

**Kitsap Public Health District  
Consent Agenda  
December 5, 2023**

| KPHD Contract Number                                                                                                                                                                                                                               | Their Contract Number | Contractor and Agreement Name                     | Type of Agreement           | Term of Agreement                 | Amount to District | Amount to Other Agency |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|---------------------------------------------------|-----------------------------|-----------------------------------|--------------------|------------------------|
| <b>2233<br/>Amendment 3<br/>(2365)</b>                                                                                                                                                                                                             | KC-192-22-C           | <b>Kitsap County</b><br><i>GIS Services</i>       | <b>Amendment</b>            | <b>11/01/2021-<br/>10/31/2024</b> | <b>\$0</b>         | <b>\$20,000</b>        |
| <b>Description:</b> Amendment to extend the agreement for an additional year with the new term ending 10/31/2024.                                                                                                                                  |                       |                                                   |                             |                                   |                    |                        |
| <b>2372</b>                                                                                                                                                                                                                                        | KC-029-24             | <b>Kitsap County</b><br><i>Clean Water Kitsap</i> | <b>Interlocal Agreement</b> | <b>01/01/2024-<br/>12/31/2024</b> | <b>\$1,460,680</b> | <b>\$0</b>             |
| <b>Description:</b> Provides a mechanism for implementation of programs within the Clean Water Kitsap (CWK) partnership to coordinate stormwater management programs and services to achieve a comprehensive approach to surface water management. |                       |                                                   |                             |                                   |                    |                        |

**KC-192-22-C**  
**AMENDMENT TO AGREEMENT 2233**

This Amendment (“Amendment”) to Kitsap Public Health District Contract 2233 for Customized GIS Services (the “Contract”), is entered into between the Kitsap County, Department of Information Services (County/IS) (“Contractor”) and the Kitsap Public Health District (“District”).

**RECITALS**

**WHEREAS**, the Parties entered into the Contract effective November 1, 2021; and

**WHEREAS**, the parties have agreed it is desirable to extend the term; and

**NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:**

- I. Amendment of Contract Section 3. Period of Performance.** Subject to its other provisions, the period of performance of this Agreement shall be extended to terminate on October 31, 2024.
- II. Other Provisions Unchanged.** The other provisions of the Contract remain unchanged.
- III. Authorization.** Each party signing below warrants to the other party that they have the full power and authority to execute this Amendment on behalf of the party for whom they sign.
- IV. Counterparts/Electronic Signature.** The Contract may be executed in several counterparts, each of which will be deemed an original, but all of which together will constitute one and the same agreement. A facsimile, email, or other electronically delivered signatures of the parties shall be deemed to constitute original signatures and deemed to constitute duplicate originals.

**IN WITNESS WHEREOF**, the Parties have subscribed their names hereto.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2023.      Dated this \_\_\_\_ day of \_\_\_\_\_, 2023.

**KITSAP PUBLIC  
HEALTH DISTRICT**

**KITSAP COUNTY, WASHINGTON**

\_\_\_\_\_  
Keith Grellner  
Administrator

\_\_\_\_\_  
Craig Adams, Director  
Department of Information Services  
(Pursuant to [Reso 012-2008](#))



Meeting Date:  
Agenda Item No:

| <b><u>Kitsap County Board of Commissioners</u></b>                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                              |                                         |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|-----------------------------------------|
| <b>Office/Department:</b> Public Works-Stormwater                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                              |                                         |
| <b>Staff Contact:</b> Aislin Gallagher, Stormwater Monitoring & Outreach Manager                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                              |                                         |
| <b>Agenda Item Title:</b> KC-029-24 – Interlocal Agreement with Kitsap Public Health District (KPHD) implementing KPHD Clean Water Kitsap (CWK) Program Partnership Activities for 2024                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                              |                                         |
| <b>Recommended Action:</b> Motion to execute KC-029-24 - Interlocal Agreement with Kitsap Public Health District (KPHD) implementing KPHD Clean Water Kitsap (CWK) Program Partnership Activities for 2024 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                              |                                         |
| <b>Summary:</b>                                                                                                                                                                                            | <p>Kitsap County Board of Commissioners enacted chapter 12.36 of the Kitsap County Code creating a comprehensive approach to stormwater management pursuant to chapter 36.89 RCW. The code also authorizes coordinated agreements with other departments, governmental entities or special districts for stormwater management. A multi-agency team, called Clean Water Kitsap (CWK) and consisting of Kitsap County Public Works, Kitsap County Department of Community Development, Kitsap Public Health District, WSU-Kitsap Extension, Kitsap Public Utility District, and Kitsap Conservation District, has identified areas of responsibility, program elements, and budgets consistent with chapter 12.36 KCC. The Department of Public Works desires to enter into this Agreement with the Kitsap Public Health District to allow for implementation of Districts' Clean Water Kitsap (CWK) Program Partnership related activities in the amount of \$1,460,680.00 for 2024</p> |                                              |                                         |
| <b>Attachments:</b>                                                                                                                                                                                        | <ol style="list-style-type: none"> <li>1. Contract Review Sheet</li> <li>2. KC-029-24</li> <li>3. Attachment A-Scope of Work and Budget</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                              |                                         |
| <b>Fiscal Impact for this Specific Action</b>                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                              |                                         |
| <b>Expenditure required for this specific action:</b>                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$1,460,680.00                               |                                         |
| <b>Related Revenue for this specific action:</b>                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$0                                          |                                         |
| <b>Cost Savings for this specific action:</b>                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$0                                          |                                         |
| <b>Net Fiscal Impact:</b>                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$1,460,680.00                               |                                         |
| <b>Source of Funds:</b>                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Stormwater                                   |                                         |
| <b>Fiscal Impact for Total Project</b>                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                              |                                         |
| <b>Project Costs:</b>                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$1,460,680.00                               |                                         |
| <b>Project Costs Savings:</b>                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$0                                          |                                         |
| <b>Project Related Revenue:</b>                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$0                                          |                                         |
| <b>Project Net Total:</b>                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$1,460,680.00                               |                                         |
| <b>Office/Departmental Review &amp; Coordination</b>                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                              |                                         |
| <b>Office/Department</b>                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>Elected Official/Department Director</b>  |                                         |
| Public Works-Stormwater                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | David A. Tucker, P.E.                        |                                         |
|                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Asst. Director-Utilities                     |                                         |
| <b>Contract Information</b>                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                              |                                         |
| <b>Contract Number</b>                                                                                                                                                                                     | <b>Date Original Contract or Amendment Approved</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Amount of Original Contract Amendment</b> | <b>Total Amount of Amended Contract</b> |
| KC-029-24                                                                                                                                                                                                  | Pending                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | \$1,460,680.00                               |                                         |
|                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                              |                                         |



# Kitsap County CONTRACT REVIEW SHEET (Chapter 3.56 KCC)

**A. CONTRACT INFORMATION** *(for Contract Signing Authority, see KCC 3.56.075)*

|                                                           |                                                                          |             |                                                                                               |
|-----------------------------------------------------------|--------------------------------------------------------------------------|-------------|-----------------------------------------------------------------------------------------------|
| 1. Contractor                                             | Kitsap Public Health District                                            |             |                                                                                               |
| 2. Purpose                                                | Implementing KPHD Clean Water Kitsap Partnership Activities ILA for 2024 |             |                                                                                               |
| 3. Contract Amount                                        | \$1,460,680.00                                                           | Disburse    | <input checked="" type="checkbox"/> <input type="checkbox"/> Receive <input type="checkbox"/> |
| 4. Contract Term                                          | December 31, 2024                                                        |             |                                                                                               |
| 5. Contract Administrator                                 | Aislin Gallagher                                                         | Phone       | 360.337.7295                                                                                  |
| 6. Contract Control No.                                   | KC-029-24                                                                |             |                                                                                               |
| 7. Fund Name                                              | Stormwater                                                               |             |                                                                                               |
| 8. Grant Funded                                           | Yes <input type="checkbox"/>                                             | No          | <input checked="" type="checkbox"/>                                                           |
| 9. Accounting Worktag / Revenue, Spend Category, or Grant | 44012.5512.2001, 2021, 2022                                              |             |                                                                                               |
| <b>Approved:</b>                                          | Andrew B. Nelson, P.E.                                                   | <b>Date</b> | October 27, 2023                                                                              |
|                                                           | Department Director/Elected Official                                     |             |                                                                                               |

**B. AUDITOR – Funding Review**

|                                                                                       |
|---------------------------------------------------------------------------------------|
| 1. <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Not Approved |
| <b>Reviewer</b> Wanit Leenanithikul <b>Date</b> 10/27/2023                            |
| 2. Comments:                                                                          |

**C. ADMINISTRATIVE SERVICES DEPARTMENT – Risk Manager Review**

|                                                                                       |
|---------------------------------------------------------------------------------------|
| 1. <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Not Approved |
| <b>Reviewer</b> Timothy M. Perez <b>Date</b> 11/2/2023                                |
| 2. Comments:                                                                          |

**D. ADMINISTRATIVE SERVICES DEPARTMENT – Budget Manager Review**

|                                                                                       |
|---------------------------------------------------------------------------------------|
| 1. <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Not Approved |
| <b>Reviewer</b> Aimée Campbell <b>Date</b> 10/30/2023                                 |
| 2. Comments:                                                                          |

**E. HUMAN RESOURCES – Human Resources Director Review**

*Signature only required if union or employment contract*

|                                                                            |
|----------------------------------------------------------------------------|
| 1. <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved |
| <b>Reviewer</b> _____ <b>Date</b> _____                                    |
| 2. Comments:                                                               |

**F. INFORMATION SERVICES – Information Services Director Review**

*Signature only required if technology contract*

|                                                                            |
|----------------------------------------------------------------------------|
| 1. <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved |
| <b>Reviewer</b> _____ <b>Date</b> _____                                    |
| 2. Comments:                                                               |

**G. PROSECUTING ATTORNEY**

|                                                                                                             |
|-------------------------------------------------------------------------------------------------------------|
| 1. <input checked="" type="checkbox"/> Approved as to Form <input type="checkbox"/> Not Approved as to Form |
| <b>Reviewer</b> Lisa Nickel <b>Date</b> 10/30/23                                                            |
| 2. Comments:                                                                                                |

**Date Approved by Authorized Contract Signer:** \_\_\_\_\_ **Date** \_\_\_\_\_  
**RETURN SIGNED ORIGINALS TO:** Angie Hauschel @ MS- 26a

**CONTRACT NO. KC-029-24  
INTERLOCAL AGREEMENT**

**BETWEEN KITSAP COUNTY AND  
KITSAP PUBLIC HEALTH DISTRICT**

**I. PREAMBLE**

This Interlocal Agreement (AGREEMENT) is by and between Kitsap County (COUNTY), a political subdivision, whose principal offices are located at 614 Division Street, Port Orchard, Washington 98366 and Kitsap Public Health District (DISTRICT), whose principal offices are at 345 6th Street, Suite 300, Bremerton, Washington 98337.

**II. RECITALS**

Kitsap County Board of Commissioners enacted Chapter 12.36 of the Kitsap County Code (KCC) for the purpose of establishing a comprehensive approach to stormwater management pursuant to Chapter 36.89 RCW. Chapter 12.36 KCC, called the County's "Stormwater Management Program," authorizes the coordination of stormwater management programs and services through interlocal or other operating agreements with other departments, governmental entities or special districts in order to achieve a comprehensive approach to surface water management.

A multi-agency partnership, called Clean Water Kitsap, operates through interlocal agreements between Kitsap County Public Works Department, Kitsap Public Health District, Kitsap Conservation District, Washington State University Extension Program, and Kitsap Public Utility District. Each member has identified areas of responsibility, program elements, and budgets consistent with Chapter 12.36 KCC for the purpose of coordinating program implementation and administration.

COUNTY and DISTRICT now desire to enter into an AGREEMENT to provide funding, collected by Kitsap County through Chapter 12.40 KCC, to assist in the implementation of DISTRICT programs through Clean Water Kitsap. Mutual benefits will accrue to the parties hereto and the people that each serves in the cooperative implementation of Clean Water Kitsap. The Interlocal Cooperation Act, Chapter 39.34 RCW, further authorizes the parties hereto to enter into this AGREEMENT.

This AGREEMENT consists of the following documents:

1. Interlocal Agreement
2. Kitsap Public Health District 2024 Scope of Work and Budget

**ACCORDINGLY, THE PARTIES AGREE AS FOLLOWS:**

**III. AGREEMENT**

**1. Purpose**

The purpose of the AGREEMENT will provide a mechanism for implementation of programs within the Clean Water Kitsap (CWK) partnership.

**2. Funding**

Funding for services provided shall be obtained from revenues derived from service charges authorized under Chapter 12.36 KCC and assessed annually on parcels of real property in unincorporated Kitsap County. The COUNTY and the DISTRICT shall endeavor to seek and obtain, whenever possible, grants or other external funding sources to minimize the financial burden to the citizens of unincorporated Kitsap County.

**3. Scope of Work**

DISTRICT shall perform such duties and services as are listed on Attachment A, attached hereto and incorporated herein by reference. Said services shall be performed in accordance with the approved Scope of Work and Budget specified in Attachment A and as provided for in AGREEMENT. All services funded under this AGREEMENT shall be provided exclusively within the boundaries of unincorporated Kitsap County.

**4. Kitsap County Representative**

The Director of Public Works, or his/her designee, shall represent the Department of Public Works and the COUNTY in all matters pertaining to the services to be rendered under this AGREEMENT. All requirements of COUNTY pertaining to the services and materials to be rendered under this AGREEMENT shall be coordinated through said County representative. Pursuant to RCW 39.34.030(4)(a) the representative shall act as an administrator.

**5. Kitsap Public Health District Representative**

The Director of Environmental Health for DISTRICT, or his/her designee, shall represent the DISTRICT in all matters pertaining to the services and materials to be rendered under this AGREEMENT. All requirements of DISTRICT pertaining to the services or materials to be rendered under this AGREEMENT shall be coordinated through said District representative. Pursuant to RCW 39.34.030(4)(a) the representative shall act as an administrator.

## **6. Program Reporting**

DISTRICT shall produce a mid-year progress update and a year-end report summarizing the work performed and evaluating the performance and results of the work performed pertaining to this AGREEMENT.

Progress update shall include, but not be limited to, the following information:

- a. An update of the work performed during the period and progress made to date, including performance indicators that reflect effectiveness of the program elements as set forth in ATTACHMENT A – Scope of Work and Budget.
- b. Status of the project schedule.
- c. Description of any adverse conditions that have affected the program objectives and/or time schedules, and actions taken to resolve these issues.

Progress update and report shall be submitted as follows:

- Semi-annual update report (January 1 to June 30) due July 31, 2024
- Annual Year-end report (January 1 to December 31) due January 31, 2025

The Year End Report shall contain a summary of major accomplishments realized during the year. The report will be written in such a manner so as to allow a summary paragraph to be excerpted from the report and incorporated into the CWK Annual Executive Summary Report. DISTRICT shall also be responsible for submitting additional information to be included in the Annual Executive Summary Report. This information shall include, but not be limited to, photographs, slides, and any other graphics that would enhance the content and/or appearance of the Annual Executive Summary Report.

## **7. Performance Analysis**

COUNTY Representative shall complete a semi-annual performance analysis evaluating the services provided under the AGREEMENT for effectiveness and compliance with the program elements set forth in Chapter 12.36 KCC and shall report to the CWK partnership.

## **8. CWK Partnership Committee**

DISTRICT shall participate on the existing CWK Partnership Committee.

