

KITSAP PUBLIC HEALTH BOARD

Regular Meeting

June 3, 2014

The meeting was called to order by Board Chair, Mayor Patty Lent, at 11:21 a.m.

MINUTES

Commissioner Charlotte Garrido moved and Council Member Sarah Blossom seconded a motion to approve the minutes for the May 6, 2014, regular meeting. The motion was approved unanimously.

CONSENT AGENDA

The following contracts were included on the regular Consent Agenda:

- Contract 558, Amendment 1, Washington State Department of Ecology, *Well Decommissioning*.
- Contract 1264, Washington State Department of Social and Health Services, *Institutional Review Board Authorization Agreement*.

Commissioner Garrido moved and Mayor Tim Matthes seconded a motion to approve the contracts on the Consent Agenda, including the contracts already signed, and the Warrant and Electronic Funds Transfer Register. The motion was approved unanimously.

PUBLIC COMMENT

There was no public comment.

HEALTH OFFICER'S REPORT/ADMINISTRATOR'S REPORT

Dr. Scott Lindquist, Health Officer, addressed the Board on the status of the planned Opiate Summit. Lindquist said that there have been discussions about the structure and cost of the summit occurred at the Law and Justice Council, with the Tribes, and at other meetings. The conclusion of all these conversations has been that all the stakeholders, including the treatment community, need to be at the summit. Lindquist commented that he has been in conversation with Mary McClure, Director of the Kitsap Regional Coordinating Council (KRCC) regarding the District's desire to sponsor the summit in partnership with KRCC. Mayor Becky Erickson reported that the KRCC Executive Committee discussed the summit plan today and it was decided that it included too many meetings and the cost of the summit was too high. The Committee instead recommended that there be one workshop meeting inviting key stakeholders to begin to define the issues that need to be addressed at the summit and that the summit cost be split between KRCC and the Health District. The current proposed schedule is to have the summit take place in September.

Dr. Lindquist recognized the work of Maureen Murphy, the District's Human Resources Manager, who is leaving this week for a new position at the City of Des Moines, WA. Lindquist thanked her for her work in bringing the District's policies "into the twenty-first century". Board members thanked her for judgment and work on some difficult personnel issues that came to the Board from time to time. Mr. Scott Daniels, Administrator, also thanked Maureen for her work overhauling the District's benefit package, compensation analysis process, and Personnel Manual, and for her expert assistance at the bargaining table.

Dr. Lindquist also announced that Beth Lipton, one the District's epidemiologists, has been hired by Public Health Seattle and King County as their Public Health Veterinarian. Lindquist commented that this new position is a perfect fit for Lipton's training and experience and that, although we will miss her, we wish her well in her new position.

Mr. Daniels reminded the Board that the District is trying to schedule a Policy Committee meeting composed of Commissioner Gelder, Mayor Erickson, and Mayor Matthes. Topics that need to be discussed include (1) the configuration of our Community of Health region as supported in the Affordable Care Act and the State's Healthcare Innovation Plan, and (2) the new proposed FDA rules for e-cigarettes. Mr. Daniels then summarized the outcome of his attendance at the Cascade Pacific Action Alliance meeting in Olympia as discussed at the May Board meeting. Daniels reported that the meeting was very interesting and as a result of the meeting, he gave the CHOICE Healthcare Alliance the authorization to include the Health District's name in a grant application being submitted by CHOICE in support of a ten-county Community of Health region. Daniels noted that he requested that Kitsap be identified in the application as an agency that is exploring the possibility of being included in their regional network. Daniels said that including the District's name in the proposal does not commit the District to formal participation, which would occur if the District signed on to the Cascade Pacific Action Alliance charter. A discussion followed.

.2011 – 2021 STRATEGIC PLAN PROGRESS REPORT

Mr. Daniels directed the Board's attention to the summary documents in the Board packet to review the District's progress in meeting the five goals in the District's Strategic Plan. The District's Strategic Management System Policy requires that the Board review the District's progress in implementing the plan and allows the Board to provide feedback regarding progress. The documents in the packet included an overview of progress in calendar year 2013, and more detailed progress reports in the form of 2013 Year-End Progress-to-Goal Monitoring Logs for Implementation Plan Goals One through Five. Daniels reminded the Board that the Strategic Plan is one element of the Strategic Management System (SMS) which informs how the District creates, implements, monitors, and adjusts its Strategic Plan. The SMS is integrated across the organization with the Strategic Plan at the top, with Implementation Plans developed for each of the Strategic Plan goals. These Implementation Plans in turn translate into Program Work Plans which then inform the development of individual employee performance objectives.

Dr. Lindquist reported on progress on the performance measures in Goal 1 which states: "we will strengthen our ability to prevent and control communicable diseases". He said that the District is making good overall progress on this goal.

Ms. Katie Eilers, Assistant Community Health Director, reported on the District's progress on the performance measures in Goal 2 which states: "we will decrease chronic diseases and their impacts in our community".

Mr. Keith Grellner, Director of Environmental Health, reported on the District's progress on the performance measures in Goal 3 which states: "we will prevent and reduce environmental threats to public health from contaminated water, food, land, and air".

Ms. Suzanne Plemmons, Director of Community Health, reported on the District's progress on the performance measures in Goal 4, which states: "we will promote healthy child development and health equity by ensuring all children have healthy starts".

