



Meeting Date:
Agenda Item No:

Approved 3.8.21
Affirm 3.22.21

Kitsap County Board of Commissioners

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| Office/Department: Commissioners | | | |
| Staff Contact: Eric Baker | | | |
| Agenda Item Title: KC-336-20-A - CARES Kitsap Public Health District Amendment for Expenses Related to COVID19 | | | |
| Recommended Action: Approve KC-336-20-A - KC-336-20-A CARES Kitsap Public Health District Amendment for Expenses Related to COVID19 | | | |
| Summary: | Kitsap County entered into a contract with the Kitsap Public Health Department to access \$850,000 in CARES funding through the end of 2020. That funding has been extended by the federal government through June 30, 2021 and this contract amendment allows Kitsap to access that funding through that extended date. | | |
| Attachments: | <ol style="list-style-type: none"> 1. Contract Review Sheet 2. Amendment | | |
| Fiscal Impact for this Specific Action | | | |
| Expenditure required for this specific action: | \$0 | | |
| Related Revenue for this specific action: | \$0 | | |
| Cost Savings for this specific action: | \$0 | | |
| Net Fiscal Impact: | \$0 | | |
| Source of Funds: | COVID Response | | |
| Fiscal Impact for Total Project | | | |
| Project Costs: | \$0 | | |
| Project Costs Savings: | \$0 | | |
| Project Related Revenue: | \$850,000 | | |
| Project Net Total: | \$850,000 | | |
| Fiscal Impact (DAS) Review | | | |
| Office/Departmental Review & Coordination | | | |
| Office/Department | Elected Official/Department Director | | |
| Commissioners | | | |
| Contract Information | | | |
| Contract Number | Date Original Contract or Amendment Approved | Amount of Original Contract Amendment | Total Amount of Amended Contract |
| KC-336-20-A | pending | 0 | \$850,000 |
| <u>KC-336-20</u> | 9.2.20 | \$850,000 | |



Kitsap County CONTRACT REVIEW SHEET (Chapter 3.56 KCC)

A. CONTRACT INFORMATION

1. Contractor Kitsap Public Health Department
 2. Purpose Contract Amendment with the Kitsap Public Health District for Cares money
 3. Contract Amount 0 Disburse Receive
 4. Contract Term 3/1/20 – 6/30/21
 5. Contract Administrator Eric Baker Phone 360-337-4495
Approved: _____ **Date** _____
 Department Director

B. AUDITOR – ACCOUNTING INFORMATION

1. Contract Control Number KC-336-20-A
 2. Fund Name COVID Response
 3. Payment from-Revenue to CC/Account Nbr 1651
 4. Encumbered By Dave Schureman **Date** 3/4/2021

C. AUDITOR'S ACCOUNTING – GRANTS REVIEW

Signature required only if contract is grant funded

1. Approved Not Approved
Reviewer Dave Schureman **Date'** 3/4/2021
 2. Comments:

D. ADMINISTRATIVE SERVICES DEPARTMENT – RISK MANAGER REVIEW

1. Approved Not Approved
Reviewer Timothy M. Perez **Date** 3/5/2021
 2. Comments: Amendment Only

E. ADMINISTRATIVE SERVICES DEPARTMENT – BUDGET MANAGER REVIEW

Signature required only if contract is for \$50,000 or more, OR it will be signed by board of commissioners (regardless of dollar amount)

1. Approved Not Approved
Reviewer Aimée Campbell **Date** 03/05/2021
 2. Comments:

F. PERSONNEL DEPARTMENT – PERSONNEL DIRECTOR REVIEW

Signature required only if union or employment contract

1. Approved Not Approved
Reviewer _____ **Date** _____
 2. Comments:

G. PROSECUTING ATTORNEY

1. Approved as to Form Not Approved as to Form
Reviewer Susan Rogers 3.8.2021 **Date** _____
 2. Comments:

H. CERTIFICATION BY CONTRACT ADMINISTRATOR: THIS CONTRACT IS READY FOR CONSIDERATION BY THE AUTHORIZED CONTRACT SIGNER.

(For contract signing authority, see KCC 3.56.075)