DISTRICT representative shall represent the DISTRICT on the CWK Partnership Committee. The Director of Public Works and the Stormwater Division Water Quality Manager shall represent the COUNTY on the CWK Partnership Committee. A representative of the Washington State University Extension Program shall represent that agency on the CWK Partnership Committee. A representative of the Kitsap Conservation District shall represent that agency on the CWK Partnership Committee. A representative of the Kitsap Public Utility District shall represent that agency on the CWK Partnership Committee.

The CWK Partnership Committee shall hold quarterly meetings which shall focus on the following:

- a. Evaluating program performance to ensure that the program funding is used in the most effective manner.
- b. Ensuring that the CWK programs address water quality issues of most concern to the public.
- c. Providing a means to coordinate water quality programs among agencies to capitalize on each other's efforts and avoid duplication of activities.
- d. Providing a direct and effective means of communication among CWK agencies.
- e. Making recommendations for program revisions to the Director of Public Works and the Kitsap County Board of Commissioners.

## **9. Reimbursement**

COUNTY shall reimburse DISTRICT only for actual incurred costs upon presentation of a properly executed invoice in a form approved by COUNTY. Costs shall be charged, and funds reimbursed based upon appropriate program elements and cost categories as defined in Attachment A. The sum of DISTRICT'S reimbursement requests during the duration of this Agreement shall not exceed **\$1,460,680.00** the budget for all program elements combined as identified in Attachment A.

The Kitsap County Board of Commissioners must approve any payment request by DISTRICT exceeding this maximum reimbursement amount in advance of the payment. DISTRICT may exceed line item amounts within individual program element budgets but shall not exceed the total budget for each individual program element without the approval of the Director of Public Works.

Reimbursement requests shall not be made more frequently than once a month. COUNTY reserves the right to withhold payments pending timely delivery of progress reports or documents as may be required under this AGREEMENT. COUNTY shall reimburse DISTRICT within 30 days of receipt of a properly executed District invoice.

## **10. Documentation of Costs and Maintenance of Records**

DISTRICT shall maintain all books, documents, receipts, invoices and records including payroll records necessary to sufficiently and properly reflect the expenditure of COUNTY funds. The accounting records must provide for a separate recording and reporting of all CWK program receipts and expenditures.

Financial records pertaining to matters authorized by this AGREEMENT are subject to inspection and audit by representatives of COUNTY or the State Auditor upon request. Financial records shall be preserved and made available to COUNTY and its agents for a period of six (6) years after the end of this AGREEMENT or, in the event of an audit, records shall be kept until the audit is completely resolved.



## **11. Property**

Title to property purchased by DISTRICT, the cost of which DISTRICT has been reimbursed as a direct item of cost under this AGREEMENT, shall pass to and vest to DISTRICT. Property purchased with funds delivered pursuant to this AGREEMENT may be used only for the performance of this AGREEMENT and shall be purchased in accordance with applicable state law and COUNTY purchasing policies.

## **12. Assignment**

DISTRICT shall not assign or subcontract any portion of the services provided within the terms of this AGREEMENT without obtaining prior written approval of COUNTY. All terms and conditions of the AGREEMENT shall apply to any approved subcontract or assignment related to this AGREEMENT.

## **13. Nondiscrimination**

DISTRICT and COUNTY agree to comply with all applicable local, state, and/or federal laws and ordinances, and agree that they shall not discriminate in their employment practices or delivery of services or other activities on the grounds of race, color, religion, national origin, age, sex, marital status, veteran status, sexual orientation, or the presence of any sensory, mental or physical handicap. DISTRICT and KITSAP COUNTY shall ensure that any subcontractor shall fully comply with this paragraph.

## **14. Compliance with Laws**

DISTRICT shall comply with all federal, state, and local laws, statutes, ordinances, rules, and regulations applicable to the performance of this AGREEMENT. DISTRICT agrees to comply with all the provisions of the Americans with Disabilities Act and all regulations interpreting or enforcing such act.

## **15. Indemnity**

It is understood and agreed that this AGREEMENT is solely for the benefit of the parties hereto and gives no right to any other party. No joint venture or partnership is formed as a result of this AGREEMENT. Each party hereto agrees to be responsible and assumes liability for its own negligent acts or omissions, and those of its officers, agents, and employees to the fullest extent required by law, and agrees to save, indemnify, defend, and hold the other party harmless from any such liability. In the case of negligence of both the COUNTY and DISTRICT, any damages allowed shall be levied in proportion to the percentage of negligence attributable to each party, and each party shall have the right to seek contribution from the other party in proportion to the percentage of negligence attributable to the other party.

This indemnification clause shall also apply to any and all causes of action arising out of the performance of work activities under this AGREEMENT. Each contract for services or activities utilizing funds provided in whole or in part by this AGREEMENT shall include a

provision that KITSAP COUNTY is not liable for damages or claims from damages arising from any subcontractor's performance or activities under the terms of the contracts.

For the purposes of this indemnification, the parties specifically and expressly waive any immunity granted under the Washington Industrial Insurance Act, Title 51 RCW. This waiver has been mutually negotiated and agreed to by the parties. The provision of this section shall survive the expiration or termination of the Agreement.

## **16. Insurance**

The DISTRICT certifies that it is part of a liability insurance pool or maintains appropriate liability insurance policies and agrees to pay for all losses for which DISTRICT is found liable.

Insurance carried by the DISTRICT shall be primary insurance with respect to any insurance or self-insurance programs maintained by the COUNTY and shall not contribute with it.

The policy shall provide, and the certificate shall reflect the insurance afforded applies separately to each insured against which a claim is made, or a suit is brought except with respect to the limits of the insurer's liability.

Upon request of the County, the DISTRICT shall furnish proof of liability insurance including policy limits.

The DISTRICT agrees to comply with all State requirements related to Workers Compensation Insurance.

## **17. Amendments to Agreement**

The parties hereby further agree that this AGREEMENT cannot be amended or modified without the written concurrence of both parties.

## **18. Modification for Funding Reasons**

COUNTY may negotiate modification of the AGREEMENT at any time if funding is reduced or limited in any way after the effective date of this agreement.

## **19. Termination**

Either party to this AGREEMENT may elect to terminate this AGREEMENT for any reason by delivering a thirty (30) day written notice of intent to terminate to the other party. In the event of such termination, DISTRICT shall be compensated for the actual costs incurred prior to the time of notification of contract termination.

## **20. Duration of Agreement**

This Agreement is in effect from the January 1, 2024 through December 31, 2024.

**21. Filing**

This AGREEMENT shall be filed with the County Auditor following execution by all parties.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2023

Dated this \_\_\_\_ day of \_\_\_\_\_, 2023

**KITSAP PUBLIC HEALTH DISTRICT**

**BOARD OF COUNTY COMMISSIONERS  
KITSAP COUNTY, WASHINGTON**

\_\_\_\_\_  
**KEITH GRELLNER, ADMINISTRATOR**

\_\_\_\_\_  
**CHARLOTTE GARRIDO, CHAIR**

\_\_\_\_\_  
**CHRISTINE ROLFES, COMMISSIONER**

\_\_\_\_\_  
**KATHERINE T. WALTERS, COMMISSIONER**

**ATTEST:**

\_\_\_\_\_  
**DANA DANIELS, CLERK OF THE BOARD**

***Approved as to form by the Kitsap  
County Prosecuting Attorney's Office***

Clean Water Kitsap Partnership  
 Kitsap Public Health District 2024 Scope of Work and Budget

Total Budget: \$1,460,680

| Tasks                                                                                                                    | Activities                                                                                                                                                                                                                                              | Performance Criteria                                                                         | Target / Benchmark       |
|--------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|--------------------------|
| <b>Program Element: Pollution Identification and Correction Program</b>                                                  |                                                                                                                                                                                                                                                         |                                                                                              |                          |
| <b>Goal 1: Protect Public Health and the Environment from Fecal Pollution of Surface Waters</b>                          |                                                                                                                                                                                                                                                         |                                                                                              |                          |
| Identify and correct EC pollution sources in high priority surface waters.                                               | Develop and implement the 2025 PIC priority workplan.                                                                                                                                                                                                   | Priority workplan memo delivered to KCPW                                                     | Budget: \$1,168,544      |
|                                                                                                                          | Conduct PIC surveys according to current PIC Protocols through public complaints, DPR response, and priority work areas.                                                                                                                                | Number of PIC property inspections                                                           | 11/30/2024               |
|                                                                                                                          |                                                                                                                                                                                                                                                         | % of properties with identified fecal pollution sources found during inspections.            | 350                      |
|                                                                                                                          |                                                                                                                                                                                                                                                         | % of identified fecal pollution sources found that have been corrected.                      | NA                       |
|                                                                                                                          |                                                                                                                                                                                                                                                         | Shoreline surveys completed                                                                  | NA                       |
| Conduct Shoreline Monitoring in accordance with the Shoreline Monitoring Plan and Health District protocols.             | Complete shoreline survey work in accordance with the Shoreline Monitoring Plan. Identify bacterial hotspots for shoreline discharges.                                                                                                                  | Shoreline surveys confirmed this year                                                        | Colvos Passage, Kingston |
|                                                                                                                          | Investigate all newly identified shoreline "hot spots" within 12 months in accordance with Health District protocols.                                                                                                                                   | Number of new hotspots investigated within 12 months                                         | NA                       |
| Investigate public sewage complaints in a timely and efficient fashion.                                                  | Respond to public sewage complaints within 5 days of receipt. Track and manage sewage complaints, and identify and correct failing OSS.                                                                                                                 | Number of complaints                                                                         | 100%                     |
|                                                                                                                          |                                                                                                                                                                                                                                                         | Percent of complaints responded to within 5 days                                             | NA                       |
|                                                                                                                          |                                                                                                                                                                                                                                                         | Number of failures found during complaint inspection                                         | 90%                      |
| Investigate OSS deficient pump reports (DPR) from certified septic pumpers in a timely and efficient fashion.            | Respond to selected DPRs within 7 days of assignment. Track and manage DPR response, and identify and correct failing OSS.                                                                                                                              | Number of reports responded to with field inspections                                        | NA                       |
|                                                                                                                          |                                                                                                                                                                                                                                                         | Percent of reports responded to within 7 days                                                | NA                       |
|                                                                                                                          |                                                                                                                                                                                                                                                         | Number of failures found                                                                     | 90%                      |
| Investigate agricultural complaints in a timely and efficient fashion.                                                   | Respond to public agricultural complaints within 5 days of receipt. Track and manage agricultural complaints. Identify and correct agricultural sources.                                                                                                | Number of failures found                                                                     | NA                       |
|                                                                                                                          |                                                                                                                                                                                                                                                         | Number of complaints                                                                         | NA                       |
|                                                                                                                          |                                                                                                                                                                                                                                                         | Percent of complaints responded to within 5 days                                             | NA                       |
|                                                                                                                          |                                                                                                                                                                                                                                                         | Number of pollution sources found                                                            | 90%                      |
|                                                                                                                          |                                                                                                                                                                                                                                                         | Number of found pollution sources corrected                                                  | NA                       |
|                                                                                                                          |                                                                                                                                                                                                                                                         | Number of referrals to KCD for technical assistance                                          | NA                       |
| Investigate IDDE complaints in a timely and efficient fashion.                                                           | Coordinate with the Kitsap Conservation District on correcting EC pollution caused by livestock waste, pursuant to existing interlocal agreement.                                                                                                       | Number of referrals                                                                          | NA                       |
|                                                                                                                          | Coordinate with Kitsap County Public Works on the correction of EC sources discharging to (or from) the county's stormwater system. Conduct work in compliance with "KPHD/KCPW stormwater Illicit Discharge Detection and Elimination (IDDE) Protocol." |                                                                                              | NA                       |
| Investigate citizen complaints related to water quality concerns in a timely and efficient fashion.                      | Respond to public water quality complaints within 5 days of receipt. Track and manage water quality complaints. Identify and correct pollution sources.                                                                                                 | Number of complaints                                                                         | NA                       |
|                                                                                                                          |                                                                                                                                                                                                                                                         | Percent of complaints responded to within 5 days                                             | 90%                      |
|                                                                                                                          |                                                                                                                                                                                                                                                         | Number of pollution sources found.                                                           | NA                       |
|                                                                                                                          |                                                                                                                                                                                                                                                         | Percent of found pollution sources corrected                                                 | NA                       |
|                                                                                                                          |                                                                                                                                                                                                                                                         | Number of algae bloom advisories.                                                            | NA                       |
| Support financial options for Kitsap County residents to promote voluntary correction of failing on-site sewage systems. | Track and respond to reports of waterborne illness in cooperation with the Health District's Communicable Disease Clinic and the Washington State Department of Health. Participate in Ecology's Regional Loan Program.                                 | Number of water borne illnesses reported and investigated implicating lake swimming beaches. | NA                       |
|                                                                                                                          |                                                                                                                                                                                                                                                         | Percent of owners of septic failures informed that Craft3 loans are available.               | 100%                     |

| Tasks                                                     | Activities                                                                                                                                                                                                                                                                           | Performance Criteria               | Target / Benchmark |
|-----------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|--------------------|
| Protect the public from spills from public sewer systems. | Respond to sewage spills in unincorporated Kitsap County pursuant to Health District's "Sewage Spill Reporting and Response Procedures". Report spills into or from the public storm drainage system to Kitsap 1. Post signage and issue health advisories to protect public health. | Number of sewage spill advisories. | NA                 |

