

**Kitsap Public Health District  
Consent Agenda  
March 4, 2025**

KPHD Contract Number	Their Contract Number	Contractor and Agreement Name	Type of Agreement	Term of Agreement	Amount to District	Amount to Other Agency
2441 Amendment 2 (2453)	CLH32054-2	WA State Dept. of Health <i>Consolidated Contract</i>	Amendment	01/01/2025- 12/31/2027	\$30,500	\$0
<b>Description:</b> Adds statements of work for the BEACH program and the Injury & Violence Prevention-Traumatic Brain Injury Prevention program and adds \$30,500 for a revised maximum consideration of \$5,014,738.						

**KITSAP PUBLIC HEALTH DISTRICT  
2025-2027 CONSOLIDATED CONTRACT**

**CONTRACT NUMBER: CLH32054**

**AMENDMENT NUMBER: 2**

PURPOSE OF CHANGE: To amend this contract between the DEPARTMENT OF HEALTH hereinafter referred to as “DOH”, and KITSAP PUBLIC HEALTH DISTRICT, a Local Health Jurisdiction, hereinafter referred to as “LHJ”, pursuant to the Modifications/Waivers clause, and to make necessary changes within the scope of this contract and any subsequent amendments thereto.

IT IS MUTUALLY AGREED: That the contract is hereby amended as follows:

1. Exhibit A Statements of Work, includes the following statements of work, which are incorporated by this reference and located on the DOH Finance SharePoint site in the Upload Center at the following URL:  
<https://stateofwa.sharepoint.com/sites/doh-ofsfundingresources/sitepages/home.aspx?e1:9a94688da2d94d3ea80ac7fbc32e4d7c>
  - Adds Statements of Work for the following programs:  
 BEACH Program - Effective March 1, 2025  
 Injury & Violence Prevention-Traumatic Brain Injury Prevention - Effective March 1, 2025
  - Amends Statements of Work for the following programs:
  - Deletes Statements of Work for the following programs:
  
2. Exhibit B-2 Allocations, attached and incorporated by this reference, amends and replaces Exhibit B-1 Allocations as follows:
  - Increase of **\$30,500** for a revised maximum consideration of **\$5,014,738**.
  - Decrease of \_\_\_\_\_ for a revised maximum consideration of \_\_\_\_\_.
  - No change in the maximum consideration of \_\_\_\_\_.  
 Exhibit B Allocations are attached only for informational purposes.
  
3. Exhibit C Federal Grant Awards Index, incorporated by this reference, and located in the ConCon, Funding & BARS library at the URL provided above.

Unless designated otherwise herein, the effective date of this amendment is the date of execution.

ALL OTHER TERMS AND CONDITIONS of the original contract and any subsequent amendments remain in full force and effect.

IN WITNESS WHEREOF, the undersigned has affixed his/her signature in execution thereof.

KITSAP PUBLIC HEALTH DISTRICT	STATE OF WASHINGTON DEPARTMENT OF HEALTH
Signature:	Signature:
Date:	Date:

APPROVED AS TO FORM ONLY  
Assistant Attorney General

Indirect Rate as of January 1, 2025: 28.76% Admin & CH Pgms; 31.32% EH Pgms

Chart of Accounts Program Title	Federal Award Identification #	Amend #	Assist List #**	BARS Revenue Code**	Statement of Work LHJ Funding Period		DOH Use Only Chart of Accounts Funding Period		Amount	Funding Period SubTotal	Chart of Accounts Total
					Start Date	End Date	Start Date	End Date			
FFY25 SNAP Ed Prog Mgnt Admin IAR	202525Q390347	Amd 1	10.561	333.10.56	01/01/25	09/30/25	10/01/24	09/30/25	\$63,344	\$63,344	\$63,344
FFY23 Hsng-PPL w/AIDS Formula HUD	WAH23-F999	Amd 1	14.241	333.14.24	01/01/25	09/30/25	08/10/23	08/09/26	\$104,300	\$104,300	\$104,300
<b>FFY25 SWIMMING BEACH ACT IAR (ECY)</b>	<b>01J74301</b>	<b>Amd 2</b>	<b>66.472</b>	<b>333.66.47</b>	<b>03/01/25</b>	<b>10/31/25</b>	<b>01/01/25</b>	<b>11/30/25</b>	<b>\$22,500</b>	<b>\$22,500</b>	<b>\$22,500</b>
FFY24 PHEP BP1-CDC-LHJ Partners	NU90TU000055	Amd 1	93.069	333.93.06	01/01/25	06/30/25	07/01/24	06/30/25	\$118,138	\$118,138	\$118,138
FFY24 State MH Innovation Prog State Mat	U7AMC50511	Amd 1	93.110	333.93.11	01/01/25	09/30/25	09/30/24	09/29/25	\$5,000	\$5,000	\$5,000
FFY24 CDC PPHF Ops	NH23IP922619	Amd 1	93.268	333.93.26	01/01/25	06/30/25	07/01/23	06/30/25	\$5,000	\$5,000	\$5,000
FFY24 Tobacco-Vape Prev CDC Comp 1	NU58DP006808	Amd 1	93.387	333.93.38	01/01/25	04/28/25	04/29/23	04/28/25	\$5,281	\$5,281	\$5,281
FFY25 HRSA MCHBG LHJ Contracts	<b>B04MC54583</b>	Amd 1	93.994	333.93.99	01/01/25	09/30/25	10/01/24	09/30/25	\$119,891	\$119,891	\$119,891
SFY2 GFS - Group B		Amd 1	N/A	334.04.90	01/01/25	06/30/25	07/01/23	06/30/25	\$25,877	\$25,877	\$25,877
SFY25 LHJ Opioid Campaign Proviso		Amd 1	N/A	334.04.93	01/01/25	06/30/25	07/01/24	06/30/25	\$31,526	\$31,526	\$31,526
Rec Shellfish/Biotoxin		Amd 1	N/A	334.04.93	01/01/25	06/30/25	07/01/23	06/30/25	\$6,700	\$6,700	\$6,700
SFY25 Dedicated Cannabis Account		Amd 1	N/A	334.04.93	01/01/25	06/30/25	07/01/24	06/30/25	\$123,755	\$123,755	\$123,755
SFY25 Nicotine Addict Prev & Ed Pro		Amd 1	N/A	334.04.93	01/01/25	06/30/25	07/01/24	06/30/25	\$50,265	\$50,265	\$50,265
SFY25 Youth Tobacco Vapor Products		Amd 1	N/A	334.04.93	01/01/25	06/30/25	07/01/24	06/30/25	\$26,161	\$26,161	\$26,161
<b>FFY25 TBI Safe Kids IAR</b>		<b>Amd 2</b>	<b>N/A</b>	<b>334.04.96</b>	<b>03/01/25</b>	<b>06/30/25</b>	<b>07/01/24</b>	<b>06/30/25</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>
FFY25 RW Grant Year Rebate		Amd 1	N/A	334.04.98	04/01/25	06/30/25	04/01/25	06/30/25	\$195,500	\$195,500	\$391,000
FFY24 RW Grant Year Rebate		Amd 1	N/A	334.04.98	01/01/25	03/31/25	04/01/24	03/31/25	\$195,500	\$195,500	
SFY25 FPHS-LHJ Funds-GFS		Amd 1	N/A	336.04.25	01/01/25	06/30/25	07/01/24	06/30/25	\$3,649,000	\$3,649,000	\$3,649,000
SFY25 FPHS-LHJ-Redirect Funds		Amd 1	N/A	336.04.25	01/01/25	06/30/25	07/01/24	06/30/25	\$250,000	\$250,000	\$250,000
YR 27 SRF - Local Asst (15%) SS		Amd 1	N/A	346.26.64	01/01/25	06/30/25	07/01/23	06/30/25	\$7,000	\$7,000	\$7,000
YR 27 SRF - Local Asst (15%) TA		Amd 1	N/A	346.26.66	01/01/25	06/30/25	07/01/23	06/30/25	\$2,000	\$2,000	\$2,000

Indirect Rate as of January 1, 2025: 28.76% Admin & CH Pgms; 31.32% EH Pgms

Chart of Accounts Program Title	Federal Award Identification #	Amend #	Assist List #**	BARS Revenue Code**	Statement of Work LHJ Funding Period		DOH Use Only Chart of Accounts Funding Period		Amount	Funding Period SubTotal	Chart of Accounts Total
					Start Date	End Date	Start Date	End Date			
<b>TOTAL</b>									\$5,014,738	\$5,014,738	
<b>Total consideration:</b>	\$4,984,238									<b>GRAND TOTAL</b>	\$5,014,738
<b>GRAND TOTAL</b>	\$30,500									<b>Total Fed</b>	\$443,454
	\$5,014,738									<b>Total State</b>	\$4,571,284

\*Assistance Listing Number fka Catalog of Federal Domestic Assistance

\*\*Federal revenue codes begin with "333". State revenue codes begin with "334".

**Exhibit A  
Statement of Work  
Contract Term: 2025-2027**

**DOH Program Name or Title:** BEACH Program - Effective March 1, 2025

**Local Health Jurisdiction Name:** Kitsap Public Health District  
**Contract Number:** CLH32054

**SOW Type:** Original      **Revision # (for this SOW)**

**Period of Performance:** March 1, 2025 through October 31, 2025

<b>Funding Source</b>	<b>Federal Compliance (check if applicable)</b>	<b>Type of Payment</b>
<input checked="" type="checkbox"/> Federal Subrecipient	<input checked="" type="checkbox"/> FFATA (Transparency Act)	<input checked="" type="checkbox"/> Reimbursement
<input type="checkbox"/> State	<input type="checkbox"/> Research & Development	<input type="checkbox"/> Fixed Price
<input type="checkbox"/> Other		

**Statement of Work Purpose:** The Beach Environmental Assessment, Communication, and Health (BEACH) Program works with LHJ to monitor water at marine swimming beaches for bacteria and provide public notification when levels are unsafe.

**Revision Purpose:** N/A

DOH Chart of Accounts Master Index Title	Master Index Code	Assistance Listing Number	BARS Revenue Code	LHJ Funding Period		Current Allocation	Allocation Change Increase (+)	Total Allocation
				Start Date	End Date			
FFY2025 SWIMMING BEACH ACT IAR (ECY)	26505925	66.472	333.66.47	03/01/25	10/31/25	0	22,500	22,500
						0	0	0
						0	0	0
						0	0	0
						0	0	0
						0	0	0
<b>TOTALS</b>						<b>0</b>	<b>22,500</b>	<b>22,500</b>

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
1	<u>BEACH Program Administration and Annual Meeting:</u> Time spent on administrative duties related to the BEACH Program and the 2025 Annual meeting.	Summarize time spent on administrative duties in annual report.	Annual meeting held in March 2025. Annual report due October 31, 2025	Reimbursement for actual costs up to \$22,500 for tasks 1-3. Subrecipient may use their discretion in prioritizing which task(s) to pay with this award.
2	<u>Bacteria Monitoring &amp; Public Notification</u> <ul style="list-style-type: none"> <li>Collect samples and field observations in accordance with BEACH Program Quality Assurance Project Plan (QAPP). Notify BEACH Program Coordinator in advance if samples cannot be collected. Coordinate deviations from the QAPP and/or schedule with the BEACH Program Coordinator.</li> <li>Post and/or remove swimming advisory signs as needed. Provide public education about beach water quality. Notify BEACH Program Coordinator of swimming advisories as soon as possible.</li> </ul>	<ol style="list-style-type: none"> <li>Enter data into Department of Ecology’s BEACH Program Database.</li> <li>Email copies of laboratory analytical reports to BEACH Program Coordinator.</li> <li>Include a list of swimming advisories in annual report.</li> </ol>	<ol style="list-style-type: none"> <li>Enter data results into database by Friday each week of sample collection.</li> <li>Email copies of reports upon receipt.</li> <li>Annual report due October 31, 2025.</li> </ol>	

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
3	<u>Illness Pollution Investigations</u> Notify BEACH Program Coordinator of any illness reports related to recreational swimming beaches. Conduct illness investigations as needed.	1. Provide notification via telephone to BEACH Program Coordinator.  2. Summarize illness investigation in annual report.	1. Within fourteen (14) business days.  2. Annual report due October 31, 2025.	

**DOH Program and Fiscal Contact Information** for all ConCon SOWs can be found on the [DOH Finance SharePoint](#) site. Questions related to this SOW, or any other finance-related inquiry, may be sent to [finance@doh.wa.gov](mailto:finance@doh.wa.gov).

**Federal Funding Accountability and Transparency Act (FFATA) (Applies to federal grant awards.)**

This statement of work is supported by federal funds that require compliance with the Federal Funding Accountability and Transparency Act (FFATA or the Transparency Act). The purpose of the Transparency Act is to make information available online so the public can see how the federal funds are spent.

