Proposed 2016 Fee Adjustments Food & Living Environment Program

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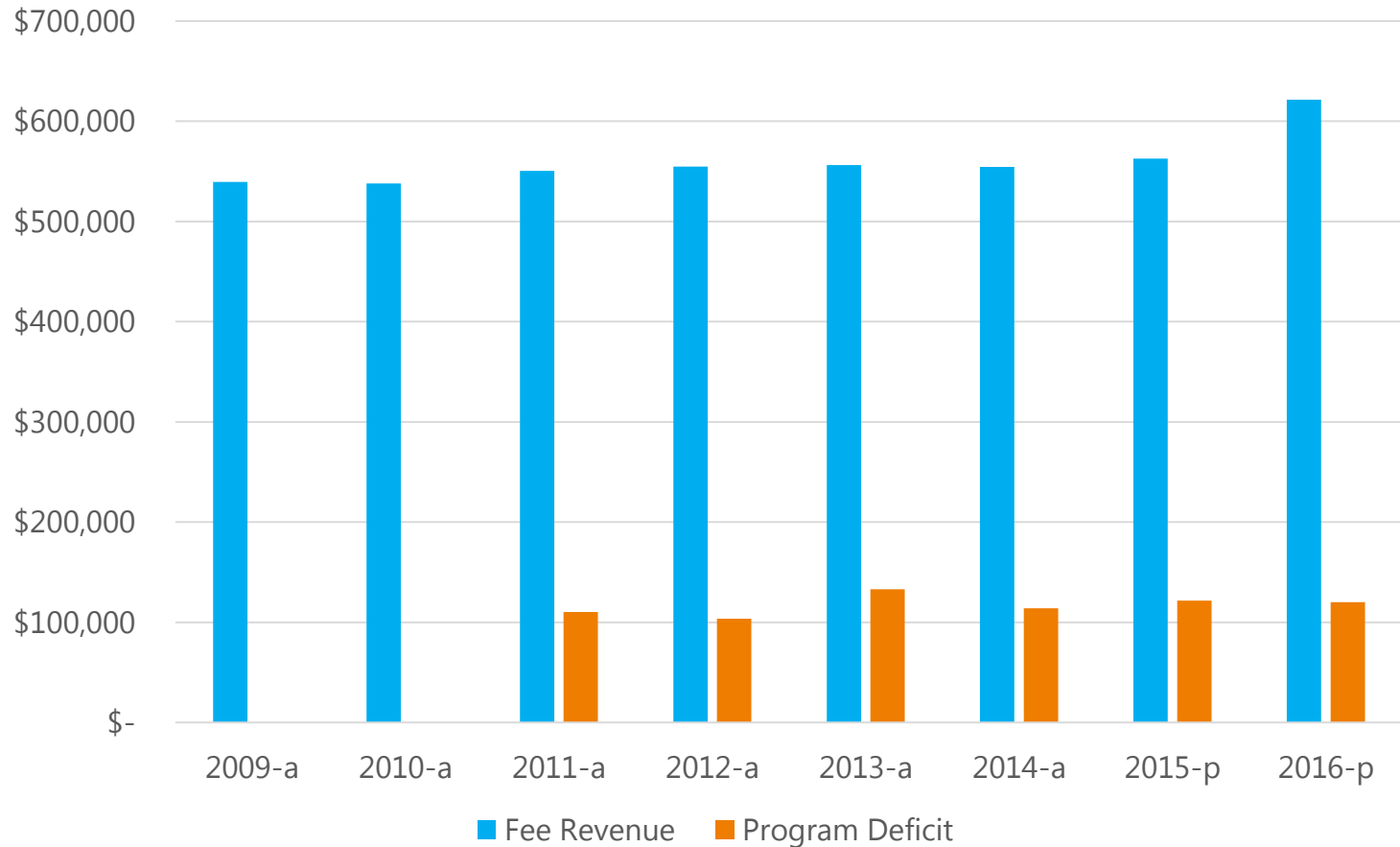Environmental Health Director

KITSAP PUBLIC HEALTH DISTRICT

Public Health Board: Fee Authorization

- RCW 70.05.060(7): Authorizes local boards of health to establish fee schedules for issuing or renewing licenses or permits as authorized by State Board of Health rules.

