



Meeting Date:  
Agenda Item No:

<u>Kitsap County Board of Commissioners</u>			
<b>Office/Department:</b>		Commissioners	
<b>Staff Contact:</b>		Eric Baker	
<b>Agenda Item Title:</b>		KC-387-21-A - Kitsap Public Health District for Mass Vaccination and Other Support	
<b>Recommended Action:</b> approve KC-387-21-A - Kitsap Public Health District for Mass Vaccination and Other Support			
<b>Summary:</b>	Kitsap County has been providing mass vaccination and other health support services throughout the COVID pandemic. The Kitsap Public Health District has provided funding to Kitsap County through a federal contract covering these costs based on reimbursement requests. This amendment extends the period in which these reimbursement requests may be submitted to December 31, 2021.		
<b>Attachments:</b>	<ol style="list-style-type: none"> <li>1. Contract Review Sheet</li> <li>2. Amendment</li> </ol>		
Fiscal Impact for this Specific Action			
<b>Expenditure required for this specific action:</b>		\$0	
<b>Related Revenue for this specific action:</b>		\$0	
<b>Cost Savings for this specific action:</b>		\$0	
<b>Net Fiscal Impact:</b>		\$0	
<b>Source of Funds:</b>		0	
Fiscal Impact for Total Project			
<b>Project Costs:</b>		\$0	
<b>Project Costs Savings:</b>		\$0	
<b>Project Related Revenue:</b>		\$0	
<b>Project Net Total:</b>		\$0	
Office/Departmental Review & Coordination			
<b>Office/Department</b>		<b>Elected Official/Department Director</b>	
Commissioners			
Contract Information			
<b>Contract Number</b>	<b>Date Original Contract or Amendment Approved</b>	<b>Amount of Original Contract Amendment</b>	<b>Total Amount of Amended Contract</b>
KC-387-21-A	pending		



**Kitsap County**  
**CONTRACT REVIEW SHEET**  
(Chapter 3.56 KCC)

<b>A. CONTRACT INFORMATION</b> <i>(for Contract Signing Authority, see KCC 3.56.075)</i>	
1. Contractor	Kitsap Public Health District
2. Purpose	Approve the contract amendment with the Kitsap Public Health District
3. Contract Amount	\$0 Disburse <input type="checkbox"/> Receive <input type="checkbox"/>
4. Contract Term	Upon signature- 12/31/2021
5. Contract Administrator	Eric Baker Phone 3603374495
Approved:	Date _____ Department Director
<b>B. AUDITOR – Accounting Information</b>	
1. Contract Control No.	KC-387-21-A
2. Fund Name	0
3. Payment from-Revenue to CC/Account No.	N/A
Reviewer	Dave Schureman Date 9/23/20021
4. Comments:	
<b>C. AUDITOR – Grant Review</b> <i>Signature only required if grant funded contract</i>	
1. <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved	
Reviewer	NA Date _____
2. Comments:	
<b>D. ADMINISTRATIVE SERVICES DEPARTMENT – Risk Manager Review</b>	
1. <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Not Approved	
Reviewer	Timothy M. Perez Date 9/24/2021
2. Comments:	Amendment Only
<b>E. ADMINISTRATIVE SERVICES DEPARTMENT – Budget Manager Review</b> <i>Signature required if \$50,000 or more OR if signed by Board of Commissioners (regardless of dollar amount)</i>	
1. <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Not Approved	
Reviewer	Aimée Campbell Date 09/24/2021
2. Comments:	
<b>F. HUMAN RESOURCES – Human Resources Director Review</b> <i>Signature only required if union or employment contract</i>	
1. <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved	
Reviewer	Date _____
2. Comments:	
<b>G. INFORMATION SERVICES – Information Services Director Review</b> <i>Signature only required if technology contract</i>	
1. <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved	
Reviewer	Date _____
2. Comments:	
<b>H. PROSECUTING ATTORNEY</b>	
1. <input checked="" type="checkbox"/> Approved as to Form <input type="checkbox"/> Not Approved as to Form	
Reviewer	Susan Rogers Date 9/24/2021
2. Comments:	

Date Approved by Authorized Contract Signer:  
RETURN SIGNED ORIGINALS TO:

Date 9/28/21  
Alex Jarrett @ MS- 4

**AMENDMENT TO AGREEMENT 2178**

This Amendment (“Amendment”) to Kitsap Public Health District Contract 2178 for FEMA MASS VAX (the “Contract”), is entered into between *Kitsap County* (“Contractor”) and the Kitsap Public Health District (“District”).