To comply with this act and be eligible to perform the activities in this statement of work, the LHJ must have a Unique Entity Identifier (UEI) generated by SAM.gov.

Information about the LHJ and this statement of work will be made available on [USASpending.gov](http://USASpending.gov) by DOH as required by P.L. 109-282.

**Program Specific Requirements**

The funds for this project are being provided by an Environmental Protection Agency grant, Agreement Number CU-01J74301-4, Assistance Listing Number 66.472 – Beach Monitoring and Notification Program Implementation Grants.

**Program Manual, Handbook, Policy References:**

Quality Assurance Project Plan <https://apps.ecology.wa.gov/publications/SummaryPages/1903119.html>

**Exhibit A  
Statement of Work  
Contract Term: 2025-2027**

**DOH Program Name or Title:** Injury & Violence Prevention - Traumatic Brain Injury Prevention - Effective March 1, 2025

**Local Health Jurisdiction Name:** Kitsap Public Health District

**Contract Number:** CLH32054

**SOW Type:** Original      **Revision # (for this SOW)**

<b>Funding Source</b> <input type="checkbox"/> Federal <Select One> <input checked="" type="checkbox"/> State <input type="checkbox"/> Other	<b>Federal Compliance (check if applicable)</b> <input type="checkbox"/> FFATA (Transparency Act) <input type="checkbox"/> Research & Development	<b>Type of Payment</b> <input checked="" type="checkbox"/> Reimbursement <input type="checkbox"/> Fixed Price
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**Period of Performance:** March 1, 2025 through June 30, 2025

**Statement of Work Purpose:** The purpose of this statement of work (SOW) is to plan, organize and implement community education and awareness events in local communities addressing child injury topics that includes a focus on head injury including traumatic brain injury. The purpose is to build awareness of traumatic brain injury and other unintentional injuries and provide communities with health education on prevention and provide safety equipment to community members for injury prevention. This contributes to deliverables under the interagency agreement between DSHS and DOH contract #GVS28420.

**Revision Purpose:** N/A

DOH Chart of Accounts Master Index Title	Master Index Code	Assistance Listing Number	BARS Revenue Code	LHJ Funding Period		Current Allocation	Allocation Change Increase (+)	Total Allocation
				Start Date	End Date			
FFY25 TBI SAFE KIDS IAR	77510950	N/A	334.04.96	03/01/25	06/30/25	0	8,000	8,000
						0	0	0
						0	0	0
						0	0	0
						0	0	0
						0	0	0
<b>TOTALS</b>						<b>0</b>	<b>8,000</b>	<b>8,000</b>

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
1	Develop educational messaging around safe firearm storage and 988 resources to reduce traumatic brain injury from suicide attempts using firearms.	Provide completed messaging developed in all formats to DOH Contract Manager.  Completed Safe Kids Activity Report on partnerships, community reach, resources distributed. Report is available at: <a href="https://forms.office.com/g/UjppQhRmGN">https://forms.office.com/g/UjppQhRmGN</a>	Reports due 10 business days after event. Reports must be submitted to the online reporting form: <a href="https://forms.office.com/g/UjppQhRmGN">https://forms.office.com/g/UjppQhRmGN</a>  All activities and purchases completed by June 30, 2025.	Reimbursement for actual expenditures, not to exceed total funding consideration. Funding can be moved between tasks as needed to complete deliverables.  All purchases for goods and services

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
				must be completed by June 30, 2025.
2	Build partnership with local law enforcement and Sheriff's office to aid in distribution of safe firearm storage devices.	Completed event report for Safe Kids Activities at end of contract period reporting number of safety devices distributed and locations reached within the county. Reports must be submitted to the online reporting form: <a href="https://forms.office.com/g/UjppQhRmGN">https://forms.office.com/g/UjppQhRmGN</a>	Reports must be submitted to the online reporting form and should be submitted monthly or at least at the end of the contract period: <a href="https://forms.office.com/g/UjppQhRmGN">https://forms.office.com/g/UjppQhRmGN</a>  All activities and purchases completed by June 30, 2025.	Reimbursement for actual expenditures, not to exceed total funding consideration. Funding can be moved between tasks as needed to complete deliverables.  All purchases for goods and services must be completed by June 30, 2025.
3	Conduct increasing community outreach and education by collaborating with youth-serving organizations.	Host at least 3 public events.  Provide DOH Contract Manager with any promotional materials for events at least 2 weeks prior to event at: <a href="mailto:safekidswashington@doh.wa.gov">safekidswashington@doh.wa.gov</a>  Completed event report for Safe Kids Activities. Reports must be submitted to the online reporting form: <a href="https://forms.office.com/g/UjppQhRmGN">https://forms.office.com/g/UjppQhRmGN</a>  Post the Safe Kids Event evaluation at each event. Flyer templates will be provided by DOH. Attendee participation is voluntary. Link for the event evaluation is found at: <a href="https://forms.office.com/g/gawFLY89C0">https://forms.office.com/g/gawFLY89C0</a>	Reports due 10 business days after event. Reports must be submitted to the online reporting form: <a href="https://forms.office.com/g/UjppQhRmGN">https://forms.office.com/g/UjppQhRmGN</a>  All activities and purchases completed by June 30, 2025.	Reimbursement for actual expenditures, not to exceed total funding consideration. Funding can be moved between tasks as needed to complete deliverables.  All purchases for goods and services must be completed by June 30, 2025.

**DOH Program and Fiscal Contact Information** for all ConCon SOWs can be found on the [DOH Finance SharePoint](#) site. Questions related to this SOW, or any other finance-related inquiry, may be sent to [finance@doh.wa.gov](mailto:finance@doh.wa.gov).

### **Program Specific Requirements**

#### **Special Requirements:**

Event evaluations should be posted at each event for the public to provide feedback the evaluation form is translated into 14 languages and is located at:  
<https://forms.office.com/g/gawFLY89C0>



**Program Manual, Handbook, Policy References:**

All activities are to be reported using the online reporting tool: <https://forms.office.com/g/UjipQhRmGN>;

**Restrictions on Funds (i.e., disallowed expenses or activities, indirect costs, etc.):**

All supplies, sub-contracts and other expenditures must be for goods, services, or staffing that relate to the awareness or prevention of traumatic brain injury (TBI), including concussion, as a component of the activity or event. Other health and prevention topics can be included along with the TBI education. This includes all injury and violence prevention topics that are associated with TBI including but not necessarily limited to: Transportation safety of any kind, bike and pedestrian safety, scooter and skate safety, ATV and farm safety, sports concussion, window falls, playground safety, firearm safety, drowning prevention, and any other recreational or home safety topic related to falls or being struck.

**Monitoring Visits (i.e., frequency, type, etc.):**

Monthly contract management calls will be scheduled with the DOH contract manager and program staff. These will typically be held over MS TEAMS.

**Billing Requirements:**

Submit A19's monthly where there are expenditures. Follow agency protocol for Consolidated Contracts billing with DOH.

**Special Instructions:**

Task can be carried out concurrently as part of a single large event or be done individually as their own unique activity. If multiple activities are carried out as a single event you will only complete an activity report for the one event and just include each task that was done as part of that event. Do not report each activity as a single report for the same event.

New or Renewed Contracts for the Period of 01/01/2025 through 01/31/2025

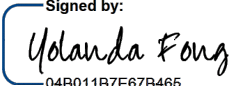
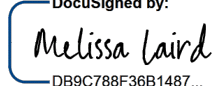
KPHD Contract ID	KPHD Program	Contract Type	Contract Length	KPHB Approved	Contract Amount	Signed Date	Start Date	End Date	Client Contract ID
<b>Active (6 contracts)</b>									
<b>City of Bremerton</b>									
ID: 2435	Administration, Yolanda Fong	Contract for Services	Closed	12/03/24	\$5,200.00	01/21/25	01/01/25	12/31/27	
<i>Description: BKAT shall provide production and playback of regularly-scheduled Board Meetings and provide a video on demand link.</i>									
<b>Hummingbird Insights</b>									
ID: 2450	Administration, Yolanda Fong	Contract for Services	Closed		\$5,000.00	01/15/25	01/01/25	12/31/25	
<i>Description: Executive Coaching services for KPHD administrator Fong.</i>									
<b>Jefferson County</b>									
ID: 2444	Parent/Child Health, Nancy Acosta	Amendment	Closed	01/07/25	\$46,736.49	01/07/25	10/01/24	06/30/25	N-22-058-A2
<i>Description: KPHD will provide Public Health Nurse services for NFP Supervisor.</i>									
<i>Amendment 2.</i>									
<b>Kitsap Community Resources</b>									
ID: 2447	Assessment and Epidemiology, Kari Hunter	Contract for Services	Closed		\$20,150.00	01/10/25	12/01/24	03/30/25	
<i>Description: KPHD to provide data collection and analysis services for the 2024 KCR Community Survey and Focus Groups for the 2024 KCR Community Needs Assessment to be utilized by the following organizations in a cooperative manner: Kitsap Community Resources (KCR), Kitsap Public Health District (KPHD), and community partners of either KCR or KPHD.</i>									
<b>Kitsap County</b>									
ID: 2443	Parent/Child Health, Lynn Pittsinger	Contract for Services	Closed	01/07/25	\$150,000.00	01/27/25	01/01/25	12/31/25	KC-016-25
<i>Description: Funded by 1/10th of 1% sales tax, augments state and federal funding for high-risk mothers and their children. KPHD to deliver nurse home visiting services and provide a bilingual Community Health Worker for outreach and case management of high-risk, low-income mothers and their babies. This project has the goal of preventing mental illness, behavioral problems, and future addiction in young children by intervening with at-risk families.</i>									
<b>Rayus Radiology</b>									
ID: 2446	Community Health, Liz Davis	Contract for Services	Auto Renew			01/22/25	01/22/25		
<i>Description: For chest x-rays and the radiologic reading of those films for our TB patients who do not have insurance or who have recently immigrated and for whom we are legally obligated to pay for TB related services.</i>									

**Kitsap Public Health Board Meeting**

**Date: March 4, 2025**

**CONSENT AGENDA ITEM: Warrant and Electronic Fund Transfer (EFT) Registers**

**Approvals:**

	Signature	Date
Administrator	Signed by:  04B011B7E67B465...	2/24/2025
Finance Manager	DocuSigned by:  DB9C788F36B1487...	2/19/2025

**Recommended Motion:** Approval

**Items:**

Type	Warrant/EFT Date	Total Amount
Accounts Payable	1/2/2025	\$ 48,442.83
Accounts Payable	1/9/2025	11,126.17
Accounts Payable	1/16/2025	27,354.89
Accounts Payable	1/23/2025	51,310.14
Accounts Payable	1/30/2025	156,288.83
NDGC Mortgage	1/1/2025	25,179.00
Miscellaneous	1/2/2025	4,925.57
Vital Records Transfer	1/21/2025	24,932.00
Accounts Payable Total		\$ 349,559.43
Payroll	1/31/2025	587,940.59
Payroll Benefits (PERS)	1/13/2025	133,061.75
Payroll Taxes (December 2024)	1/3/2025	212,450.33
Payroll Taxes (January 2025)	1/31/2025	217,695.13
Payroll Total		\$ 1,151,147.80
	<b>Grand Total</b>	<b>\$ 1,500,707.23</b>

**Kitsap Public Health Board Action:**

- Approve
- Deny
- Table / Continue

	Signature	Date
Kitsap Public Health Board Chair		



View Settlement Run

Settlement Run Information

**Settlement Run** STL-00004326  
**Name** Kitsap Public Health HH  
**Number** STL-00004326  
**Status** Complete  
**Date** 01/02/2025  
**Include Payments On Behalf Of** No  
**Exclude Negative Payments** Yes  
**Express Settlement** No

Additional Information

**Organization** Kitsap Public Health District  
**Currency** USD  
**Filters Used**

Payment Information

**Display Currency** USD  
**Outbound Total** 48,442.83  
**Inbound Total** 0.00  
**Expense Report Count** 14  
**Miscellaneous Payment Request Count** 1  
**Supplier Invoice Count** 11

Payment Groups

Payment Groups

View	Category	Bank Account	Payment Type	Date	Payments	Amount	Currency	Business Process	Status
Expense Payment(Check) for Kitsap County Claims Fund Warrant Account	Expense Payment	Kitsap County Claims Fund Warrant Account	Check	01/02/2025	2	98.76	USD	Print Checks: Kitsap County Claims Fund Warrant Account for Expense Payment (Check) on 01/02/2025	Successfully Completed
Expense Payment(Direct Deposit) for Treasurer's Main account	Expense Payment	Treasurer's Main account	Direct Deposit	01/02/2025	12	2,800.27	USD	Payment Message: ID 3325 for Kitsap Public Health District on 01/02/2025	Successfully Completed