| Tasks                                                                                                                                                                                                                           | Activities                                                                                                                                                                                                                                                                                                                                                                                                                              | Performance Criteria                                                                                                                                                                                                                                       | Target / Benchmark                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|
| <b>Program Element: Monitoring Program</b>                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                            |                                                     |
| <b>Goal 1: Monitor and Assess Pollution of Kitsap County Waters</b>                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                            |                                                     |
| Determine fecal pollution levels (improvement and declines) in Kitsap County streams.                                                                                                                                           | Collect water quality samples monthly to monitor for fecal coliform and/or E. Coli bacterial contamination in streams.                                                                                                                                                                                                                                                                                                                  | % of planned events completed.                                                                                                                                                                                                                             | Budget: \$292,136<br>100%                           |
| Test best available laboratory and field methods to determine the presence of human contribution to confirmed "hot spots," and prioritize for investigation.                                                                    | Notify the public of potential health risks and provide a summary of water quality monitoring results and highlight form the 2022-23 water year.<br><br>Complete testing and demonstration of laboratory and field techniques that determine human contribution to county stormwater systems, shoreline "hot spots" and 4A and 4B streams. Examples include chemicals of emerging concern, Bacteroides, microbial source tracking, etc. | Publish Annual Water Quality Monitoring Report.<br><br># of streams with improving WQ                                                                                                                                                                      | 12/31/2024<br><br>NA                                |
| Conduct ongoing monitoring of Kitsap County lake public access areas and swimming beaches for water quality according to the program plan.                                                                                      | Issue advisories for elevated bacteria or other water quality concerns.<br><br>Update Lake Trophic Assessment Plan<br><br>Conduct lake trophic assessments in Kitsap County lakes.                                                                                                                                                                                                                                                      | Report number and types of sampling<br><br>Number of advisories.<br><br>Provide updated Lake Trophic Assessment Plan                                                                                                                                       | NA<br><br>NA<br><br>3/1/2024                        |
| Respond to requests for water quality data from the public.                                                                                                                                                                     | Provide stream, lake, and shoreline data to the public and other agencies upon request.                                                                                                                                                                                                                                                                                                                                                 | Provide technical memo reporting on lake trophic assessment work in Kitsap County lakes.<br><br>Number of data requests                                                                                                                                    | 12/31/2024<br><br>NA                                |
| <b>Goal 2: Protect the Public From Illnesses Related to Shellfish and Biotoxins</b>                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                            |                                                     |
| Protect public health in Kitsap County by providing oversight, environmental monitoring, public information, and emergency investigative response for public areas known to be frequented by recreational shellfish harvesters. | Monitor shellfish for marine biotoxin at sentinel sites throughout Kitsap County.<br><br>Issue shellfish harvest safety advisories. Post signs, update web page, and update information hotline (1-800-2BE-WELL).                                                                                                                                                                                                                       | % of planned events completed.<br><br>Number of shellfish biotoxin health advisories.                                                                                                                                                                      | 100%<br><br>NA                                      |
| <b>Goal 3: Address or Assit with Federal, State and County Water Quality Mandates</b>                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                            |                                                     |
| Assist Kitsap County with compliance with Federal Clean Water Act Section 303(d) and associated Total Maximum Daily Load Studies.                                                                                               | Provide data and comment to the State Department of Ecology to evaluate classification of Kitsap County water bodies for the state's ongoing water quality assessments.<br><br>Participate in Interagency Water Quality Team as needed in coordination with KCPW staff.                                                                                                                                                                 | Submit WQ data to Ecology.<br><br>Number of meetings attended.                                                                                                                                                                                             | 12/31/2024<br><br>NA                                |
| Assist Kitsap County with response to Washington State Department of Health commercial shellfish harvest classification changes.                                                                                                | Provide data and comment to the WA State Department of Health for use in shellfish area classification, as needed.                                                                                                                                                                                                                                                                                                                      | Number of data requests responded to, from DOH Shellfish.                                                                                                                                                                                                  | NA                                                  |
| Coordinate with Washington State Department of Health on shellfish growing area reclassification.                                                                                                                               | Find and correct bacterial pollution sources affecting shellfish growing areas.<br><br>Implement Chico Bay Closure Response Plan                                                                                                                                                                                                                                                                                                        | Number of shellfish growing area reclassification downgrades to threatened or prohibited responded to.<br><br>Number of responses to DOH parcel closure inquiries.<br><br>Provide technical memo on status of implementing Chico Bay Closure Response Plan | NA<br><br>NA<br><br>12/31/2024                      |
| <b>Goal 4: Inform and Educate the Public About Surface Water Quality and Pollution</b>                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                            |                                                     |
| Prevent failing onsite sewage systems (OSS) by promoting and providing education on the use of OSS to homeowners, community groups, the OSS industry, realtors, developers, builders, lenders, etc.                             | Conduct OSS Workshops, either virtual or in person, in partnership with CWK.<br><br>Issue septic pumping vouchers as incentive for inspection of septic and provide education to property owners.                                                                                                                                                                                                                                       | Number of workshops completed<br><br>Number of vouchers (maximum 40)                                                                                                                                                                                       | 3<br><br>40 Vouchers at \$350/each (\$14,000 Total) |
| Inform and educate the public about health and safety issues at lake swimming beaches.                                                                                                                                          | Engage with the public on swimming health and safety at lakes during sampling events.                                                                                                                                                                                                                                                                                                                                                   | Report educational contacts at lakes during sampling events                                                                                                                                                                                                | NA                                                  |

| Tasks                                                                              | Activities                                                                                                                                  | Performance Criteria               | Target / Benchmark |
|------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|--------------------|
| Inform and educate the public about health and safety issues for polluted streams. | Assess annual stream bacteria data to determine if posting of warning signs is necessary, as per policy. Post warning signs as appropriate. | Number of stream advisories posted | NA                 |

New or Renewed Contracts for the Period of 10/01/2023 through 10/31/2023

| KPHD Contract ID | KPHD Program | Contract Type | Contract Length | KPHB Approved | Contract Amount | Signed Date | Start Date | End Date | Client Contract ID |
|------------------|--------------|---------------|-----------------|---------------|-----------------|-------------|------------|----------|--------------------|
|------------------|--------------|---------------|-----------------|---------------|-----------------|-------------|------------|----------|--------------------|

Active (2 contracts)

**Hood Canal Coordinating Council**

|                                                                                                                                                                                                                                                                                                                                                                       |                      |                       |        |          |            |          |          |          |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-----------------------|--------|----------|------------|----------|----------|----------|--|
| ID: 2363                                                                                                                                                                                                                                                                                                                                                              | PIC, Grant Holdcroft | Contract for Services | Closed | 10/03/23 | \$6,569.00 | 10/06/23 | 10/06/23 | 11/30/23 |  |
| <i>Description: District to continue Phase IV work of the Hood Canal Regional Polution Identification and Correction program which includes freshwater quality monitoring, shoreline surveys in priority areas, pollution hotspot investigation and correction, nutrient studies, updating GIS mapping, and outreach and education to Hood Canal property owners.</i> |                      |                       |        |          |            |          |          |          |  |

**United Business Machines**

|                                                                                                             |                               |          |        |          |             |          |          |          |  |
|-------------------------------------------------------------------------------------------------------------|-------------------------------|----------|--------|----------|-------------|----------|----------|----------|--|
| ID: 2369                                                                                                    | Administration, Melissa Laird | Contract | Closed | 11/07/23 | \$80,993.40 | 10/25/23 | 10/26/23 | 10/25/28 |  |
| <i>Description: Five year, month-to-month copier lease and maintenance using the state master contract.</i> |                               |          |        |          |             |          |          |          |  |



**Kitsap Public Health Board Meeting  
Date: December 5, 2023**

**CONSENT AGENDA ITEM: Warrant and Electronic Fund Transfer (EFT) Registers**

**Approvals:**

|                 | Signature             | Date       |
|-----------------|-----------------------|------------|
| Administrator   | <i>Keith Grullner</i> | 11/28/2023 |
| Finance Manager | <i>Melissa Laird</i>  | 11/27/2023 |

**Recommended Motion:** Approval

**Items:**

| Type                   | Warrant/EFT Date | Total Amount           |
|------------------------|------------------|------------------------|
| Accounts Payable       | 10/5/2023        | \$ 45,517.93           |
| Accounts Payable       | 10/12/2023       | 21,866.87              |
| Accounts Payable       | 10/19/2023       | 106,770.53             |
| Accounts Payable       | 10/26/2023       | 211,410.11             |
| Vital Stats Transfer   | 10/20/2023       | 27,187.00              |
| Accounts Payable Total |                  | \$ 412,752.44          |
| Payroll                | 10/31/2023       | 551,693.19             |
| Payroll Taxes          | n/a              | -                      |
| Payroll PERS Payment   | 10/13/2023       | 125,193.35             |
| Payroll Total          |                  | \$ 676,886.54          |
| <b>Grand Total</b>     |                  | <b>\$ 1,089,638.98</b> |

**Kitsap Public Health Board Action:**

- Approve
- Deny
- Table / Continue

|                                  | Signature | Date |
|----------------------------------|-----------|------|
| Kitsap Public Health Board Chair |           |      |



View Settlement Run

Settlement Run Information

**Settlement Run** STL-00002650  
**Name** Kitsap Public Health Dist, JS  
**Number** STL-00002650  
**Status** Complete  
**Date** 10/05/2023  
**Include Payments On Behalf Of** No  
**Exclude Negative Payments** Yes  
**Express Settlement** No

Additional Information

**Organization** Kitsap Public Health District  
**Currency** USD  
**Filters Used**

Payment Information

**Display Currency** USD  
**Outbound Total** 45,517.93  
**Inbound Total** 0.00  
**Expense Report Count** 14  
**Miscellaneous Payment Request Count** 1  
**Supplier Invoice Count** 10

Payment Groups

| View                                                                       | Category              | Bank Account                              | Payment Type   | Date       | Payments | Amount    | Currency | Business Process                                                                                        | Status                 |
|----------------------------------------------------------------------------|-----------------------|-------------------------------------------|----------------|------------|----------|-----------|----------|---------------------------------------------------------------------------------------------------------|------------------------|
| Expense Payment(Direct Deposit) for Treasurer's Main account               | Expense Payment       | Treasurer's Main account                  | Direct Deposit | 10/05/2023 | 14       | 1,988.98  | USD      | Payment Message: ID 2108 for Kitsap Public Health District on 10/05/2023                                | Successfully Completed |
| Miscellaneous Payment(Check) for Kitsap County Claims Fund Warrant Account | Miscellaneous Payment | Kitsap County Claims Fund Warrant Account | Check          | 10/05/2023 | 1        | 100.00    | USD      | Print Checks: Kitsap County Claims Fund Warrant Account for Miscellaneous Payment (Check) on 10/05/2023 | Successfully Completed |
| Supplier Payment(Check) for Kitsap County Claims Fund Warrant Account      | Supplier Payment      | Kitsap County Claims Fund Warrant Account | Check          | 10/05/2023 | 8        | 40,082.31 | USD      | Print Checks: Kitsap County Claims Fund Warrant Account for Supplier Payment (Check) on 10/05/2023      | Successfully Completed |



View Settlement Run

| View                                               | Category         | Bank Account             | Payment Type | Date       | Payments | Amount   | Currency | Business Process                                                         | Status                 |
|----------------------------------------------------|------------------|--------------------------|--------------|------------|----------|----------|----------|--------------------------------------------------------------------------|------------------------|
| Supplier Payment(EFT) for Treasurer's Main account | Supplier Payment | Treasurer's Main account | EFT          | 10/05/2023 | 2        | 3,346.64 | USD      | Payment Message: ID 2107 for Kitsap Public Health District on 10/05/2023 | Successfully Completed |

Expense Reports

| Expense Report              | Company                       | Pay To                     | Type     | Document Number | Expense Report Date | Memo                                 | Reimbursable Amount | Currency |
|-----------------------------|-------------------------------|----------------------------|----------|-----------------|---------------------|--------------------------------------|---------------------|----------|
| Expense Report: EXP-0006704 | Kitsap Public Health District | Amy Anderson (419470)      | Employee | EXP-0006704     | 09/28/2023          | Training 0911-091523                 | 318.59              | USD      |
| Expense Report: EXP-0006705 | Kitsap Public Health District | Leslie Banigan (215189)    | Employee | EXP-0006705     | 09/28/2023          | Mileage 0725-090723                  | 186.28              | USD      |
| Expense Report: EXP-0006706 | Kitsap Public Health District | Rudy Baum (434397)         | Employee | EXP-0006706     | 09/28/2023          | Mileage 0801-083123                  | 214.77              | USD      |
| Expense Report: EXP-0006707 | Kitsap Public Health District | Christine Bronder (434436) | Employee | EXP-0006707     | 09/28/2023          | OSS Inspector Exam 2023              | 175.00              | USD      |
| Expense Report: EXP-0006708 | Kitsap Public Health District | Margo Chang (411387)       | Employee | EXP-0006708     | 09/28/2023          | Mileage 0720-091423, Toll 091423     | 93.40               | USD      |
| Expense Report: EXP-0006709 | Kitsap Public Health District | Lori Collins (434101)      | Employee | EXP-0006709     | 09/28/2023          | Trainings 2023                       | 248.37              | USD      |
| Expense Report: EXP-0006710 | Kitsap Public Health District | April Fisk (321284)        | Employee | EXP-0006710     | 09/28/2023          | Mileage, Misc 092623                 | 27.13               | USD      |
| Expense Report: EXP-0006711 | Kitsap Public Health District | Jessica Guidry (358732)    | Employee | EXP-0006711     | 09/28/2023          | Mileage 090923, Supplies 0907-091923 | 85.57               | USD      |
| Expense Report: EXP-0006712 | Kitsap Public Health District | Rosalie Howarth (434500)   | Employee | EXP-0006712     | 09/28/2023          | Mileage 0916-092023                  | 58.03               | USD      |
| Expense Report: EXP-0006713 | Kitsap Public Health District | Anne Moen (279971)         | Employee | EXP-0006713     | 09/28/2023          | Mileage 091823                       | 41.53               | USD      |
| Expense Report: EXP-0006714 | Kitsap Public Health District | Woodean Nickerson (434837) | Employee | EXP-0006714     | 09/28/2023          | Mileage 0825-092723                  | 226.63              | USD      |
| Expense Report: EXP-0006715 | Kitsap Public Health District | Nolan Simmons (434366)     | Employee | EXP-0006715     | 09/28/2023          | Mileage 0920-092123                  | 41.79               | USD      |
| Expense Report: EXP-0006716 | Kitsap Public Health District | Jacob Wimpenny (434923)    | Employee | EXP-0006716     | 09/28/2023          | Mileage 0912-092223                  | 73.62               | USD      |
| Expense Report: EXP-0006717 | Kitsap Public Health District | Janet Wyatt (434415)       | Employee | EXP-0006717     | 09/28/2023          | Mileage 0914-092223                  | 198.27              | USD      |

Miscellaneous Payment Requests

| Miscellaneous Payment Request | Company                       | Payee                       | Document Number | Payment Type | Request Category | Document Date | Payment Amount | Currency |
|-------------------------------|-------------------------------|-----------------------------|-----------------|--------------|------------------|---------------|----------------|----------|
| MPR-12159                     | Kitsap Public Health District | Beatrice Wishart (Inactive) | MPR-12159       | Check        | One-Time Payment | 09/28/2023    | 100.00         | USD      |

Supplier Invoices



View Settlement Run

| Supplier Invoice                  | Company                       | Supplier                                        | Supplier's Invoice Number            | Payee                                                               | Payment Terms | Document Number | Invoice Date | Discount Date | Due Date   | Discount Taken | Withheld Tax Amount | Amount to Pay | Currency |
|-----------------------------------|-------------------------------|-------------------------------------------------|--------------------------------------|---------------------------------------------------------------------|---------------|-----------------|--------------|---------------|------------|----------------|---------------------|---------------|----------|
| Supplier Invoice: SINV-2023-85469 | Kitsap Public Health District | Blue Sky Printing                               | INVOICE # 15259                      | Blue Sky Printing                                                   | Net 30        | SINV-2023-85469 | 09/20/2023   |               | 10/20/2023 | 0.00           | 0.00                | 121.39        | USD      |
| Supplier Invoice: SINV-2023-85473 | Kitsap Public Health District | Catalyst Workplace Activation                   | INVOICE # 318519                     | Catalyst Workplace Activation                                       | Net 30        | SINV-2023-85473 | 09/01/2023   |               | 10/01/2023 | 0.00           | 0.00                | 417.40        | USD      |
| Supplier Invoice: SINV-2023-85476 | Kitsap Public Health District | Control Solutions, Inc                          | INVOICE # CS261754                   | Control Solutions, Inc                                              | Net 30        | SINV-2023-85476 | 09/08/2023   |               | 10/08/2023 | 0.00           | 0.00                | 228.23        | USD      |
| Supplier Invoice: SINV-2023-85481 | Kitsap Public Health District | 10315 Silverdale Way Holdings, LLC              | Room Rental OCT 2023                 | 10315 Silverdale Way Holdings, LLC                                  | Net 30        | SINV-2023-85481 | 09/28/2023   |               | 10/28/2023 | 0.00           | 0.00                | 150.00        | USD      |
| Supplier Invoice: SINV-2023-85482 | Kitsap Public Health District | ODP Business Solutions, LLC                     | INV# 332936141001                    | ODP Business Solutions, LLC                                         | Net 30        | SINV-2023-85482 | 09/18/2023   |               | 10/18/2023 | 0.00           | 0.00                | 607.15        | USD      |
| Supplier Invoice: SINV-2023-85483 | Kitsap Public Health District | Staples                                         | INV# 3547751622                      | Staples - Remit-To: Staples                                         | Net 30        | SINV-2023-85483 | 09/16/2023   |               | 10/16/2023 | 0.00           | 0.00                | 157.55        | USD      |
| Supplier Invoice: SINV-2023-85484 | Kitsap Public Health District | WA State Assoc of Local Public Health Officials | MAC-SA123-11 JAN-JUNE 2023           | WA State Assoc of Local Public Health Officials                     | Net 30        | SINV-2023-85484 | 09/01/2023   |               | 10/01/2023 | 0.00           | 0.00                | 3,118.41      | USD      |
| Supplier Invoice: SINV-2023-85503 | Kitsap Public Health District | Iron Mountain                                   | Invoice # 202701389 (March 2023)     | Iron Mountain - Remit-To: PO Box 601002                             | Net 30        | SINV-2023-85503 | 09/29/2023   |               | 10/29/2023 | 0.00           | 0.00                | 213.89        | USD      |
| Supplier Invoice: SINV-2023-85504 | Kitsap Public Health District | Public Health Accreditation Board               | Invoice # 42631                      | Public Health Accreditation Board                                   | Net 30        | SINV-2023-85504 | 09/29/2023   |               | 10/29/2023 | 0.00           | 0.00                | 7,400.00      | USD      |
| Supplier Invoice: SINV-2023-85594 | Kitsap Public Health District | US Bank National Association                    | ACCT# 4246-0445-5668-8591 (09-25-23) | US Bank National Association - Remit-To: US Bank Junior Dist's Only | Net 30        | SINV-2023-85594 | 09/25/2023   |               | 10/25/2023 | 0.00           | 0.00                | 31,014.93     | USD      |

