

**KITSAP PUBLIC HEALTH BOARD  
AGENDA**

June 2, 2015  
1:45 p.m. to 2:45 p.m.  
Norm Dicks Government Center, First Floor Chambers  
Bremerton, WA

- |           |    |  |
|-----------|----|--|
| 1:45 p.m. | 1. | Minutes, May 5, 2015   |
| 1:46 p.m. | 2. | Consent Items and Contract Updates: See Consent Agenda Agreement Summary, Contracts Signed Report, and Warrant and EFT Registers |
| 1:48 p.m. | 3. | Public Comment   |
| 1:53 p.m. | 4. | Health Officer's Report / Administrator's Report   |

**DISCUSSION ITEMS:**

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| 2:00 p.m. | 5. | Public Health Accreditation Report<br><i>Scott Daniels, Administrator</i>                                     |
| 2:10 p.m. | 6. | Food and Living Environment Program Briefing<br><i>Jim Zimny, Food and Living Environment Program Manager</i> |

**EXECUTIVE SESSION:**

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| 2:25 p.m. | 7. | Executive Session: Pursuant to RCW 42.30.110(g), Review of Performance of a Public Employee |
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**ADJOURN:**

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| 2:45 p.m. | 8. | Adjourn |
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# **KITSAP PUBLIC HEALTH BOARD**

## **Regular Meeting**

**May 5, 2015**

The meeting was called to order by the Board Chair Commissioner Robert Gelder, at 1:47 p.m.

### **MINUTES**

Mayor Patty Lent moved and Commissioner Charlotte Garrido seconded the motion to approve the minutes for the April 7, 2015 regular meeting. The motion was approved unanimously.

### **CONSENT AGENDA**

The contracts on the consent agenda included:

- 1316, Amendment 2, Washington State Department of Health, *Consolidated Contract*
- 1393, Jamestown S’Klallam Tribe, *Emergency Training and Exercise\**
- 1392, Port Gamble S’Klallam Tribe, *Emergency Training and Exercise\**
- 1391, Makah Tribe, *Emergency Training and Exercise\**
- 1384, Kitsap Community Foundation, *ACEs Collective Impact Process\**

Contracts with an “\*” were reviewed and verbally approved for signature by Commissioner Gelder (Board Chair) and Mayor Erickson (Board Vice-Chair) on May 12, 2015, and included on the Consent Agenda to be affirmed by the Board today. Commissioner Garrido moved and Commissioner Blossom seconded the motion to approve the consent agenda, including the contracts update and Warrant and Electronic Funds Transfer Register. The motion was approved unanimously.

### **PUBLIC COMMENT**

There was no public comment.

### **HEALTH OFFICER’S REPORT/ADMINISTRATOR’S REPORT**

Dr. Susan Turner, Health Officer, provided follow up to a question asked last meeting regarding the State Legislature’s stance on powered alcohol. She informed the Board that a bill banning powered alcohol in Washington State has been delivered to the Governor, but it’s unknown at this point if it has been signed.

Mayor Lent asked what actions are being taken regarding the growing percentage of Chlamydia and other such sexually-transmitted diseases in Kitsap County. Dr. Turner stated that the District has reached out to physicians asking that they prescribe treatment to the partners of their patients if the patients are positive. This also explains the increase in testing and number of positives. If the numbers do not decline, the District is prepared to widen the outreach. Dr. Turner will reach out to Chief Medical Officers to gauge physician support in the effort.

Mr. Scott Daniels, Administrator, mentioned that last month he was asked by the Board to identify the gaps from the Public Health Accreditation Board (PHAB) site visit and he said then he would do that at today's meeting. He deferred that report to the June meeting because the District will, at that time, know if they have been accredited and he will have more to report.

Mr. Daniels introduced the District's new Assistant Environmental Health Director, Mr. John Kiess. Mr. Kiess stated that he has been with the District since 1999 and is very excited to take on the new responsibilities. The Board offered a warm welcome to Mr. Kiess.

#### **RESOLUTION 2015-04: ADOPTING THE REVISED COMMUNITY HEALTH DIVISION FEE SCHEDULE**

Ms. Suzanne Plemmons, Community Health Division Director, asked the Board to adopt the revised Community Health Division fee schedule that was introduced at last month's Board meeting. In preparation for presentation to the Board, a public notice was posted in the Kitsap Sun, a notice was posted on the District's website, and copies of the revised fee schedule were made available at the District's front counter. She confirmed that there had been no inquiries from the community on the proposed revisions. She acknowledged her team for their hard work on this project.

Mayor Lent moved and Commissioner Garrido seconded the motion to approve Resolution 2015-04: Adopting the Revised Community Health Division Fee Schedule. The motion was approved unanimously.

Following a question from the Board, Ms. Plemmons stated that the last increase of these fees was in 2011. In the future, the District will review the fees annually and present them to the Board every two years.