View Settlement Run

View	Category	Bank Account	Payment Type	Date	Payments	Amount	Currency	Business Process	Status
Miscellaneous Payment(Check) for Kitsap County Claims Fund Warrant Account	Miscellaneous Payment	Kitsap County Claims Fund Warrant Account	Check	01/02/2025	1	14.95	USD	Print Checks: Kitsap County Claims Fund Warrant Account for Miscellaneous Payment (Check) on 01/02/2025	Successfully Completed
Supplier Payment(Check) for Kitsap County Claims Fund Warrant Account	Supplier Payment	Kitsap County Claims Fund Warrant Account	Check	01/02/2025	7	40,862.48	USD	Print Checks: Kitsap County Claims Fund Warrant Account for Supplier Payment (Check) on 01/02/2025	Successfully Completed
Supplier Payment(EFT) for Treasurer's Main account	Supplier Payment	Treasurer's Main account	EFT	01/02/2025	4	4,666.37	USD	Payment Message: ID 3324 for Kitsap Public Health District on 01/02/2025	Successfully Completed

Expense Reports

Expense Report	Company	Pay To	Type	Document Number	Expense Report Date	Memo	Reimbursable Amount	Currency
Expense Report: EXP-0011295	Kitsap Public Health District	Amy Anderson (419470)	Employee	EXP-0011295	01/02/2025		180.53	USD
Expense Report: EXP-0011296	Kitsap Public Health District	Jami Armstrong (434291)	Employee	EXP-0011296	01/02/2025		51.86	USD
Expense Report: EXP-0011297	Kitsap Public Health District	Callie Burton (434296)	Employee	EXP-0011297	01/02/2025		64.32	USD
Expense Report: EXP-0011298	Kitsap Public Health District	Cheryl Clark (435043)	Employee	EXP-0011298	01/02/2025		84.25	USD
Expense Report: EXP-0011299	Kitsap Public Health District	Paul Giuntoli (337331)	Employee	EXP-0011299	01/02/2025		15.41	USD
Expense Report: EXP-0011300	Kitsap Public Health District	Ashley Duren (430735)	Employee	EXP-0011300	01/02/2025		13.60	USD
Expense Report: EXP-0011301	Kitsap Public Health District	Jessica Howell (435293)	Employee	EXP-0011301	01/02/2025		83.35	USD
Expense Report: EXP-0011302	Kitsap Public Health District	Cristian Inga Dominguez (434769)	Employee	EXP-0011302	01/02/2025		138.09	USD
Expense Report: EXP-0011303	Kitsap Public Health District	Martha May (434674)	Employee	EXP-0011303	01/02/2025		478.53	USD
Expense Report: EXP-0011310	Kitsap Public Health District	Daisy Newland (435315)	Employee	EXP-0011310	01/02/2025		317.39	USD
Expense Report: EXP-0011311	Kitsap Public Health District	Gabriel Outlaw-Spencer (434984)	Employee	EXP-0011311	01/02/2025		1,216.75	USD
Expense Report: EXP-0011312	Kitsap Public Health District	Justin Shoriz (434893)	Employee	EXP-0011312	01/02/2025		93.74	USD
Expense Report: EXP-0011313	Kitsap Public Health District	Nathan Sidell (435084)	Employee	EXP-0011313	01/02/2025		101.71	USD



View Settlement Run

Expense Report	Company	Pay To	Type	Document Number	Expense Report Date	Memo	Reimbursable Amount	Currency
Expense Report: EXP-0011314	Kitsap Public Health District	Nolan Simmons (434365)	Employee	EXP-0011314	01/02/2025		59.50	USD

Miscellaneous Payment Requests

Miscellaneous Payment Request	Company	Payee	Document Number	Payment Type	Request Category	Document Date	Payment Amount	Currency
MPR-20022	Kitsap Public Health District	GREGORIA NOBLE (Inactive)	MPR-20022	Check	POS Customer Refund	01/02/2025	14.95	USD

Supplier Invoices

Supplier Invoice	Company	Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Supplier Invoice: SINV-2024-43105	Kitsap Public Health District	Hra Veba Trust	PREMIUM REFUNDS	Hra Veba Trust	Net 30	SINV-2024-43105	01/02/2025		02/01/2025	0.00	0.00	148.85	USD
Supplier Invoice: SINV-2024-43107	Kitsap Public Health District	Assoc of Washington Cities	#134094	Assoc of Washington Cities	Net 30	SINV-2024-43107	01/02/2025		02/01/2025	0.00	0.00	500.00	USD
Supplier Invoice: SINV-2024-43108	Kitsap Public Health District	Canon Financial Services, Inc.	#36871741	Canon Financial Services, Inc.	Net 30	SINV-2024-43108	01/02/2025		02/01/2025	0.00	0.00	1,474.04	USD
Supplier Invoice: SINV-2024-43110	Kitsap Public Health District	Catalyst Workplace Activation	#326401	Catalyst Workplace Activation	Net 30	SINV-2024-43110	01/02/2025		02/01/2025	0.00	0.00	26,630.86	USD
Supplier Invoice: SINV-2024-43112	Kitsap Public Health District	Comcast	CCAST4737 12/26 STMNT	Comcast - Remit-To: PO Box 60533	Net 30	SINV-2024-43112	01/02/2025		02/01/2025	0.00	0.00	308.62	USD
Supplier Invoice: SINV-2024-43113	Kitsap Public Health District	FedEx	#8-717-10748	FedEx - Remit-To: PO Box 371461 Pittsburgh	Net 30	SINV-2024-43113	01/02/2025		02/01/2025	0.00	0.00	38.50	USD
Supplier Invoice: SINV-2024-43115	Kitsap Public Health District	Hummingbird Insights LLC	#0187	Hummingbird Insights LLC	Net 30	SINV-2024-43115	01/02/2025		02/01/2025	0.00	0.00	275.00	USD
Supplier Invoice: SINV-2024-43116	Kitsap Public Health District	Print Nw	#42358401	Print Nw	Net 30	SINV-2024-43116	01/02/2025		02/01/2025	0.00	0.00	2,653.83	USD



View Settlement Run

Supplier Invoice	Company	Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Supplier Invoice: SINV-2024-43117	Kitsap Public Health District	Rocket Mortgage LLC	JAN 2025 RENT	Rocket Mortgage LLC	Net 30	SINV-2024-43117	01/02/2025		02/01/2025	0.00	0.00	1,991.73	USD
Supplier Invoice: SINV-2024-43119	Kitsap Public Health District	Staples	#6019694970	Staples - Remit-To: Staples	Net 30	SINV-2024-43119	01/02/2025		02/01/2025	0.00	0.00	57.97	USD
Supplier Invoice: SINV-2024-43120	Kitsap Public Health District	US Bank National Association	ACCT #8591 - 12/26 STMNT	US Bank National Association - Remit-To: US Bank Junior Dist's Only	Net 30	SINV-2024-43120	01/02/2025		02/01/2025	0.00	0.00	11,449.45	USD

Remittance  
Remittance

Process	Date	Remittance Events
Payment Message: ID 3324 for Kitsap Public Health District on 01/02/2025	01/02/2025	4

Process History  
Settlement Run Process History

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Settlement Run Event	Settlement Run Event	Step Completed	01/02/2025 08:01:17 AM		Heather Hunsaker (434069)	1	
Settlement Run Event	To Do: Settlement Run has Payment Handling Instruction	Not Required				0	
Settlement Run Event	To Do: AP Wire was Settled	Not Required				0	
Settlement Run Event	To Do: Wire Payment Settled	Not Required				0	

Related Business Processes History

Business Process	Status
Payment Message: ID 3325 for Kitsap Public Health District on 01/02/2025	Successfully Completed
Payment Message: ID 3324 for Kitsap Public Health District on 01/02/2025	Successfully Completed
Print Checks: Kitsap County Claims Fund Warrant Account for Miscellaneous Payment (Check) on 01/02/2025	Successfully Completed
Print Checks: Kitsap County Claims Fund Warrant Account for Supplier Payment (Check) on 01/02/2025	Successfully Completed
Print Checks: Kitsap County Claims Fund Warrant Account for Expense Payment (Check) on 01/02/2025	Successfully Completed
Remittance File: For Print Nw on 01/02/2025	Successfully Completed



View Settlement Run

Business Process	Status
Remittance File: For FedEx - Remit-To: PO Box 371461 Pittsburgh on 01/02/2025	Successfully Completed
Remittance File: For Canon Financial Services, Inc. on 01/02/2025	Successfully Completed
Remittance File: For Assoc of Washington Cities on 01/02/2025	Successfully Completed

Background Processes

Created Date and Time	Started Date and Time	Process Type	Process	Request	Status	Total Processing Time	Submitted by	Errors & Warnings
01/02/2025 08:01 AM	01/02/2025 08:01 AM	Job	Settlement Run Complete	Settlement Run Complete for STL-00004326	Completed	00:00:12	Heather Hunsaker	





View Settlement Run

Settlement Run Information

**Settlement Run** STL-00004340  
**Name** Kitsap Public Health District JS  
**Number** STL-00004340  
**Status** Complete  
**Date** 01/09/2025  
**Include Payments On Behalf Of** No  
**Exclude Negative Payments** No  
**Express Settlement** No

Additional Information

**Organization** Kitsap Public Health District  
**Currency** USD  
**Filters Used**

Payment Information

**Display Currency** USD  
**Outbound Total** 11,126.17  
**Inbound Total** 0.00  
**Expense Report Count** 14  
**Supplier Invoice Count** 6

Payment Groups

Payment Groups

View	Category	Bank Account	Payment Type	Date	Payments	Amount	Currency	Business Process	Status
Expense Payment(Check) for Kitsap County Claims Fund Warrant Account	Expense Payment	Kitsap County Claims Fund Warrant Account	Check	01/09/2025	1	123.95	USD	Print Checks: Kitsap County Claims Fund Warrant Account for Expense Payment (Check) on 01/09/2025	Successfully Completed
Expense Payment(Direct Deposit) for Treasurer's Main account	Expense Payment	Treasurer's Main account	Direct Deposit	01/09/2025	13	1,544.83	USD	Payment Message: ID 3340 for Kitsap Public Health District on 01/09/2025	Successfully Completed



View Settlement Run

View	Category	Bank Account	Payment Type	Date	Payments	Amount	Currency	Business Process	Status
Supplier Payment(Check) for Kitsap County Claims Fund Warrant Account	Supplier Payment	Kitsap County Claims Fund Warrant Account	Check	01/09/2025	2	4,570.52	USD	Print Checks: Kitsap County Claims Fund Warrant Account for Supplier Payment (Check) on 01/09/2025	Successfully Completed
Supplier Payment(EFT) for Treasurer's Main account	Supplier Payment	Treasurer's Main account	EFT	01/09/2025	4	4,886.87	USD	Payment Message: ID 3341 for Kitsap Public Health District on 01/09/2025	Successfully Completed

Expense Reports

Expense Report	Company	Pay To	Type	Document Number	Expense Report Date	Memo	Reimbursable Amount	Currency
Expense Report: EXP-0011375	Kitsap Public Health District	Leslie Banigan (215189)	Employee	EXP-0011375	01/09/2025		56.88	USD
Expense Report: EXP-0011376	Kitsap Public Health District	Callie Burton (434296)	Employee	EXP-0011376	01/09/2025		73.70	USD
Expense Report: EXP-0011377	Kitsap Public Health District	Cheryl Clark (435043)	Employee	EXP-0011377	01/09/2025		67.00	USD
Expense Report: EXP-0011378	Kitsap Public Health District	Allison Degracia (435196)	Employee	EXP-0011378	01/09/2025		6.70	USD
Expense Report: EXP-0011379	Kitsap Public Health District	Paul Giuntoli (337331)	Employee	EXP-0011379	01/09/2025		123.95	USD
Expense Report: EXP-0011380	Kitsap Public Health District	Yaneisy Griego (410072)	Employee	EXP-0011380	01/09/2025		43.96	USD
Expense Report: EXP-0011381	Kitsap Public Health District	Melina Knoop (16125)	Employee	EXP-0011381	01/09/2025		263.98	USD
Expense Report: EXP-0011382	Kitsap Public Health District	Shannon Madden (434318)	Employee	EXP-0011382	01/09/2025		58.31	USD
Expense Report: EXP-0011383	Kitsap Public Health District	Alexandra Moore (434254)	Employee	EXP-0011383	01/09/2025		288.77	USD
Expense Report: EXP-0011384	Kitsap Public Health District	Janet Wyatt (434415)	Employee	EXP-0011384	01/09/2025		144.92	USD
Expense Report: EXP-0011386	Kitsap Public Health District	Molly Fuchs (435045)	Employee	EXP-0011386	01/09/2025		24.93	USD
Expense Report: EXP-0011388	Kitsap Public Health District	George Fine (421693)	Employee	EXP-0011388	01/09/2025		48.17	USD
Expense Report: EXP-0011389	Kitsap Public Health District	Joaquin Hubert (435172)	Employee	EXP-0011389	01/09/2025		379.62	USD
Expense Report: EXP-0011390	Kitsap Public Health District	Cristian Inga Dominguez (434769)	Employee	EXP-0011390	01/09/2025		87.89	USD