Process History  
Settlement Run Process History



### View Settlement Run

| Process              | Step                                                   | Status         | Completed On           | Due Date | Person (Up to 5)           | All Persons | Comment |
|----------------------|--------------------------------------------------------|----------------|------------------------|----------|----------------------------|-------------|---------|
| Settlement Run Event | Settlement Run Event                                   | Step Completed | 10/05/2023 09:55:07 AM |          | Junille Schmeling (430378) | 1           |         |
| Settlement Run Event | To Do: Settlement Run has Payment Handling Instruction | Not Required   |                        |          |                            | 0           |         |
| Settlement Run Event | To Do: AP Wire was Settled                             | Not Required   |                        |          |                            | 0           |         |
| Settlement Run Event | To Do: Wire Payment Settled                            | Not Required   |                        |          |                            | 0           |         |

#### Related Business Processes History

| Business Process                                                                                        |  | Status                 |
|---------------------------------------------------------------------------------------------------------|--|------------------------|
| Payment Message: ID 2108 for Kitsap Public Health District on 10/05/2023                                |  | Successfully Completed |
| Payment Message: ID 2107 for Kitsap Public Health District on 10/05/2023                                |  | Successfully Completed |
| Print Checks: Kitsap County Claims Fund Warrant Account for Miscellaneous Payment (Check) on 10/05/2023 |  | Successfully Completed |
| Print Checks: Kitsap County Claims Fund Warrant Account for Supplier Payment (Check) on 10/05/2023      |  | Successfully Completed |
| Remittance File: For WA State Assoc of Local Public Health Officials on 10/05/2023                      |  | Successfully Completed |
| Remittance File: For Control Solutions, Inc on 10/05/2023                                               |  | Successfully Completed |

#### Background Processes

| Created Date and Time | Started Date and Time | Process Type | Process                 | Request                                  | Status    | Total Processing Time | Submitted by      | Errors & Warnings |
|-----------------------|-----------------------|--------------|-------------------------|------------------------------------------|-----------|-----------------------|-------------------|-------------------|
| 10/05/2023 09:55 AM   | 10/05/2023 09:55 AM   | Job          | Settlement Run Complete | Settlement Run Complete for STL-00002650 | Completed | 00:00:10              | Junille Schmeling |                   |



View Settlement Run

Settlement Run Information

Settlement Run STL-00002673  
 Name Kitsap Public Health District HH  
 Number STL-00002673  
 Status Complete  
 Date 10/12/2023  
 Include Payments On Behalf Of No  
 Exclude Negative Payments Yes  
 Express Settlement No

Additional Information

Organization Kitsap Public Health District  
 Currency USD  
 Filters Used

Payment Information

Display Currency USD  
 Outbound Total 21,866.87  
 Inbound Total 0.00  
 Expense Report Count 23  
 Miscellaneous Payment Request Count 1  
 Supplier Invoice Count 14

Payment Groups

| View                                                                       | Category              | Bank Account                              | Payment Type   | Date       | Payments | Amount   | Currency | Business Process                                                                                        | Status                 |
|----------------------------------------------------------------------------|-----------------------|-------------------------------------------|----------------|------------|----------|----------|----------|---------------------------------------------------------------------------------------------------------|------------------------|
| Expense Payment(Direct Deposit) for Treasurer's Main account               | Expense Payment       | Treasurer's Main account                  | Direct Deposit | 10/12/2023 | 23       | 6,251.58 | USD      | Payment Message: ID 2128 for Kitsap Public Health District on 10/12/2023                                | Successfully Completed |
| Miscellaneous Payment(Check) for Kitsap County Claims Fund Warrant Account | Miscellaneous Payment | Kitsap County Claims Fund Warrant Account | Check          | 10/12/2023 | 1        | 350.00   | USD      | Print Checks: Kitsap County Claims Fund Warrant Account for Miscellaneous Payment (Check) on 10/12/2023 | Successfully Completed |
| Supplier Payment(Check) for Kitsap County Claims Fund Warrant Account      | Supplier Payment      | Kitsap County Claims Fund Warrant Account | Check          | 10/12/2023 | 8        | 7,205.64 | USD      | Print Checks: Kitsap County Claims Fund Warrant Account for Supplier Payment (Check) on 10/12/2023      | Successfully Completed |



View Settlement Run

| View                                               | Category         | Bank Account             | Payment Type | Date       | Payments | Amount       | Currency | Business Process                                                         | Status                 |
|----------------------------------------------------|------------------|--------------------------|--------------|------------|----------|--------------|----------|--------------------------------------------------------------------------|------------------------|
| Supplier Payment(EFT) for Treasurer's Main account | Supplier Payment | Treasurer's Main account | EFT          | 10/12/2023 | 3        | 8,059.65 USD | USD      | Payment Message: ID 2127 for Kitsap Public Health District on 10/12/2023 | Successfully Completed |

Expense Reports

| Expense Report              | Company                       | Pay To                    | Type     | Document Number | Expense Report Date | Memo                                      | Reimbursable Amount | Currency |
|-----------------------------|-------------------------------|---------------------------|----------|-----------------|---------------------|-------------------------------------------|---------------------|----------|
| Expense Report: EXP-0006768 | Kitsap Public Health District | Jami Armstrong (434291)   | Employee | EXP-0006768     | 10/03/2023          | Mileage 0803-092823,, Supplies            | 131.92 USD          | USD      |
| Expense Report: EXP-0006769 | Kitsap Public Health District | Karen Boysen-Knapp (2058) | Employee | EXP-0006769     | 10/03/2023          | Supplies 092523                           | 62.57 USD           | USD      |
| Expense Report: EXP-0006770 | Kitsap Public Health District | Keith Greilner (1264)     | Employee | EXP-0006770     | 10/03/2023          | Mileage 0814-091923                       | 100.87 USD          | USD      |
| Expense Report: EXP-0006771 | Kitsap Public Health District | Thomas Jury (434709)      | Employee | EXP-0006771     | 10/03/2023          | Mileage 090-09272023, Training            | 510.36 USD          | USD      |
| Expense Report: EXP-0006772 | Kitsap Public Health District | Melissa Laird (416539)    | Employee | EXP-0006772     | 10/03/2023          | Training 0919-092223                      | 622.66 USD          | USD      |
| Expense Report: EXP-0006773 | Kitsap Public Health District | Ross Lyle (285038)        | Employee | EXP-0006773     | 10/03/2023          | Mileage 0912-092123                       | 112.66 USD          | USD      |
| Expense Report: EXP-0006774 | Kitsap Public Health District | Nathan Morrow (433895)    | Employee | EXP-0006774     | 10/03/2023          | Mileage 092323                            | 96.94 USD           | USD      |
| Expense Report: EXP-0006775 | Kitsap Public Health District | Carin Onarheim (426938)   | Employee | EXP-0006775     | 06/29/2023          | Supplies 082923                           | 123.82 USD          | USD      |
| Expense Report: EXP-0006776 | Kitsap Public Health District | Jessica Guidry (355732)   | Employee | EXP-0006776     | 10/03/2023          | Supplies 092523                           | 78.49 USD           | USD      |
| Expense Report: EXP-0006777 | Kitsap Public Health District | Emmy Shelby (434658)      | Employee | EXP-0006777     | 10/03/2023          | Mileage 0703-072823                       | 127.73 USD          | USD      |
| Expense Report: EXP-0006794 | Kitsap Public Health District | Nancy Acosta (278956)     | Employee | EXP-0006794     | 10/05/2023          | Mileage 0821-092823                       | 124.06 USD          | USD      |
| Expense Report: EXP-0006795 | Kitsap Public Health District | James Archer (434384)     | Employee | EXP-0006795     | 10/05/2023          | Training/Conference 0919-092223           | 622.66 USD          | USD      |
| Expense Report: EXP-0006796 | Kitsap Public Health District | Elizabeth Davis (433997)  | Employee | EXP-0006796     | 10/05/2023          | Conference 0927-092923                    | 773.37 USD          | USD      |
| Expense Report: EXP-0006797 | Kitsap Public Health District | Eric Evans (4565)         | Employee | EXP-0006797     | 10/05/2023          | Travell/Conferences 0926-100323           | 330.22 USD          | USD      |
| Expense Report: EXP-0006798 | Kitsap Public Health District | Jakob Hughes (434256)     | Employee | EXP-0006798     | 10/05/2023          | Mileage 0901-092923, Conference           | 309.51 USD          | USD      |
| Expense Report: EXP-0006799 | Kitsap Public Health District | Kimberly Jones (358933)   | Employee | EXP-0006799     | 10/05/2023          | Mileage 0915-091923, OSS Insp Lic renewal | 176.92 USD          | USD      |
| Expense Report: EXP-0006800 | Kitsap Public Health District | Sarah Kinnear (434099)    | Employee | EXP-0006800     | 10/05/2023          | Mileage 0713-092823                       | 91.96 USD           | USD      |
| Expense Report: EXP-0006801 | Kitsap Public Health District | Karina Mazur (388104)     | Employee | EXP-0006801     | 10/05/2023          | Mileage 0803-092523, Conference           | 546.30 USD          | USD      |



View Settlement Run

| Expense Report              | Company                       | Pay To                  | Type     | Document Number | Expense Report Date | Memo                                | Reimbursable Amount | Currency |
|-----------------------------|-------------------------------|-------------------------|----------|-----------------|---------------------|-------------------------------------|---------------------|----------|
| Expense Report: EXP-0006802 | Kitsap Public Health District | Kayla Petersen (434695) | Employee | EXP-0006802     | 10/05/2023          | Mileage 0906-092823                 | 144.17 USD          |          |
| Expense Report: EXP-0006803 | Kitsap Public Health District | Nolan Simmons (434365)  | Employee | EXP-0006803     | 10/05/2023          | Mileage 0922-100323                 | 140.04 USD          |          |
| Expense Report: EXP-0006805 | Kitsap Public Health District | Tobbi Stewart (423168)  | Employee | EXP-0006805     | 10/05/2023          | Mileage 0807-081523                 | 41.92 USD           |          |
| Expense Report: EXP-0006806 | Kitsap Public Health District | Jan Wendt (397255)      | Employee | EXP-0006806     | 10/05/2023          | Training 0911-092123                | 751.31 USD          |          |
| Expense Report: EXP-0006818 | Kitsap Public Health District | Lisa Warren (434273)    | Employee | EXP-0006818     | 10/06/2023          | MILEAGE 0712-080223, RN Lic Renewal | 231.12 USD          |          |

Miscellaneous Payment Requests

| Miscellaneous Payment Request | Company                       | Payee                       | Document Number | Payment Type | Request Category | Document Date | Payment Amount | Currency |
|-------------------------------|-------------------------------|-----------------------------|-----------------|--------------|------------------|---------------|----------------|----------|
| MPR-12215                     | Kitsap Public Health District | Amanda Estabrook (Inactive) | MPR-12215       | Check        | One-Time Payment | 10/05/2023    | 350.00 USD     |          |

Supplier Invoices

| Supplier Invoice                  | Company                       | Supplier                    | Supplier's Invoice Number                       | Payee                                      | Payment Terms | Document Number | Invoice Date | Discount Date | Due Date   | Discount Taken | Withheld Tax Amount | Amount to Pay | Currency |
|-----------------------------------|-------------------------------|-----------------------------|-------------------------------------------------|--------------------------------------------|---------------|-----------------|--------------|---------------|------------|----------------|---------------------|---------------|----------|
| Supplier Invoice: SINV-2023-85878 | Kitsap Public Health District | Comcast                     | Invoice # 184022285, Account # 960286277        | Comcast - Remit-To: PO Box 37601           | Net 30        | SINV-2023-85878 | 10/01/2023   |               | 10/31/2023 | 0.00           | 0.00                | 519.58 USD    |          |
| Supplier Invoice: SINV-2023-85879 | Kitsap Public Health District | Comcast                     | Account # 8498-36-002-1685177 (October 1, 2023) | Comcast - Remit-To: PO Box 60533           | Net 30        | SINV-2023-85879 | 10/01/2023   |               | 10/31/2023 | 0.00           | 0.00                | 456.30 USD    |          |
| Supplier Invoice: SINV-2023-85880 | Kitsap Public Health District | Comcast                     | Acct# 8498-36-002-1644737 (October 2023)        | Comcast - Remit-To: PO Box 60533           | Net 30        | SINV-2023-85880 | 10/01/2023   |               | 10/31/2023 | 0.00           | 0.00                | 455.14 USD    |          |
| Supplier Invoice: SINV-2023-85881 | Kitsap Public Health District | Dell Marketing L.P.         | Invoice # 10700301458                           | Dell Marketing L.P.                        | Net 30        | SINV-2023-85881 | 10/01/2023   |               | 10/31/2023 | 0.00           | 0.00                | 4,768.47 USD  |          |
| Supplier Invoice: SINV-2023-85883 | Kitsap Public Health District | FedEx                       | Invoice # 8-270-18961/ Acct # 1888-3436-1       | FedEx - Remit-To: PO Box 371461 Pittsburgh | Net 30        | SINV-2023-85883 | 10/03/2023   |               | 11/02/2023 | 0.00           | 0.00                | 11.00 USD     |          |
| Supplier Invoice: SINV-2023-85884 | Kitsap Public Health District | ODP Business Solutions, LLC | Inv #329870177001-Acct# 24859218                | ODP Business Solutions, LLC                | Net 30        | SINV-2023-85884 | 10/03/2023   |               | 11/02/2023 | 0.00           | 0.00                | 314.20 USD    |          |





