

**KITSAP PUBLIC HEALTH DISTRICT
2018 – 2020 CONSOLIDATED CONTRACT**

CONTRACT NUMBER: CLH18248

AMENDMENT NUMBER: 1

PURPOSE OF CHANGE: To amend this contract between the DEPARTMENT OF HEALTH hereinafter referred to as "DOH", and KITSAP PUBLIC HEALTH DISTRICT hereinafter referred to as "LHJ", pursuant to the Modifications/Waivers clause, and to make necessary changes within the scope of this contract and any subsequent amendments thereto.

IT IS MUTUALLY AGREED: That the contract is hereby amended as follows:

1. Exhibit A Statements of Work, attached and incorporated by this reference, are amended as follows:
 - Adds Statements of Work for the following programs:
 - BEACH Program - Effective March 1, 2018
 - Childhood Lead Poisoning Prevention Program - Effective January 1, 2018
 - NEP BEACH Program - Effective March 1, 2018
 - Amends Statements of Work for the following programs:
 - P-TCPI Regional Care Coordination Project - Effective January 1, 2018
 - Deletes Statements of Work for the following programs:
2. Exhibit B-1 Allocations, attached and incorporated by this reference, amends and replaces Exhibit B Allocations as follows:
 - Increase of \$63,239 for a revised maximum consideration of \$1,416,297.
 - Decrease of _____ for a revised maximum consideration of _____.
 - No change in the maximum consideration of _____.
Exhibit B Allocations are attached only for informational purposes.
3. Exhibit C-1 Schedule of Federal Awards, attached and incorporated by this reference, amends and replaces Exhibit C.


Unless designated otherwise herein, the effective date of this amendment is the date of execution.

ALL OTHER TERMS AND CONDITIONS of the original contract and any subsequent amendments remain in full force and effect.

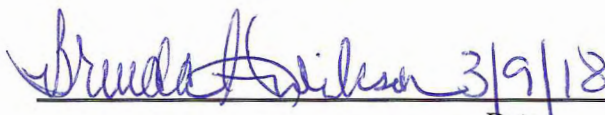
IN WITNESS WHEREOF, the undersigned has affixed his/her signature in execution thereof.

KITSAP PUBLIC HEALTH DISTRICT

STATE OF WASHINGTON
DEPARTMENT OF HEALTH



Date 3/6/18



Date 3/9/18

APPROVED AS TO FORM ONLY
Assistant Attorney General

**2018-2020 CONSOLIDATED CONTRACT
EXHIBIT A
STATEMENTS OF WORK
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**Exhibit A
Statement of Work
Contract Term: 2018-2020**

DOH Program Name or Title: BEACH Program - Effective March 1, 2018

Local Health Jurisdiction Name: Kitsap Public Health District
Contract Number: CLH18248

SOW Type: Original **Revision # (for this SOW)**

Funding Source	Federal Compliance (check if applicable)	Type of Payment
<input checked="" type="checkbox"/> Federal Subrecipient	<input checked="" type="checkbox"/> FFATA (Transparency Act)	<input checked="" type="checkbox"/> Reimbursement
<input type="checkbox"/> State	<input type="checkbox"/> Research & Development	<input type="checkbox"/> Fixed Price
<input type="checkbox"/> Other		

Period of Performance: March 1, 2018 through October 31, 2018

Statement of Work Purpose: The Beach Environmental Assessment, Communication, and Health (BEACH) Program monitors water at marine swimming beaches for bacteria and provides public notification when levels are unsafe.

Revision Purpose: N/A

Chart of Accounts Program Name or Title	CFDA #	BARS Revenue Code	Master Index Code	Funding Period (LHJ Use Only)		Current Consideration	Change Increase (+)	Total Consideration
				Start Date	End Date			
FFY18 Swimming Beach Act Grant IAR (ECY)	66.472	333.66.47	26505918	03/01/18	10/31/18	0	14,000	14,000
TOTALS						0	14,000	14,000

Task Number	Task/Activity/Description	*May Support PHAB Standards/Measures	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
1	<u>BEACH Program Administration and Annual Meeting:</u> Time spent on administrative duties related to the BEACH Program and the 2018 Annual meeting attendance.		Summarize time spent on administrative duties in annual report.	Annual meeting held in March 2018. Annual report due October 31, 2018.	Reimbursement for actual costs up to \$14,000 for tasks 1-3.
2	<u>Bacteria Monitoring & Public Notification</u> • Collect samples and field observations in accordance with BEACH Program Quality Assurance Project Plan (QAPP). Notify BEACH Program Manager in advance if samples cannot be collected. Coordinate deviations from the QAPP and/or schedule with the BEACH Program Manager. • Post and/or remove swimming advisory signs as needed. Provide public education about beach water quality. Notify BEACH Program Manager of swimming advisories as soon as possible.		1. Enter data results into Department of Ecology's (ECY) BEACH Program Database. 2. Email or mail copies of laboratory analytical reports to BEACH Program Data Manager. 3. Include a list of swimming advisories in annual report.	1. Enter data results into database by Friday each week of sample collection. 2. Email or mail copies of reports upon receipt. 3. Annual report due October 31, 2018.	LHJ may use its own discretion when prioritizing which task(s) to pay with this award.

Task Number	Task/Activity/Description	*May Support PHAB Standards/Measures	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
3	<u>Illness Pollution Investigations</u> <ul style="list-style-type: none"> • Notify BEACH Program Manager of any illness reports related to recreational swimming beaches. • Conduct illness investigations as needed. 		1. Provide notification via telephone to BEACH Program Manager. 2. Summarize illness investigation in annual report.	1. Within fourteen (14) business days. 2. Annual report due October 31, 2018.	

***For Information Only:**

Funding is not tied to the revised Standards/Measures listed here. This information may be helpful in discussions of how program activities might contribute to meeting a Standard/Measure. More detail on these and/or other Public Health Accreditation Board (PHAB) Standards/Measures that may apply can be found at: <http://www.phaboard.org/wp-content/uploads/PHAB-Standards-and-Measures-Version-1.0.pdf>

Program Specific Requirements/Narrative

The funds for this project are being provided by an Environmental Protection Agency (EPA) grant, Agreement Number CU-00J75501-1, Catalog of Federal Domestic Assistance Number 66.472 – Beach Monitoring and Notification Program Implementation Grants.

Special Requirements

Federal Funding Accountability and Transparency Act (FFATA)

This statement of work is supported by federal funds that require compliance with the Federal Funding Accountability and Transparency Act (FFATA or the Transparency Act). The purpose of the Transparency Act is to make information available online so the public can see how the federal funds are spent.

To comply with this act and be eligible to perform the activities in this statement of work, the LHJ must have a Data Universal Numbering System (DUNS®) number.

Information about the LHJ and this statement of work will be made available on USASpending.gov by DOH as required by P.L. 109-282.

Program Manual, Handbook, Policy References

Quality Assurance Project Plan at: <https://fortress.wa.gov/ecy/publications/SummaryPages/1403128.html>

DOH Program Contact

Julianne Ruffner, BEACH Program Manager, Office of Environmental Health and Safety, PO Box 47824, Olympia, WA 98504-7824, 360-407-6154; jruf461@ecy.wa.gov

DOH Fiscal Contact

Kristy Warner, Budget Specialist, Office of Environmental Health and Safety, PO Box 47824, Olympia, WA 98504-7824, 360-236-3742; kristy.warner@doh.wa.gov

**Exhibit A
Statement of Work
Contract Term: 2018-2020**

DOH Program Name or Title: Childhood Lead Poisoning Prevention Program - Effective January 1, 2018

Local Health Jurisdiction Name: Kitsap Public Health District

Contract Number: CLH18248

SOW Type: Original **Revision # (for this SOW)**

Period of Performance: January 1, 2018 through June 30, 2018

Funding Source	Federal Compliance (check if applicable)	Type of Payment
<input type="checkbox"/> Federal <Select One>	<input type="checkbox"/> FFATA (Transparency Act)	<input checked="" type="checkbox"/> Reimbursement
<input checked="" type="checkbox"/> State	<input type="checkbox"/> Research & Development	<input type="checkbox"/> Fixed Price
<input type="checkbox"/> Other		

Statement of Work Purpose: The purpose of this statement of work is to support local interventions with the case management of elevated blood lead levels in children 14 years of age and younger. The focus of this program in 2018 is to build local capacity statewide to provide standard case management services to all children with elevated blood lead levels.