Supplier Invoices



View Settlement Run

Supplier Invoice	Company	Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Supplier Invoice: SINV-2025-00177	Kitsap Public Health District	Acranet Cbs Branch	#27640	Acranet Cbs Branch	Net 30	SINV-2025-00177	01/09/2025		02/08/2025	0.00	0.00	143.50	USD
Supplier Invoice: SINV-2025-00180	Kitsap Public Health District	Dell Marketing L.P.	#10791747173	Dell Marketing L.P.	Net 30	SINV-2025-00180	01/09/2025		02/08/2025	0.00	0.00	1,694.19	USD
Supplier Invoice: SINV-2025-00182	Kitsap Public Health District	Jefferson County	CON# 2262 - 11.2024	Jefferson County - Remit-To: Health/Human Svc	Net 30	SINV-2025-00182	01/09/2025		02/08/2025	0.00	0.00	3,641.95	USD
Supplier Invoice: SINV-2025-00184	Kitsap Public Health District	Ozark Underground Laboratory	#20241320WA55	Ozark Underground Laboratory	Net 30	SINV-2025-00184	01/09/2025		02/08/2025	0.00	0.00	900.00	USD
Supplier Invoice: SINV-2025-00186	Kitsap Public Health District	Waxie Sanitary Supply	#82943175	Waxie Sanitary Supply	Net 30	SINV-2025-00186	01/09/2025		02/08/2025	0.00	0.00	201.42	USD
Supplier Invoice: SINV-2025-00188	Kitsap Public Health District	Zoho Corporation	#5020003871	Zoho Corporation	Net 30	SINV-2025-00188	01/09/2025		02/08/2025	0.00	0.00	2,876.33	USD

Remittance  
Remittance

Process	Date	Remittance Events
Payment Message: ID 3341 for Kitsap Public Health District on 01/09/2025	01/09/2025	4

Process History  
Settlement Run Process History

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Settlement Run Event	Settlement Run Event	Step Completed	01/09/2025 08:24:27 AM		Junille Schmeling (430378)	1	
Settlement Run Event	To Do: Settlement Run has Payment Handling Instruction	Not Required				0	
Settlement Run Event	To Do: AP Wire was Settled	Not Required				0	
Settlement Run Event	To Do: Wire Payment Settled	Not Required				0	

Related Business Processes History



View Settlement Run

Business Process	Status
Payment Message: ID 3340 for Kitsap Public Health District on 01/09/2025	Successfully Completed
Payment Message: ID 3341 for Kitsap Public Health District on 01/09/2025	Successfully Completed
Print Checks: Kitsap County Claims Fund Warrant Account for Supplier Payment (Check) on 01/09/2025	Successfully Completed
Print Checks: Kitsap County Claims Fund Warrant Account for Expense Payment (Check) on 01/09/2025	Successfully Completed
Remittance File: For Acranet Cbs Branch on 01/09/2025	Successfully Completed
Remittance File: For Jefferson County - Remit-To: Health/Human Svc on 01/09/2025	Successfully Completed
Remittance File: For Ozark Underground Laboratory on 01/09/2025	Successfully Completed
Remittance File: For Waxie Sanitary Supply on 01/09/2025	Successfully Completed

Background Processes

Created Date and Time	Started Date and Time	Process Type	Process	Request	Status	Total Processing Time	Submitted by	Errors & Warnings
01/09/2025 08:24 AM	01/09/2025 08:24 AM	Job	Settlement Run Complete	Settlement Run Complete for STL-00004340	Completed	00:00:10	Junille Schmeling	



View Settlement Run

Settlement Run Information	
<b>Settlement Run</b>	STL-00004361
<b>Name</b>	Kitsap Public Health District HH
<b>Number</b>	STL-00004361
<b>Status</b>	Complete
<b>Date</b>	01/16/2025
<b>Include Payments On Behalf Of</b>	No
<b>Exclude Negative Payments</b>	Yes
<b>Express Settlement</b>	No

Additional Information	
<b>Organization</b>	Kitsap Public Health District
<b>Currency</b>	USD
<b>Filters Used</b>	

Payment Information	
<b>Display Currency</b>	USD
<b>Outbound Total</b>	27,354.89
<b>Inbound Total</b>	0.00
<b>Expense Report Count</b>	18
<b>Miscellaneous Payment Request Count</b>	3
<b>Supplier Invoice Count</b>	21

Payment Groups									
Payment Groups									
View	Category	Bank Account	Payment Type	Date	Payments	Amount	Currency	Business Process	Status
Expense Payment(Check) for Kitsap County Claims Fund Warrant Account	Expense Payment	Kitsap County Claims Fund Warrant Account	Check	01/16/2025	1	311.21	USD	Print Checks: Kitsap County Claims Fund Warrant Account for Expense Payment (Check) on 01/16/2025	Successfully Completed
Expense Payment(Direct Deposit) for Treasurer's Main account	Expense Payment	Treasurer's Main account	Direct Deposit	01/16/2025	17	2,439.82	USD	Payment Message: ID 3358 for Kitsap Public Health District on 01/16/2025	Successfully Completed



View Settlement Run

View	Category	Bank Account	Payment Type	Date	Payments	Amount	Currency	Business Process	Status
Miscellaneous Payment(Check) for Kitsap County Claims Fund Warrant Account	Miscellaneous Payment	Kitsap County Claims Fund Warrant Account	Check	01/16/2025	3	1,975.00	USD	Print Checks: Kitsap County Claims Fund Warrant Account for Miscellaneous Payment (Check) on 01/16/2025	Successfully Completed
Supplier Payment(Check) for Kitsap County Claims Fund Warrant Account	Supplier Payment	Kitsap County Claims Fund Warrant Account	Check	01/16/2025	13	11,733.93	USD	Print Checks: Kitsap County Claims Fund Warrant Account for Supplier Payment (Check) on 01/16/2025	Successfully Completed
Supplier Payment(EFT) for Treasurer's Main account	Supplier Payment	Treasurer's Main account	EFT	01/16/2025	5	10,894.93	USD	Payment Message: ID 3359 for Kitsap Public Health District on 01/16/2025	Successfully Completed

Expense Reports

Expense Report	Company	Pay To	Type	Document Number	Expense Report Date	Memo	Reimbursable Amount	Currency
Expense Report: EXP-0011425	Kitsap Public Health District	Kandice Atisme-Bevins (433909)	Employee	EXP-0011425	01/16/2025		95.00	USD
Expense Report: EXP-0011426	Kitsap Public Health District	Richard Bazzell (328436)	Employee	EXP-0011426	01/16/2025		226.46	USD
Expense Report: EXP-0011427	Kitsap Public Health District	Jennifer Breitmayer (435259)	Employee	EXP-0011427	01/16/2025		311.21	USD
Expense Report: EXP-0011428	Kitsap Public Health District	Christine Bronder (434436)	Employee	EXP-0011428	01/16/2025		232.03	USD
Expense Report: EXP-0011429	Kitsap Public Health District	Jessica Howell (435293)	Employee	EXP-0011429	01/16/2025		57.35	USD
Expense Report: EXP-0011430	Kitsap Public Health District	Thomas Jury (434709)	Employee	EXP-0011430	01/16/2025		317.12	USD
Expense Report: EXP-0011431	Kitsap Public Health District	Ross Lytle (285038)	Employee	EXP-0011431	01/16/2025		124.62	USD
Expense Report: EXP-0011432	Kitsap Public Health District	Martha May (434674)	Employee	EXP-0011432	01/16/2025		107.73	USD
Expense Report: EXP-0011433	Kitsap Public Health District	Kaela Mootree-Stewart (406607)	Employee	EXP-0011433	01/16/2025		152.22	USD
Expense Report: EXP-0011434	Kitsap Public Health District	Daisy Newland (435315)	Employee	EXP-0011434	01/16/2025		82.88	USD
Expense Report: EXP-0011435	Kitsap Public Health District	Anna Renteria (435276)	Employee	EXP-0011435	01/16/2025		129.61	USD
Expense Report: EXP-0011436	Kitsap Public Health District	Antonio Romaele (435094)	Employee	EXP-0011436	01/16/2025		161.20	USD
Expense Report: EXP-0011437	Kitsap Public Health District	Emmy Shelby (434658)	Employee	EXP-0011437	01/16/2025		473.69	USD



View Settlement Run

Expense Report	Company	Pay To	Type	Document Number	Expense Report Date	Memo	Reimbursable Amount	Currency
Expense Report: EXP-0011438	Kitsap Public Health District	Nolan Simmons (434365)	Employee	EXP-0011438	01/16/2025		66.20	USD
Expense Report: EXP-0011440	Kitsap Public Health District	Tobbi Stewart (423168)	Employee	EXP-0011440	01/16/2025		50.92	USD
Expense Report: EXP-0011441	Kitsap Public Health District	Orpa Taveras (435217)	Employee	EXP-0011441	01/16/2025		60.30	USD
Expense Report: EXP-0011442	Kitsap Public Health District	Kayla Tierney (434695)	Employee	EXP-0011442	01/16/2025		88.84	USD
Expense Report: EXP-0011443	Kitsap Public Health District	Erica Whares (434641)	Employee	EXP-0011443	01/16/2025		13.65	USD

Miscellaneous Payment Requests

Miscellaneous Payment Request	Company	Payee	Document Number	Payment Type	Request Category	Document Date	Payment Amount	Currency
MPR-20053	Kitsap Public Health District	EAGLE HARBOR PROPERTIES (Inactive)	MPR-20053	Check	POS Customer Refund	01/16/2025	160.00	USD
MPR-20054	Kitsap Public Health District	THOMAS WEAVER (Inactive)	MPR-20054	Check	POS Customer Refund	01/16/2025	265.00	USD
MPR-20055	Kitsap Public Health District	SCOTT SCHWOCH (Inactive)	MPR-20055	Check	POS Customer Refund	01/16/2025	1,550.00	USD

Supplier Invoices

Supplier Invoice	Company	Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Supplier Invoice: SINV-2025-01072	Kitsap Public Health District	Griffin Glen Apartments LLC	FEB 2025 RENT	Griffin Glen Apartments LLC	Net 30	SINV-2025-01072	01/16/2025		02/15/2025	0.00	0.00	1,471.00	USD
Supplier Invoice: SINV-2025-01073	Kitsap Public Health District	Kania, Sharon Faye	FEB 2025 RENT	Kania, Sharon Faye	Net 30	SINV-2025-01073	01/16/2025		02/15/2025	0.00	0.00	635.00	USD
Supplier Invoice: SINV-2025-01074	Kitsap Public Health District	Daniel R. Niblock	FEB 2025 RENT	Daniel R. Niblock	Net 30	SINV-2025-01074	01/16/2025		02/15/2025	0.00	0.00	1,080.00	USD
Supplier Invoice: SINV-2025-01075	Kitsap Public Health District	NSE Kitsap Fee Owner, LLC	FEB 2025 RENT	NSE Kitsap Fee Owner, LLC	Net 30	SINV-2025-01075	01/16/2025		02/15/2025	0.00	0.00	445.00	USD
Supplier Invoice: SINV-2025-01077	Kitsap Public Health District	Post Cottage Bay, LP	FEB 2025 RENT	Post Cottage Bay, LP	Net 30	SINV-2025-01077	01/16/2025		02/15/2025	0.00	0.00	1,221.00	USD