View Settlement Run

| Supplier Invoice                  | Company                       | Supplier                       | Supplier's Invoice Number    | Payee                                           | Payment Terms | Document Number | Invoice Date | Discount Date | Due Date   | Discount Taken | Withheld Tax Amount | Amount to Pay | Currency |
|-----------------------------------|-------------------------------|--------------------------------|------------------------------|-------------------------------------------------|---------------|-----------------|--------------|---------------|------------|----------------|---------------------|---------------|----------|
| Supplier Invoice: SINV-2023-85885 | Kitsap Public Health District | Staples                        | Invoice # 3548426820         | Staples - Remit-To: Staples                     | Net 30        | SINV-2023-85885 | 10/03/2023   |               | 11/02/2023 | 0.00           | 0.00                | 85.37         | USD      |
| Supplier Invoice: SINV-2023-85887 | Kitsap Public Health District | United Business Machines Of Wa | Invoice # 503584             | United Business Machines Of Wa                  | Net 30        | SINV-2023-85887 | 10/03/2023   |               | 11/02/2023 | 0.00           | 0.00                | 1,280.85      | USD      |
| Supplier Invoice: SINV-2023-86089 | Kitsap Public Health District | A.W. Rehn & Associates, Inc    | INVOICE # 13452- AUGUST 2023 | A.W. Rehn & Associates, Inc                     | Net 30        | SINV-2023-86089 | 10/01/2023   |               | 10/31/2023 | 0.00           | 0.00                | 57.00         | USD      |
| Supplier Invoice: SINV-2023-86090 | Kitsap Public Health District | A.W. Rehn & Associates, Inc    | INVOICE # 13663 - SEPT 2023  | A.W. Rehn & Associates, Inc                     | Net 30        | SINV-2023-86090 | 10/04/2023   |               | 11/03/2023 | 0.00           | 0.00                | 61.75         | USD      |
| Supplier Invoice: SINV-2023-86092 | Kitsap Public Health District | City of Bremerton              | INV# BKAT000788- OCT 2023    | City of Bremerton - Remit-To: Finance Dept BKAT | Net 30        | SINV-2023-86092 | 10/02/2023   |               | 11/01/2023 | 0.00           | 0.00                | 487.83        | USD      |
| Supplier Invoice: SINV-2023-86095 | Kitsap Public Health District | NEOGOV                         | INVOICE # 38997              | NEOGOV                                          | Net 30        | SINV-2023-86095 | 10/05/2023   |               | 11/04/2023 | 0.00           | 0.00                | 6,118.06      | USD      |
| Supplier Invoice: SINV-2023-86101 | Kitsap Public Health District | United Business Machines Of Wa | INVOICE # 502833             | United Business Machines Of Wa                  | Net 30        | SINV-2023-86101 | 10/01/2023   |               | 10/31/2023 | 0.00           | 0.00                | 89.54         | USD      |
| Supplier Invoice: SINV-2023-86102 | Kitsap Public Health District | United Business Machines Of Wa | INVOICE # 503935             | United Business Machines Of Wa                  | Net 30        | SINV-2023-86102 | 10/03/2023   |               | 11/02/2023 | 0.00           | 0.00                | 560.20        | USD      |

Process History

Settlement Run Process History

| Process              | Step                                                   | Status         | Completed On           | Due Date | Person (Up to 5)          | All Persons | Comment |
|----------------------|--------------------------------------------------------|----------------|------------------------|----------|---------------------------|-------------|---------|
| Settlement Run Event | Settlement Run Event                                   | Step Completed | 10/12/2023 09:43:39 AM |          | Heather Hunsaker (434069) | 1           |         |
| Settlement Run Event | To Do: Settlement Run has Payment Handling Instruction | Not Required   |                        |          |                           | 0           |         |
| Settlement Run Event | To Do: AP Wire was Settled                             | Not Required   |                        |          |                           | 0           |         |



View Settlement Run

| Process                                   | Step                                                                                                    | Status       | Completed On | Due Date | Person (Up to 5) | All Persons | Comment                |
|-------------------------------------------|---------------------------------------------------------------------------------------------------------|--------------|--------------|----------|------------------|-------------|------------------------|
| Settlement Run Event                      | To Do: Wire Payment Settled                                                                             | Not Required |              |          |                  | 0           |                        |
| <b>Related Business Processes History</b> |                                                                                                         |              |              |          |                  |             |                        |
|                                           | Business Process                                                                                        |              |              | Status   |                  |             |                        |
|                                           | Payment Message: ID 2128 for Kitsap Public Health District on 10/12/2023                                |              |              |          |                  |             | Successfully Completed |
|                                           | Payment Message: ID 2127 for Kitsap Public Health District on 10/12/2023                                |              |              |          |                  |             | Successfully Completed |
|                                           | Print Checks: Kitsap County Claims Fund Warrant Account for Miscellaneous Payment (Check) on 10/12/2023 |              |              |          |                  |             | Successfully Completed |
|                                           | Print Checks: Kitsap County Claims Fund Warrant Account for Supplier Payment (Check) on 10/12/2023      |              |              |          |                  |             | Successfully Completed |
|                                           | Remittance File: For United Business Machines Of Wa on 10/12/2023                                       |              |              |          |                  |             | Successfully Completed |
|                                           | Remittance File: For NEOGOV on 10/12/2023                                                               |              |              |          |                  |             | Successfully Completed |
|                                           | Remittance File: For FedEx - Remit-To: PO Box 371461 Pittsburgh on 10/12/2023                           |              |              |          |                  |             | Successfully Completed |

Background Processes

| Created Date and Time | Started Date and Time | Process Type | Process                 | Request                                  | Status    | Total Processing Time | Submitted by     | Errors & Warnings |
|-----------------------|-----------------------|--------------|-------------------------|------------------------------------------|-----------|-----------------------|------------------|-------------------|
| 10/12/2023 09:43 AM   | 10/12/2023 09:43 AM   | Job          | Settlement Run Complete | Settlement Run Complete for STL-00002673 | Completed | 00:00:10              | Heather Hunsaker |                   |



View Settlement Run

Settlement Run Information

**Settlement Run**  
**Name** STL-00002702  
**Number** Kitsap Public Health District HH  
**Status** STL-00002702  
**Date** Complete  
**Include Payments On Behalf Of** No  
**Exclude Negative Payments** Yes  
**Express Settlement** No

Additional Information

**Organization** Kitsap Public Health District  
**Currency** USD  
**Filters Used**

Payment Information

**Display Currency** USD  
**Outbound Total** 106,770.53  
**Inbound Total** 0.00  
**Expense Report Count** 11  
**Miscellaneous Payment Request Count** 2  
**Supplier Invoice Count** 24

Payment Groups

| View                                                                       | Category              | Bank Account                              | Payment Type   | Date       | Payments | Amount   | Currency | Business Process                                                                                        | Status                 |
|----------------------------------------------------------------------------|-----------------------|-------------------------------------------|----------------|------------|----------|----------|----------|---------------------------------------------------------------------------------------------------------|------------------------|
| Expense Payment(Check) for Kitsap County Claims Fund Warrant Account       | Expense Payment       | Kitsap County Claims Fund Warrant Account | Check          | 10/19/2023 | 1        | 93.67    | USD      | Print Checks: Kitsap County Claims Fund Warrant Account for Expense Payment (Check) on 10/19/2023       | Successfully Completed |
| Expense Payment(Direct Deposit) for Treasurer's Main account               | Expense Payment       | Treasurer's Main account                  | Direct Deposit | 10/19/2023 | 10       | 1,072.69 | USD      | Payment Message: ID 2149 for Kitsap Public Health District on 10/19/2023                                | Successfully Completed |
| Miscellaneous Payment(Check) for Kitsap County Claims Fund Warrant Account | Miscellaneous Payment | Kitsap County Claims Fund Warrant Account | Check          | 10/19/2023 | 2        | 657.60   | USD      | Print Checks: Kitsap County Claims Fund Warrant Account for Miscellaneous Payment (Check) on 10/19/2023 | Successfully Completed |



View Settlement Run

| View                                                                  | Category         | Bank Account                              | Payment Type | Date       | Payments | Amount    | Currency | Business Process                                                                                   | Status                 |
|-----------------------------------------------------------------------|------------------|-------------------------------------------|--------------|------------|----------|-----------|----------|----------------------------------------------------------------------------------------------------|------------------------|
| Supplier Payment(Check) for Kitsap County Claims Fund Warrant Account | Supplier Payment | Kitsap County Claims Fund Warrant Account | Check        | 10/19/2023 | 20       | 86,942.56 | USD      | Print Checks: Kitsap County Claims Fund Warrant Account for Supplier Payment (Check) on 10/19/2023 | Successfully Completed |
| Supplier Payment(EFT) for Treasurer's Main account                    | Supplier Payment | Treasurer's Main account                  | EFT          | 10/19/2023 | 4        | 18,004.01 | USD      | Payment Message: ID 2148 for Kitsap Public Health District on 10/19/2023                           | Successfully Completed |

Expense Reports

| Expense Report              | Company                       | Pay To                    | Type     | Document Number | Expense Report Date | Memo                                          | Reimbursable Amount | Currency |
|-----------------------------|-------------------------------|---------------------------|----------|-----------------|---------------------|-----------------------------------------------|---------------------|----------|
| Expense Report: EXP-0006845 | Kitsap Public Health District | Richard Bazzell (328436)  | Employee | EXP-0006845     | 10/11/2023          | MILEAGE 0906-092823                           | 231.87              | USD      |
| Expense Report: EXP-0006846 | Kitsap Public Health District | Callie Burton (434296)    | Employee | EXP-0006846     | 10/11/2023          | MILEAGE 0921-100623                           | 138.21              | USD      |
| Expense Report: EXP-0006847 | Kitsap Public Health District | Maria Fergus (434648)     | Employee | EXP-0006847     | 10/11/2023          | MILEAGE 0917-092423                           | 152.94              | USD      |
| Expense Report: EXP-0006848 | Kitsap Public Health District | Yaneisy Griego (410072)   | Employee | EXP-0006848     | 10/11/2023          | MILEAGE 092123, SUPPLIES                      | 13.87               | USD      |
| Expense Report: EXP-0006849 | Kitsap Public Health District | Brandon Kindschy (421430) | Employee | EXP-0006849     | 10/11/2023          | MILEAGE 0905-0920223, NEHA MEMBERSHIP RENEWAL | 146.46              | USD      |
| Expense Report: EXP-0006850 | Kitsap Public Health District | Tameka Phelps (434295)    | Employee | EXP-0006850     | 10/11/2023          | MILEAGE 0905-092023                           | 22.27               | USD      |
| Expense Report: EXP-0006851 | Kitsap Public Health District | Nolan Simmons (434365)    | Employee | EXP-0006851     | 10/11/2023          | MILEAGE 1004-100623                           | 74.34               | USD      |
| Expense Report: EXP-0006852 | Kitsap Public Health District | Lisa Warren (434273)      | Employee | EXP-0006852     | 10/11/2023          | MILEAGE 0914-092823                           | 29.61               | USD      |
| Expense Report: EXP-0006853 | Kitsap Public Health District | Jan Wendt (397255)        | Employee | EXP-0006853     | 10/11/2023          | MILEAGE 0821-092823                           | 143.45              | USD      |
| Expense Report: EXP-0006861 | Kitsap Public Health District | Paul Giuntoli (337331)    | Employee | EXP-0006861     | 10/12/2023          | Mileage 0920-100623                           | 93.67               | USD      |
| Expense Report: EXP-0006862 | Kitsap Public Health District | Jacob Wimpenny (434923)   | Employee | EXP-0006862     | 10/12/2023          | Mileage 0925-100723                           | 119.67              | USD      |

Miscellaneous Payment Requests

| Miscellaneous Payment Request | Company                       | Payee                         | Document Number | Payment Type | Request Category    | Document Date | Payment Amount | Currency |
|-------------------------------|-------------------------------|-------------------------------|-----------------|--------------|---------------------|---------------|----------------|----------|
| MPR-12321                     | Kitsap Public Health District | STEVEN G. KAUTNER (Inactive)  | MPR-12321       | Check        | One-Time Payment    | 10/11/2023    | 327.60         | USD      |
| MPR-12325                     | Kitsap Public Health District | Somsri Suwanrithit (Inactive) | MPR-12325       | Check        | POS Customer Refund | 10/12/2023    | 330.00         | USD      |

Supplier Invoices



View Settlement Run

| Supplier Invoice                  | Company                       | Supplier                                | Supplier's Invoice Number           | Payee                                                       | Payment Terms | Document Number | Invoice Date | Discount Date | Due Date   | Discount Taken | Withheld Tax Amount | Amount to Pay | Currency |
|-----------------------------------|-------------------------------|-----------------------------------------|-------------------------------------|-------------------------------------------------------------|---------------|-----------------|--------------|---------------|------------|----------------|---------------------|---------------|----------|
| Supplier Invoice: SINV-2023-86777 | Kitsap Public Health District | Acranet Cbs Branch                      | INVOICE # 24357                     | Acranet Cbs Branch                                          | Net 30        | SINV-2023-86777 | 10/01/2023   |               | 10/31/2023 | 0.00           | 0.00                | 192.50        | USD      |
| Supplier Invoice: SINV-2023-86778 | Kitsap Public Health District | Bremerton Government Center Association | Invoice # 1087                      | Bremerton Government Center Association<br>To: PO Box 60533 | Net 30        | SINV-2023-86778 | 10/01/2023   |               | 10/31/2023 | 0.00           | 0.00                | 34,195.58     | USD      |
| Supplier Invoice: SINV-2023-86779 | Kitsap Public Health District | Comcast                                 | ACCT# 8498-36-002-071975 (OCT 2023) | Comcast - Remit-To: PO Box 60533                            | Net 30        | SINV-2023-86779 | 10/09/2023   |               | 11/08/2023 | 0.00           | 0.00                | 271.11        | USD      |
| Supplier Invoice: SINV-2023-86781 | Kitsap Public Health District | Crossroads 360, LLC                     | NOVEMBER 2023-HELLER                | Crossroads 360, LLC                                         | Net 30        | SINV-2023-86781 | 10/11/2023   |               | 11/10/2023 | 0.00           | 0.00                | 882.00        | USD      |
| Supplier Invoice: SINV-2023-86783 | Kitsap Public Health District | Griffin Glen Apartments LLC             | NOVEMBER 2023-WALDRON               | Griffin Glen Apartments LLC                                 | Net 30        | SINV-2023-86783 | 10/11/2023   |               | 11/10/2023 | 0.00           | 0.00                | 1,360.00      | USD      |
| Supplier Invoice: SINV-2023-86784 | Kitsap Public Health District | The Heights at Sheridan Road            | NOVEMBER 2023-HOWE                  | The Heights at Sheridan Road                                | Net 30        | SINV-2023-86784 | 10/11/2023   |               | 11/10/2023 | 0.00           | 0.00                | 661.00        | USD      |
| Supplier Invoice: SINV-2023-86786 | Kitsap Public Health District | Allison Hicks                           | NOVEMBER 2023-COVEY                 | Allison Hicks                                               | Net 30        | SINV-2023-86786 | 10/11/2023   |               | 11/10/2023 | 0.00           | 0.00                | 1,000.00      | USD      |
| Supplier Invoice: SINV-2023-86787 | Kitsap Public Health District | Indigo Apartments                       | NOVEMBER 2023-KORNEGAY              | Indigo Apartments                                           | Net 30        | SINV-2023-86787 | 10/11/2023   |               | 11/10/2023 | 0.00           | 0.00                | 698.00        | USD      |
| Supplier Invoice: SINV-2023-86789 | Kitsap Public Health District | Jefferson County                        | JULY-AUG 2023                       | Jefferson County - Remit-To: Health/Human Svc               | Net 30        | SINV-2023-86789 | 10/11/2023   |               | 11/10/2023 | 0.00           | 0.00                | 11,465.11     | USD      |
| Supplier Invoice: SINV-2023-86790 | Kitsap Public Health District | Johns Hopkins University                | INVOICE # 1800356477                | Johns Hopkins University                                    | Net 30        | SINV-2023-86790 | 10/11/2023   |               | 11/10/2023 | 0.00           | 0.00                | 39,104.07     | USD      |
| Supplier Invoice: SINV-2023-86794 | Kitsap Public Health District | Kania, Sharon Faye                      | NOVEMBER 2023                       | Kania, Sharon Faye                                          | Net 30        | SINV-2023-86794 | 10/11/2023   |               | 11/10/2023 | 0.00           | 0.00                | 635.00        | USD      |