Revision Purpose: N/A

Chart of Accounts Program Name or Title	CFDA #	BARS Revenue Code	Master Index Code	Funding Period (LHJ Use Only)		Current Consideration	Change Increase (+)	Total Consideration
				Start Date	End Date			
SFY1 Lead Environments of Children (proviso funds)	N/A	334.04.93	25715110	01/01/18	06/30/18	0	3,000	3,000
TOTALS						0	3,000	3,000

Task Number	Task/Activity/Description	*May Support PHAB Standards/Measures	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
1	<p>Contact the provider to gather complete information on the assigned elevated blood lead case to conduct an environmental assessment</p> <p>a) Verify the blood lead level (BLL) is confirmed. Reference Centers for Disease Control and Prevention's (CDC's) confirmed case definition: https://www.cdc.gov/nndss/conditions/lead-elevated-blood-levels/case-definition/2016/</p> <p>b) Call family and schedule a home visit</p> <p>c) Visit the child's residence (or other sites where the child spends significant amounts of time) at least once</p> <p>d) Interview the caregivers using the Child Blood Lead Investigation Form and conduct an environmental assessment to identify factors that may impact the child's blood lead level</p>		<p>Submit the completed Child Blood Lead Investigation Form available through WA DOI indicating:</p> <p>a) Confirmed BLL</p> <p>b) Date LHJ contacted the family</p> <p>c) Date the environmental assessment was completed</p> <p>d) Date the interview was completed</p> <p>e) Specify if the home is Section 8 or HUD Housing and if the child is Medicaid enrolled</p>	Monthly, by the 30 th of the following month	\$500 per home visit, up to two (2) home visits per child

Task Number	Task/Activity/Description	*May Support PHAB Standards/Measures	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	<p>e) Determine if the family lives in Section 8 or HUD Housing. If the child is Medicaid enrolled collect the Provider One number</p> <p>f) Provide educational material to the child’s caregivers in the family’s primary language</p> <p>g) (Optional) If warranted, contact DOH to request technical or environmental investigation assistance with an X-ray fluorescent (XRF) analyzer</p> <p>Have the child retested following the Pediatric Environmental Health Specialty Units (PEHSU) medical management guidelines. If the lead level remains $\geq 5 \mu\text{g/dL}$ the LHJ will conduct a second home visit to connect the family to other service providers as needed.</p> <p>PEHSU medical management guidelines: https://www.pehsu.net/Library/facts/medical-mgmt-childhood-lead-exposure-June-2013.pdf</p> <p>If the second lead level drops to $< 5 \mu\text{g/dL}$, the LHJ has the option to: 1) Mail the child’s caregivers a letter recommending a developmental and nutritional screening, the letter will include providers in the child’s residential area. The LHJ may then close the case. (DOH will provide a template letter.); or 2) proceed to Task 2 and conduct a second home visit.</p>		<p>f) (If applicable) If DOH assistance is requested, list the DOH contact and date contacted</p> <p>g) (If applicable) If the LHJ opts to close the case after verifying that the second lead level has dropped to $< 5 \mu\text{g/dL}$, it must submit a copy of the letter mailed to the family</p> <p>Submit a written report summarizing the environmental assessment lab test results and a Plan of Care that lists recommendations on how to remove and remediate lead exposure. Include the educational material provided to the family that addresses the child’s needs. (DOH will provide a generic template.) The LHJ will provide a copy of the report to DOH, the child’s caregivers and provider.</p>		
2	<p>The purpose of the second home visit is to connect the family to other service providers as needed:</p> <p>a) LHJ staff will facilitate and guide the child’s caregiver in completing the WithinReach Developmental Screening Questionnaire online http://www.parenthelp123.org/. The LHJ must provide a hard copy of the developmental screening in case it cannot be submitted online. In unusual, and DOH approved cases, in which the WithinReach assessment cannot be performed, the LHJ may refer the family to the child’s physician or to another entity that is trained to administer developmental screening tests</p> <p>b) Encourage blood lead testing of other children less than 72 months of age and pregnant or nursing caregivers in the home</p>		<p>Submit an updated Plan of Care to DOH, the child’s caregivers and provider that includes:</p> <p>a) Completion date and results of the online WithinReach Developmental Screening Questionnaire</p> <p>b) If blood lead testing of at-risk family members was recommended, list the individuals</p> <p>c) The referral date and provider of the nutritional assessment, include all other referrals</p>	Monthly, by the 30 th of the following month	\$500 per home visit, up to two (2) home visits per child

Task Number	Task/Activity/Description	*May Support PHAB Standards/Measures	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	c) If appropriate, refer the child’s caregivers to the Women, Infants, and Children (WIC) program or a Registered Dietitian Nutritionist (RDN) for a nutritional assessment and to other service providers as appropriate d) Coordinate services and communicate regularly with members of the case management team		d) The members of the case management team, their involvement, and the case information provided to them		

***For Information Only:**

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Program Specific Requirements/Narrative

Program Manual, Handbook, Policy References

A Targeted Approach to Blood Lead Screening in Children, Washington State
 2015 Expert Panel Recommendations
<https://www.doh.wa.gov/Portals/1/Documents/Pubs/334-383.pdf>

Special References (RCWs, WACs, etc)

Laboratories are required to report to the Department of Health all Blood Lead test results ([WAC 246-101-201](#)). Elevated results (≥ 5 mcg/dL) must be reported within 2 days; non-elevated results ≤ 5 mcg/dL need to be reported within one month.

Monitoring Visits (frequency, type)

Telephone calls with contract manager at least once every quarter.

Definitions

BLL- Blood Lead Level
 EBLL- Elevated Blood Lead Level
 PEHSU- Pediatric Environmental Health Specialty Units

Special Billing Requirements

Payment is contingent upon DOH receipt and approval of all deliverables and an acceptable written report to include a plan of care. Payment to completely expend the “Total Consideration” for a specific funding period will not be processed until all deliverables are accepted and approved by DOH. Invoices must be submitted monthly by the 30th of each month following the month in which the expenditures were incurred and must be based on actual allowable program costs. Billing for services on a monthly fraction of the “Total Consideration” will not be accepted or approved.

DOH Program Contact

Araceli Mendez, Health Services Consultant
Office of Environmental Public Health Sciences
Washington State Department of Health
Street Address: 310 Israel Rd SE, Tumwater, WA 98501
Telephone: 360-236-3392 / Fax: 360-236-3059
Email: araceli.mendez@doh.wa.gov

DOH Fiscal Contact

Victoria Reyes, Management Analyst 1
Assistant Secretary's Office
Telephone: 360-236-3071

**Exhibit A
Statement of Work
Contract Term: 2018-2020**

DOH Program Name or Title: NEP BEACH Program - Effective March 1, 2018

Local Health Jurisdiction Name: Kitsap Public Health District
Contract Number: CLH18248

SOW Type: Original **Revision # (for this SOW)**

Funding Source	Federal Compliance (check if applicable)	Type of Payment
<input checked="" type="checkbox"/> Federal Subrecipient	<input checked="" type="checkbox"/> FFATA (Transparency Act)	<input checked="" type="checkbox"/> Reimbursement
<input type="checkbox"/> State	<input type="checkbox"/> Research & Development	<input type="checkbox"/> Fixed Price
<input type="checkbox"/> Other		

Period of Performance: March 1, 2018 through October 31, 2018

Statement of Work Purpose: The Beach Environmental Assessment, Communication, and Health (BEACH) Program monitors water at marine swimming beaches for bacteria and provides public notification when levels are unsafe.

Revision Purpose: N/A

Chart of Accounts Program Name or Title	CFDA #	BARS Revenue Code	Master Index Code	Funding Period (LHJ Use Only)		Current Consideration	Change Increase (+)	Total Consideration
				Start Date	End Date			
PS SSI 1-5 BEACH TASK 4	66.123	333.66.12	261K1210	03/01/18	10/31/18	0	5,800	5,800
TOTALS						0	5,800	5,800

Task Number	Task/Activity/Description	*May Support PHAB Standards/Measures	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
1	BEACH Program Administration and Annual Meeting: Time spent on administrative duties related to the BEACH Program and the 2018 Annual meeting attendance.		Summarize time spent on administrative duties in annual report.	Annual meeting held in March 2018. Annual report due October 31, 2018.	Reimbursement for actual costs up to \$1,000.
j2	<u>Bacteria Monitoring & Public Notification</u> • Collect samples and field observations in accordance with BEACH Program Quality Assurance Project Plan (QAPP). Notify BEACH Program Manager in advance if samples cannot be collected. Coordinate deviations from the QAPP and/or schedule with the BEACH Program Manager. • Post and/or remove swimming advisory signs as needed. Provide public education about beach water quality. Notify BEACH Program Manager of swimming advisories as soon as possible.		1. Enter data results into Department of Ecology's BEACH Program Database. 2. Email or mail copies of laboratory analytical reports to BEACH Program Data Manager. 3. Include a list of swimming advisories in annual report.	1. Enter data results into database by Friday each week of sample collection. 2. Email or mail copies of reports upon receipt. 3. Annual report due October 31, 2018.	Reimbursement for actual costs up to \$3,600.