#### **ANNUAL KITSAP COUNTY CORE PUBLIC HEALTH INDICATORS REPORT**

Dr. Turner introduced District staff Ms. Siri Kushner, Epidemiologist, and Ms. Nicola Marsden-Haug, Epidemiologist. Ms. Kushner provided an overview of the Epidemiology/Assessment Program by explaining how demographics and trends are measured to develop science-based policy and program recommendations. She stated that the two-person epidemiologist team also monitors and evaluates the effectiveness and efficiency of programs and services as well as performs quality improvement activities. Ms. Kushner reviewed how the program supports internal programs and projects including, but not limited to, strategic management, chronic and communicable disease prevention, and parent/child health, and external community groups such as the Olympic Community of Health and the Kitsap Community Health Priorities (KCHP) sponsor group.

Ms. Kushner informed the Board that the Public Health Indicators have been updated annually since 2006 and that they provide an overview of the health and well-being of Kitsap residents using demographic and public health data. This data is then used to inform and prioritize programs and policies that improve the health and well-being of Kitsap County residents. After the Board's review today, the indicators will be posted on the District's website. Ms. Kushner

invited the Board and audience to break into two groups to receive a more in-depth review and discussion about the Public Health Indicators Report and Washington State comparisons. The group discussions concluded at 2:55 p.m.

## **ADJOURN**

There was no further business; the meeting was adjourned at 2:55 p.m.

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**Robert Gelder, Chair**  
**Kitsap Public Health Board**

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**Scott Daniels**  
**Administrator**

**Board Members Present:** *Council Member Sarah Blossom; Mayor Becky Erickson; Commissioner Charlotte Garrido; Commissioner Rob Gelder; Mayor Patty Lent; Mayor Tim Matthes; Commissioner Edward Wolfe.*

**Staff Present:** *Karen Boysen-Knapp, Community Liaison, Healthy Communities/Chronic Disease Prevention; Dana Brainerd, Public Health Nurse, Clinical Services; Scott Daniels, Administrator; Kerry Dobbelaere, Program Manager, Clinical Services; Katie Eilers, Assistant Director, Community Health Division; Leslie Hopkins, Program Coordinator, Administration; Kathy Greco, Confidential Secretary, Administration; April Fisk, Supervisor, Support Services; Keith Grellner, Director, Environmental Health Division; John Kiess, Assistant Director, Environmental Health Division; Siri Kushner, Epidemiologist, Assessment; Nicola Marsden-Haug, Epidemiologist, Assessment; Suzanne Plemmons, Director, Community Health Division; Shelley Rose, Public Health Educator, In-Person Assister Program; Susan Turner, Health Officer.*

**Public Present:** *Monte Levine, self*

# MEMO

**To:** Kitsap Public Health Board  
**From:** Scott Daniels, Administrator  
**Date:** May 26, 2015  
**Re:** Public Health Accreditation Report

As you know, the Kitsap Public Health District recently achieved national accreditation through the national non-profit Public Health Accreditation Board (PHAB). The accreditation program works to improve and protect the health of the public by advancing the quality and performance of the nation's Tribal, state, local, and territorial public health departments. We now join the Washington State Department of Health and Spokane Regional Health District as the only three accredited public health agencies in Washington State, and we're now one of only 75 governmental public health departments accredited in the nation (out of more than 3,000) .

At the June 2<sup>nd</sup> Kitsap Public Health Board meeting, I'll update the Board on the feedback we received from the Public Health Accreditation Board during this process, including the areas PHAB considered as our greatest strengths and our greatest challenges. I'll also highlight the PHAB domains where we had perfect scores, and the domains where we did not, and I'll cover areas cited by PHAB as potential national models.

No Board action is required on this agenda item --- this is an informational presentation only.

# MEMO

**To:** Kitsap Public Health Board  
**From:** Keith Grellner, Environmental Health Director  
**Date:** May 26, 2015  
**Re:** Food and Living Environment Program Briefing

Question: What do restaurants, farmer's markets, Christmas bazaars, schools, swimming pools, swimming beaches, shellfish, and cigarettes have in common? Answer: The Kitsap Public Health District Food and Living Environment Program!

The Food and Living Environment Program strives to keep the public safe, and prevent illness and injury, by making sure our food and shellfish are safe to eat, and our swimming pools, swimming beaches, schools, and public spaces are healthy places to be.

At the June 2<sup>nd</sup> Board meeting, Jim Zimny, Program Manager for the Food and Living Environment Program, will brief the Board on what the Food Program does and how they do it.

No Board action is required on this agenda item --- this is an informational presentation only. For questions or comments, please contact Jim Zimny at (360) 337-5623, or [jim.zimny@kitsappublichealth.org](mailto:jim.zimny@kitsappublichealth.org).