View Settlement Run

| Supplier Invoice                  | Company                       | Supplier                   | Supplier's Invoice Number                        | Payee                                                              | Payment Terms | Document Number | Invoice Date | Discount Date | Due Date   | Discount Taken | Withheld Tax Amount | Amount to Pay | Currency |
|-----------------------------------|-------------------------------|----------------------------|--------------------------------------------------|--------------------------------------------------------------------|---------------|-----------------|--------------|---------------|------------|----------------|---------------------|---------------|----------|
| Supplier Invoice: SINV-2023-86800 | Kitsap Public Health District | Kitsap Sun                 | ACCT# KS2075958-2023/2024 SUBSCRIPTION           | Kitsap Sun - Remit-To: Po Box 52173 Phoenix AZ                     | Net 30        | SINV-2023-86800 | 10/11/2023   |               | 11/10/2023 | 0.00           | 0.00                | 1,345.08      | USD      |
| Supplier Invoice: SINV-2023-86802 | Kitsap Public Health District | Loomis                     | INVOICE # 13329505                               | Loomis - Remit-To: Palatine, IL                                    | Net 30        | SINV-2023-86802 | 10/01/2023   |               | 10/31/2023 | 0.00           | 0.00                | 582.00        | USD      |
| Supplier Invoice: SINV-2023-86810 | Kitsap Public Health District | Microsoft Corporation      | E0600P7JJU, E0600P7LJ2                           | Microsoft Corporation - Remit-To: Microsoft Services Po Box 842103 | Net 30        | SINV-2023-86810 | 10/11/2023   |               | 11/10/2023 | 0.00           | 0.00                | 61.59         | USD      |
| Supplier Invoice: SINV-2023-86837 | Kitsap Public Health District | Daniel R, Niblock          | NOVEMBER 2023-HERRICK                            | Daniel R, Niblock                                                  | Net 30        | SINV-2023-86837 | 10/11/2023   |               | 11/10/2023 | 0.00           | 0.00                | 1,080.00      | USD      |
| Supplier Invoice: SINV-2023-86840 | Kitsap Public Health District | New West Technologies      | INVOICE # 18341                                  | New West Technologies                                              | Net 30        | SINV-2023-86840 | 10/11/2023   |               | 11/10/2023 | 0.00           | 0.00                | 1,081.08      | USD      |
| Supplier Invoice: SINV-2023-86861 | Kitsap Public Health District | Quadient Finance Usa Inc   | ACCT# 7900-0440-8001-2994 OCT '23 POSTAGE REFILL | Quadient Finance Usa Inc                                           | Net 30        | SINV-2023-86861 | 10/11/2023   |               | 11/10/2023 | 0.00           | 0.00                | 2,500.00      | USD      |
| Supplier Invoice: SINV-2023-86892 | Kitsap Public Health District | Silverdale Home Associates | NOVEMBER 2023-PHILLIPS                           | Silverdale Home Associates                                         | Net 30        | SINV-2023-86892 | 10/11/2023   |               | 11/10/2023 | 0.00           | 0.00                | 1,214.00      | USD      |
| Supplier Invoice: SINV-2023-86894 | Kitsap Public Health District | Toyota Financial Services  | ACCT# 03-0322-CU922 (OCTOBER 2023)               | Toyota Financial Services                                          | Net 30        | SINV-2023-86894 | 10/09/2023   |               | 11/08/2023 | 0.00           | 0.00                | 460.71        | USD      |
| Supplier Invoice: SINV-2023-86896 | Kitsap Public Health District | Washington Home Solutions  | NOVEMBER 2023-INOCENTE                           | Washington Home Solutions                                          | Net 30        | SINV-2023-86896 | 10/11/2023   |               | 11/10/2023 | 0.00           | 0.00                | 705.00        | USD      |
| Supplier Invoice: SINV-2023-86898 | Kitsap Public Health District | Wex Bank                   | INVOICE # 92420787                               | Wex Bank                                                           | Net 30        | SINV-2023-86898 | 10/06/2023   |               | 11/05/2023 | 0.00           | 0.00                | 482.65        | USD      |



View Settlement Run

| Supplier Invoice                  | Company                       | Supplier                           | Supplier's Invoice Number | Payee                                                               | Payment Terms | Document Number | Invoice Date | Discount Date | Person (Up to 5) | All Persons | Withheld Tax Amount | Amount to Pay | Currency |
|-----------------------------------|-------------------------------|------------------------------------|---------------------------|---------------------------------------------------------------------|---------------|-----------------|--------------|---------------|------------------|-------------|---------------------|---------------|----------|
| Supplier Invoice: SINV-2023-87001 | Kitsap Public Health District | Spectra Laboratories - Kitsap, LLC | 0901-09302023             | Spectra Laboratories - Kitsap, LLC - Remit-To: 2221 Ross Way Tacoma | Net 30        | SINV-2023-87001 | 10/01/2023   |               |                  |             | 0.00                | 3,846.40      | USD      |
| Supplier Invoice: SINV-2023-87004 | Kitsap Public Health District | WA State Dept of Revenue           | 3RD QTR 2023              | WA State Dept of Revenue - Remit-To: General PO Box 47464           | Net 30        | SINV-2023-87004 | 10/12/2023   |               |                  |             | 0.00                | 98.69         | USD      |
| Supplier Invoice: SINV-2023-87121 | Kitsap Public Health District | Paul Simmons                       | RENT NOV 2023- FISHER     | Paul Simmons                                                        | Net 30        | SINV-2023-87121 | 10/12/2023   |               |                  |             | 0.00                | 1,025.00      | USD      |

Process History

Settlement Run Process History

| Process              | Step                                                   | Status         | Completed On           | Due Date | Person (Up to 5)          | All Persons | Comment |
|----------------------|--------------------------------------------------------|----------------|------------------------|----------|---------------------------|-------------|---------|
| Settlement Run Event | Settlement Run Event                                   | Step Completed | 10/19/2023 09:21:23 AM |          | Heather Hunsaker (434069) |             | 1       |
| Settlement Run Event | To Do: Settlement Run has Payment Handling Instruction | Not Required   |                        |          |                           |             | 0       |
| Settlement Run Event | To Do: AP Wire was Settled                             | Not Required   |                        |          |                           |             | 0       |
| Settlement Run Event | To Do: Wire Payment Settled                            | Not Required   |                        |          |                           |             | 0       |

Related Business Processes History

| Business Process                                                                                        | Status                 |
|---------------------------------------------------------------------------------------------------------|------------------------|
| Payment Message: ID 2149 for Kitsap Public Health District on 10/19/2023                                | Successfully Completed |
| Payment Message: ID 2148 for Kitsap Public Health District on 10/19/2023                                | Successfully Completed |
| Print Checks: Kitsap County Claims Fund Warrant Account for Supplier Payment (Check) on 10/19/2023      | Successfully Completed |
| Print Checks: Kitsap County Claims Fund Warrant Account for Expense Payment (Check) on 10/19/2023       | Successfully Completed |
| Print Checks: Kitsap County Claims Fund Warrant Account for Miscellaneous Payment (Check) on 10/19/2023 | Successfully Completed |
| Remittance File: For Acranet Cbs Branch on 10/19/2023                                                   | Successfully Completed |
| Remittance File: For Spectra Laboratories - Kitsap, LLC - Remit-To: 2221 Ross Way Tacoma on 10/19/2023  | Successfully Completed |
| Remittance File: For Quadrant Finance Usa Inc on 10/19/2023                                             | Successfully Completed |
| Remittance File: For Jefferson County - Remit-To: Health/Human Svc on 10/19/2023                        | Successfully Completed |

Background Processes



### View Settlement Run

| Created Date and Time | Started Date and Time | Process Type | Process                 | Request                                  | Status    | Total Processing Time | Submitted by     | Errors & Warnings |
|-----------------------|-----------------------|--------------|-------------------------|------------------------------------------|-----------|-----------------------|------------------|-------------------|
| 10/19/2023 09:21 AM   | 10/19/2023 09:21 AM   | Job          | Settlement Run Complete | Settlement Run Complete for STL-00002702 | Completed | 00:00:13              | Heather Hunsaker |                   |





View Settlement Run

Settlement Run Information

Settlement Run Name STL-00002727  
 Kitsap Public Health District HH  
 Number STL-00002727  
 Status Complete  
 Date 10/26/2023  
 Include Payments On Behalf Of No  
 Exclude Negative Payments Yes  
 Express Settlement No

Additional Information

Organization Kitsap Public Health District  
 Currency USD  
 Filters Used

Payment Information

Display Currency USD  
 Outbound Total 211,410.11  
 Inbound Total 0.00  
 Expense Report Count 18  
 Miscellaneous Payment Request Count 7  
 Supplier Invoice Count 28

Payment Groups

| View                                                                 | Category        | Bank Account                              | Payment Type   | Date       | Payments | Amount   | Currency | Business Process                                                                                  | Status                 |
|----------------------------------------------------------------------|-----------------|-------------------------------------------|----------------|------------|----------|----------|----------|---------------------------------------------------------------------------------------------------|------------------------|
| Expense Payment(Check) for Kitsap County Claims Fund Warrant Account | Expense Payment | Kitsap County Claims Fund Warrant Account | Check          | 10/26/2023 | 1        | 72.71    | USD      | Print Checks: Kitsap County Claims Fund Warrant Account for Expense Payment (Check) on 10/26/2023 | Successfully Completed |
| Expense Payment(Direct Deposit) for Treasurer's Main account         | Expense Payment | Treasurer's Main account                  | Direct Deposit | 10/26/2023 | 16       | 2,633.55 | USD      | Payment Message: ID 2167 for Kitsap Public Health District on 10/26/2023                          | Successfully Completed |



View Settlement Run

| View                                                                       | Category              | Bank Account                              | Payment Type | Date       | Payments | Amount     | Currency | Business Process                                                                                        | Status                 |
|----------------------------------------------------------------------------|-----------------------|-------------------------------------------|--------------|------------|----------|------------|----------|---------------------------------------------------------------------------------------------------------|------------------------|
| Miscellaneous Payment(Check) for Kitsap County Claims Fund Warrant Account | Miscellaneous Payment | Kitsap County Claims Fund Warrant Account | Check        | 10/26/2023 | 7        | 2,730.00   | USD      | Print Checks: Kitsap County Claims Fund Warrant Account for Miscellaneous Payment (Check) on 10/26/2023 | Successfully Completed |
| Supplier Payment(Check) for Kitsap County Claims Fund Warrant Account      | Supplier Payment      | Kitsap County Claims Fund Warrant Account | Check        | 10/26/2023 | 27       | 203,796.15 | USD      | Print Checks: Kitsap County Claims Fund Warrant Account for Supplier Payment (Check) on 10/26/2023      | Successfully Completed |
| Supplier Payment(EFT) for Treasurer's Main account                         | Supplier Payment      | Treasurer's Main account                  | EFT          | 10/26/2023 | 1        | 2,177.70   | USD      | Payment Message: ID 2168 for Kitsap Public Health District on 10/26/2023                                | Successfully Completed |

Expense Reports

| Expense Report              | Company                       | Pay To                     | Type     | Document Number | Expense Report Date | Memo                            | Reimbursable Amount | Currency |
|-----------------------------|-------------------------------|----------------------------|----------|-----------------|---------------------|---------------------------------|---------------------|----------|
| Expense Report: EXP-0006888 | Kitsap Public Health District | Rudy Baum (434397)         | Employee | EXP-0006888     | 10/17/2023          | Mileage 0905-092823             | 166.50              | USD      |
| Expense Report: EXP-0006889 | Kitsap Public Health District | Paul Giuntoli (337331)     | Employee | EXP-0006889     | 10/17/2023          | Mileage 1009-101123             | 72.71               | USD      |
| Expense Report: EXP-0006890 | Kitsap Public Health District | Grant Holdcroft (4579)     | Employee | EXP-0006890     | 10/17/2023          | Mileage 1004-100623, Conference | 163.62              | USD      |
| Expense Report: EXP-0006891 | Kitsap Public Health District | Rosalie Howarth (434500)   | Employee | EXP-0006891     | 10/17/2023          | Mileage 0921-100923, Conference | 88.09               | USD      |
| Expense Report: EXP-0006892 | Kitsap Public Health District | Albert Lawver (434888)     | Employee | EXP-0006892     | 10/17/2023          | Conference 0925-092723          | 39.45               | USD      |
| Expense Report: EXP-0006894 | Kitsap Public Health District | Ross Lytle (285038)        | Employee | EXP-0006894     | 10/17/2023          | Mileage 0927-100923             | 95.63               | USD      |
| Expense Report: EXP-0006895 | Kitsap Public Health District | Nolan Simmons (434365)     | Employee | EXP-0006895     | 10/17/2023          | Mileage 1009-101223             | 78.86               | USD      |
| Expense Report: EXP-0006896 | Kitsap Public Health District | Layken Winchester (431493) | Employee | EXP-0006896     | 10/17/2023          | Mileage 0911-093023             | 115.48              | USD      |
| Expense Report: EXP-0006897 | Kitsap Public Health District | Susan Van Ort (392243)     | Employee | EXP-0006897     | 10/17/2023          | Mileage 0814-092723             | 155.89              | USD      |
| Expense Report: EXP-0006908 | Kitsap Public Health District | Stephanie Byrd (434085)    | Employee | EXP-0006908     | 10/18/2023          | Mileage 0913-100623             | 72.57               | USD      |
| Expense Report: EXP-0006909 | Kitsap Public Health District | Leslie Banigan (215189)    | Employee | EXP-0006909     | 10/18/2023          | Mileage 0921-092823             | 86.26               | USD      |
| Expense Report: EXP-0006910 | Kitsap Public Health District | Jessica Guidry (355732)    | Employee | EXP-0006910     | 10/18/2023          | Mileage 100723, Misc            | 246.29              | USD      |
| Expense Report: EXP-0006911 | Kitsap Public Health District | Rosalie Howarth (434500)   | Employee | EXP-0006911     | 10/18/2023          | Mileage 1011-101623             | 23.38               | USD      |



View Settlement Run

| Expense Report              | Company                       | Pay To                   | Type     | Document Number | Expense Report Date | Memo                            | Reimbursable Amount | Currency |
|-----------------------------|-------------------------------|--------------------------|----------|-----------------|---------------------|---------------------------------|---------------------|----------|
| Expense Report: EXP-0006912 | Kitsap Public Health District | Siri Kushner (327580)    | Employee | EXP-0006912     | 10/18/2023          | Mileage 1010-101223, Conference | 527.39 USD          |          |
| Expense Report: EXP-0006913 | Kitsap Public Health District | Alexandra Moore (434254) | Employee | EXP-0006913     | 10/18/2023          | Mileage 0824-101023             | 474.22 USD          |          |
| Expense Report: EXP-0006914 | Kitsap Public Health District | Melissa O'Brien (433907) | Employee | EXP-0006914     | 10/18/2023          | Mileage 0919-092423             | 117.57 USD          |          |
| Expense Report: EXP-0006915 | Kitsap Public Health District | Kayla Petersen (434695)  | Employee | EXP-0006915     | 10/18/2023          | Toll 091423                     | 5.50 USD            |          |
| Expense Report: EXP-0006916 | Kitsap Public Health District | Emmy Shelby (434658)     | Employee | EXP-0006916     | 10/18/2023          | Mileage 0818-092923             | 176.85 USD          |          |