Task Number	Task/Activity/Description	*May Support PHAB Standards/Measures	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
3	<u>Illness Pollution Investigations</u> • Notify BEACH Program Manager of any illness reports related to recreational swimming beaches. • Conduct illness investigations as needed.		1. Provide notification via telephone to BEACH Program Manager. 2. Summarize illness investigation in annual report.	1. Within fourteen (14) business days. 2. Annual report due October 31, 2018.	Reimbursement for actual costs up to \$200
4	<u>Bacterial Source Investigations</u> To conduct shoreline surveys or other investigative work to locate possible pollution source.		1. Submit completed BEACH Program Shoreline Survey Form to BEACH Program Manager (if applicable). 2. Summarize investigation work in annual report	1. Within one (1) month of completing shoreline survey 2. Annual report due October 31, 2018	Reimbursement for actual costs up to \$1,000.

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Special Requirements

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Information about the LHJ and this statement of work will be made available on USASpending.gov by DOH as required by P.L. 109-282.

Program Manual, Handbook, Policy References

Quality Assurance Project Plan at: <https://fortress.wa.gov/ecy/publications/SummaryPages/1403128.html>

Special References (RCWs, WACs, etc)

WAC 246-272A, RCW 70.118A, Puget Sound Action Agenda, Interim PIC Program Protocols

Federal funds from the Environmental Protection Agency (EPA) National Estuary Program (NEP) Account must be used to implement elements and activities of the local on-site sewage management plans that do not conflict with and are consistent with the goals, strategies, objectives, and actions of the Puget Sound Action Agenda.

Monitoring Visits (frequency, type)

The DOH program contact may conduct at least one monitoring visit during the life of this project. The type, duration, and timing of visit will be determined and scheduled in cooperation with the subawardee.

Special Instructions

Progress reports are due to DOH on the following date: July 2018. Since there is a standing BEACH Act program report, the Puget Sound Financial and Ecosystem Accounting Tracking System (FEATS) report shall be completed by the Department of Ecology/Health BEACH Act lead by October 15, 2018.

The Minority and Women-Owned business Reporting is due to kristy.warner@doh.wa.gov on the following dates: October 15, 2018, and upon contract completion.

All environmental data must be entered by the LHJ into EPA's Storage and Retrieval data system (STORET) at <http://www.epa.gov/STORET> or Dept. of Ecology's EIM-<https://fortress.wa.gov/ecy/eimreporting/>. The semi-annual report format and data reporting requirements will be provided by DOH and may be modified throughout the contract period via email announcement.

Program Specific Requirements/Narrative

The following provisions are the pass-thru requirements of subawards funded under U.S. Environmental Protection Agency Grant (FAIN) Cooperative Agreement PC-00J88801-3

Administrative Conditions

1. General Terms and Conditions – Updated April 27, 2017

The subrecipient agrees to comply with the current EPA general terms and conditions available at: <https://www.epa.gov/grants/epa-general-terms-and-conditions-effective-april-27-2017-or-later>. These terms and conditions are in addition to the assurances and certifications made as part of the award and the terms, conditions or restrictions cited throughout the award.

The EPA repository for the general terms and conditions by year can be found at: <https://www.epa.gov/grants/grant-terms-and-conditions#general>

2. General Terms and Conditions - Consultant Cap - Additional Information

In addition to the General Terms and Conditions #6 "Consultant Cap", as of January 1, 2017, the limit is \$622.72 per day \$77.84 per hour.

NOTE: For future years' limits, the subrecipient may find the annual salary for Level IV of the Executive Schedule on the following Internet site: <http://www.opm.gov/oca>. Select "Salary and Wages", and select "Rates of Pay for the Executive Schedule". The annual salary is divided by 2087 hours to determine the maximum hourly rate, which is then multiplied by 8 to determine the maximum daily rate.

3. General Terms and Conditions – Cybersecurity

The subrecipient agrees to comply with the current EPA general terms and conditions "Cybersecurity".

The terms and conditions can be found on the EPA Grants Terms and Conditions Website.

For STATE: <https://www.epa.gov/grants/state-grant-cybersecurity-condition>

For TRIBE: <https://www.epa.gov/grants/tribal-grant-cybersecurity-condition>

For Other Recipients: <https://www.epa.gov/grants/cybersecurity-grant-condition-other-recipients-including-intertribal-consortia>

4. General Terms and Conditions - Indirect Costs for States and Tribal

The cost principles of 2 CFR 200 Subpart E are applicable, as appropriate, to this subaward.

In addition to the General Terms and Conditions "Indirect Cost Rate Agreements", if the subrecipient does not have a previously established indirect cost rate, it agrees to prepare and submit its indirect cost rate proposal in accordance with 2 CFR 200 Appendix VII.

The subrecipient agrees to comply with the audit requirements in accordance with 2 CFR 200 Subpart F.

5. Utilization of Small, Minority and Women's Business Enterprises (MBE/WBE)

General Compliance, 40 CFR, Part 33

The subrecipient agrees to comply with the requirements of EPA's Disadvantaged Business Enterprise (DBE) Program for procurement activities under assistance agreements, contained in 40 CFR, Part 33.

MBE/WBE Reporting, 40 CFR, Part 33, Subpart E

The subrecipient agrees to complete and submit a "MBE/WBE Utilization Under Federal Grants, Cooperative Agreements and Interagency Agreements" report (EPA Form 5700-52A) on an annual basis. All procurement actions are reportable, not just that portion which exceeds \$150,000.

When completing the annual report, subrecipients are instructed to check the box titled “annual” in section 1B of the form. For the final report, subrecipients are instructed to check the box titled section 1B of the form. For the final report, subrecipients are instructed to check the box indicated for the “last report” of the project in section 1B of the form. Annual reports are due by October 30th of each year. Final reports are due by October 30th or 90 days after the end of the project period, whichever comes first.

The reporting requirement is based on total procurements. Subrecipients with expended and/or budgeted funds for procurement are required to report annually whether the planned procurements take place during the reporting period or not. If no budgeted procurements take place during the reporting period, the subrecipient should check the box in section 5B when completing the form.

The current EPA Form 5700-52A can be found at the EPA Office of Small Business Program’s Home Page at <http://www.epa.gov/osbp/dbereporting.htm>.

This provision represents an approved deviation from the MBE/WBE reporting requirements as described in 40 CFR, Part 33, Section 33.502; however, the other requirements outlined in 40 CFR Part 33 remain in effect, including the Good Faith Effort requirements as described in 40 CFR Part 33 Subpart C, and Fair Share Objectives negotiation as described in 40 CFR Part 33 Subpart D and explained below.

Six Good Faith Efforts, 40 CFR, Part 33, Subpart C

Pursuant to 40 CFR, Section 33.301, the subrecipient agrees to make the following good faith efforts whenever procuring construction, equipment, services and supplies under an EPA financial assistance agreement, and to require that sub-subrecipients, loan subrecipients, and prime contractors also comply. Records documenting compliance with the six good faith efforts shall be retained:

- (a) Ensure DBEs are made aware of contracting opportunities to the fullest extent practicable through outreach and recruitment activities. For Indian Tribal, State and Local and Government subrecipients, this will include placing DBEs on solicitation lists and soliciting them whenever they are potential sources.
- (b) Make information on forthcoming opportunities available to DBEs and arrange time frames for contracts and establish delivery schedules, where the requirements permit, in a way that encourages and facilitates participation by DBEs in the competitive process. This includes, whenever possible, posting solicitations for bids or proposals for a minimum of 30 calendar days before the bid or proposal closing date.
- (c) Consider in the contracting process whether firms competing for large contracts could subcontract with DBEs. For Indian Tribal, State and local Government subrecipients, this will include dividing total requirements when economically feasible into smaller tasks or quantities to permit maximum participation by DBEs in the competitive process.
- (d) Encourage contracting with a consortium of DBEs when a contract is too large for one of these firms to handle individually.
- (e) Use the services and assistance of the SBA and the Minority Business Development Agency of the Department of Commerce. In Washington State – the Office of Women and Minority Business Enterprises.
- (f) If the prime contractor awards subcontracts, require the prime contractor to take the steps in paragraphs (a) through (e) of this section.

Contract Administration Provisions, 40 CFR, Section 33.302

The subrecipient agrees to comply with the contract administration provisions of 40 CFR, Section 33.302.

Bidders List, 40 CFR, Section 33.501(b) and (c)

Subrecipients of a Continuing Environmental Program Grant or other annual reporting grant, agree to create and maintain a bidders list. Subrecipients of an EPA financial assistance agreement to capitalize a revolving loan fund also agree to require entities receiving identified loans to create and maintain a bidders list if the recipient of the loan is subject to, or chooses to follow, competitive bidding requirements. Please see 40 CFR, Section 33.501 (b) and (c) for specific requirements and exemptions.