**RECITALS**

This Professional Services Agreement (“Agreement”) is made and entered into between the Kitsap Public Health District, a Health District organized pursuant to chapter 70.46 Revised Code of Washington and Section 9.52 Kitsap County Code, hereinafter referred to as “District,” and Kitsap County, hereinafter referred to as “Subcontractor.”

WHEREAS, on February 29, 2020, the Governor of Washington State executed a Proclamation of Emergency relating to the COVID-19 outbreak, which remains in effect;

WHEREAS, on March 8, 2020, the Director of the Kitsap County Department of Emergency Management (DEM) issued a Proclamation of Emergency in response to the cases of COVID-19 identified in Kitsap County;

WHEREAS, on March 9, 2020, the Kitsap County Board of County Commissioners issued resolution 047-2020 declaring a civil emergency and suspending procedures and formalities in response to the Coronavirus (COVID-19) pandemic ratifying the Proclamation of Emergency adopted by the DEM Director;

WHEREAS, on March 11, 2020, the World Health Organization declared the rapidly spreading COVID-19 a pandemic;

WHEREAS, on March 13, 2020, the President of the United States issued a Proclamation declaring COVID-19 a nation emergency, which remains in effect;

WHEREAS, the County, through the Emergency Management Operations Center (EOC) operating under mission number 20-0265, is working cooperatively with the Kitsap Public Health District (KPHD) to facilitate and provide vaccination resources to the community in response to this pandemic; and

WHEREAS, the Kitsap County Board of Commissioners find that an emergency exists and that the state and county competitive bidding should be waived as permitted by RCW 39.04.280, and resolution 047-2020, and hereby waive such requirements for purposes of this Contract.

**WHEREAS**, the Parties entered into the Contract effective *June 3, 2021*; and

**WHEREAS**, President Biden has announced an extension of 100 percent federal reimbursement for eligible COVID-19 emergency response costs which includes the FEMA Mass Vaccination Project funding through December 31, 2021; and

**NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:**

**I. Amendment of Contract Section 1 Period of Performance.**

The period of performance of this Agreement shall begin January 21, 2021 (“effective date”) and be completed no later than December 31, 2021 unless terminated sooner or extended as provided for herein.

**II. Other Provisions Unchanged.** The other provisions of the Contract, remain unchanged.

**III. Effective Date.** This Amendment is effective upon signature of both parties.

**V. Authorization.** Each party signing below warrants to the other party that they have the full power and authority to execute this Amendment on behalf of the party for whom they sign.

**IN WITNESS WHEREOF,** the Parties have subscribed their names hereto.

Dated this 8th day of September, 2021.

Dated this 13th day of October 2021.

**KITSAP PUBLIC  
HEALTH DISTRICT**

**KITSAP COUNTY**

Keith Grellner  
Keith Grellner  
Administrator

Elizabeth Klute  
Elizabeth Klute, Director  
Kitsap County Department of  
Emergency Management

DATED this 28 day of September, 2021.

**BOARD OF COUNTY COMMISSIONERS**

**KITSAP COUNTY, WASHINGTON**



Robert Gelder  
ROBERT GELDER, Chair

Edward E. Wolfe  
EDWARD E. WOLFE, Commissioner

Charlotte Garrido  
CHARLOTTE GARRIDO, Commissioner

ATTEST  
Dana Daniels  
Dana Daniels, Clerk of the Board