Miscellaneous Payment Requests

| Miscellaneous Payment Request | Company                       | Payee                                        | Document Number | Payment Type | Request Category    | Document Date | Payment Amount | Currency |
|-------------------------------|-------------------------------|----------------------------------------------|-----------------|--------------|---------------------|---------------|----------------|----------|
| MPR-12392                     | Kitsap Public Health District | PACIFIC INDIAN CUISINE (Inactive)            | MPR-12392       | Check        | POS Customer Refund | 10/17/2023    | 330.00 USD     |          |
| MPR-12393                     | Kitsap Public Health District | TONY THOMAS (Inactive)                       | MPR-12393       | Check        | POS Customer Refund | 10/17/2023    | 825.00 USD     |          |
| MPR-12394                     | Kitsap Public Health District | NEIKA PENOVICH (Inactive)                    | MPR-12394       | Check        | One-Time Payment    | 10/17/2023    | 350.00 USD     |          |
| MPR-12395                     | Kitsap Public Health District | DENNIS QUINLAN (Inactive)                    | MPR-12395       | Check        | One-Time Payment    | 10/17/2023    | 350.00 USD     |          |
| MPR-12396                     | Kitsap Public Health District | JACKIE AND KATHLEEN STANFILL (Inactive)      | MPR-12396       | Check        | One-Time Payment    | 10/17/2023    | 350.00 USD     |          |
| MPR-12414                     | Kitsap Public Health District | ARBOR F. KARAKAS (Inactive)                  | MPR-12414       | Check        | One-Time Payment    | 10/18/2023    | 350.00 USD     |          |
| MPR-12415                     | Kitsap Public Health District | SURGERY CENTER OF SILVERDALE, LLC (Inactive) | MPR-12415       | Check        | One-Time Payment    | 10/18/2023    | 175.00 USD     |          |

Supplier Invoices

| Supplier Invoice                  | Company                       | Supplier         | Supplier's Invoice Number            | Payee                                   | Payment Terms | Document Number | Invoice Date | Discount Date | Due Date   | Discount Taken | Withheld Tax Amount | Amount to Pay | Currency |
|-----------------------------------|-------------------------------|------------------|--------------------------------------|-----------------------------------------|---------------|-----------------|--------------|---------------|------------|----------------|---------------------|---------------|----------|
| Supplier Invoice: SINV-2023-87558 | Kitsap Public Health District | BOTHELL EDGE LLC | OCTOBER 2023 RENT- COLLINS           | BOTHELL EDGE LLC                        | Net 30        | SINV-2023-87558 | 10/17/2023   |               | 11/16/2023 | 0.00           | 0.00                | 1,000.00 USD  |          |
| Supplier Invoice: SINV-2023-87563 | Kitsap Public Health District | Iron Mountain    | INVOICE # 202772696                  | Iron Mountain - Remit-To: PO Box 601002 | Net 30        | SINV-2023-87563 | 10/17/2023   |               | 11/16/2023 | 0.00           | 0.00                | 177.47 USD    |          |
| Supplier Invoice: SINV-2023-87570 | Kitsap Public Health District | Lingo            | INVOICE # 033601279/ ACCT# 412450316 | Lingo - Remit-To: PO Box 660344         | Net 30        | SINV-2023-87570 | 10/13/2023   |               | 11/12/2023 | 0.00           | 0.00                | 12.64 USD     |          |



## View Settlement Run

| Supplier Invoice                  | Company                       | Supplier                               | Supplier's Invoice Number  | Payee                                                  | Payment Terms | Document Number | Invoice Date | Discount Date | Due Date   | Discount Taken | Withheld Tax Amount | Amount to Pay | Currency |
|-----------------------------------|-------------------------------|----------------------------------------|----------------------------|--------------------------------------------------------|---------------|-----------------|--------------|---------------|------------|----------------|---------------------|---------------|----------|
| Supplier Invoice: SINV-2023-87579 | Kitsap Public Health District | ODP Business Solutions, LLC            | INVOICE # 335700459001     | ODP Business Solutions, LLC                            | Net 30        | SINV-2023-87579 | 10/06/2023   |               | 11/05/2023 | 0.00           | 0.00                | 929.65 USD    | USD      |
| Supplier Invoice: SINV-2023-87583 | Kitsap Public Health District | Pottery Creek                          | RENT-NOVEMBER 2023- WILLIS | Pottery Creek                                          | Net 30        | SINV-2023-87583 | 10/12/2023   |               | 11/11/2023 | 0.00           | 0.00                | 1,855.00 USD  | USD      |
| Supplier Invoice: SINV-2023-87585 | Kitsap Public Health District | Quest Diagnostics                      | INVOICE # T 1478196        | Quest Diagnostics                                      | Net 30        | SINV-2023-87585 | 10/01/2023   |               | 10/31/2023 | 0.00           | 0.00                | 62.59 USD     | USD      |
| Supplier Invoice: SINV-2023-87603 | Kitsap Public Health District | Staples                                | INVOICE # 3549765781       | Staples - Remit-To: Staples                            | Net 30        | SINV-2023-87603 | 10/10/2023   |               | 11/09/2023 | 0.00           | 0.00                | 400.65 USD    | USD      |
| Supplier Invoice: SINV-2023-87604 | Kitsap Public Health District | Stericycle Inc                         | INVOICE # 8004858016       | Stericycle Inc - Remit-To: Shred-It C/O Stericycle Inc | Net 30        | SINV-2023-87604 | 10/17/2023   |               | 11/16/2023 | 0.00           | 0.00                | 135.34 USD    | USD      |
| Supplier Invoice: SINV-2023-87606 | Kitsap Public Health District | Taylor Water Technologies, LLC         | INVOICE # 498618           | Taylor Water Technologies, LLC                         | Net 30        | SINV-2023-87606 | 10/01/2023   |               | 10/31/2023 | 0.00           | 0.00                | 55.50 USD     | USD      |
| Supplier Invoice: SINV-2023-87631 | Kitsap Public Health District | Verizon Wireless                       | Invoice # 9946626730       | Verizon Wireless - Remit-To: Treasurer - PO Box 660108 | Net 30        | SINV-2023-87631 | 10/10/2023   |               | 11/09/2023 | 0.00           | 0.00                | 6,179.99 USD  | USD      |
| Supplier Invoice: SINV-2023-87784 | Kitsap Public Health District | Naccho                                 | LHD MEMBERSHIP DUES 2024   | Naccho                                                 | Net 30        | SINV-2023-87784 | 10/18/2023   |               | 11/17/2023 | 0.00           | 0.00                | 1,430.00 USD  | USD      |
| Supplier Invoice: SINV-2023-87785 | Kitsap Public Health District | Washington State Auditor's Office      | INVOICE # L157141          | Washington State Auditor's Office                      | Net 30        | SINV-2023-87785 | 10/18/2023   |               | 11/17/2023 | 0.00           | 0.00                | 2,177.70 USD  | USD      |
| Supplier Invoice: SINV-2023-87789 | Kitsap Public Health District | American Family Life Assurance Company | PR BNFTS OCT 2023          | American Family Life Assurance Company                 | Net 30        | SINV-2023-87789 | 10/18/2023   |               | 11/17/2023 | 0.00           | 0.00                | 2,100.75 USD  | USD      |
| Supplier Invoice: SINV-2023-87790 | Kitsap Public Health District | WA State Employment Security           | PR BNFTS OCT 2023 - PFML   | WA State Employment Security                           | Net 30        | SINV-2023-87790 | 10/18/2023   |               | 11/17/2023 | 0.00           | 0.00                | 6,399.52 USD  | USD      |



## View Settlement Run

| Supplier Invoice                  | Company                       | Supplier                            | Supplier's Invoice Number    | Payee                                                                                                | Payment Terms | Document Number | Invoice Date | Discount Date | Due Date   | Discount Taken | Withheld Tax Amount | Amount to Pay | Currency |
|-----------------------------------|-------------------------------|-------------------------------------|------------------------------|------------------------------------------------------------------------------------------------------|---------------|-----------------|--------------|---------------|------------|----------------|---------------------|---------------|----------|
| Supplier Invoice: SINV-2023-87791 | Kitsap Public Health District | WA State Employment Security        | PR BNFTS OCT 2023 - WA CARES | WA State Employment Security - Remit-To: PO Box 84249 Paid Family & Medical Health Equity            | Net 30        | SINV-2023-87791 | 10/18/2023   |               | 11/17/2023 | 0.00           | 0.00                | 3,236.08      | USD      |
| Supplier Invoice: SINV-2023-87792 | Kitsap Public Health District | Health Equity                       | PR BNFTS OCT 2023            | Health Equity                                                                                        | Net 30        | SINV-2023-87792 | 10/18/2023   |               | 11/17/2023 | 0.00           | 0.00                | 660.00        | USD      |
| Supplier Invoice: SINV-2023-87793 | Kitsap Public Health District | Hra Veba Trust                      | PR BNFTS OCT 2023            | Hra Veba Trust                                                                                       | Net 30        | SINV-2023-87793 | 10/18/2023   |               | 11/17/2023 | 0.00           | 0.00                | 9,266.92      | USD      |
| Supplier Invoice: SINV-2023-87797 | Kitsap Public Health District | Nationwide Retirement Solutions     | PR BNFTS OCT 2023            | Nationwide Retirement Solutions                                                                      | Net 30        | SINV-2023-87797 | 10/18/2023   |               | 11/17/2023 | 0.00           | 0.00                | 6,645.00      | USD      |
| Supplier Invoice: SINV-2023-87803 | Kitsap Public Health District | A.W. Rehn & Associates, Inc         | PR BNFTS OCT 2023 - DEF COMP | A.W. Rehn & Associates, Inc                                                                          | Net 30        | SINV-2023-87803 | 10/19/2023   |               | 11/18/2023 | 0.00           | 0.00                | 752.00        | USD      |
| Supplier Invoice: SINV-2023-87804 | Kitsap Public Health District | A.W. Rehn & Associates, Inc         | PR BNFTS OCT 2023 - PARKING  | A.W. Rehn & Associates, Inc                                                                          | Net 30        | SINV-2023-87804 | 10/19/2023   |               | 11/18/2023 | 0.00           | 0.00                | 1,475.00      | USD      |
| Supplier Invoice: SINV-2023-87805 | Kitsap Public Health District | Prof & Technical Eng XPH            | PR BNFTS OCT 2023            | Prof & Technical Eng XPH - Remit-To: Local Union 17                                                  | Net 30        | SINV-2023-87805 | 10/19/2023   |               | 11/18/2023 | 0.00           | 0.00                | 3,339.36      | USD      |
| Supplier Invoice: SINV-2023-87806 | Kitsap Public Health District | Prof & Technical Eng XPH            | PR BNFTS OCT 2023 UNION/PAC  | Prof & Technical Eng XPH - Remit-To: Local 17 Union/PAC                                              | Net 30        | SINV-2023-87806 | 10/19/2023   |               | 11/18/2023 | 0.00           | 0.00                | 28.00         | USD      |
| Supplier Invoice: SINV-2023-87808 | Kitsap Public Health District | Voya Institutional Trust Company    | PR BNFTS OCT 2023            | Voya Institutional Trust Company - Remit-To: Voya Institutional Trust Co (South Kitsap Fire Payroll) | Net 30        | SINV-2023-87808 | 10/19/2023   |               | 11/18/2023 | 0.00           | 0.00                | 275.00        | USD      |
| Supplier Invoice: SINV-2023-87809 | Kitsap Public Health District | WA State Dept of Labor & Industries | PR BNFTS OCT 2023            | WA State Dept of Labor & Industries - Remit-To: Industrial Insurance Po Box 34022                    | Net 30        | SINV-2023-87809 | 10/19/2023   |               | 11/18/2023 | 0.00           | 0.00                | 5,227.33      | USD      |



View Settlement Run

| Supplier Invoice                  | Company                       | Supplier                           | Supplier's Invoice Number | Payee                              | Payment Terms | Document Number | Invoice Date | Discount Date | Due Date   | Discount Taken | Withheld Tax Amount | Amount to Pay | Currency |
|-----------------------------------|-------------------------------|------------------------------------|---------------------------|------------------------------------|---------------|-----------------|--------------|---------------|------------|----------------|---------------------|---------------|----------|
| Supplier Invoice: SINV-2023-87811 | Kitsap Public Health District | Wash State Dept Of Retirement      | PR BNFTS OCT 2023         | Wash State Dept Of Retirement      | Net 30        | SINV-2023-87811 | 10/19/2023   |               | 11/18/2023 | 0.00           | 0.00                | 12,975.68     | USD      |
| Supplier Invoice: SINV-2023-87812 | Kitsap Public Health District | Wa Health Care Authority - Uniform | PR BNFTS OCT 2023         | Wa Health Care Authority - Uniform | Net 30        | SINV-2023-87812 | 10/19/2023   |               | 11/18/2023 | 0.00           | 0.00                | 122,849.45    | USD      |
| Supplier Invoice: SINV-2023-87813 | Kitsap Public Health District | Vimly Benefit Solutions Inc        | PR BNFTS OCT 2023         | Vimly Benefit Solutions Inc        | Net 30        | SINV-2023-87813 | 10/19/2023   |               | 11/18/2023 | 0.00           | 0.00                | 5,620.00      | USD      |
| Supplier Invoice: SINV-2023-87814 | Kitsap Public Health District | Whit-Delta Dental Of Washington    | PR BNFTS OCT 2023         | Whit-Delta Dental Of Washington    | Net 30        | SINV-2023-87814 | 10/19/2023   |               | 11/18/2023 | 0.00           | 0.00                | 10,707.23     | USD      |

Process History

Settlement Run Process History

| Process              | Step                                                   | Status         | Completed On           | Due Date | Person (Up to 5)          | All Persons | Comment |
|----------------------|--------------------------------------------------------|----------------|------------------------|----------|---------------------------|-------------|---------|
| Settlement Run Event | Settlement Run Event                                   | Step Completed | 10/26/2023 09:09:13 AM |          | Heather Hunsaker (434069) | 1           |         |
| Settlement Run Event | To Do: Settlement Run has Payment Handling Instruction | Not Required   |                        |          |                           | 0           |         |
| Settlement Run Event | To Do: AP Wire was Settled                             | Not Required   |                        |          |                           | 0           |         |
| Settlement Run Event | To Do: Wire Payment Settled                            | Not Required   |                        |          |                           | 0           |         |

Related Business Processes History

| Business Process                                                                                        |  | Status                 |
|---------------------------------------------------------------------------------------------------------|--|------------------------|
| Payment Message: ID 2167 for Kitsap Public Health District on 10/26/2023                                |  | Successfully Completed |
| Payment Message: ID 2168 for Kitsap Public Health District on 10/26/2023                                |  | Successfully Completed |
| Print Checks: Kitsap County Claims Fund Warrant Account for Expense Payment (Check) on 10/26/2023       |  | Successfully Completed |
| Print Checks: Kitsap County Claims Fund Warrant Account for Miscellaneous Payment (Check) on 10/26/2023 |  | Successfully Completed |
| Print Checks: Kitsap County Claims Fund Warrant Account for Supplier Payment (Check) on 10/26/2023      |  | Successfully Completed |
| Remittance File: For Washington State Auditor's Office on 10/26/2023                                    |  | Successfully Completed |

Background Processes



### View Settlement Run

| Created Date and Time | Started Date and Time | Process Type | Process                 | Request                                     | Status    | Total Processing Time | Submitted by     | Errors & Warnings |
|-----------------------|-----------------------|--------------|-------------------------|---------------------------------------------|-----------|-----------------------|------------------|-------------------|
| 10/26/2023 09:09 AM   | 10/26/2023 09:09 AM   | Job          | Settlement Run Complete | Settlement Run Complete for<br>STL-00002727 | Completed | 00:00:11              | Heather Hunsaker |                   |