Fair Share Objectives, 40 CFR, Part 33, Subpart D

(1) **For Grant Awards \$250,000 or Less**

This assistance agreement is a Technical Assistance Grant (TAG); or the award amount is \$250,000 or less; or the total dollar amount of all of the subrecipient’s financial assistance agreements from EPA in the current Federal fiscal year is \$250,000 or less. Therefore, the subrecipient of this assistance agreement is exempt from the fair share objective requirements of 40 CFR, Part 33, Subpart D, and is not required to negotiate fair share objectives/goals for the utilization of MBE/WBEs in its procurements.

(2) **For Subrecipients Accepting Goals**

A subrecipient must negotiate with the appropriate EPA award official, or his/her designee, fair share objectives for MBE and WBE participation in procurement under the financial assistance agreements.

In accordance with 40 CFR, Section 33.411 some subrecipients may be exempt from the fair share objectives requirements as described in 40 CFR, Part 33, Subpart D. Subrecipients should work with their DBE coordinator, if they think their organization may qualify for an exemption.

Accepting the Fair Share Objectives/Goals of Another Subrecipient

The dollar amount of this assistance agreement, or the total dollar amount of all of the subrecipient's financial assistance agreements in the current federal fiscal year from EPA is \$250,000, or more. The subrecipient accepts the applicable MBE/WBE fair share objectives/goals negotiated with EPA. The Region 10 fair share objectives/goals can be found: <http://www.epa.gov/osbp/pdfs/r10fairsharegoals.pdf>.

By signing this financial assistance agreement, the subrecipient is accepting the fair share objectives/goals and attests to the fact that it is purchasing the same or similar construction, supplies, services and equipment, in the same or similar relevant geographic buying market.

Negotiating Fair Share Objectives/Goals, 40 CFR, Section 33.404

The subrecipient has the option to negotiate its own MBE/WBE fair share objectives/goals. If the subrecipient wishes to negotiate its own MBE/WBE fair share objectives/goals, the subrecipient agrees to submit proposed MBE/WBE objectives/goals based on an availability analysis, or disparity study, of qualified MBEs and WBEs in their relevant geographic buying market for construction, services, supplies and equipment.

The submission of proposed fair share goals with the supporting analysis or disparity study means **that the subrecipient is not** accepting the fair share objectives/goals of another subrecipient. The subrecipient agrees to submit proposed fair share objectives/goals, together with the supporting availability analysis or disparity study, to the Regional MBE/WBE Coordinator within 120 days of its acceptance of the financial assistance award. EPA will respond to the proposed fair share objective/goals within 30 days of receiving the submission. If proposed fair share objective/goals are not received within the 120 day time frame, the subrecipient may not expend its EPA funds for procurements until the proposed fair share objective/goals are submitted.

(3) **For Subrecipients with Established Goals**

The subrecipient must negotiate with the appropriate EPA award official, or his/her designee, fair share objectives for MBE and WBE participation in procurement under the financial assistance agreements.

In accordance with 40 CFR, Section 33.411 some subrecipients may be exempt from the fair share objectives requirements described in 40 CFR, Part 33, Subpart D. Subrecipients should work with their DBE coordinator, if they think their organization may qualify for an exemption.

Current Fair Share Objective/Goal

The dollar amount of this assistance agreement or the total dollar amount of all of the subrecipient's financial assistance agreements in the current federal fiscal year from EPA is \$250,000, or more. The Region 10 fair share objectives/goals can be found: <http://www.epa.gov/osbp/pdfs/r10fairsharegoals.pdf>.

Negotiating Fair Share Objectives/Goals

In accordance with 40 CFR, Part 33, Subpart D, established goals/objectives remain in effect for three fiscal years unless there are significant changes to the data supporting the fair share objectives. The subrecipient is required to follow requirements as outlined in 40 CFR Part 33, Subpart D when renegotiating the fair share objectives/goals.

(4) **For DWSRF, CWSRF and BROWNFIELDS RLF Subrecipients ONLY**
Objective/Goals of Loan Subrecipients

As a subrecipient of an EPA financial assistance agreement to capitalize revolving loan funds, the subrecipient agrees to either apply its own fair share objectives negotiated with EPA to identified loans using a substantially similar relevant geographic market, or negotiate separate fair share objectives with its identified loan subrecipients. These separate objectives/goals must be based on demonstrable evidence of the availability of MBEs and WBEs in accordance with 40 CFR, Part 33, Subpart D.

The subrecipient agrees that if procurements will occur over more than one year, the subrecipient may choose to apply the fair share objective in place either for the year in which the identified loan is awarded or for the year in which the procurement action occurs. The subrecipient must specify this choice in the financial assistance agreement, or incorporate it by reference therein.

Programmatic Conditions

1. Semi-Annual Performance Reports

The subrecipient shall submit performance reports every six (6) months during the life of the project. Reports are due 30 calendar days after the end of each reporting period. Reports shall be submitted to the DOH Contracts Manager and may be provided electronically.

In accordance with 2 CFR 200.328, as appropriate, the subrecipient agrees to submit performance reports that include brief information on each of the following areas:

- (a) A comparison of actual accomplishments to the outputs/outcomes established in the assistance agreement work plan for the period;
- (b) The reasons why established goals were not met, if appropriate;
- (c) Additional pertinent information including, when appropriate, analysis and explanation of cost overruns or high unit costs.

In addition to the semi-annual performance reports, the subrecipient shall immediately notify the DOH Contracts Manager of developments that have a significant impact on the award-supported activities. As appropriate, the subrecipient agrees to inform the DOH Contract Manager as soon as problems, delays or adverse conditions become known which will materially impair the ability to meet the outputs/outcomes specified in the assistance agreement work plan. This notification shall include a statement of the action taken or contemplated, and any assistance needed to resolve the situation.

The subrecipient will submit performance reports through EPA's Puget Sound Financial and Ecosystem Accounting Tracking System (FEATS). Reports are due at least 30 calendar days after the end of each reporting period. The reporting periods shall end March 31st and September 30th of each calendar year. Reports shall be submitted to the DOH Contracts Manager on the FEATS form provided by the DOH Contracts Manager and shall be submitted by electronic mail. The subrecipient agrees to submit performance reports that include brief information on each of the following areas:

- (a) A comparison of actual accomplishments to the outputs/outcomes established in the assistance agreement work plan for the period;
- (b) The reasons for slippages if established outputs/outcomes were not met;
- (c) Additional pertinent information, including when appropriate, analysis and information of cost overruns or high unit costs.

2. Final Performance Report

The subrecipient shall submit a final performance report through FEATS, which is due 90 calendar days after the expiration or termination of the award. The report shall be submitted to the DOH Contract Manager and must be provided electronically. The report shall generally contain the same information as in the periodic reports, but should cover the entire project period. After completion of the project, the DOH Contract Manager may waive the requirement for a final performance report if the DOH Contract Manager deems such a report is inappropriate or unnecessary.

3. Program Income - Addition

If program income is generated, the subrecipient is required to account for program income related to this project. Program income earned during the project period shall be retained by the subrecipient and shall be added to funds committed to the project by EPA and the subrecipient, and shall be used to further eligible project objectives.

4. Information Collection Requirements

EPA and the recipient agree to comply with the requirements of the Paperwork Reduction Act in completing the project. Because the scope of work includes a survey, a questionnaire or similar information-gathering activity, the Paperwork Reduction Act of 1995 (44 U.S.C. 3501 et seq.), requires EPA to obtain Office of Management and Budget (OMB) clearance prior to the recipient's collection of information by means of identical questions posed to 10 or more persons.

The recipient will provide to the EPA Project Officer the following information: (1) description of the information to be collected; (2) explanation of the need for the information; and (3) to whom the survey is being directed.

5. Recognition of EPA Funding

Reports, documents, signage, videos, or other media, developed as part of projects funded by this assistance agreement shall contain the following statement:

“This project has been funded wholly or in part by the United States Environmental Protection Agency under assistance agreement PC-00J88801-3 to (subrecipient). The contents of this document do not necessarily reflect the views and policies of the Environmental Protection Agency, nor does mention of trade names or commercial products constitute endorsement or recommendation for use.”

6. Annual Conferences

The subrecipient may attend one or more appropriate conferences each year, which may be within the Puget Sound region. The specific conferences will be determined in consultation with the Grant Officer. The purpose of this requirement is to provide recipients with opportunities to learn about and benefit from other relevant initiatives and programs that relate to the funded work; to exchange information about their funded work with organizations that may benefit from their experience; and generally to raise awareness within the Puget Sound, Salish Sea, and large aquatic ecosystem protection and restoration communities of the funded work. Example of potentially relevant conferences include, but are not limited to, the biennial Puget Sound-Georgia Basin Ecosystem Conference <http://depts.washington.edu/uwconf/psgb/> and/or local <http://www.wvu.edu/salishseaconference/> or regional meetings of Tribal, professional, scientific, or other relevant associations. Specific conferences will depend on the nature of the work proposed. Recipient will be allowed to use award funds to pay for travel and lodging. Recipient should include anticipated costs for attending conferences in their proposed budget. <https://www.eopugetsound.org/terms/354>

7. Peer Review

The results of this project may affect management decisions relating to Puget Sound. Prior to finalizing any significant technical products the Principal Investigator (PI) of this project must solicit advice, review and feedback from a technical review or advisory group consisting of relevant subject matter specialists. A record of comments and a brief description of how respective comments are addressed by the PI will be provided to the Project Monitor prior to releasing any final reports or products resulting from the funded study.