View Settlement Run

Supplier Invoice	Company	Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Supplier Invoice: SINV-2025-01078	Kitsap Public Health District	The Sinclair II, LLC of Washington	FEB 2025 RENT	The Sinclair II, LLC of Washington	Net 30	SINV-2025-01078	01/16/2025		02/15/2025	0.00	0.00	888.00	USD
Supplier Invoice: SINV-2025-01080	Kitsap Public Health District	Washington Home Solutions	FEB 2025 RENT	Washington Home Solutions	Net 30	SINV-2025-01080	01/16/2025		02/15/2025	0.00	0.00	721.00	USD
Supplier Invoice: SINV-2025-01081	Kitsap Public Health District	CashStar, Inc.	#CBD6MAEWCT3	CashStar, Inc.	Net 30	SINV-2025-01081	01/16/2025		02/15/2025	0.00	0.00	1,243.50	USD
Supplier Invoice: SINV-2025-01083	Kitsap Public Health District	Franciscan Health System	#179968970	Franciscan Health System - Remit-To: PO Box 31001-1975	Net 30	SINV-2025-01083	01/16/2025		02/15/2025	0.00	0.00	2,586.47	USD
Supplier Invoice: SINV-2025-01084	Kitsap Public Health District	Iron Mountain	#202945322	Iron Mountain - Remit-To: Po Box 27128	Net 30	SINV-2025-01084	01/16/2025		02/15/2025	0.00	0.00	194.40	USD
Supplier Invoice: SINV-2025-01086	Kitsap Public Health District	Loomis	#13635589	Loomis - Remit-To: Palatine, IL	Net 30	SINV-2025-01086	01/16/2025		02/15/2025	0.00	0.00	879.38	USD
Supplier Invoice: SINV-2025-01087	Kitsap Public Health District	ODP Business Solutions, LLC	#402081409001	ODP Business Solutions, LLC	Net 30	SINV-2025-01087	01/16/2025		02/15/2025	0.00	0.00	450.72	USD
Supplier Invoice: SINV-2025-01092	Kitsap Public Health District	Quest Diagnostics	#9213248954	Quest Diagnostics	Net 30	SINV-2025-01092	01/16/2025		02/15/2025	0.00	0.00	156.41	USD
Supplier Invoice: SINV-2025-01094	Kitsap Public Health District	Spectra Laboratories - Kitsap, LLC	12.2024 PIC TESTING	Spectra Laboratories - Kitsap, LLC - Remit-To: 2221 Ross Way Tacoma	Net 30	SINV-2025-01094	01/16/2025		02/15/2025	0.00	0.00	7,504.20	USD
Supplier Invoice: SINV-2025-01095	Kitsap Public Health District	Spectra Laboratories - Kitsap, LLC	#24-010406	Spectra Laboratories - Kitsap, LLC - Remit-To: 2221 Ross Way Tacoma	Net 30	SINV-2025-01095	01/16/2025		02/15/2025	0.00	0.00	1,102.00	USD





View Settlement Run

Supplier Invoice	Company	Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Supplier Invoice: SINV-2025-01096	Kitsap Public Health District	Staples	#6020288609	Staples - Remit-To: Staples	Net 30	SINV-2025-01096	01/16/2025		02/15/2025	0.00	0.00	491.00	USD
Supplier Invoice: SINV-2025-01097	Kitsap Public Health District	Staples	#6020944269	Staples - Remit-To: Staples	Net 30	SINV-2025-01097	01/16/2025		02/15/2025	0.00	0.00	233.70	USD
Supplier Invoice: SINV-2025-01099	Kitsap Public Health District	Staples	#6021014288	Staples - Remit-To: Staples	Net 30	SINV-2025-01099	01/16/2025		02/15/2025	0.00	0.00	85.34	USD
Supplier Invoice: SINV-2025-01100	Kitsap Public Health District	Superior Printing Inc	#4930251	Superior Printing Inc	Net 30	SINV-2025-01100	01/16/2025		02/15/2025	0.00	0.00	95.42	USD
Supplier Invoice: SINV-2025-01105	Kitsap Public Health District	United Business Machines of WA	#inv530146	United Business Machines of WA	Net 30	SINV-2025-01105	01/16/2025		02/15/2025	0.00	0.00	571.33	USD
Supplier Invoice: SINV-2025-01106	Kitsap Public Health District	Wex Bank	#102087613	Wex Bank	Net 30	SINV-2025-01106	01/16/2025		02/15/2025	0.00	0.00	573.99	USD

Remittance  
Remittance

Process	Date	Remittance Events
Payment Message: ID 3359 for Kitsap Public Health District on 01/16/2025	01/16/2025	5

Process History  
Settlement Run Process History

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Settlement Run Event	Settlement Run Event	Step Completed	01/16/2025 09:18:39 AM		Heather Hunsaker (434069)	1	
Settlement Run Event	To Do: Settlement Run has Payment Handling Instruction	Not Required				0	
Settlement Run Event	To Do: AP Wire was Settled	Not Required				0	
Settlement Run Event	To Do: Wire Payment Settled	Not Required				0	

Related Business Processes History



View Settlement Run

Business Process	Status
Payment Message: ID 3359 for Kitsap Public Health District on 01/16/2025	Successfully Completed
Payment Message: ID 3358 for Kitsap Public Health District on 01/16/2025	Successfully Completed
Print Checks: Kitsap County Claims Fund Warrant Account for Miscellaneous Payment (Check) on 01/16/2025	Successfully Completed
Print Checks: Kitsap County Claims Fund Warrant Account for Supplier Payment (Check) on 01/16/2025	Successfully Completed
Print Checks: Kitsap County Claims Fund Warrant Account for Expense Payment (Check) on 01/16/2025	Successfully Completed
Remittance File: For Iron Mountain - Remit-To: Po Box 27128 on 01/16/2025	Successfully Completed
Remittance File: For Kania, Sharon Faye on 01/16/2025	Successfully Completed
Remittance File: For United Business Machines of WA on 01/16/2025	Successfully Completed
Remittance File: For Spectra Laboratories - Kitsap, LLC - Remit-To: 2221 Ross Way Tacoma on 01/16/2025	Successfully Completed
Remittance File: For The Sinclair II, LLC of Washington on 01/16/2025	Successfully Completed

Background Processes

Created Date and Time	Started Date and Time	Process Type	Process	Request	Status	Total Processing Time	Submitted by	Errors & Warnings
01/16/2025 09:18 AM	01/16/2025 09:18 AM	Job	Settlement Run Complete	Settlement Run Complete for STL-00004361	Completed	00:00:12	Heather Hunsaker	



View Settlement Run

Settlement Run Information

**Settlement Run** STL-00004390  
**Name** Kitsap Public Health District JS  
**Number** STL-00004390  
**Status** Complete  
**Date** 01/23/2025  
**Include Payments On Behalf Of** No  
**Exclude Negative Payments** No  
**Express Settlement** No

Additional Information

**Organization** Kitsap Public Health District  
**Currency** USD  
**Filters Used**

Payment Information

**Display Currency** USD  
**Outbound Total** 51,310.14  
**Inbound Total** 0.00  
**Expense Report Count** 14  
**Supplier Invoice Count** 25

Payment Groups

Payment Groups

View	Category	Bank Account	Payment Type	Date	Payments	Amount	Currency	Business Process	Status
Expense Payment(Check) for Kitsap County Claims Fund Warrant Account	Expense Payment	Kitsap County Claims Fund Warrant Account	Check	01/23/2025	1	70.00	USD	Print Checks: Kitsap County Claims Fund Warrant Account for Expense Payment (Check) on 01/23/2025	Successfully Completed
Expense Payment(Direct Deposit) for Treasurer's Main account	Expense Payment	Treasurer's Main account	Direct Deposit	01/23/2025	13	1,025.77	USD	Payment Message: ID 3382 for Kitsap Public Health District on 01/23/2025	Successfully Completed



View Settlement Run

View	Category	Bank Account	Payment Type	Date	Payments	Amount	Currency	Business Process	Status
Supplier Payment(Check) for Kitsap County Claims Fund Warrant Account	Supplier Payment	Kitsap County Claims Fund Warrant Account	Check	01/23/2025	16	31,533.31	USD	Print Checks: Kitsap County Claims Fund Warrant Account for Supplier Payment (Check) on 01/23/2025	Successfully Completed
Supplier Payment(EFT) for Treasurer's Main account	Supplier Payment	Treasurer's Main account	EFT	01/23/2025	5	18,681.06	USD	Payment Message: ID 3381 for Kitsap Public Health District on 01/23/2025	Successfully Completed

Expense Reports

Expense Report	Company	Pay To	Type	Document Number	Expense Report Date	Memo	Reimbursable Amount	Currency
Expense Report: EXP-0011474	Kitsap Public Health District	Sam Ader (413193)	Employee	EXP-0011474	01/23/2025		61.64	USD
Expense Report: EXP-0011475	Kitsap Public Health District	Brian Burchett (409212)	Employee	EXP-0011475	01/23/2025		33.23	USD
Expense Report: EXP-0011476	Kitsap Public Health District	Callie Burton (434296)	Employee	EXP-0011476	01/23/2025		45.50	USD
Expense Report: EXP-0011477	Kitsap Public Health District	Paul Giuntoli (337331)	Employee	EXP-0011477	01/23/2025		70.00	USD
Expense Report: EXP-0011478	Kitsap Public Health District	Jessica Howell (435293)	Employee	EXP-0011478	01/23/2025		90.02	USD
Expense Report: EXP-0011479	Kitsap Public Health District	Brandon Kindschy (421430)	Employee	EXP-0011479	01/23/2025		48.04	USD
Expense Report: EXP-0011480	Kitsap Public Health District	Albert Lawver (434888)	Employee	EXP-0011480	01/23/2025		287.18	USD
Expense Report: EXP-0011481	Kitsap Public Health District	Alexandra Moore (434254)	Employee	EXP-0011481	01/23/2025		21.44	USD
Expense Report: EXP-0011482	Kitsap Public Health District	Melissa O'Brien (433907)	Employee	EXP-0011482	01/23/2025		42.48	USD
Expense Report: EXP-0011483	Kitsap Public Health District	Anna Renteria (435276)	Employee	EXP-0011483	01/23/2025		49.07	USD
Expense Report: EXP-0011484	Kitsap Public Health District	Antonio Romaelle (435094)	Employee	EXP-0011484	01/23/2025		77.21	USD
Expense Report: EXP-0011485	Kitsap Public Health District	Nolan Simmons (434365)	Employee	EXP-0011485	01/23/2025		33.11	USD
Expense Report: EXP-0011487	Kitsap Public Health District	Susan Van Ort (392243)	Employee	EXP-0011487	01/23/2025		200.33	USD
Expense Report: EXP-0011488	Kitsap Public Health District	Jacob Wimpenny (434923)	Employee	EXP-0011488	01/23/2025		36.52	USD

Supplier Invoices



View Settlement Run

Supplier Invoice	Company	Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Supplier Invoice: SINV-2025-02284	Kitsap Public Health District	Boys & Girls Club of North Kitsap	TOB/CANN 2025 MINI GRANT	Boys & Girls Club of North Kitsap	Net 30	SINV-2025-02284	01/23/2025		02/22/2025	0.00	0.00	2,500.00	USD
Supplier Invoice: SINV-2025-02287	Kitsap Public Health District	Kitsap Community Resources	TOB/CANN 2025 MINI GRANT	Kitsap Community Resources - Remit-To: 845 8Th Street	Net 30	SINV-2025-02287	01/23/2025		02/22/2025	0.00	0.00	2,900.00	USD
Supplier Invoice: SINV-2025-02288	Kitsap Public Health District	Bremerton Youth Arts Hive	TOB/CANN 2025 MINI GRANT	Bremerton Youth Arts Hive	Net 30	SINV-2025-02288	01/23/2025		02/22/2025	0.00	0.00	3,000.00	USD
Supplier Invoice: SINV-2025-02290	Kitsap Public Health District	Native Horsemanship Youth Program	TOB/CANN 2025 MINI GRANT	Native Horsemanship Youth Program	Net 30	SINV-2025-02290	01/23/2025		02/22/2025	0.00	0.00	2,500.00	USD
Supplier Invoice: SINV-2025-02291	Kitsap Public Health District	Kitsap Regional Library Foundation	TOB/CANN 2025 MINI GRANT	Kitsap Regional Library Foundation	Net 30	SINV-2025-02291	01/23/2025		02/22/2025	0.00	0.00	3,000.00	USD
Supplier Invoice: SINV-2025-02292	Kitsap Public Health District	The Whole Horse Place	TOB/CANN 2025 MINI GRANT	The Whole Horse Place	Net 30	SINV-2025-02292	01/23/2025		02/22/2025	0.00	0.00	2,000.00	USD
Supplier Invoice: SINV-2025-02293	Kitsap Public Health District	Comcast	CCAST 1975 1.9.25	Comcast - Remit-To: PO Box 60533	Net 30	SINV-2025-02293	01/23/2025		02/22/2025	0.00	0.00	473.81	USD
Supplier Invoice: SINV-2025-02294	Kitsap Public Health District	Comcast	#230058871	Comcast - Remit-To: PO Box 37601	Net 30	SINV-2025-02294	01/23/2025		02/22/2025	0.00	0.00	597.53	USD
Supplier Invoice: SINV-2025-02295	Kitsap Public Health District	Eagles Wings Coordinated Care	FEB 2025 RENT - [REDACTED]	Eagles Wings Coordinated Care	Net 30	SINV-2025-02295	01/23/2025		02/22/2025	0.00	0.00	700.00	USD
Supplier Invoice: SINV-2025-02296	Kitsap Public Health District	Paul Simmons	FEB 2025 RENT	Paul Simmons	Net 30	SINV-2025-02296	01/23/2025		02/22/2025	0.00	0.00	950.00	USD
Supplier Invoice: SINV-2025-02304	Kitsap Public Health District	National CineMedia, LLC	#INV-230996	National CineMedia, LLC	Net 30	SINV-2025-02304	01/23/2025		02/22/2025	0.00	0.00	4,500.00	USD



