

KITSAP PUBLIC HEALTH BOARD

Regular Meeting

July 1, 2014

The meeting was called to order by Board Chair, Mayor Patty Lent, at 11:24 a.m.

MINUTES

Mayor Becky Erickson moved and Commissioner Charlotte Garrido seconded a motion to approve the minutes for the June 3, 2014, regular meeting. The motion was approved unanimously.

CONSENT AGENDA

The following contracts were included on the regular Consent Agenda:

- Contract 126, Washington Office the Superintendent of Public Instruction, *Summer Food Inspection Program*
- Contract 1250 Amendment 1, HealthCo, *Centricity Vendor Support*
- Contract 1153, Amendment 1, Washington Department of Ecology, *Coordinated Prevention Grant*
- Contract 1153, Amendment 2, Washington Department of Ecology, *Coordinated Prevention Grant*
- Contract 960, Amendment 15, Washington Department of Health, *Consolidated Contract*

Commissioner Rob Gelder moved and Mayor Erickson seconded a motion to approve the contracts on the Consent Agenda, including the contracts signed update, and warrant and Electronic Funds Transfer register. The motion was approved unanimously.

PUBLIC COMMENT

There was no public comment.

HEALTH OFFICER'S REPORT/ADMINISTRATOR'S REPORT

Dr. Scott Lindquist, Health Officer, addressed the Board on an active case of tuberculosis that has been diagnosed in a county resident. Lindquist explained that although this individual has health insurance, he has no primary care provider, and has been treated for coughing and pneumonia since March by a number of different doctors at the facility through which he receives medical care. It has just been established that the individual, in fact, has tuberculosis and the Health District was then notified, as required by state law.

Lindquist said he has met both with the individual's medical providers as well as the individual to plan out next steps. Lindquist said that Health District staff will require that the man remain isolated at home for three weeks while treatment is begun. Lindquist shared the patient's reaction to the proposed isolation saying "that it will bankrupt me" since he is nearly out of sick leave at his job. As long as the patient has medical insurance coverage through his employer, his health insurance will cover his medical costs. However, Lindquist reminded the Board the County is the payer of last resort in the treatment of tuberculosis should an infected person not have medical insurance. He also said that there are on average six cases of tuberculosis treated in Kitsap County every year. He also said that Kitsap County allocates \$116,000 per year to the District for tuberculosis care if necessary as the provider of last resort, and noted that the cost of treating a single individual with drug resistant tuberculosis can exceed \$250,000 for the drugs alone.

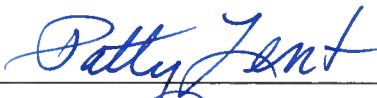
Mr. Scott Daniels, Administrator, presented a summary of performance improvements identified through the District's Tech Physical Quality Improvement (QI) Project. Daniels explained that the Tech Physical's first focus area was the District's Food Program. He explained that because this review is still in progress, it's not possible to analyze the full impact of performance improvements. However, potential impact areas have been identified and evaluated.

Through the Tech Physical, hardware set-up adjustments were made for 80% of the Food Program's staff, including using telephone headsets to alleviate potential problems from holding phones between shoulder and chin during long calls, and correcting the placement of computer monitors to prevent muscle strain when staff lean forward to see the monitor. Training needs were identified for two-thirds of program staff focusing on smart phone usage and file management, and identified one staff person who would benefit from in-depth basic computer use training. The Tech Physical also allowed Information Technology (IT) staff to evaluate compliance with IT policies, particularly focusing on security issues such as password changes, and making recommendations about password management. Finally, the Tech Physical teams made recommendations about converting hard-copy files to electronic files and changing from a paper-based inspection system to one using handheld electronic devices, which would reduce the time spent documenting inspection findings, improve accuracy and completeness of coding, improve communication with food service establishments, and reduce the need for inspectors to return to the office to complete administrative tasks associated with the inspections.

Mr. Daniels explained that the full impact of the Tech Physical will eventually be evaluated using several different metrics, including time per inspection, tallies of informational sheets, amount of time spent documenting inspections, comparison of number and types of violations documented in the old system versus the new, and a survey of food establishment managers.

ADJOURN

There was no further business; the meeting was adjourned at 11:34 a.m.



Mayor Patty Lent, Chair
Kitsap Public Health Board



Scott Daniels
Administrator

Board Members Present: *Council Member Sarah Blossom; Mayor Becky Erickson; Commissioner Charlotte Garrido (attending by phone); Commissioner Rob Gelder; Mayor Patty Lent; Mayor Tim Matthes; Commissioner Linda Streissguth*

Board Members Absent: None

Staff Present: *Karen Bevers, Communication Coordinator/Public Information Officer, Administration; Haley Casper, Intern, Healthy Communities Program; Scott Daniels, Administrator; Katie Eilers, Assistant Director, Community Health Division; Kathy Greco,*

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Confidential Secretary, Administration; Keith Grellner, Director, Environmental Health Division; Leslie Hopkins, Program Coordinator 2, Administration; Scott Lindquist, Health Officer

Public Present: None