8. Competency of Organizations Generating and/or Using Environmental Measurement Data

In accordance with Agency Policy Directive Number FEM-2012-02, Policy to Assure the Competency of Organizations Generating Environmental Measurement Data under Agency-Funded Assistance Agreements, subrecipient shall maintain competency for the duration of the project period of this agreement and this will be documented during the annual reporting process. A copy of the Policy is available online at http://www.epa.gov/fem/lab_comp.htm or a copy may also be requested by contacting the DOH Contract Manager for this award.

Federal Assistance Agreement Funds Up To \$200,000

Subrecipient agrees that if the total federal funding obligated on this award exceeds \$200,000 (resulting from subsequent amendments to this agreement) and will involve the use or generation of environmental data it will (unless it has otherwise done so) demonstrate competency prior to carrying out any activities involving the generation or use of environmental data under this agreement.

Federal Assistance Agreement Funds Exceed or Expect to Exceed \$200,000

Subrecipient agrees, by entering into this agreement, that it has demonstrated competency prior to award, or alternatively, where a pre-award demonstration of competency is not practicable. Subrecipient agrees to submit documentation and demonstrate competency prior to carrying out any activities under the award involving the generation or use of environmental data.

9. STORET Requirement

Subrecipients are required to institute standardized reporting requirements into their work plans and include such costs in their budgets. All water quality data generated in accordance with an EPA approved Quality Assurance Project Plan as a result of this assistance agreement, either directly or by subaward, will be required to be transmitted into the Agency’s Storage and Retrieval (STORET) data warehouse using either WQX or WQX web. Water quality data appropriate for STORET include physical, chemical, and biological sample results for water, sediment and fish tissue. The data include toxicity data, microbiological data, and the metrics and indices generated from biological and habitat data. The Water Quality Exchange (WQX) is the water data schema associated with the EPA, State and Tribal Exchange Network. Using the WQX schema partners map their database structure to the WQX/STORET structure. WQX web is a web based tool to convert data into the STORET format for smaller data generators that are not direct partners on the Exchange Network. More information about WQX, WQX web, and the STORET warehouse, including tutorials, can be found at <http://www.epa.gov/storet/wqx/>

If activities submitted as match for this federal assistance agreement involve the generation of water quality data, the resulting information must be publicly accessible (in STORET or some other database). Subrecipients are encouraged to develop a cross walk between any non-STORET database utilized for the storage of water quality data associated with match activities and EPA's Water Quality Exchange (WQX).

10. Riparian Buffers

Riparian buffer restoration projects in agricultural areas shall be consistent with the interim riparian buffer recommendations provided to EPA and the Natural Resource Conservation Service by National Marine Fisheries Service letters of January 30, 2013 (stamp received date - February 4, 2013) and April 9, 2013 (stamp received date – April 16, 2013), or the October 28, 2013 guidance. Grantees shall confirm in writing projects' consistency with the recommendations referenced above. When developing project proposals, grantees also should consider the extent to which proposals include appropriate riparian buffers or otherwise address pollution sources on other water courses on the properties in the project area to support water quality and salmon recovery. Deviations can only be obtained through an exception approved by EPA. In order for EPA to evaluate a request for an exception, the grantee must submit the scientific rationale demonstrating adequacy of buffers for supporting water quality and salmon recovery. The request must summarize tribal input on the scientific rationale or other relevant issues. The scientific rationale could be developed from sources such as site-specific assessment data, salmon recovery plans, Total Maximum Daily Loads (TMDLs) and the state nonpoint plan. EPA will confer with the National Oceanic and Atmospheric Administration (NOAA) and the Washington Department of Ecology and provide the opportunity for affected tribes to consult with EPA before making a final decision on a deviation request.

11. International Travel (Including Canada)

All International Travel must be approved by the Office of International and Tribal Affairs (OITA) BEFORE travel occurs. Even a brief trip to a foreign country, for example to attend a conference, requires OITA approval. Please contact your DOH Contract Manager as soon as possible if travel is planned out of the country, including Canada and/or Mexico, so that they can obtain appropriate approvals from EPA Headquarters. If you have questions, please contact your DOH Contract Manager listed in this award document.

12. Geospatial Data Standards

All geospatial data created must be consistent with Federal Geographic Data Committee (FGDC) endorsed standards. Information on these standards may be found at www.fgdc.gov

13. Model Programmatic Subaward Reporting Requirement (GPI-16-01)

The subrecipient must report on its subaward monitoring activities under 2 CFR 200.331(d).

Examples of items that must be reported if the pass-through entity has the information available are:

- Summaries of results of reviews of financial and programmatic reports.
 - Summaries of findings from site visits and/or desk reviews to ensure effective subrecipient performance.
- Environmental results the subrecipient achieved
- Summaries of audit findings and related pass-through entity management decisions.
 - Actions the pass-through entity has taken to correct deficiencies such as those specified at 2 CFR 200.331(e), 2 CFR 200.207 and the 2 CFR Part 200.338 Remedies for Noncompliance.

14. Lobbying and Litigation

- i. The chief executive officer of this subrecipient agency shall ensure that no grant funds awarded under this assistance agreement are used to engage in lobbying of the Federal Government or in litigation against the U.S. unless authorized under existing law. The recipient shall abide by the Cost Principles available at 2 CFR 200 which generally prohibits the use of federal grant funds for litigation against the U.S. or for lobbying or other political activities. The recipient agrees to comply with Title 40 CFR Part 34, New Restrictions on Lobbying. The recipient shall include the language of this provision in award documents for all subawards exceeding \$100,000, and require that subrecipients submit certification and disclosure forms accordingly.
- ii. In accordance with the Byrd Anti-Lobbying Amendment, any recipient who makes a prohibited expenditure under Title 40 CFR Part 34 or fails to file the required certification or lobbying forms shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such expenditure.
- iii. Subcontracts awarded by the subrecipient shall contain, when applicable, the anti-lobbying provision as stipulated in the Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards.

- iv. Pursuant to Section 18 of the Lobbying Disclosure Act, the subrecipient affirms that it is not a nonprofit organization described in Section 501(c)(4) of the Internal Revenue Code of 1986; or that it is a nonprofit organization described in Section 501(c)(4) of the Code but does not and will not engage in lobbying activities as defined in Section 3 of the Lobbying Disclosure Act. Nonprofit organizations exempt from taxation under section 501(c)(4) of the Internal Revenue Code that engage in lobbying activities are ineligible for EPA subawards.

15. Quality Assurance Requirements (2 CFR 1500.11)

Subrecipient will submit a Quality Assurance Project Plan (QAPP) Waiver form after reviewing the Washington State Department of Ecology's NEP Quality Assurance web page: <https://ecology.wa.gov/About-us/How-we-operate/Scientific-services/Quality-assurance> If a QAPP is required, subrecipients will work with Ecology's NEP Quality Coordinator (NEP QC) to develop and approve the QAPP. Work related to collecting new or using existing environmental data may not begin until the QAPP waivers are completed and is approved. <https://fortress.wa.gov/ecy/publications/summarypages/0403030.html>

Acceptable Quality Assurance documentation must be submitted to the EPA Project Officer within 30 days of the acceptance of this agreement or another date as negotiated with the EPA Project Officer. No work involving direct measurements or data generation, environmental modeling, compilation of data from literature or electronic media, and data supporting the design, construction, and operation of environmental technology shall be initiated under this project until the EPA Project Officer, in concert with the EPA Quality Assurance Manager, has approved the quality assurance document. Additional information on these requirements can be found at the EPA Office of Grants and Debarment website: <http://www.epa.gov/ogd/grants/assurance.htm>.

16. ULO Stretch Goal

Assistance agreement subrecipients are to apply these "stretch" goals throughout the life of the assistance agreement and to confer with your EPA Project Officer whenever instances arise that make attainment of these stretch goals unlikely.

Stretch Goal: A stretch goal for utilization of funds for each new strategic initiative lead grant with subawards is established. All funds should be spent by 2-1/2 years in order for incremental funding to be considered at levels otherwise available for the fourth year of the grant.

Funds awarded in FY2017 (October 1, 2016-September 30, 2017) should all be drawn down by March 2020
Funds awarded in FY2018 (October 1, 2017-September 30, 2018) should all be drawn down by March 2021
Funds awarded in FY2019 (October 1, 2018-September 30, 2019) should all be drawn down by March 2022
Funds awarded in FY2020 all should be drawn down by award end date.