View Settlement Run

Supplier Invoice	Company	Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Supplier Invoice: SINV-2025-02306	Kitsap Public Health District	Propio LS, LLC	#0310071224	Propio LS, LLC	Net 30	SINV-2025-02306	01/23/2025		02/22/2025	0.00	0.00	54.00	USD
Supplier Invoice: SINV-2025-02310	Kitsap Public Health District	Ipma-Hr (Remit) Alexandra, Va	#4999	Ipma-Hr (Remit) Alexandra, Va	Net 30	SINV-2025-02310	01/23/2025		02/22/2025	0.00	0.00	175.00	USD
Supplier Invoice: SINV-2025-02311	Kitsap Public Health District	Staples	#6021342606	Staples - Remit-To: Staples	Net 30	SINV-2025-02311	01/23/2025		02/22/2025	0.00	0.00	61.41	USD
Supplier Invoice: SINV-2025-02313	Kitsap Public Health District	Stericycle Inc	#8009431491	Stericycle Inc - Remit-To: Stericycle Inc	Net 30	SINV-2025-02313	01/23/2025		02/22/2025	0.00	0.00	827.00	USD
Supplier Invoice: SINV-2025-02315	Kitsap Public Health District	Stericycle Inc	#8009429905	Stericycle Inc - Remit-To: Stericycle Inc	Net 30	SINV-2025-02315	01/23/2025		02/22/2025	0.00	0.00	190.04	USD
Supplier Invoice: SINV-2025-02317	Kitsap Public Health District	Toyota Financial Services	1.9.25 STATEMENT	Toyota Financial Services	Net 30	SINV-2025-02317	01/23/2025		02/22/2025	0.00	0.00	460.71	USD
Supplier Invoice: SINV-2025-02319	Kitsap Public Health District	Trumpia	#TRU011025	Trumpia	Net 30	SINV-2025-02319	01/23/2025		02/22/2025	0.00	0.00	288.00	USD
Supplier Invoice: SINV-2025-02320	Kitsap Public Health District	United Business Machines of WA	#INV530881	United Business Machines of WA	Net 30	SINV-2025-02320	01/23/2025		02/22/2025	0.00	0.00	1,289.02	USD
Supplier Invoice: SINV-2025-02322	Kitsap Public Health District	Verizon Wireless	#6103347428	Verizon Wireless	Net 30	SINV-2025-02322	01/23/2025		02/22/2025	0.00	0.00	6,208.85	USD
Supplier Invoice: SINV-2025-02323	Kitsap Public Health District	WA State Assoc of Local Public Health Officials	#WSALPHO25-14	WA State Assoc of Local Public Health Officials	Net 30	SINV-2025-02323	01/23/2025		02/22/2025	0.00	0.00	12,775.00	USD
Supplier Invoice: SINV-2025-02355	Kitsap Public Health District	ChildStrive	091324 INVOICE	ChildStrive	Net 30	SINV-2025-02355	01/23/2025		02/22/2025	0.00	0.00	1,656.00	USD



View Settlement Run

Supplier Invoice	Company	Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Supplier Invoice: SINV-2025-02356	Kitsap Public Health District	ChildStrive	101024 INVOICE	ChildStrive	Net 30	SINV-2025-02356	01/23/2025		02/22/2025	0.00	0.00	1,268.00	USD
Supplier Invoice: SINV-2025-02357	Kitsap Public Health District	ChildStrive	111324 INVOICE	ChildStrive	Net 30	SINV-2025-02357	01/23/2025		02/22/2025	0.00	0.00	1,708.00	USD
Supplier Invoice: SINV-2025-02358	Kitsap Public Health District	ChildStrive	121524 INVOICE	ChildStrive	Net 30	SINV-2025-02358	01/23/2025		02/22/2025	0.00	0.00	132.00	USD

Remittance  
Remittance

Process	Date	Remittance Events
Payment Message: ID 3381 for Kitsap Public Health District on 01/23/2025	01/23/2025	5

Process History  
Settlement Run Process History

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Settlement Run Event	Settlement Run Event	Step Completed	01/23/2025 08:14:59 AM		Junille Schmeling (430378)	1	
Settlement Run Event	To Do: Settlement Run has Payment Handling Instruction	Not Required				0	
Settlement Run Event	To Do: AP Wire was Settled	Not Required				0	
Settlement Run Event	To Do: Wire Payment Settled	Not Required				0	

Related Business Processes History

Business Process	Status
Payment Message: ID 3382 for Kitsap Public Health District on 01/23/2025	Successfully Completed
Payment Message: ID 3381 for Kitsap Public Health District on 01/23/2025	Successfully Completed
Print Checks: Kitsap County Claims Fund Warrant Account for Supplier Payment (Check) on 01/23/2025	Successfully Completed
Print Checks: Kitsap County Claims Fund Warrant Account for Expense Payment (Check) on 01/23/2025	Successfully Completed
Remittance File: For United Business Machines of WA on 01/23/2025	Successfully Completed
Remittance File: For Stericycle Inc - Remit-To: Stericycle Inc on 01/23/2025	Successfully Completed
Remittance File: For WA State Assoc of Local Public Health Officials on 01/23/2025	Successfully Completed
Remittance File: For Eagles Wings Coordinated Care on 01/23/2025	Successfully Completed
Remittance File: For Kitsap Community Resources - Remit-To: 845 8Th Street on 01/23/2025	Successfully Completed



### View Settlement Run

#### Background Processes

Created Date and Time	Started Date and Time	Process Type	Process	Request	Status	Total Processing Time	Submitted by	Errors & Warnings
01/23/2025 08:14 AM	01/23/2025 08:14 AM	Job	Settlement Run Complete	Settlement Run Complete for STL-00004390	Completed	00:00:12	Junille Schmeling	





View Settlement Run

Settlement Run Information

**Settlement Run** STL-00004413  
**Name** Kitsap Public Health District HH  
**Number** STL-00004413  
**Status** Complete  
**Date** 01/30/2025  
**Include Payments On Behalf Of** No  
**Exclude Negative Payments** Yes  
**Express Settlement** No

Additional Information

**Organization** Kitsap Public Health District  
**Currency** USD  
**Filters Used**

Payment Information

**Display Currency** USD  
**Outbound Total** 156,288.83  
**Inbound Total** 0.00  
**Expense Report Count** 5  
**Miscellaneous Payment Request Count** 2  
**Supplier Invoice Count** 34

Payment Groups

Payment Groups

View	Category	Bank Account	Payment Type	Date	Payments	Amount	Currency	Business Process	Status
Expense Payment(Check) for Kitsap County Claims Fund Warrant Account	Expense Payment	Kitsap County Claims Fund Warrant Account	Check	01/30/2025	1	51.10	USD	Print Checks: Kitsap County Claims Fund Warrant Account for Expense Payment (Check) on 01/30/2025	Successfully Completed
Expense Payment(Direct Deposit) for Treasurer's Main account	Expense Payment	Treasurer's Main account	Direct Deposit	01/30/2025	4	370.10	USD	Payment Message: ID 3400 for Kitsap Public Health District on 01/30/2025	Successfully Completed



View Settlement Run

View	Category	Bank Account	Payment Type	Date	Payments	Amount	Currency	Business Process	Status
Miscellaneous Payment(Check) for Kitsap County Claims Fund Warrant Account	Miscellaneous Payment	Kitsap County Claims Fund Warrant Account	Check	01/30/2025	2	14,847.50	USD	Print Checks: Kitsap County Claims Fund Warrant Account for Miscellaneous Payment (Check) on 01/30/2025	Successfully Completed
Supplier Payment(Check) for Kitsap County Claims Fund Warrant Account	Supplier Payment	Kitsap County Claims Fund Warrant Account	Check	01/30/2025	24	125,862.47	USD	Print Checks: Kitsap County Claims Fund Warrant Account for Supplier Payment (Check) on 01/30/2025	Successfully Completed
Supplier Payment(EFT) for Treasurer's Main account	Supplier Payment	Treasurer's Main account	EFT	01/30/2025	5	15,157.66	USD	Payment Message: ID 3399 for Kitsap Public Health District on 01/30/2025	Successfully Completed

Expense Reports

Expense Report	Company	Pay To	Type	Document Number	Expense Report Date	Memo	Reimbursable Amount	Currency
Expense Report: EXP-0011508	Kitsap Public Health District	Callie Burton (434296)	Employee	EXP-0011508	01/30/2025		74.90	USD
Expense Report: EXP-0011509	Kitsap Public Health District	Paul Giuntoli (337331)	Employee	EXP-0011509	01/30/2025		51.10	USD
Expense Report: EXP-0011510	Kitsap Public Health District	Brandon Kindschy (421430)	Employee	EXP-0011510	01/30/2025		14.20	USD
Expense Report: EXP-0011511	Kitsap Public Health District	Siri Kushner (327580)	Employee	EXP-0011511	01/30/2025		80.00	USD
Expense Report: EXP-0011512	Kitsap Public Health District	Emmy Shelby (434658)	Employee	EXP-0011512	01/30/2025		201.00	USD

Miscellaneous Payment Requests

Miscellaneous Payment Request	Company	Payee	Document Number	Payment Type	Request Category	Document Date	Payment Amount	Currency
MPR-20521	Kitsap Public Health District	1918 Winter Street ABS LLC (Inactive)	MPR-20521	Check	POS Customer Refund	01/30/2025	14,485.00	USD
MPR-20522	Kitsap Public Health District	DESIREE HERMANN (Inactive)	MPR-20522	Check	POS Customer Refund	01/30/2025	362.50	USD

Supplier Invoices



View Settlement Run

Supplier Invoice	Company	Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Supplier Invoice: SINV-2025-02940	Kitsap Public Health District	Kitsap Black Student Union	2025 TOB/CANN MINI GRANT	Kitsap Black Student Union	Net 30	SINV-2025-02940	01/30/2025		03/01/2025	0.00	0.00	2,100.00	USD
Supplier Invoice: SINV-2025-02941	Kitsap Public Health District	Kitsap Pride Network	2025 TOB/CANN MINI GRANT	Kitsap Pride Network	Net 30	SINV-2025-02941	01/30/2025		03/01/2025	0.00	0.00	3,000.00	USD
Supplier Invoice: SINV-2025-02942	Kitsap Public Health District	Rose and Bloom	2025 TOB/CANN MINI GRANT	Rose and Bloom	Net 30	SINV-2025-02942	01/30/2025		03/01/2025	0.00	0.00	3,000.00	USD
Supplier Invoice: SINV-2025-02944	Kitsap Public Health District	Bremerton Housing Authority	FEB 2025 RENT	Bremerton Housing Authority	Net 30	SINV-2025-02944	01/30/2025		03/01/2025	0.00	0.00	336.00	USD
Supplier Invoice: SINV-2025-02946	Kitsap Public Health District	Rocket Mortgage LLC	FEB 2025	Rocket Mortgage LLC	Net 30	SINV-2025-02946	01/30/2025		03/01/2025	0.00	0.00	1,991.73	USD
Supplier Invoice: SINV-2025-02950	Kitsap Public Health District	Washington State University	#CI00059398	Washington State University	Net 30	SINV-2025-02950	01/30/2025		03/01/2025	0.00	0.00	1,350.00	USD
Supplier Invoice: SINV-2025-02952	Kitsap Public Health District	Washington State University	#CI00060704	Washington State University	Net 30	SINV-2025-02952	01/30/2025		03/01/2025	0.00	0.00	3,949.71	USD
Supplier Invoice: SINV-2025-02954	Kitsap Public Health District	Blue Sky Printing	#N21400	Blue Sky Printing	Net 30	SINV-2025-02954	01/30/2025		03/01/2025	0.00	0.00	127.49	USD
Supplier Invoice: SINV-2025-02955	Kitsap Public Health District	Canon Financial Services, Inc.	#37556964	Canon Financial Services, Inc.	Net 30	SINV-2025-02955	01/30/2025		03/01/2025	0.00	0.00	1,474.04	USD
Supplier Invoice: SINV-2025-02956	Kitsap Public Health District	CashStar, Inc.	#CBD6MC99CH	CashStar, Inc.	Net 30	SINV-2025-02956	01/30/2025		03/01/2025	0.00	0.00	1,243.50	USD
Supplier Invoice: SINV-2025-02957	Kitsap Public Health District	WA State Employment Security	2024 UI CHARGES	WA State Employment Security - Remit-To: PO Box 84242	Net 30	SINV-2025-02957	01/30/2025		03/01/2025	0.00	0.00	4,399.53	USD