- Board Budget Policy, Article XI, Budget Administration --- Fees: Directs the Health District to recover the cost of services for fee related activities.

KITSAP PUBLIC HEALTH DISTRICT

Annual Fee Revenue / Program Deficit

Food & Living Environment Program, 2009 - 2016

Legend: ■ Fee Revenue ■ Program Deficit

Summary of Fee Adjustment Proposal:

- Last fee increase was in 2009

- Increases annual permit fee by $53 for each year-round food service establishment (1,300)

- Increases permit fee by $14 for each temporary food service operation (470) <u>except</u> bake sales

- Eliminates/exempts permit fee for bake sales (51)

- Increases annual permit fee by $38 for each swimming pool (120)

Result if Fee Adjustments are Adopted:

- Will recover approximately $102,745 (86%) of projected $120,150 deficit.

- Will not recover deficit share related to state grants (e.g., shellfish, beaches, etc.) or non-revenue duties (e.g., foodborne illness investigations, smoking in public places response, etc.)

KITSAP PUBLIC HEALTH DISTRICT

How were fee adjustments calculated?

1. Used time accounting data to determine percentage of program time spent in each fee category.

2. Applied time percentage for each fee category to the permit services portion of program deficit (calculated a deficit share for each fee category).

3. Divided the deficit share for each fee category by the number of permits in each category.

COMPARISON OF FOOD & LIVING ENVIRONMENT PROGRAM SERVICE FEES
BETWEEN LOCAL HEALTH JURISDICTIONS

Service Fee Category	Service Fee (or Range of Fees Based on Size of Establishment or Risk Level) by Local Health Jurisdiction						
	Kitsap 2009 - 2015	Kitsap 2016 Proposed	Tacoma-Pierce	Snohomish	Thurston	Mason	Jefferson
Bakery	336	389	330	326-531	280	230	199
B&B	205	258	240	326-651	280	160	249
Catering	205-230	258-283	185-485	351-676	545-1760	160-230	249-469
Demonstrators	230	283	110	184	405	N/A	N/A
Grocery	152	162	165	326-651	380	230-270	249
Grocery w/Produce	395	448	475	326-651		630-670	469
Limited	205- 230	258-283	240	326	140-380	160	199
Meat market	253	306	330	326-651	405	230	249
Moblie	205-230	258-283	245-485	456-781	140-475	230-455	299-499
Restaurant	472-668	525-721	485-925	326-893	475-1620	230-690	249-469
Restaurant w/ Lounge	592-866	645-919	710-1005	326-893	475-1620	460-690	448-668
Schools:							
Central Kitchen	282	335	485-780	525	475-1620	230	469
Preschools/Headstart	109	162	165	336	280	195	191
Warming Kitchen	185	238	330	400	405	160	249

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Tavern w/ food	472-668	525-721	710-1005	489-893	280-670	460-690	469-668
Tavern	170	223	240	326-452	280-670	230	249
Annual Pool/Spa	530	568	660	630	820-1630	385	162-377
Additional Annual Pool /Spa	131	169	n/a	420	350-660	75	85
Seasonal Pool / Spa	413	451	380	420	235-635	305	107-259
Additional Seasonal Pool /Spa	100	138	N/A	263	52-270	40	64
Group Residential/Neighborhood Pool	109	147	N/A	N/A	N/A	N/A	N/A
Group Camps	133	148	240	273	N/A	N/A	N/A

Next Steps:

1. Obtain Board acceptance of proposal.
2. Notify industry of intent to adjust fees (completed).
3. Hold a public meeting to discuss fee adjustments (January 21, 2016).
4. Publish public notice in local paper.
5. Bring final proposal back to Board for formal hearing and adoption at February 2, 2016 meeting.

Questions or comments?