17. Animal Subjects

Subrecipient agrees to comply with the Animal Welfare Act of 1966 (P.L. 89-544), as amended, 7 USC 2131-2156. Recipient also agrees to abide by the "U.S. Government Principles for the Utilization and Care of Vertebrate Animals used in Testing, Research, and Training." (Federal Register 50(97): 20864-20865. May 20, 1985). The nine principles can be viewed at: <https://www.nap.edu/search/?rpp=20&ft=1&term=nine+principles+for+the+utilization+and+care+of+vertebrate+animals+used+in+testing>. For additional information about the Principles, the subrecipient should consult the Guide for Care and Use of Laboratory Animals, prepared by the Institute of Laboratory Animal Resources, National Research Council and can be accessed at: <http://www.nap.edu/readingroom/books/labrats/>.

18. Copyrighted Material and Data

In accordance with 2 CFR 200.315, EPA has the right to reproduce, publish, use and authorize others to reproduce, publish and use copyrighted works or other data developed under this assistance agreement for Federal purposes.

Examples of a Federal purpose include but are not limited to: (1) Use by EPA and other Federal employees for official Government purposes; (2) Use by Federal contractors performing specific tasks for the Government; (3) Publication in EPA documents provided the document does not disclose trade secrets (e.g. software codes) and the work is properly attributed to the recipient through citation or otherwise; (4) Reproduction of documents for inclusion in Federal depositories; (5) Use by State, tribal and local governments that carry out delegated Federal environmental programs as "co-regulators" or act as official partners with EPA to carry out a national environmental program within their jurisdiction and; (6) Limited use by other grantees to carry out Federal grants provided the use is consistent with the terms of EPA's authorization to the other grantee to use the copyrighted works or other data. Under Item 6, the grantee acknowledges that EPA may authorize another grantee(s) to use the copyrighted works or other data developed under this grant as a result of: the selection of another grantee by EPA to perform a project that will involve the use of the copyrighted works or other data or; termination or expiration of this agreement.

In addition, EPA may authorize another grantee to use copyrighted works or other data developed with Agency funds provided under this grant to perform another grant when such use promotes efficient and effective use of Federal grant funds EPA General Terms and Conditions Effective April 27, 2017

BEACH Program Manager

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DOH Contracts Manager

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**Exhibit A
Statement of Work
Contract Term: 2018-2020**

DOH Program Name or Title: P-TCPI Regional Care Coordination Project - Effective January 1, 2018

Local Health Jurisdiction Name: Kitsap Public Health District

Contract Number: CLH18248

SOW Type: Revision **Revision # (for this SOW)** 1

Funding Source	Federal Compliance (check if applicable)	Type of Payment
<input checked="" type="checkbox"/> Federal Subrecipient	<input checked="" type="checkbox"/> FFATA (Transparency Act)	<input checked="" type="checkbox"/> Reimbursement
<input type="checkbox"/> State	<input type="checkbox"/> Research & Development	<input type="checkbox"/> Fixed Price
<input checked="" type="checkbox"/> Other		

Period of Performance: January 1, 2018 through September 28, 2018

Statement of Work Purpose: The purpose of this statement of work is to enhance and mobilize the Medical Home Neighborhood model of care for the whole child and family in pediatric practice transformation, a statewide network of Regional Care Facilitators (RCF), one in each of the nine Accountable Communities of Health (ACHs), will be created to join the Pediatric-Transforming Clinical Practice Initiative (P-TCPI) regional teams to emphasize physical and behavioral health integration and care coordination for children within participating practices, the ACH regional partners, and the state. Each RCF will have state, regional, and Practice Facilitator interface roles to facilitate the Medical Home Neighborhood concept and have a lasting impact on the system of pediatric services for children on Medicaid in Washington to improve children's health.

Revision Purpose: The purpose of this revision is to change funding source from MCO dollars to TCPI dollars, increase funding and add TCPI deliverables

Chart of Accounts Program Name or Title	CFDA #	BARS Revenue Code	Master Index Code	Funding Period (LHJ Use Only)		Current Consideration	Change Increase (+)	Total Consideration
				Start Date	End Date			
SFY17 MANAGED CARE ORG	N/A	334.04.98	78301680	01/01/18	06/30/18	39,214	-32,678	6,536
FFY17 TCPI PTN CONTRACTS	93.638	333.93.63	78450271	02/01/18	09/28/18	0	73,117	73,117
TOTALS						39,214	40,439	79,653

Task Number	Task/Activity/Description	*May Support PHAB Standards/Measures	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
1	<p>Staffing Support a system of care coordination that strengthens linkages to primary care providers and improves health outcomes for children.</p> <p>1a: Designate staff to serve as the Regional Care Facilitator (RCF) for the Olympic Region.</p> <p>1b: In conjunction with DOH, participate in orientation and project start-up activities.</p> <p>1c: In conjunction with DOH, participate in project evaluation activities.</p>		<p>Narrative Report using the templates provided by DOH, that includes:</p> <ul style="list-style-type: none"> Staffing plan and implementation Description of evaluation activities Completed travel log for all travel billed (Template to be provided by DOH). <i>Quarterly TCPI reporting using the provided template</i> 	<p>Quarterly by the 15th of January, March, June, <i>and September</i></p> <p><i>TCPI quarterly report due:</i> <i>April 30, 2018</i> <i>July 30, 2018</i> <i>October 30, 2018</i></p>	<p>Reimbursement for actual staff time and travel related to TCPI activities.</p>

Task Number	Task/Activity/Description	*May Support PHAB Standards/Measures	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	<i>1d: Complete and submit quarterly TCPI related reporting to DOH by the required deadline.</i>				
2	<p><u>Regional Pediatric-Transforming Clinical Practice Initiative (P-TCPI) Accountable Communities of Health (ACH) Teams</u> Bring the needs and strengths of the TCPI practices and communities to the attention of the ACH.</p> <p>2a: The Regional Care Facilitators (RCF) will participate on the regional P-TCPI Practice Transformation Team in their ACH region. RCF will participate in person and virtual meetings and workgroups.</p> <p>2b: Identify and contribute to the practice coaching curriculum being used by P-TCPI Practice Facilitators</p>		<p>Narrative Report using the template provided by DOH, that includes:</p> <ul style="list-style-type: none"> • Description of meetings RCF participated in. • Description of outcomes of the meetings as they relate to children’s health. • Identify progress and/or challenges completing this activity • Description of identified topics added to curriculum. 	Quarterly by the 15 th of January, March, June, <i>and September</i>	Reimbursement for actual costs, not to exceed total funding consideration.
3	<p><u>Promoting Medical Homes</u> Be an advocate for the Medical Home Neighborhood model of care for children in this region and in the Medicaid Demonstration proposals that may be developed.</p> <p>3a: Identify common strategies and track resources within the region to enhance the Medical Home Neighborhood model of care for the whole child and family</p> <p>3b: Participate on the P-TCPI Medical Home Neighborhood Team monthly virtual meetings</p> <p>3c: Attend and participate in quarterly DOH Children with Special Health Care Needs (CSHCN) Communication Network meetings in January, April, and July.</p>		<p>Narrative Report using the template provided by DOH, that includes:</p> <ul style="list-style-type: none"> • Description of methodology to track regional resources. • List of meetings attended and description of participation 	Quarterly by the 15 th of January, March, June, <i>and September</i>	Reimbursement for actual costs, not to exceed total funding consideration.
4	<p><u>Create a Network of Coordinators</u> Develop relationships with local care coordinators who serve children to stay abreast of issues and resources to bridge gaps and minimize duplication of effort across the region</p>		<p>Narrative Report using the template provided by DOH, that includes:</p> <ul style="list-style-type: none"> • Description of methodology to track identified coordinators and organizations. 	Quarterly by the 15 th of January, March, June, <i>and September</i>	Reimbursement for actual costs, not to exceed total funding consideration.

