

# **KITSAP PUBLIC HEALTH BOARD**

**Regular Meeting  
December 4, 2012**

The meeting was called to order by Board Chair Mayor Becky Erickson at 11:21 a.m.

## **MINUTES**

Mayor Patty Lent moved and Commissioner Rob Gelder seconded a motion to approve the minutes for the November 6, 2012, regular meeting. The motion was approved unanimously.

## **CONSENT AGENDA**

There were no action items on the Consent Agenda, and the report of contracts signed in October 2012 was accepted without comment.

## **PUBLIC COMMENT**

There was no public comment.

## **EXECUTIVE SESSION: PURSUANT TO RCW 42.30.140(4)(b) DISCUSSION RELATING TO COLLECTIVE BARGAINING AND NEGOTIATIONS**

At 11:22 a.m., Chair Erickson announced that the Board would adjourn to Executive Session, pursuant to RCW 42.30.140 (4) (b) Discussion Relating to Collective Bargaining and Negotiations, for fifteen minutes and would not be making any decisions. The Board reconvened to public session at 11:35 a.m.

## **FINANCE COMMITTEE REPORT**

Council Member Roy Runyon reported on the topics discussed in the November 20<sup>th</sup> meeting of the Finance and Operations Committee. Runyon relayed that the Committee reviewed the 2013 District budget and 2013-2015 Collective Bargaining Agreement. With regard to these two topics, Runyon reported that the though there were some changes to the 2013 budget presented to the Board at the November meeting, the 2013 budget was balanced with minimal use of reserve funds. With regard to the Collective Bargaining Agreement, Runyon reported the Committee reviewed the wage, benefit, and other changes in the 2013-2015 agreement negotiated with the District's union and approved by the members.

## **RESOLUTION 2012-03: APPROVING THE 2013-2015 COLLECTIVE BARGAINING AGREEMENT BETWEEN THE KITSAP PUBLIC HEALTH DISTRICT AND PROFESSIONAL AND TECHNICAL EMPLOYEES LOCAL 17**

After thanking the District's management team and the union members who worked in partnership to negotiate this agreement, Commissioner Gelder moved and Mayor Lent seconded a motion to approve Resolution 2012-03: Approving the 2013-2015 Collective Bargaining Agreement Between the Kitsap Public Health District and Professional and Technical Employees Local 17. The motion passed unanimously.

**RESOLUTION 2012-04: APPROVING THE 2013-2015 SALARY AND BENEFIT ADJUSTMENTS FOR NON-REPRESENTED EMPLOYEES**

Board members expressed their support for this resolution because it provides equality between the represented and non-represented staff. Mayor Lent noted that this agreement does not include a salary and benefit adjustment for the Health Officer. Mayor Tim Matthes moved and Commissioner Gelder seconded a motion to approve Resolution 2012-04: Approving the 2013-2015 Salary and Benefit Adjustments for Non-Represented Employees. The motion passed unanimously.

**RESOLUTION 2012-05: APPROVING REVISIONS TO THE KITSAP PUBLIC HEALTH DISTRICT PERSONNEL MANUAL**

After a brief discussion, Mayor Lent moved and Commissioner Gelder seconded a motion to approve Resolution 2012-05: Approving Revisions to the Kitsap Public Health District Personnel Manual. The motion passed unanimously.

**RESOLUTION 2012-06: APPROVING THE 2013 KITSAP PUBLIC HEALTH DISTRICT BUDGET**

Mr. Scott Daniels, Deputy Director, reminded the Board that while the 2013 budget is balanced, there are still issues ahead regarding potential shortfalls at the state and federal levels. With thanks to the District management staff who worked diligently to put this budget together, Mayor Tim Matthes moved and Commissioner Gelder seconded a motion to approve Resolution 2012-06: Approving the 2013 Kitsap Public Health District Budget. The motion passed unanimously.

**RESOLUTION 2012-07: SUPPORT FOR INCLUDING HEALTH-RELATED BEST PRACTICES IN STATE STANDARDS FOR CHILD CARE**

Ms. Suzanne Plemmons, Director, Community Health Division, spoke to the Board on this resolution to incorporate health-related best practices into state standards for licensed child care centers. She noted that the State Department of Early Learning is considering a revision to state standards regarding child care centers, and this is the perfect time to incorporate these best practices into the standards to improve the health of our children. After some discussion, Commissioner Gelder moved and Commissioner Josh Brown seconded a motion to approve Resolution 2012-07: Support for Including Health-Related Best Practices in State Standards for Child Care. The motion passed unanimously.

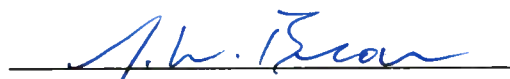
**OFF AGENDA ITEM**

Chair Erickson asked Mr. Keith Grellner, Director, and Environmental Health Division, to report briefly on how the District was faring in response to the recent heavy rainfall. Grellner noted that most of the jurisdiction's stormwater systems have been overwhelmed at some point during periods of heavy rainfall. However, all things considered, the District and the local jurisdictions

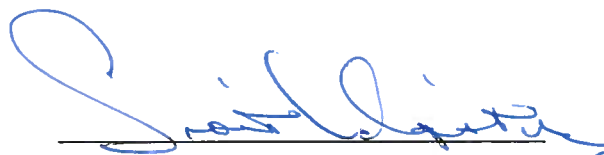
have been responding well. He noted that the key to being responsive to these events is timely notification when sewage overflows or spills occur. Dr. Lindquist followed up by thanking the County for its increase in Surface and Storm Water Management (SWWM) funding which is used for management of issues such as this.

## ADJOURN

There was no further business; the meeting was adjourned at 12:00 p.m.



**Commissioner Josh Brown, Chair**  
**Kitsap Public Health Board**



**Scott W. Lindquist, MD, MPH**  
**Director of Health**

**Board Members Present:** *Council Member Sarah Blossom; Commissioner Josh Brown; Mayor Becky Erickson; Commissioner Rob Gelder; Mayor Patty Lent; Mayor Tim Matthes; Council Member Roy Runyon (alternate)*

**Board Members Absent:** *Commissioner Charlotte Garrido*

**Staff Present:** *Cris Craig, Program Manager 2, Health Information Resources; Scott Daniels, Deputy Director; Kerry Dobbelaere, Program Manager 2, Clinical Services; Keith Grellner, Director, Environmental Health Division; Karen Holt, Human Resources Analyst, Human Resources; Grant Holdcroft, Senior Environmental Health Specialist; Leslie Hopkins, Management Analyst, Administration; Tracey Kellogg, Finance Manager, Accounting; Siri Kushner, Epidemiologist 2, Health Information Resources; Scott Lindquist, Director of Health; Lisa Linden, Social Worker 2, Clinical Services Program; Beth Lipton, Epidemiologist 2, Health Information Resources; Maureen Murphy, Program Manager, Human Resources; Suzanne Plemmons, Director, Community Health Division; Betti Ridge, Social Worker 2, Clinical Services Program; Shelley Rose, Public Health Educator, Health Information Resources Program; Ruth Westergaard, Community Liaison, Public Health Emergency Preparedness and Response Program*

**Public Present:** *Monte Levine, Self*