**TREAS RPT - Detail Cash Report - Cash**

**11/6/2023**

Treasurer's Detail Report

For 2023 - Oct

**Fund: FD00969 Kitsap Public Health General**

| Ledger Account | Revenue or Spend Category | Journal                                                                                               | Posting Date | Debit | Credit    | Balance    |
|----------------|---------------------------|-------------------------------------------------------------------------------------------------------|--------------|-------|-----------|------------|
|                | 3860 - Agency Deposits    | JE-00044196 - Kitsap Public Health District - 10/20/2023 - Public Health monthly vital stats transfer | 10/20/2023   | 0.00  | 27,187.00 | -27,187.00 |

**3800:Other Increases in Fu**

-27,187.00



## Kitsap Public Health - 10/31/2023

| Name                       | Hours  | Gross Pay | Employer<br>Paid Taxes | Employer<br>Paid Benefits | Net Pay  |
|----------------------------|--------|-----------|------------------------|---------------------------|----------|
| Abney (4563) Beverly       | 173.33 | 5,493.00  |                        |                           | 3,743.55 |
| Acosta (278956) Nancy      | 173.33 | 9,453.00  |                        |                           | 5,817.29 |
| Ader (413193) Sam          | 173.33 | 6,109.00  |                        |                           | 4,145.18 |
| Ahlin (434420) Zachary     |        | -         |                        |                           | -        |
| Anderson (419470) Amy      | 177.83 | 7,092.88  |                        |                           | 4,672.74 |
| Archer (434384) James      | 173.33 | 4,311.00  |                        |                           | 3,262.88 |
| Armstrong (434291) Jami    | 173.33 | 5,978.00  |                        |                           | 4,200.44 |
| Atisme-Bevins (433909)     | 173.33 | 7,777.00  |                        |                           | 4,567.84 |
| Banigan (215189) Leslie    | 173.33 | 7,464.00  |                        |                           | 5,334.72 |
| Baum (434397) Rudy         | 173.33 | 5,541.00  |                        |                           | 4,052.09 |
| Bazzell (328436) Richard   | 173.33 | 7,464.00  |                        |                           | 5,249.91 |
| Bell (419805) Gus          | 137.41 | 6,159.22  |                        |                           | 4,233.89 |
| Berger (407902) Angeline   | 173.33 | 5,866.00  |                        |                           | 4,186.27 |
| Bierman (404611) Dana      | 173.33 | 9,003.00  |                        |                           | 6,641.41 |
| Borja (426250) Windie      | 173.33 | 6,279.00  |                        |                           | 4,575.34 |
| Boysen-Knapp (2058)        | 156.00 | 6,144.00  |                        |                           | 4,072.40 |
| Bronder (434436) Christine | 173.33 | 5,026.00  |                        |                           | 3,790.38 |
| Brown (271677) Steven      | 173.33 | 9,453.00  |                        |                           | 5,635.92 |
| Burchett (409212) Brian    | 173.33 | 5,818.00  |                        |                           | 4,215.23 |
| Burke (434463) Lenore      | 173.33 | 4,495.00  |                        |                           | 3,209.35 |
| Burton (434296) Callie     | 173.33 | 4,559.00  |                        |                           | 3,396.66 |
| Byrd (434085) Stephanie    | 173.33 | 4,486.00  |                        |                           | 3,623.77 |
| Cadorna (434932) Jessi     | 173.33 | 3,718.00  |                        |                           | 2,575.50 |
| Calderon (434768) Brenda   | 173.33 | 4,219.00  |                        |                           | 3,208.38 |
| Camarena (434536) Daniel   | 173.33 | 5,647.00  |                        |                           | 3,859.68 |
| Chang (411387) Margo       | 173.33 | 5,027.00  |                        |                           | 3,562.95 |
| Chen (434841) Jessica      | 165.33 | 6,168.52  |                        |                           | 4,823.62 |
| Ciulla (400655) Laura      | 86.67  | 3,872.00  |                        |                           | 2,037.64 |
| Collins (434101) Lori      | 173.33 | 6,863.00  |                        |                           | 4,714.28 |
| Davis (433997) Elizabeth   | 173.33 | 8,574.00  |                        |                           | 5,960.75 |
| Deseamus (434593) Dara     | 173.33 | 4,559.00  |                        |                           | 3,390.73 |
| Dowless (340919) Kelly     | 173.33 | 7,887.00  |                        |                           | 5,407.75 |
| Duren (430735) Ashley      | 173.33 | 6,277.00  |                        |                           | 4,561.83 |
| Evans (4565) Eric          | 173.33 | 10,943.00 |                        |                           | 2,591.96 |
| Fergus (434648) Maria      | 173.33 | 4,785.00  |                        |                           | 2,968.56 |
| Fine (421693) George       | 86.67  | 2,243.00  |                        |                           | 1,735.07 |
| Fisk (321284) April        | 173.33 | 8,667.00  |                        |                           | 5,040.77 |
| Fong (356883) Yolanda      | 173.33 | 11,490.00 |                        |                           | 6,976.86 |
| Fucini (434997) Heather    | 152.00 | 5,356.48  |                        |                           | 4,403.33 |
| Giuntoli (337331) Paul     | 173.33 | 7,464.00  |                        |                           | 4,571.89 |
| Grellner (1264) Keith      | 173.33 | 13,685.00 |                        |                           | 8,550.03 |
| Gress (421427) Nicole      | 173.33 | 4,956.00  |                        |                           | 3,632.40 |
| Griego (410072) Yaneisy    | 156.00 | 5,118.00  |                        |                           | 3,857.49 |
| Guidry (355732) Jessica    | 173.33 | 9,453.00  |                        |                           | 6,647.95 |
| Hadly (434294) Gabrielle   | 240.00 | 13,089.60 |                        |                           | 9,621.65 |
| Hammond (434978) Gabriel   | 173.33 | 6,467.00  |                        |                           | 4,504.31 |
| Hampton (434838)           | 173.33 | 7,487.00  |                        |                           | 5,378.16 |
| Harmon (434977) William    | 173.33 | 7,580.00  |                        |                           | 5,870.14 |
| Hartman (434642) Melissa   | 173.33 | 5,954.00  |                        |                           | 4,459.98 |
| Holdcroft (270783) Jodie   | 67.25  | 2,895.79  |                        |                           | 2,384.73 |
| Holdcroft (4579) Grant     | 173.33 | 10,053.00 |                        |                           | 5,858.76 |
| Holt (2726) Karen          | 173.33 | 10,422.00 |                        |                           | 6,817.18 |
| Howard (434057) Anne       | 138.67 | 4,449.00  |                        |                           | 3,382.77 |
| Howarth (434500) Rosalie   | 180.83 | 5,900.66  |                        |                           | 4,293.09 |
| Hughes (434256) Jakob      | 173.33 | 5,818.00  |                        |                           | 4,271.09 |
| Hunter (409213) Kari       | 173.33 | 9,453.00  |                        |                           | 6,118.04 |
| Inga Dominguez (434769)    | 173.33 | 4,596.80  |                        |                           | 3,448.81 |
| Inouye (434255) Wendy      | 173.33 | 8,667.00  |                        |                           | 5,892.52 |
| Jenkins (434053) Andrea    | 173.33 | 4,495.00  |                        |                           | 3,398.46 |
| Johanson (400651) Krista   | 173.33 | 4,982.00  |                        |                           | 3,694.92 |
| Jones (358933) Kimberly    | 173.33 | 9,453.00  |                        |                           | 6,392.08 |
| Jury (434709) Thomas       | 173.33 | 5,277.00  |                        |                           | 4,018.72 |
| Katula (393427) Dayna      | 173.33 | 9,003.00  |                        |                           | 5,503.99 |
| Kench (245476) Donald      | 173.33 | 4,393.00  |                        |                           | 2,712.23 |
| Kiess (250913) John        | 173.33 | 11,490.00 |                        |                           | 8,646.36 |

## Kitsap Public Health - 10/31/2023

| Name                       | Hours     | Gross Pay  | Employer<br>Paid Taxes | Employer<br>Paid Benefits | Net Pay    |
|----------------------------|-----------|------------|------------------------|---------------------------|------------|
| Kindschy (421430) Brandon  | 173.33    | 6,109.00   |                        |                           | 4,286.61   |
| Kinnear (434099) Sarah     | 173.33    | 5,897.00   |                        |                           | 4,508.23   |
| Knoop (16125) Melina       | 173.33    | 7,464.00   |                        |                           | 5,065.48   |
| Kraft (435003) Kaisa       | 96.00     | 3,079.68   |                        |                           | 2,413.56   |
| Kruse (243184) Charles     | 173.33    | 7,566.00   |                        |                           | 4,894.66   |
| Kushner (327580) Siri      | 173.33    | 11,490.00  |                        |                           | 7,252.09   |
| Laird (416539) Melissa     | 173.33    | 10,422.00  |                        |                           | 6,535.46   |
| Lawver (434888) Albert     | 173.33    | 5,818.00   |                        |                           | 4,349.89   |
| Lytle (285038) Ross        | 173.33    | 7,464.00   |                        |                           | 5,011.19   |
| Madden (434318) Shannon    | 173.33    | 4,495.00   |                        |                           | 3,278.47   |
| Main (434982) Emily        | 173.33    | 7,487.00   |                        |                           | 5,285.80   |
| May (434674) Martha        | 173.33    | 4,606.00   |                        |                           | 3,288.30   |
| Mazur (388104) Karina      | 173.33    | 8,400.00   |                        |                           | 5,499.05   |
| McMillan (434052) Michelle | 173.33    | 6,016.00   |                        |                           | 4,289.41   |
| Moen (279971) Anne         | 173.33    | 6,827.00   |                        |                           | 4,687.93   |
| Moontree (406607) Kaela    | 173.33    | 5,561.00   |                        |                           | 3,907.27   |
| Moore (434254) Alexandra   | 173.33    | 5,277.00   |                        |                           | 3,810.57   |
| Morris (312378) Dawn       | 173.33    | 7,054.00   |                        |                           | 4,954.51   |
| Morris (434567) Amanda     | 173.33    | 4,495.00   |                        |                           | 3,549.77   |
| Morrow (433895) Nathan     | 173.33    | 16,876.00  |                        |                           | 9,098.89   |
| Nguyen (295033) Loan       | 173.33    | 5,493.00   |                        |                           | 3,957.22   |
| Nickerson (434837)         | 193.83    | 5,372.26   |                        |                           | 4,053.60   |
| Nielson (434638) Brian     | 173.33    | 6,718.00   |                        |                           | 4,988.73   |
| North (22459) Edwin        | 173.33    | 10,422.00  |                        |                           | 550.93     |
| O'Brien (433907) Melissa   | 173.33    | 5,026.00   |                        |                           | 3,953.56   |
| Onarheim (426938) Carin    | 173.33    | 5,446.00   |                        |                           | 3,852.42   |
| Outlaw-Spencer (434984)    | 162.25    | 5,573.29   |                        |                           | 3,503.69   |
| Pandino (419118) Linda     | 173.33    | 5,182.00   |                        |                           | 3,893.71   |
| Perales (434396) Sydney    | 173.33    | 5,400.00   |                        |                           | 4,148.88   |
| Perry (306605) Rachel      | 173.33    | 4,519.00   |                        |                           | 3,331.68   |
| Petersen (434695) Kayla    | 173.33    | 4,342.00   |                        |                           | 3,261.98   |
| Phelps (434295) Tameka     | 173.33    | 6,548.00   |                        |                           | 4,684.99   |
| Plemmons (433994)          | 62.50     | 3,415.63   |                        |                           | 2,505.32   |
| Power (434293) Allison     | 12.87     | 555.86     |                        |                           | 490.20     |
| Quist-Therson (419860) Nii | 173.33    | 8,341.00   |                        |                           | 6,135.52   |
| Rork (404613) Ian          | 173.33    | 6,770.00   |                        |                           | 4,919.50   |
| Sample (434976) Brittany   | 173.33    | 5,349.00   |                        |                           | 4,015.40   |
| Shelby (434658) Emmy       | 156.00    | 6,605.00   |                        |                           | 5,435.86   |
| Sherman (434949) Linnea    | 173.33    | 4,495.00   |                        |                           | 3,396.51   |
| Shoriz (434893) Justin     | 167.08    | 4,746.44   |                        |                           | 3,633.71   |
| Shuhler (425553) Yana      | 173.33    | 4,666.00   |                        |                           | 3,393.07   |
| Simmons (434365) Nolan     | 173.33    | 5,277.00   |                        |                           | 4,002.53   |
| Smith (361388) Terri       | 173.33    | 8,341.00   |                        |                           | 5,780.54   |
| Sooter (427776) Thaddeus   | 173.33    | 8,667.00   |                        |                           | 6,051.99   |
| Stedman (347366) Kelsey    | 173.33    | 9,453.00   |                        |                           | 6,207.98   |
| Stewart (423168) Tobbi     | 173.33    | 6,109.00   |                        |                           | 4,286.72   |
| Tiemeyer (433908)          | 173.33    | 7,730.00   |                        |                           | 5,349.86   |
| Tjemsland (433192)         | 106.75    | 4,390.63   |                        |                           | 3,447.07   |
| Tonti (434149) Mindy       | 18.52     | 488.74     |                        |                           | 445.68     |
| Turner (1682) Denise       | 173.33    | 5,493.00   |                        |                           | 3,302.79   |
| Van Ort (392243) Susan     | 173.33    | 7,464.00   |                        |                           | 5,095.44   |
| Wagner (426251) Mary       | 121.34    | 3,013.00   |                        |                           | 2,152.36   |
| Warren (434273) Lisa       | 94.33     | 4,125.33   |                        |                           | 2,824.44   |
| Wellborn (14545) Brian     | 138.00    | 3,497.72   |                        |                           | 2,049.92   |
| Wendt (397255) Jan         | 173.33    | 7,580.00   |                        |                           | 5,614.66   |
| Westervelt (434382) Laura  | 173.33    | 6,109.00   |                        |                           | 4,277.59   |
| White (434641) Erica       | 173.33    | 5,897.00   |                        |                           | 4,598.82   |
| Whitford (434292) Tiffany  | 149.08    | 3,525.49   |                        |                           | 2,575.25   |
| Wickhamshire (434070)      | 86.67     | 2,136.00   |                        |                           | 1,700.45   |
| Wimpenny (434923) Jacob    | 173.33    | 6,735.00   |                        |                           | 4,943.93   |
| Winchester (431493)        | 173.33    | 5,277.00   |                        |                           | 3,825.59   |
| Wyatt (434415) Janet       | 160.88    | 7,035.56   |                        |                           | 4,711.29   |
|                            | 20,630.43 | 808,602.58 | -                      | -                         | 551,693.19 |

**TREAS RPT - Detail Cash Report - Cash**

**11/6/2023**

Treasurer's Detail Report

For 2023 - Oct

**Fund: FD00969 Kitsap Public Health General**

| <u>Ledger Account</u> | <u>Revenue or Spend Category</u> | <u>Journal</u>                                                  | <u>Posting Date</u> | <u>Debit</u> | <u>Credit</u> | <u>Balance</u> |
|-----------------------|----------------------------------|-----------------------------------------------------------------|---------------------|--------------|---------------|----------------|
|                       |                                  | Operational Journal: Kitsap Public Health District - 10/13/2023 | 10/13/2023          | 0.00         | 125,193.35    | -125,193.35    |

**2315:Employee Benefits Payable**

-125,193.35