Task Number	Task/Activity/Description	*May Support PHAB Standards/Measures	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	<p>to assure that families can easily get connected to services and supports in the community.</p> <p>4a: Create and track a network of coordinators in this region to support regional pediatric care coordination.</p> <p>4b: Establish a forum for regular networking with care coordinators in this region to facilitate an integrated care coordination approach that builds relationships and bridges between care coordinators from all sectors of the community, including primary care and behavioral health, to increase shared learning and knowledge of resources.</p> <ul style="list-style-type: none"> • Host at least one (1) regional meeting/event with this network of coordinators in the first quarter. • Serve as the CSHCN Regional Representative for this region and host quarterly CSHCN Regional meetings or include this meeting/event within the forum described above. <p>4c: Create a regular mechanism for sharing information directly to care coordinators in network that will be consistent with proposed Medicaid Demonstration Projects for children, including Community Care Coordination Pathways</p>		<ul style="list-style-type: none"> • Description of meeting/ event should include: Attendees, date, location, agenda topics, copies of meeting evaluations (to be provided by DOH) and a summary of outcomes, challenges and successes • Description of information sharing methodology 		
5	<p><u>Regional Asset Mapping</u> Participate in Regional Asset Mapping (and/or a Regional Health Needs Inventory) to look at community resources as a whole.</p> <p>5a: Plan and conduct assessment/mapping of care coordination resources available in the region to determine capacity and gaps.</p> <p>5b: Identify regional and community partners and others in the region who are doing a piece of care coordination to promote better collaboration,</p>		<p>Narrative Report using the template provided by DOH, that includes:</p> <ul style="list-style-type: none"> • Description of progress, challenges and successes in Regional Asset Mapping process. 	<p>Quarterly by the 15th of January, March, June, <i>and September</i></p>	<p>Reimbursement for actual costs, not to exceed total funding consideration.</p>

Task Number	Task/Activity/Description	*May Support PHAB Standards/Measures	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	<p>prevent duplication and confusion for families, and identify resources for children and families</p> <p>5c: Coordinate with the UW Medical Home Partnerships Project staff and other Medical Home Neighborhood Team partners to build on promising practices and tools where communities have already identified their local resources for specific topics and worked together to develop new needed resources</p> <p>5d: Identify which organizations are already involved with their ACH.</p>				
6	<p><u>Promote and Support Systems Integration</u> Enhance and coordinate behavioral health integration efforts by other TCPI teams</p> <p>6a: Promote family participation and representation into regional and Medicaid Demonstration activities</p> <p>6b: Promote the WithinReach Shared Resource and cshcn.org for families and providers</p> <p>6c: Include Early Learning Regional Coalitions to explore the integration of health, early learning, and early intervention services.</p>		<p>Narrative Report using the template provided by DOH, that includes:</p> <ul style="list-style-type: none"> Description of progress, challenges and successes with systems integration activities 	<p>Quarterly by the 15th of January, March, June, <i>and September</i></p>	<p>Reimbursement for actual costs, not to exceed total funding consideration.</p>
7	<p><u>Collaborate with Medicaid Managed Care Organizations (MCOs)</u></p> <p>Develop relationships with representatives from the Medicaid Managed Care plans in this region around care coordination; include MCO reps in regional networking meetings and planning activities.</p>		<p>Narrative Report using the template provided by DOH, that includes:</p> <ul style="list-style-type: none"> Description of progress, challenges and successes with collaboration with the MCOs 	<p>Quarterly by the 15th of January, March, June, <i>and September</i></p>	<p>Reimbursement for actual costs, not to exceed total funding consideration.</p>
8	<p><u>Partner with the P-TCPI Regional Practice Facilitator</u> Establish a partnership with the Practice Facilitator to uncover the front-line concerns, successes, and perspectives of both primary care providers and behavioral health professionals within the TCPI practices and</p>		<p>Narrative Report using the template provided by DOH, that includes:</p> <ul style="list-style-type: none"> Description of progress, challenges and successes with collaboration with the Practice Facilitator and their role with 	<p>Quarterly by the 15th of January, March, June, <i>and September</i></p>	<p>Reimbursement for actual costs, not to exceed total funding consideration.</p>

Task Number	Task/Activity/Description	*May Support PHAB Standards/Measures	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	<p>identify local resources to build the Medical Home Neighborhood</p> <p>8a: Work with the Practice Facilitator to increase awareness of resources and opportunities with the Medical Home Neighborhood model to provide content for technical assistance (TA) to participating practices in the ACH region</p> <p>8b: Share information about family organizations and family engagement with Practice Facilitators and other care coordinators</p>		<p>primary care and behavioral health practices</p>		

***For Information Only:**

Funding is not tied to the revised Standards/Measures listed here. This information may be helpful in discussions of how program activities might contribute to meeting a Standard/Measure. More detail on these and/or other Public Health Accreditation Board (PHAB) Standards/Measures that may apply can be found at: <http://www.phaboard.org/wp-content/uploads/PHAB-Standards-and-Measures-Version-1.0.pdf>

Program Specific Requirements/Narrative

Staffing Requirements

Designate staff to serve as the Regional Care Facilitator. Compensation will include funding for staff, benefits, regional and statewide travel (miles, lodging, per diem), allowable start up technology, and allowable indirect.

Special Instructions

This statement of work funds activities through December 31, 2017. Task and deliverable due dates beyond December 31, 2017 are for reference only and will be included in a new statement of work under the new consolidated contract term beginning January 1, 2018.

DOH Program Contact

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Kitsap Public Health District

**EXHIBIT B-1
ALLOCATIONS**
Contract Term: 2018-2020

Contract Number:
Date:

CLH18248
January 16, 2018

Indirect Rate as of January 2018: 37.79% Admin & Fac.; 41.65% Community Hlth Pgms (inc. Admin) & 40.77% Environmental Hlth Pgms (inc. Admin)

Chart of Accounts Program Title	Federal Award Identification #	Amend #	CFDA*	BARS Revenue Code**	Statement of Work Funding Period		DOH Use Only Chart of Accounts Funding Period		Amount	Funding Period Sub Total	Chart of Accounts Total
					Start Date	End Date	Start Date	End Date			
FFY19 CSS USDA FINI Prog Mgnt	20157001823357	N/A	10.331	333.10.33	10/01/18	09/30/19	10/01/18	09/30/19	\$89,063	\$89,063	\$179,845
FFY18 CSS USDA FINI Prog Mgnt	20157001823357	N/A	10.331	333.10.33	01/01/18	09/30/18	10/01/17	09/30/18	\$90,782	\$90,782	
FFY18 CSS IAR SNAP ED Program Mgnt	NGA Not Received	N/A	10.561	333.10.56	01/01/18	09/30/18	10/01/17	09/30/18	\$34,583	\$34,583	\$41,500
FFY17 CSS IAR SNAP ED Program Mgnt CF	NGA Not Received	N/A	10.561	333.10.56	01/01/18	09/30/18	10/01/17	09/30/18	\$6,917	\$6,917	
PS SSI 1-5 BEACH Task 4	01J18001	Amd 1	66.123	333.66.12	03/01/18	10/31/18	07/01/17	06/30/19	\$5,800	\$5,800	\$5,800
PS SSI 1-5 PIC Task 4	01J18001	N/A	66.123	333.66.12	01/01/18	03/31/19	07/01/17	06/30/19	\$78,805	\$78,805	\$78,805
FFY18 Swimming Beach Act Grant IAR (ECY)	NGA Not Received	Amd 1	66.472	333.66.47	03/01/18	10/31/18	12/15/17	12/14/18	\$14,000	\$14,000	\$14,000
FFY17 EPR PHEP BP1 LHJ Funding	NU90TP921889-01	N/A	93.069	333.93.06	01/01/18	06/30/18	07/01/17	07/02/18	\$119,217	\$119,217	\$119,217
FFY17 317 Ops	5NH23IP000762-05-00	N/A	93.268	333.93.26	01/01/18	06/30/18	04/01/17	06/30/18	\$4,837	\$4,837	\$4,837
FFY17 AFIX	5NH23IP000762-05-00	N/A	93.268	333.93.26	01/01/18	06/30/18	04/01/17	06/30/18	\$14,258	\$14,258	\$14,258
FFY17 VFC Ops	5NH23IP000762-05-00	N/A	93.268	333.93.26	01/01/18	06/30/18	04/01/17	06/30/18	\$7,054	\$7,054	\$7,054
FFY17 TCPI PTN Contracts	1L1331455	Amd 1	93.638	333.93.63	02/01/18	09/28/18	09/29/17	09/28/18	\$73,117	\$73,117	\$73,117
FFY17 PHBG Tobacco PPHF	NB01OT00918	N/A	93.758	333.93.75	01/01/18	06/30/18	07/01/17	09/30/18	\$20,000	\$20,000	\$20,000
FFY17 EPR HPP BP1 Healthcare System Prep	NU90TP921889-01	N/A	93.889	333.93.88	01/01/18	06/30/18	07/01/17	07/02/18	\$13,943	\$13,943	\$13,943
FFY18 MCHBG LHJ Contracts	B04MC31524	N/A	93.994	333.93.99	01/01/18	09/30/18	10/01/17	09/30/18	\$119,891	\$119,891	\$119,891
GFS-Group B (FO-E)		N/A	N/A	334.04.90	01/01/18	06/30/18	07/01/17	06/30/19	\$10,000	\$10,000	\$10,000
State HIV Prevention		N/A	N/A	334.04.91	07/01/18	12/31/18	07/01/17	06/30/19	\$20,000	\$20,000	\$40,000
State HIV Prevention		N/A	N/A	334.04.91	01/01/18	06/30/18	07/01/17	06/30/19	\$20,000	\$20,000	
SFY1 Lead Environments of Children		Amd 1	N/A	334.04.93	01/01/18	06/30/18	07/01/17	06/30/18	\$3,000	\$3,000	\$3,000
SFY18 Marijuana Tobacco Edu		N/A	N/A	334.04.93	01/01/18	06/30/18	07/01/17	06/30/18	\$98,755	\$98,755	\$98,755