Mr. Daniels reported on the District's progress on the performance measures in Goal 5 which states: "we will strengthen our financial and technological resources, ensure our workforce as the new skills required in our changing environment, and increase the extent to which community members and policy makers perceive public health to be an essential asset in their lives".

The Board thanked staff for the update on progress on the Strategic Plan and had no additional comments.

2013 WATER QUALITY MONITORING REPORT

Ms. Eva Crim, Environmental Health Specialist 3 in the Pollution, Identification, and Correction (PIC) Program, shared the details of the District's 2013 Water Quality Monitoring Report. Crim explained that one of the goals of the District is to protect residents from waterborne illness and other water quality related health hazards. As part of the District's work to protect public health and prevent pollution of Kitsap County surface waters, the Health District conducts water quality monitoring, pollution source identification and correction projects, public education, and regulatory enforcement. The report is organized by the watersheds within the county. The data allows District staff to identify trends over time to evaluate the effectiveness of the District's monitoring and allows it to adjust its work in response. The good news in 2013 was that there were no streams with worsening water quality trends. Trends either showed improvements, or were stable. A copy of the report is available from our website. Crim concluded by acknowledging the funders that help supported this work including Clean Water Kitsap, Washington State Department of Ecology, Washington State Department of Health, U.S. Environmental Protection Agency Region 10, and private foundation support from The Russell Family Foundation.

Mayor Erickson asked if a draft of the report had been circulated prior to it being made final and was told that a draft was circulated to entities on the Board as well as other stakeholders. Erickson then replied that the City of Poulsbo did not receive a draft copy of the report for comment. Additionally, Erickson stated that neither she nor the City of Poulsbo's Storm Water Coordinator were invited to the public meeting in Poulsbo about the annual water quality report. Crim explained that purpose of that meeting was to present the final report of the District's Liberty Bay clean-up project and not to preview this report. Further, she explained that to publicize that project, the District issued a media release and mailed postcards to residents in the Liberty Bay watershed. Erickson also said she saw very few comments about storm water run-off in the report.

Mayor Matthes then asked if sampling for sediments for heavy metals was done in addition to the other water testing highlighted in the report. Crim explained that the District does not test sediments for heavy metals because, from a public health standpoint, it is more important to monitor fecal coliform levels which create greater acute exposure risks. Mayor Matthes responded that without measurement of these metals from year to year, it's not possible to know if the levels are increasing or decreasing. Mr. Keith Grellner, Environmental Health Director, responded that the District has approached the Cities in the past about including heavy metal

monitoring in the District's sampling activities, however, the Cities have declined. Commissioner Garrido suggested that perhaps a study session could be arranged in the future to discuss the topic of surface water sampling as it exists now and as it could be changed in the future, including investigating alternative funding sources to conduct heavy metal screening of sediments.

Council Member Blossom asked why there were no references to sampling of Bainbridge Island waterways. Crim explained that Bainbridge Island conducts its own stream sampling and that residents can access information about Bainbridge stream sampling activities by reviewing Bainbridge Island's annual water quality report.

Dr. Lindquist commented that the report is excellent and commended staff for their innovative work. He noted that no other jurisdiction in Washington State has a water quality program conducting sampling of this breadth, including both fresh and salt waterways. Mr. Daniels further said that the work of the PIC Program has been recognized nationally and the PIC methodology has been recognized as a best practice by the U.S. Environmental Protection Agency.

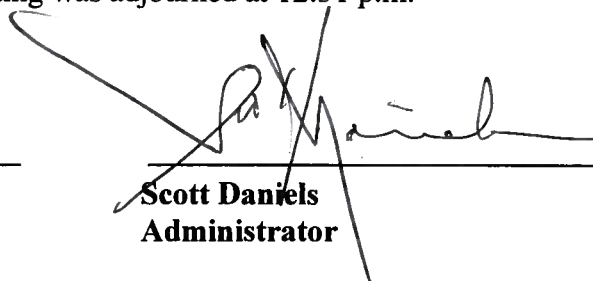
Commissioner Garrido asked that copies of the report be sent to all the libraries in the County so that the information in this report is widely available to our residents.

ADJOURN

There was no further business; the meeting was adjourned at 12:31 p.m.



**Mayor Patty Lent, Chair
Kitsap Public Health Board**



**Scott Daniels
Administrator**

Board Members Present: *Council Member Sarah Blossom; Mayor Becky Erickson; Commissioner Charlotte Garrido; Mayor Patty Lent; Mayor Tim Matthes; Commissioner Linda Streissguth*

Board Members Absent: *Commissioner Rob Gelder*

Staff Present: *Karen Boysen-Knapp, Healthy Communities Specialist, Healthy Communities Program; Haley Casper, Intern, Health Communities Program; Eva Crim, EH Specialist 3, Field Supervisor, Pollution Identification and Correction Program; Scott Daniels, Administrator; Katie Eilers, Assistant Director, Community Health Division; Keith Grellner, Director, Environmental Health Division; Leslie Hopkins, Program Coordinator 2, Administration; Siri Kushner, Epidemiologist 2, Administration; Scott Lindquist, Health Officer; Maureen Murphy, Program Manager, Human Resources Program, Administration; Suzanne Plemmons, Director, Community Health Division; Logan Stec, Intern, Pollution, Identification, and Correction Program; Danielle Schaeffer, Environmental Health Specialist, Healthy Communities Program; Stuart Whitford, Program Manager, Pollution Identification and Correction Program*

Public Present: *None.*