View Settlement Run

Supplier Invoice	Company	Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Supplier Invoice: SINV-2025-02959	Kitsap Public Health District	Lingo	#34286896	Lingo - Remit-To: PO Box 660344	Net 30	SINV-2025-02959	01/30/2025		03/01/2025	0.00	0.00	12.73	USD
Supplier Invoice: SINV-2025-02960	Kitsap Public Health District	Mckesson Medical Surgical	#23142897	Mckesson Medical Surgical	Net 30	SINV-2025-02960	01/30/2025		03/01/2025	0.00	0.00	334.74	USD
Supplier Invoice: SINV-2025-02961	Kitsap Public Health District	Mckesson Medical Surgical	#23172197	Mckesson Medical Surgical	Net 30	SINV-2025-02961	01/30/2025		03/01/2025	0.00	0.00	36.43	USD
Supplier Invoice: SINV-2025-02962	Kitsap Public Health District	Outfront Media LLC	#06787801	Outfront Media LLC	Net 30	SINV-2025-02962	01/30/2025		03/01/2025	0.00	0.00	3,500.00	USD
Supplier Invoice: SINV-2025-02963	Kitsap Public Health District	Outfront Media LLC	#06788212	Outfront Media LLC	Net 30	SINV-2025-02963	01/30/2025		03/01/2025	0.00	0.00	180.50	USD
Supplier Invoice: SINV-2025-02964	Kitsap Public Health District	Outfront Media LLC	#06788211	Outfront Media LLC	Net 30	SINV-2025-02964	01/30/2025		03/01/2025	0.00	0.00	274.25	USD
Supplier Invoice: SINV-2025-02965	Kitsap Public Health District	Staples	#6021908906	Staples - Remit-To: Staples	Net 30	SINV-2025-02965	01/30/2025		03/01/2025	0.00	0.00	274.37	USD
Supplier Invoice: SINV-2025-02966	Kitsap Public Health District	Staples	#6022176747	Staples - Remit-To: Staples	Net 30	SINV-2025-02966	01/30/2025		03/01/2025	0.00	0.00	81.74	USD
Supplier Invoice: SINV-2025-02967	Kitsap Public Health District	Summit Law Group, PLLC	#160467	Summit Law Group, PLLC	Net 30	SINV-2025-02967	01/30/2025		03/01/2025	0.00	0.00	6,231.40	USD
Supplier Invoice: SINV-2025-02968	Kitsap Public Health District	American Family Life Assurance Company	#737173	American Family Life Assurance Company	Net 30	SINV-2025-02968	01/30/2025		03/01/2025	0.00	0.00	2,231.65	USD
Supplier Invoice: SINV-2025-02969	Kitsap Public Health District	Health Equity	JAN 2025 BENEFITS	Health Equity	Net 30	SINV-2025-02969	01/30/2025		03/01/2025	0.00	0.00	1,978.32	USD



View Settlement Run

Supplier Invoice	Company	Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Supplier Invoice: SINV-2025-02970	Kitsap Public Health District	Hra Veba Trust	JAN 2025 BENEFITS	Hra Veba Trust	Net 30	SINV-2025-02970	01/30/2025		03/01/2025	0.00	0.00	9,027.66	USD
Supplier Invoice: SINV-2025-02971	Kitsap Public Health District	Nationwide Retirement Solutions	JAN 2025 BENEFITS	Nationwide Retirement Solutions	Net 30	SINV-2025-02971	01/30/2025		03/01/2025	0.00	0.00	7,366.50	USD
Supplier Invoice: SINV-2025-02974	Kitsap Public Health District	A.W. Rehn & Associates, Inc	JAN 2025 DCFSA	A.W. Rehn & Associates, Inc	Net 30	SINV-2025-02974	01/30/2025		03/01/2025	0.00	0.00	1,816.51	USD
Supplier Invoice: SINV-2025-02975	Kitsap Public Health District	Prof & Technical Eng XPH	JAN 2025 BENEFITS	Prof & Technical Eng XPH - Remit-To: Local Union 17	Net 30	SINV-2025-02975	01/30/2025		03/01/2025	0.00	0.00	3,761.50	USD
Supplier Invoice: SINV-2025-02976	Kitsap Public Health District	Prof & Technical Eng XPH	JAN 2025 BENEFITS	Prof & Technical Eng XPH - Remit-To: Local 17 Union/PAC	Net 30	SINV-2025-02976	01/30/2025		03/01/2025	0.00	0.00	35.00	USD
Supplier Invoice: SINV-2025-02977	Kitsap Public Health District	Voya Institutional Trust Company	JAN 2025 BENEFITS	Voya Institutional Trust Company - Remit-To: Voya Institutional Trust Co (Public Health Payroll)	Net 30	SINV-2025-02977	01/30/2025		03/01/2025	0.00	0.00	625.00	USD
Supplier Invoice: SINV-2025-02978	Kitsap Public Health District	Wash State Dept of Retirement	JAN 2025 BENEFITS	Wash State Dept of Retirement	Net 30	SINV-2025-02978	01/30/2025		03/01/2025	0.00	0.00	15,245.33	USD
Supplier Invoice: SINV-2025-02979	Kitsap Public Health District	WA State Employment Security	Q4 2024 BENEFITS	WA State Employment Security - Remit-To: PO Box 84249 Paid Family & Medical	Net 30	SINV-2025-02979	01/30/2025		03/01/2025	0.00	0.00	18,641.35	USD
Supplier Invoice: SINV-2025-02980	Kitsap Public Health District	WA State Employment Security	Q4 2024 BENEFITS	WA State Employment Security - Remit-To: WA Cares Fund PO Box 3537	Net 30	SINV-2025-02980	01/30/2025		03/01/2025	0.00	0.00	10,313.39	USD
Supplier Invoice: SINV-2025-02981	Kitsap Public Health District	WA State Dept of Labor & Industries	Q4 2024 BENEFITS	WA State Dept of Labor & Industries - Remit-To: Industrial Insurance Po Box 34022	Net 30	SINV-2025-02981	01/30/2025		03/01/2025	0.00	0.00	18,676.26	USD



View Settlement Run

Supplier Invoice	Company	Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Supplier Invoice: SINV-2025-02983	Kitsap Public Health District	Vimly Benefit Solutions Inc	JAN 2025 BENEFITS	Vimly Benefit Solutions Inc	Net 30	SINV-2025-02983	01/30/2025		03/01/2025	0.00	0.00	4,658.65	USD
Supplier Invoice: SINV-2025-02984	Kitsap Public Health District	Whit-Delta Dental Of Washington	JAN 2025 BENEFITS	Whit-Delta Dental Of Washington	Net 30	SINV-2025-02984	01/30/2025		03/01/2025	0.00	0.00	12,744.85	USD

Remittance  
Remittance

Process	Date	Remittance Events
Payment Message: ID 3399 for Kitsap Public Health District on 01/30/2025	01/30/2025	5

Process History  
Settlement Run Process History

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Settlement Run Event	Settlement Run Event	Step Completed	01/30/2025 10:01:24 AM		Heather Hunsaker (434069)	1	
Settlement Run Event	To Do: Settlement Run has Payment Handling Instruction	Not Required				0	
Settlement Run Event	To Do: AP Wire was Settled	Not Required				0	
Settlement Run Event	To Do: Wire Payment Settled	Not Required				0	

Related Business Processes History

Business Process	Status
Payment Message: ID 3399 for Kitsap Public Health District on 01/30/2025	Successfully Completed
Payment Message: ID 3400 for Kitsap Public Health District on 01/30/2025	Successfully Completed
Print Checks: Kitsap County Claims Fund Warrant Account for Expense Payment (Check) on 01/30/2025	Successfully Completed
Print Checks: Kitsap County Claims Fund Warrant Account for Miscellaneous Payment (Check) on 01/30/2025	Successfully Completed
Print Checks: Kitsap County Claims Fund Warrant Account for Supplier Payment (Check) on 01/30/2025	Successfully Completed
Remittance File: For Summit Law Group, PLLC on 01/30/2025	Successfully Completed
Remittance File: For A.W. Rehn & Associates, Inc on 01/30/2025	Successfully Completed
Remittance File: For Washington State University on 01/30/2025	Successfully Completed
Remittance File: For Bremerton Housing Authority on 01/30/2025	Successfully Completed
Remittance File: For Canon Financial Services, Inc. on 01/30/2025	Successfully Completed

Background Processes



### View Settlement Run

Created Date and Time	Started Date and Time	Process Type	Process	Request	Status	Total Processing Time	Submitted by	Errors & Warnings
01/30/2025 10:01 AM	01/30/2025 10:01 AM	Job	Settlement Run Complete	Settlement Run Complete for STL-00004413	Completed	00:00:12	Heather Hunsaker	

**TREAS RPT - Detail Cash Report - Cash**

Treasurer's Detail Report  
For 2025 - Jan

Ledger Account	Revenue or Spend Category	Journal	Posting Date	Debit	Credit	Balance
<b>Cash</b>						
5700:Debt Service Principal	5780 - Intergovernmental Loans	JE-00071514 - Kitsap Public Health District - 01/01/2025 - 2025 Mortgage Payment - January	1/1/2025	-	17,500.00	(17,500.00)
5800:Debt Service Interest	5830 - Interest on Long-Term External Debt	JE-00071514 - Kitsap Public Health District - 01/01/2025 - 2025 Mortgage Payment - January	1/1/2025	-	7,679.00	(7,679.00)
				-	25,179.00	(25,179.00)



**TREAS RPT - Detail Cash Report - Cash**

Treasurer's Detail Report  
For 2025 - Jan

Ledger Account	Revenue or Spend Category	Journal	Posting Date	Debit	Credit	Balance
<b>Cash</b>						
5400:Other Services and Charges	5493 - Financial Service Fees	Operational Journal: Kitsap Public Health District - 01/02/2025	1/2/2025	0.00	62.75	-62.75
5400:Other Services and Charges	5493 - Financial Service Fees	Operational Journal: Kitsap Public Health District - 01/03/2025	1/3/2025	0.00	3,874.95	-3,874.95
5400:Other Services and Charges	5493 - Financial Service Fees	Operational Journal: Kitsap Public Health District - 01/07/2025	1/7/2025	0.00	987.87	-987.87
				-	4,925.57	(4,925.57)

**TREAS RPT - Detail Cash Report - Cash**

Treasurer's Detail Report  
For 2025 - Jan

<b>Ledger Account</b>	<b>Revenue or Spend Category</b>	<b>Journal</b>	<b>Posting Date</b>	<b>Debit</b>	<b>Credit</b>	<b>Balance</b>
<b>Cash</b>						
3800:Other Increases in Fund Resources	3890.40 - Custodial Type Deposits	JE-00072071 - Kitsap Public Health District - 01/21/2025 - Public Health monthly vital stats transfer	1/21/2025	0.00	24,932.00	-24,932.00

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-            24,932.00    (24,932.00)

