with regard to regulating temporary food establishments such as food booths at fairs, Christmas bazaars, and similar temporary establishments. Grellner said the District's next step is to hold a public workshop in September, and to bring a formal proposal for action by the Board in October, if possible. A brief discussion followed where the Board discussed examples of situations where the proposed amendment would be helpful.

Looking ahead to 2015, Mr. Grellner explained that the District is working on Group B Water System Regulation for the County following the deregulation of these systems by the State. Grellner explained that Group B water systems are systems with from 2 to 16 connections; there are about 900 such systems in Kitsap County with no active oversight. Grellner explained that a local stakeholder committee is currently working on this issue with the goal of developing a regulation for the Board's review next year.

District staff are also working on a revision to the District's local management plan for onsite sewage systems, which is now about ten years old. There was a brief discussion about the potential to charge fees for elements of the requirements of the local management plan. Mr. Grellner clarified that the fees would apply only to those who have onsite sewage systems.

### **BOARD FAREWELL TO SCOTT LINDQUIST**

Mayor Lent led the Board's farewell to the District's Health Officer, Dr. Scott Lindquist, who has accepted a position with the Washington State Department of Health as the State's Communicable Disease Epidemiologist and the State's Deputy Health Officer effective September 15. Dr. Lindquist will continue in his position as Health Officer for the Port Gamble S'Klallam Tribe medical clinic. Lent noted that Lindquist is only the Health District's third Health Officer since the District's inception in 1947 and has served as the District's Health Officer for the past 14 years. Lindquist's new position allows him to continue to pursue his interest in communicable disease and in serving underserved populations. Lent thanked Dr.

Lindquist for his leadership in Kitsap County and for his achievements and invited the Board, and members of the audience, in joining her in a standing ovation.

Dr. Lindquist thanked the Board for their support over the past 14 years and shared some memories and observations of his time at the Health District.

Mayors Lent and Matthes gave Dr. Lindquist keys to the Cities of Bremerton and Port Orchard as an token of their appreciation for his work as the Health Officer to let him know that he is always welcome to come back. Commissioner Garrido thanked Dr. Lindquist for practical advice on a broad range of topics and help in setting priorities. Mayor Matthes thanked Dr. Lindquist for being willing to continue to help the District through the leadership transition. Council Member Blossom thanked Dr. Lindquist for his leadership within the Health District making it a stable and enjoyable workplace. Mayor Erickson thanked Dr. Lindquist for his willingness to listen, for his hard work, and guidance over the years on many issues. Commissioner Gelder thanked Dr. Lindquist for his willingness to tackle the hard issues and willing to work with other community leaders to address them.

Ms. Sherry Appleton, Washington State Representative from District 23 spoke on behalf of the Washington State legislative delegation, thanking Dr. Lindquist for his knowledge and compassion as the Health Officer. She said the delegation is looking forward to working with him at the state level.

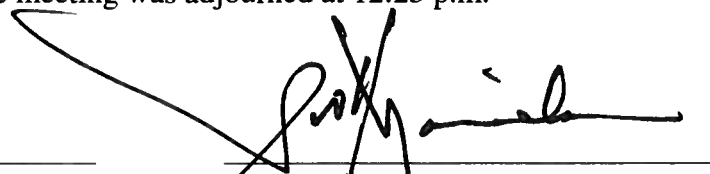
**ADJOURN**

There was no further business; the meeting was adjourned at 12:23 p.m.



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**Mayor Patty Lent, Chair  
Kitsap Public Health Board**



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**Scott Daniels  
Administrator**

**Board Members Present:** *Council Member Sarah Blossom; Mayor Becky Erickson; Commissioner Charlotte Garrido; Commissioner Rob Gelder; Mayor Patty Lent; Mayor Tim Matthes; Commissioner Linda Streissguth*

**Board Members Absent:** None

**Staff Present:** *Karen Boysen-Knapp, Healthy Communities Specialist, Chronic Disease Prevention Program; Eva Crim, Environmental Health Specialist 3, PIC Program, Scott Daniels, Administrator; Katie Eilers, Assistant Director, Community Health Division; Kathy Greco, Confidential Secretary, Administration; Keith Grellner, Director, Environmental Health Division; Karen Holt, Provisional Human Resources Manager, Administration; Leslie Hopkins, Program Coordinator 2, Administration; Siri Kushner, Epidemiologist 2, Administration; Scott Lindquist, Health Officer; Suzanne Plemmons, Director, Community Health Division; Shelley Rose, Public Health Educator, In-Person Assister Program; Ruth Westergaard, Community Liaison, Public Health Emergency Preparedness Program*

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**Public Present:** Sherry Appleton, *Washington State Representative, District 23*; Monte Levine, *self*; Barb Malich, *Peninsula Community Health Services*; Doug Washburn, *Kitsap County Department of Human Resources*