Date Approved by Authorized Contract Signer:
 RETURN SIGNED ORIGINALS TO:

Date 3/8/21
 Alex Jarrett @ MS- 4

**KC 546-20A
AMENDMENT TO
PROFESSIONAL SERVICES AGREEMENT
Between
KITSAP PUBLIC HEALTH DISTRICT
And
KITSAP COUNTY**

This Amendment (“Amendment”) to the Professional Services Agreement Between Kitsap Public Health District and Kitsap County KC 546-20 (“Contract”) is entered into between Kitsap County (“Contractor”) and the Kitsap Public Health District (“District”).

WHEREAS, the Parties entered into the Contract effective March 1, 2020; and

WHEREAS, the reimbursement period of allocated funding through the CARES Act has been extended and therefore the parties have agreed it is desirable to extend the term, and

In consideration of the mutual benefits and covenants contained herein, the parties agree that Contract is amended as follows:

1. Section 1, Period of Performance. Section 1 is amended to extend the Contract termination date to June 30, 2021.
2. Section 2 Purpose. Section 2 is amendment to extend the termination date for the reimbursement period to June 30, 2021.
3. Attachment A, Scope of Work and Compensation. Attachment A is amended and replaced in its entirety with the revised Attachment A-1 which is attached hereto and incorporated in full by reference.
4. Other Provisions Unchanged. Except as expressly provided in this Amendment, all other terms and conditions of the Contract, and any subsequent amendments, addenda, or modifications thereto, remain unchanged in full force and effect.
5. Counterparts. This Contract Amendment may be executed in several counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same agreement.
6. Effective Date. The effective date of this Amendment is the date last executed by all parties.
7. Authorization. Each party signing below warrants to the other party that they have the full power and authority to execute this Amendment on behalf of the party for whom they sign.

[Signatures on next page]

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| <p>DATED this <u>7th</u> day of February <u>March</u> 2021.</p> <p>KITSAP PUBLIC HEALTH DISTRICT</p> <p>By: <u>[Signature]</u> Keith Grellner, Administrator</p> <p><u>[Signature]</u> DANA DANIELS, Clerk of the Board</p> | <p>DATED this ___ day of February <u>March</u> 2021.</p> <p>BOARD OF COUNTY COMMISSIONERS KITSAP COUNTY, WASHINGTON</p> <p><u>[Signature]</u> ROBERT GELDER, Chair</p> <p><u>[Signature]</u> CHARLOTTE GARRIDO, Commissioner</p> <p><u>[Signature]</u> EDWARD E. WOLFE, Commissioner</p> |
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ATTACHMENT A-1
SCOPE OF WORK AND COMPENSATION

As the COVID-19 continues to spike in our area, Kitsap County must remain active in supporting the Kitsap Public Health District's pandemic response efforts through the Emergency Operations Command (EOC), other agencies and organizations.

All activities shall be consistent with the requirements with Kitsap Public Health District's contract with the Washington State Department of Health regarding use of funding through the Coronavirus Aid, Relief and Economic Security (CARES) Act.

The Sub-Recipient and its partners will conduct the following activities through June 30, 2021:

1. Operating a virtual EOC with staffing from County, City, Special Districts and hired Extra Help personnel;
2. Providing media and public information on a variety of activities, including a "Give Thanks, Not COVID" campaign through a Joint Information Center (JIC);
3. Facilitating Non-Congregate Sheltering including Quarantine and Isolation (Q&I) capability for the County's residents and homeless populations, considering social distancing requirements;
4. Providing Personal Protective Equipment (PPE) and other critical consumable commodities to first responders, schools and other sectors based on the States Tiered System through a temporary Staging Area;
5. Operating several community-based testing centers in Bremerton, Poulsbo and elsewhere in the County; and
6. Facilitating the Weather Shelters, Outbreak Response, CTBS, Community Based Vaccination and Rehab Units inventory of supplies, trailers and field operations.

Compensation:

Compensation for staffing, equipment, and contracting services shall not exceed \$850,000 through June 30, 2021.