## Kitsap Public Health District - 01/31/2025

Name	Hours	Gross Pay	Employer Paid Taxes	Employer Paid Benefits	Net Pay
Ader (413193) Sam	173.33	\$6,539.00			\$4,468.65
Alexander (435070) Katharine	101.33	\$3,855.68			\$2,579.09
Anderson (419470) Amy	173.33	\$7,164.00			\$4,644.60
Anderson-Hobbs (435083) Nathan	173.33	\$5,456.00			\$4,097.99
Armstrong (434291) Jami	173.33	\$6,402.00			\$4,381.35
Atisme-Bevins (433909) Kandice	173.33	\$9,437.30			\$5,941.97
Baker (435044) Katie	173.33	\$5,783.00			\$4,281.26
Banigan (215189) Leslie	173.33	\$7,614.00			\$5,463.70
Baum (434397) Rudy	173.33	\$6,861.20			\$5,034.21
Bazzell (328436) Richard	173.33	\$7,614.00			\$5,336.27
Bell (419805) Gus	173.33	\$7,733.00			\$5,043.17
Berger (407902) Angeline	173.33	\$6,929.06			\$4,866.31
Bierman (404611) Dana	173.33	\$10,010.38			\$7,188.96
Borja (426250) Windie	173.33	\$7,335.64			\$5,178.71
Boysen-Knapp (2058) Karen	173.33	\$8,721.94			\$6,299.49
Breitmayer (435259) Jennifer	160.33	\$7,153.07			\$5,461.71
Bronder (434436) Christine	173.33	\$5,649.00			\$4,194.30
Brown (271677) Steven	173.33	\$10,010.38			\$6,017.38
Burchett (409212) Brian	173.33	\$6,228.00			\$4,359.22
Burke (434463) Lenore	173.33	\$4,814.00			\$3,315.04
Burton (434296) Callie	173.33	\$4,880.00			\$3,526.66
Cadorna (434932) Jessi	160.00	\$3,672.00			\$2,368.83
Camarena (434536) Daniel	173.33	\$6,048.00			\$4,180.23
Chandler (435269) Rebecca	173.33	\$7,733.00			\$3,678.78
Chang (411387) Margo	173.33	\$5,866.92			\$4,252.83
Clark (435043) Cheryl	173.33	\$7,014.00			\$5,006.81
Collins (434101) Lori	173.33	\$7,351.00			\$5,011.37
Collins (435290) River	173.33	\$3,789.00			\$2,891.35
Currie (400651) Krista	173.33	\$5,377.00			\$3,971.93
Davis (433997) Elizabeth	173.33	\$9,533.44			\$6,616.24
Degracia (435196) Allison	173.33	\$5,783.00			\$4,283.74
Dowless (340919) Kelly	173.33	\$8,528.12			\$5,811.48
Duren (430735) Ashley	173.33	\$6,722.00			\$4,858.21
Evans (4565) Eric	173.33	\$11,761.26			\$6,454.06
Fergus (434648) Maria	56.00	\$1,733.76			\$1,276.60
Fine (421693) George	86.67	\$2,287.00			\$1,778.03
Fisk (321284) April	173.33	\$10,084.35			\$5,845.42
Fong (356883) Yolanda	173.33	\$13,970.76			\$9,119.37
Fuchs (435045) Molly	173.33	\$4,835.00			\$3,538.59
Fucini (434997) Heather	173.33	\$6,228.00			\$5,010.97
Giuntoli (337331) Paul	173.33	\$7,614.00			\$4,672.98
Gress (421427) Nicole	173.33	\$5,308.00			\$3,802.91
Griego (410072) Yaneisy	173.33	\$6,444.00			\$4,831.19
Guidry (355732) Jessica	173.33	\$11,201.18			\$8,058.06
Hammond (434978) Gabriel	173.33	\$6,926.00			\$4,618.47
Hampton (434838) Adrienne	173.33	\$8,528.12			\$5,980.72
Hansen (435085) Isabella	173.33	\$4,666.00			\$3,446.73
Harmon (434977) William	173.33	\$8,120.00			\$6,082.27
Holt (2726) Karen	173.33	\$11,036.60			\$7,230.47
Howard (434057) Anne	138.67	\$4,537.00			\$2,925.27
Howell (435293) Jessica	74.42	\$1,616.05			\$1,305.78
Hubert (435172) Joaquin	173.33	\$5,401.00			\$4,453.84
Hughes (434256) Jakob	173.33	\$6,228.00			\$4,525.14
Hunter (409213) Kari	173.33	\$10,010.38			\$6,487.53
Inga Dominguez (434769) Cristian	173.33	\$5,116.00			\$3,784.13
Inouye (434255) Wendy	173.33	\$8,840.00			\$6,100.19
Jenkins (434053) Andrea	173.33	\$4,814.00			\$3,630.61
Jones (358933) Kimberly	173.33	\$10,010.38			\$6,852.64
Jury (434709) Thomas	173.33	\$5,649.00			\$4,079.21
Karis Crail (435213) Rebekah	57.75	\$1,632.02			\$1,448.76
Katula (393427) Dayna	173.33	\$10,010.38			\$6,231.62
Kench (245476) Donald	173.33	\$4,481.00			\$2,535.75
Kiess (250913) John	173.33	\$12,949.68			\$9,173.25
Kimes (433908) Alexandra	173.33	\$8,676.00			\$5,969.30
Kindschy (421430) Brandon	173.33	\$6,866.00			\$5,014.82
Kinnear (434099) Sarah	173.33	\$6,316.00			\$4,678.03

Kitsap Public Health District - 01/31/2025

Name	Hours	Gross Pay	Employer Paid Taxes	Employer Paid Benefits	Net Pay
Knoop (16125) Melina	173.33	\$7,614.00			\$4,957.66
Kruse (243184) Charles	158.25	\$7,046.87			\$5,261.40
Kushner (327580) Siri	173.33	\$12,349.68			\$7,624.64
Laird (416539) Melissa	173.33	\$11,036.60			\$6,821.03
Lawver (434888) Albert	173.33	\$6,228.00			\$4,660.82
Levine (435209) Naomi	173.33	\$6,015.00			\$4,495.63
Lytle (285038) Ross	173.33	\$7,614.00			\$5,138.90
Madden (434318) Shannon	173.33	\$4,814.00			\$3,519.45
May (434674) Martha	173.33	\$4,694.00			\$3,242.96
Mazur (388104) Karina	148.00	\$7,680.80			\$5,120.47
McClung (435242) Carol	173.33	\$8,954.86			\$6,071.73
McMillan (434052) Michelle	173.33	\$6,831.36			\$4,817.66
Miller (435008) Christopher	173.33	\$8,510.00			\$5,552.59
Moen (279971) Anne	173.33	\$8,646.68			\$5,817.01
Moontree-Stewart (406607) Kaela	173.33	\$6,072.00			\$4,626.90
Moore (434254) Alexandra	173.33	\$5,931.00			\$4,331.17
Morris (312378) Dawn	173.33	\$8,151.70			\$5,690.75
Morris (433859) Molly	88.00	\$2,182.40			\$1,757.87
Morris (434567) Amanda	173.33	\$4,814.00			\$3,493.16
Morrow (433895) Nathan	173.33	\$17,751.42			\$9,208.88
Navarro (435294) Alee	173.33	\$4,297.00			\$3,274.32
Neff Warner (435082) Leah	173.33	\$6,596.00			\$3,456.91
Newland (435315) Daisy	155.58	\$4,829.04			\$3,776.84
Nguyen (295033) Loan	173.33	\$5,598.00			\$3,776.36
North (22459) Edwin	173.33	\$11,036.60			\$565.65
O'Brien (433907) Melissa	173.33	\$5,649.00			\$4,428.08
Onarheim (426938) Carin	173.33	\$6,599.46			\$4,915.94
Outlaw-Spencer (434984) Gabriel	173.33	\$6,072.00			\$4,665.40
Pandino (419118) Linda	173.33	\$5,077.00			\$3,792.29
Perry (306605) Rachel	173.33	\$4,605.00			\$3,364.87
Pittsinger (435173) Lynn	173.33	\$12,349.68			\$8,205.09
Renteria (435276) Anna	158.83	\$4,166.66			\$3,278.29
Romaelle (435094) Antonio	80.00	\$2,607.20			\$2,049.13
Rork (404613) Ian	173.33	\$7,251.00			\$5,272.27
Sample (434976) Brittany	173.33	\$5,729.00			\$4,249.54
Sauna (435096) Khushnum	96.00	\$3,050.88			\$2,165.03
Shelby (434658) Emmy	156.00	\$7,068.00			\$4,803.10
Sherman (434949) Linnea	173.33	\$4,814.00			\$3,235.33
Shoriz (434893) Justin	104.00	\$3,158.48			\$2,481.09
Shuhler (425553) Yana	173.33	\$4,775.00			\$3,137.88
Sidell (435084) Nathan	173.33	\$5,456.00			\$3,310.04
Sim (435339) Morgan	160.00	\$4,504.00			\$3,628.95
Simmons (434365) Nolan	173.33	\$5,931.00			\$4,450.97
Smith (361388) Terri	173.33	\$8,910.00			\$6,170.68
Snow (435021) Kelly	173.33	\$5,821.00			\$4,167.48
Sooter (427776) Thaddeus	173.33	\$10,010.38			\$7,132.91
Stedman (347366) Kelsey	173.33	\$10,010.38			\$6,569.30
Stewart (423168) Tobbi	173.33	\$6,228.00			\$4,253.93
Taveras (435217) Orpa	173.33	\$5,000.00			\$3,728.72
Tierney (434695) Kayla	173.33	\$4,880.00			\$3,638.78
Turner (1682) Denise	173.33	\$5,598.00			\$3,329.67
Van Ort (392243) Susan	173.33	\$7,614.00			\$5,216.02
Villahermosa II (435216) Aldrin	173.33	\$5,456.00			\$3,927.03
Wagner (426251) Mary	121.34	\$3,525.00			\$2,486.90
Warren (434273) Lisa	33.82	\$1,625.39			\$816.92
Wellborn (14545) Brian	181.33	\$4,791.20			\$3,145.38
Wendt (397255) Jan	173.33	\$7,733.00			\$5,621.01
Westervelt (434382) Laura	130.75	\$5,179.01			\$3,843.51
Whares (434641) Erica	173.33	\$7,366.70			\$5,779.30
Whitford (434292) Tiffany	88.00	\$2,322.32			\$1,939.39
Wimpenny (434923) Jacob	173.33	\$7,209.00			\$5,177.17
Winchester (431493) Layken	112.00	\$3,850.08			\$2,692.12
Wyatt (434415) Janet	149.48	\$6,669.05			\$4,255.77
	20,982.87	\$861,461.93	\$70,155.28	\$223,066.05	\$587,940.59

**TREAS RPT - Detail Cash Report - Cash**

Treasurer's Detail Report  
For 2025 - Jan

<b>Ledger Account</b>	<b>Revenue or Spend Category</b>	<b>Journal</b>	<b>Posting Date</b>	<b>Debit</b>	<b>Credit</b>	<b>Balance</b>
<b>Cash</b>						
2315:Employee Benefits Payable		Operational Journal: Kitsap Public Health District - 01/13/2025	1/13/2025	-	133,061.75	(133,061.75)
2317:Payroll Tax Payable		Operational Journal: Kitsap Public Health District - 01/03/2025	1/3/2025	-	212,450.33	(212,450.33)
2317:Payroll Tax Payable		Operational Journal: Kitsap Public Health District - 01/31/2025	1/31/2025	-	217,695.13	(217,695.13)
				-	563,207.21	(563,207.21)

## Certificate Of Completion

Envelope Id: 57CAD4BE-A4B1-4E1A-BE2E-554EFFEBDB26

Status: Completed

Subject: Please sign this updated BOH packet.

Source Envelope:

Document Pages: 35

Signatures: 2

Envelope Originator:

Certificate Pages: 2

Initials: 0

Carol McClung

AutoNav: Enabled

345 6th Street, Suite 300

Envelopeld Stamping: Enabled

Bremerton, WA 98337

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Carol.mcclung@kitsappublichealth.org

IP Address: 67.168.138.66

## Record Tracking

Status: Original

Holder: Carol McClung

Location: DocuSign

2/19/2025 1:43:17 PM

Carol.mcclung@kitsappublichealth.org

## Signer Events

Melissa Laird

melissa.laird@kitsappublichealth.org

Finance Manager

Kitsap Public Health District

Security Level: Email, Account Authentication (None)

## Signature

DocuSigned by:

DB9C788F36B1467...

Signature Adoption: Pre-selected Style

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Signed: 2/19/2025 4:12:17 PM

## Electronic Record and Signature Disclosure:

Not Offered via Docusign

Yolanda Fong

yolanda.fong@kitsappublichealth.org

Administrator

kitsap Public health District

Security Level: Email, Account Authentication (None)

Signed by:

04B011B7E67B465...

Signature Adoption: Pre-selected Style

Using IP Address: 146.218.141.163

Sent: 2/19/2025 1:45:35 PM

Viewed: 2/24/2025 9:15:26 AM

Signed: 2/24/2025 9:18:55 AM

## Electronic Record and Signature Disclosure:

Not Offered via Docusign

## In Person Signer Events

## Signature

## Timestamp

## Editor Delivery Events

## Status

## Timestamp

## Agent Delivery Events

## Status

## Timestamp

## Intermediary Delivery Events

## Status

## Timestamp

## Certified Delivery Events

## Status

## Timestamp

## Carbon Copy Events

## Status

## Timestamp

## Witness Events

## Signature

## Timestamp

## Notary Events

## Signature

## Timestamp

## Envelope Summary Events

## Status

## Timestamps

Envelope Sent

Hashed/Encrypted

2/19/2025 1:45:36 PM

Certified Delivered

Security Checked

2/24/2025 9:15:26 AM

Signing Complete

Security Checked

2/24/2025 9:18:55 AM

<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
Completed	Security Checked	2/24/2025 9:18:55 AM

<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
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