Kitsap Public Health District

**EXHIBIT B-1
ALLOCATIONS**
Contract Term: 2018-2020

Contract Number:

CLH18248

Date:

January 16, 2018

Indirect Rate as of January 2018: 37.79% Admin & Fac.; 41.65% Community Hlth Pgms (inc. Admin) & 40.77% Environmental Hlth Pgms (inc. Admin)

Chart of Accounts Program Title	Federal Award Identification #	Amend #	CFDA*	BARS Revenue Code**	Statement of Work Funding Period		DOH Use Only Chart of Accounts Funding Period		Amount	Funding Period Sub Total	Chart of Accounts Total
					Start Date	End Date	Start Date	End Date			
Rec Shellfish/Biotoxin		N/A	N/A	334.04.93	01/01/18	06/30/19	07/01/17	06/30/19	\$22,500	\$22,500	\$22,500
Small Onsite Management (ALEA)		N/A	N/A	334.04.93	01/01/18	06/30/19	07/01/17	06/30/19	\$30,000	\$30,000	\$30,000
Wastewater Management-GFS		N/A	N/A	334.04.93	07/01/18	06/30/19	07/01/17	06/30/19	\$30,000	\$30,000	\$30,000
Youth Tobacco Vapor Products		N/A	N/A	334.04.93	01/01/18	06/30/18	07/01/17	06/30/18	\$16,489	\$16,489	\$16,489
FFY17 ADAP Rebate (Local) 17-19		N/A	N/A	334.04.98	07/01/18	12/31/18	07/01/17	06/30/19	\$225,000	\$225,000	\$450,000
FFY17 ADAP Rebate (Local) 17-19		N/A	N/A	334.04.98	01/01/18	06/30/18	07/01/17	06/30/18	\$225,000	\$225,000	
SFY17 Managed Care Org		Amd 1	N/A	334.04.98	01/01/18	06/30/18	07/01/17	06/30/18	(\$32,678)	\$6,536	\$6,536
SFY17 Managed Care Org		N/A	N/A	334.04.98	01/01/18	06/30/18	07/01/17	06/30/18	\$39,214		
YR 20 SRF - Local Asst (15%)(FS) - SS		N/A	N/A	346.26.64	01/01/18	12/31/20	07/01/15	12/31/20	\$14,750	\$14,750	\$14,750
Yr 20 SRF - Local Asst (15%) (FS) - TA		N/A	N/A	346.26.66	01/01/18	12/31/20	07/01/17	12/31/20	\$2,000	\$2,000	\$2,000
TOTAL									\$1,416,297	\$1,416,297	
Total consideration:											\$1,353,058
											\$63,239
GRAND TOTAL											\$1,416,297
											Total Fed
											Total State
											\$692,267
											\$724,030

*Catalog of Federal Domestic Assistance

**Federal revenue codes begin with "333". State revenue codes begin with "334".

Exhibit C-1 Schedule of Federal Awards

AMENDMENT #1

Date: January 16, 2018

KITSAP PUBLIC HEALTH DISTRICT-SWW0027359-00
 CONTRACT CLH10240-Kitsap Public Health District
 CONTRACT PERIOD: 01/01/2018-12/31/2020

Chart of Accounts Program Title	BARS	DOH Federal Award Date	Total Amt Federal Award	Allocation Period Start Date	End Date	Contract Amt	CFDA	CFDA Program Title	Federal Agency Name	Federal Award Identification Number	Federal Grant Award Name
FFY19 CSS USDA FINI PROGRAM MGMT	333.10.33	08/26/15	\$5,859,307	10/01/18	09/30/19	\$89,063	10.331	Food Insecurity Nutrition Incentive Grants	USDA-National Institute of Food and Agriculture	20157001823357	WASHINGTON STATE DEPARTMENT OF HEALTH FINI GRANT PROJECT
FFY18 CSS USDA FINI PROGRAM MGMT	333.10.33	08/26/15	\$5,859,307	01/01/18	09/30/18	\$90,762	10.331	Food Insecurity Nutrition Incentive Grants	USDA-National Institute of Food and Agriculture	20157001823357	WASHINGTON STATE DEPARTMENT OF HEALTH FINI GRANT PROJECT
FFY18 CSS IAR SNAP-ED PROGRAM MGMT	333.10.56	NGA Not Received	NGA Not Received	01/01/18	09/30/18	\$34,583	10.561	State Administrative Matching Grants for the Supplemental Nutrition Assistance Program	Department of Agriculture Food and Nutrition Service	NGA Not Received	NGA Not Received
FFY17 CSS IAR SNAP-ED PROGRAM MGMT CF	333.10.56	NGA Not Received	NGA Not Received	01/01/18	09/30/18	\$6,917	10.561	State Administrative Matching Grants for the Supplemental Nutrition Assistance Program	Department of Agriculture Food and Nutrition Service	NGA Not Received	NGA Not Received
PS SSI 1-5 PIC TASK 4	333.66.12	08/02/16	\$9,200,000	01/01/18	03/31/19	\$78,805	66.123	Puget Sound Action Agenda: Technical Investigations and Implementation Assistance Program	Environmental Protection Agency Region 10	01J18001	PUGET SOUND SHELLFISH STRATEGIC INITIATIVE LEAD
PS SSI 1-5 BEACH TASK 4	333.66.12	08/02/16	\$9,200,000	03/01/18	10/31/18	\$5,800	66.123	Puget Sound Action Agenda: Technical Investigations and Implementation Assistance Program	Environmental Protection Agency Region 10	01J18001	PUGET SOUND SHELLFISH STRATEGIC INITIATIVE LEAD
FFY18 SWIMMING BEACH ACT GRANT IAR (ECY)	333.66.47	NGA Not Received	NGA Not Received	03/01/18	10/31/18	\$14,000	66.472	Beach Monitoring and Notification Program Implementation Grants	Environmental Protection Agency Office of Water	NGA Not Received	NGA Not Received
FFY17 EPR PHEP BP1 LHJ FUNDING	333.93.06	07/18/17	\$11,062,782	01/01/18	06/30/18	\$119,217	93.069	Public Health Emergency Preparedness	Department of Health and Human Services Centers for Disease Control and Prevention	NU90TP921889-01	HPP AND PHEP COOPERATIVE AGREEMENT
FFY17 VFC OPS	333.93.26	03/03/17	\$1,201,605	01/01/18	06/30/18	\$7,054	93.268	Immunization Cooperative Agreements	Department of Health and Human Services Centers for Disease Control and Prevention	5NH23IP000762-05-00	IMMUNIZATION GRANT AND VACCINES FOR CHILDREN'S PROGRAM
FFY17 AFX	333.93.26	03/03/17	\$1,672,289	01/01/18	06/30/18	\$14,258	93.268	Immunization Cooperative Agreements	Department of Health and Human Services Centers for Disease Control and Prevention	5NH23IP000762-05-00	IMMUNIZATION GRANT AND VACCINES FOR CHILDREN'S PROGRAM
FFY17 317 OPS	333.93.26	03/03/17	\$575,969	01/01/18	06/30/18	\$4,837	93.268	Immunization Cooperative Agreements	Department of Health and Human Services Centers for Disease Control and Prevention	5NH23IP000762-05-00	IMMUNIZATION GRANT AND VACCINES FOR CHILDREN'S PROGRAM
FFY17 TCPI PTN CONTRACTS	333.93.63	09/24/15	\$11,254,883	02/01/18	09/28/18	\$73,117	93.638	ACA-Transforming Clinical Practice Initiative: Practice Transformation Networks (PTNs)	Department of Health and Human Services Centers for Medicare and Medicaid Services	1L1331455	TRANSFORMING CLINICAL PRACTICES INITIATIVE
FFY17 PHBG TOBACCO PPHF	333.93.75	03/09/17	\$1,557,831	01/01/18	06/30/18	\$20,000	93.758	Preventive Health and Health Services Block Grant funded solely with Prevention and Public Health Funds (PPHF)	Department of Health and Human Services Health Resources and Services Administration	NB01OT00918	PREVENTIVE HEALTH AND HEALTH SERVICES BLOCK GRANT
FFY17 EPR HPP BP1 HEALTHCARE SYS PREP	333.93.88	07/18/17	\$4,279,234	01/01/18	06/30/18	\$13,943	93.889	Public Health Emergency Preparedness	Department of Health and Human Services Centers for Disease Control and Prevention	NU90TP921889-01	HPP AND PHEP COOPERATIVE AGREEMENT
FFY18 MCHBG LHJ CONTRACTS	333.93.99	10/20/17	\$1,650,528	01/01/18	09/30/18	\$119,891	93.994	Maternal and Child Health Services Block Grant to the States	Department of Health and Human Services Administration	B04MC31524	MATERNAL AND CHILD HEALTH SERVICES
TOTAL						\$692,267					