

KITSAP COUNTY BOARD OF HEALTH
Regular Meeting
November 6, 2007

The meeting was called to order at 11:24 a.m.

MINUTES

The minutes for the October 2, 2007, regular meeting were approved as circulated.

CONSENT AGENDA ITEMS

A) Centennial Clean Water Fund Grant Agreement: Jump Off Joe Creek Restoration Project

After a brief discussion, Mayor Abel moved and Council Member Snow seconded to approve the consent agenda. The motion carried unanimously.

CONTRACT REPORT

Scott Daniels, Deputy Director, explained that in addition to the consent agenda, the District would provide a report that summarizes all new contracts signed since the last Board meeting. Since this is the first such report presented to the Board, this report reflects all contracts signed this year through October 31, 2007. There was a brief discussion.

DIRECTORS REPORT

Dr. Lindquist noted that the 2006 State Auditors Report is also included in the Board packet. There were no findings.

Dr. Lindquist discussed a recent health issue in the local news: Methicillin-resistant Staphylococcus Aureus (MRSA). He shared a letter with the Board that he distributed to local school districts on this issue. The letter emphasizes the importance of standard public infection control practices to prevent the spread of this and other illnesses, including hand washing and standard wound care practices. There will be a joint press release on this issue released this afternoon from Kitsap, Clallam, and Jefferson Counties.

Dr. Lindquist noted that December 24 falls on a Monday and proposed, as has been past practice, to close the Health District on that Monday allowing staff to use personal leave. There were no objections from the Board.

NURSE FAMILY PARTNERSHIP

Dr. Lindquist introduced Suzanne Plemmons, Director of Community Health, who presented an update on the District's partnership with Healthy Start Kitsap, a local non-profit, which plans to implement a Nurse Family Partnership Home Visiting Program in Kitsap County.

2008 HEALTH PRIORITIES

Dr. Lindquist noted that the Board packet includes a revised health indicator report. As a result of comments from the Board, the District's epidemiology staff re-analyzed the health indicators using a different statistical method. This resulted in changes to trends for five of the indicators. Lindquist reminded the Board that the health indicator "report card" is used as a basis for setting the District's health and administrative priorities for the next year and that an important part of the indicators is measurement of progress in meeting the goals set by the "report card." A discussion about the four health indicators recommended for 2008 followed, particularly (4) Water Resources. Lindquist clarified that priority number 4 is designed to attempt to preserve

:

safe and abundant drinking water resources for future generations. Following the discussion, Commissioner Angel suggested board members send their suggestions regarding the wording of this priority to Dr. Lindquist via e-mail so that district staff can craft new language for this priority to bring back to the Board in December.

BUDGET COMMITTEE REPORT

A) Finance Committee Report

Mayor Abel reported on the last finance committee meeting and brought to the board's attention a memo from the Finance Committee in the Board packet. The memo recommends that the Board approve increasing fees in both Environmental Health and the Food and Living Environment program. It further recommends that any proceeds from the sale of the Austin Drive property be used to supplement cash reserves.

Mr. Scott Daniels, Deputy Director, presented an overview of two scenarios for the proposed fee increases. The philosophy of both proposals is to increase fees so that fees cover the cost of providing fee-related services. Option A: seeks to cover the entire budget deficit through fee increases only. Option B: seeks to recover only that percentage of the budget deficit that is fee-related. District staff recommends approving the smaller fee increase, which is Option B. Mr. Daniels further commented that the Food and Living Environment fee increases have two options: B1 and B2. Option B1 is the same as Option B for Environmental Health fees. Option B2 offers to use food program reserve money to offset the increase in fees for the Food and Living Environment program-related expenses. Dr. Lindquist asked direction from the Board on the Board's philosophy for fee increases to allow the District to provide information to the public on the proposed fee increases. This information is necessary so that staff can bring a balanced budget back to the Board in December. Commissioner Bauer moved and Council Member Snow seconded that the District is authorized to go to the public with information about the proposed fee increases.

B) Budget Policy

Commissioner Bauer expressed his appreciation for the draft administrative budget policy and suggested the Board adopt it officially as a board policy when the budget is adopted next month.

RESOLUTION 2007-12: RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A HEALTH REIMBURSEMENT ARRANGEMENT VOLUNTARY EMPLOYEES' BENEFICIARY ASSOCIATION (HRA-VEBA) PLAN

Dr. Lindquist explained that the HRA-VEBA will replace the current benefit program and is acceptable both to the union and staff. Mayor Kordonowy moved and Mayor Abel seconded to adopt Resolution 2007-12. The motion carried unanimously.

PUBLIC COMMENT

Melanie Keenan Gander, a Bainbridge Island resident, made a statement regarding an agricultural land-use issue.

ADJOURN

There was no further business; the meeting was adjourned at 12:22 p.m.

Commissioner Jan Angel, Chair
Kitsap County Board of Health

Scott W. Lindquist, MD, MPH
Director of Health

Board Members Present: *Mayor Kim Abel; Commissioner Jan Angel; Commissioner Steve Bauer; Commissioner Josh Brown; Mayor Darlene Kordonowy; Council Member Wendy Priest; Mayor Kathryn Quade; Council Member Chris Snow*

Staff Present: *Eva Crim, Health Information Resources Program Manager; Scott Daniels, Deputy Director; Jerry Deeter, Director, Environmental Health; Keith Grellner, Deputy Director, Environmental Health; Leslie Hopkins, Program Coordinator, Administration; Siri Kushner, Health Information Resources; Scott Lindquist, M.D., Health Officer; Beth Lipton, Health Information Resources; Maureen Murphy, Human Resources; Suzanne Plemmons, Director, Community Health*

Public Present: *Dana Brainerd, Self; Jan Brower, Self; Kelly Chatwood, Self; Mary Ellen de la Pena, Self; Kerry Dobbelaere, Self; Janet Kauzlarich, Self; Melanie Keenan Gander, Self; Siri Kushner, Self; Michelle Miller, Kitsap County Public Works; Betti Ridge, Self; Dave Zollweg, Self*