

CONTRACT A M E N D M E N T
For Professional Services
Between
Jefferson County
And
Kitsap Public Health District

The agreement for professional services between Jefferson County Public Health (JCPH), herein referred to as the "COUNTY" and Kitsap Public Health District (KPHD), herein referred to as the "CONTRACTOR" to share Nurse Family Partnership (NFP) staff, training and supervision through the Department of Children, Youth, and Families (DCYF) Grant is amended effective December 1, 2018 through June 30, 2019.

COUNTY Contract Representative

Vicki Kirkpatrick, Director
Jefferson County Public Health
615 Sheridan St.
Port Townsend, WA 98368
(360) 385-9400

CONTRACTOR Contract Representative

Yolanda Fong, Community Health Director
Kitsap Public Health District
345 6TH Street, Suite 300
Bremerton, WA 98337
(360) 728-2275

AMENDMENT PURPOSE

The purpose of this amendment is to add expansion funds to the period of performance through June 30, 2019, revise Exhibit A, Statement of Work; and add Exhibit B, Budget.

SECTIONS CHANGED

Section 5, Compensation, has been revised as follows:

CONTRACTOR will be reimbursed for all work performed under the terms of this Agreement. The total amount payable under this Agreement by the COUNTY to CONTRACTOR, for this Agreement period shall not exceed \$167,763.98. A maximum of \$165,763.98 for the completion of the Scope of work detailed in Exhibit A without express written amendment signed by both parties to this Agreement. Exhibit B, Budget, indicates funding allocation through the period of performance. An additional \$2,000.00 in performance payments will be awarded for meeting milestones set by the DCYF. CONTRACTOR may receive additional performance payments depending upon available funding from the contract between COUNTY and DCYF with written consent by CONTRACTOR.

- A. COUNTY agrees to pay CONTRACTOR an annual fee for services for the NFP staff and training of \$165,763.98, which may be billed monthly or quarterly for actual expenses (see Exhibit B for funding allocation). CONTRACTOR shall submit invoices to JCPH, 615 Sheridan St., Port Townsend, WA 98368; Attn: Finance Department, for payment of work actually completed to date.
- B. No change
- C. No change
- D. No change
- E. No change
- F. No change

Exhibit A, Scope of Work, has been revised as follows:

- 11. Contractor will add .5 FTE to their NFP program with expansion funds.

Exhibit B, Budget, has been added to provide source and allocation of funding detail through June 30, 2019.

Amendment Contract Maximum: \$167,763.98 (previously \$94,156.98)

Budget-Exhibit B

This Exhibit is to be used in conjunction with the contract between JCPH and DCYF.

	Original Amount (Awarded July 1, 2018)	Amendment (Awarded in December 1, 2018)	Total Award (Through June 30, 2019)
State Funds	83,144.15	0.00	83,144.15
General Funds-State	9,012.83	73,607.00	82,619.83
Award	92,156.98	73,607.00	165,763.98
Incentive Funds*	0.00	0.00	2,000.00
Maximum Available	92,156.98	73,607.00	167,763.98


Funds awarded December 1, 2018 can only be used for allowable expenditures for December 1, 2018 – June 30, 2019 period.

*Incentive Funds are awarded based on meeting certain milestones established by the Department of Children, Youth, and Families.


SIGNATURES FOLLOW ON THE NEXT PAGE

Approved this 28th day of May, 2019.

BOARD OF COUNTY COMMISSIONERS
JEFFERSON COUNTY, WASHINGTON

 5/28/19
Kate Dean, Chair Date


KITSAP PUBLIC HEALTH DISTRICT

 4/2/2019
Keith Grellner, RS Date
Administrator

ATTEST:


Clerk of the Board, Deputy

APPROVED AS TO FORM:

 5/16/19
Philip C. Hunsucker, Chief Civil Deputy
Attorney