

**Kitsap Public Health District
Consent Agenda
April 4, 2023**

KPHD Contract Number	Their Contract Number	Contractor and Agreement Name	Type of Agreement	Term of Agreement	Amount to District	Amount to Other Agency
2723	NA	Johns Hopkins University <i>Healthcare Assessment Project</i>	Professional Services Agreement	03/15/2023-12/31/2023	\$0	\$194,150
Description: Johns Hopkins University to Perform a comprehensive healthcare systems assessment to identify and document deficiencies and provide an analysis of opportunities and specific recommendations to correct these deficiencies and improve access to care for community members.						

Blue shading indicates the agreement required priority pre-approval and was approved via email March 29th by Board Chair Robert Gelder and Vice-Chair Becky Erickson and is on the April Consent Agenda for Board affirmation.

PROFESSIONAL SERVICES AGREEMENT
Between
KITSAP PUBLIC HEALTH DISTRICT
And
THE JOHNS HOPKINS UNIVERSITY

This Professional Services Agreement (“Agreement”) is made and entered into between the Kitsap Public Health District, a Health District organized pursuant to chapter 70.46 Revised Code of Washington and Section 9.52 Kitsap County Code, hereinafter referred to as “District,” and The Johns Hopkins University on behalf of its Center for Health Security, hereinafter referred to as “Contractor.” The District and Contractor are hereinafter collectively referred to as the “Parties.” The Parties mutually agree as follows:

1. **Period of Performance:** The period of performance of this Agreement shall begin March 15, 2023, and be completed no later than December 31, 2023, unless terminated sooner or extended as provided for herein.
2. **Purpose:** Perform a comprehensive healthcare systems assessment to identify and document deficiencies and provide an analysis of opportunities and specific recommendations to correct these deficiencies and improve access to care for community members.
3. **Services:** The District requires the expertise of this Contractor to meet all deliverables referenced in the Request for Proposals and the application submitted by the Contractor (See Appendix A for Contractor’s Scope of Work).
 - A. Contractor agrees to provide its own labor and materials. Unless otherwise provided for in the agreement, no material, labor or facilities will be furnished by the District.
 - B. Contractor will perform the work specified in the Agreement according to standard industry practice.
 - C. Contractor will complete its work in a timely manner and in accordance with the schedule agreed to by the Parties.
 - D. Contractor will confer with the District from time to time during the progress of the work. Contractor will prepare and present status reports and other information that may be pertinent and necessary, or as may be requested by the District.
4. **Qualifications/Eligibility:** Contractor will have the qualifications necessary to successfully complete the objectives of this Agreement. Contractor hereby affirms that he/she/they is/are eligible to work in the United States as set forth in the Immigration Reform and Control Act (IRCA).
5. **Compensation:** The District agrees to pay Contractor a total compensation of (or not to exceed) \$194,150 during the Agreement. Compensation will be based on invoices submitted by Contractor itemizing individual effort percentages with a detailed description of services performed. Contractor will be paid only for work expressly authorized in the Agreement. Contractor will not be entitled to payment for any services that were performed prior to the

effective date of the Agreement or after its termination unless a provision of the Agreement expressly provides otherwise.

CHANGES IN WORK: In the event of any errors or omissions by Contractor in the performance of any work required under the Agreement, Contractor will make all reasonably necessary corrections without additional compensation. All work submitted by Contractor will be certified by Contractor and checked by Contractor for errors and omissions. Contractor will continue to be responsible for the accuracy of work even after the work is accepted by the District.

- 6. **Notices:** Notices pursuant to this agreement shall be sent to:

If to the District:
Kitsap Public Health District
Attn: Gib Morrow, MD, MPH
345 6th Street, Suite 300
Bremerton, WA 98337
(360) 728-2260
EMAIL :
gib.morrow@kitsappublichealth.org

If to the Contractor:
Tener Veenema, PhD
Center for Health Security
Johns Hopkins Bloomberg School of Public Health
621 East Pratt St, Suite 210
Baltimore, MD 21202
EMAIL : tveenem1@jhu.edu

- 7. **Billings:** Billings to the District shall be submitted no more frequently than every 30 days, and shall be sent to:

Kitsap Public Health District
Accounts Payable
345 6th Street, Suite 300
Bremerton, WA 98337
(360) 728-2215 AR (360) 728-2227 AP

Upon expiration of the Agreement, any claim for payment not already made shall be submitted to the District within 30 days after the expiration date.

- 8. **Independent Contractor:** Contractor and its employees or agents performing under this Agreement are not employees or agents of the District.

- 9. **Rights in Data and Publication:** Contractor and the District shall respectively own data that they generate in the performance of the Scope of Work. Subject to their legal ability to do so, each party grants to the other party the right to receive copies of data generated by the other party and to use such data created in the performance of this Agreement for the other party’s own, internal, non-commercial purposes, subject to the terms of this Agreement.

Copyright in deliverables created or fixed in a tangible medium of expression during the performance of the Scope of Work (“Deliverables”) shall vest in Contractor. Contractor hereby grants to the District an irrevocable, royalty-free, nonexclusive license to use any such copyright to the Deliverables for non-commercial internal purposes. An electronic copy of all word processing documents will be submitted to the District upon request or at the end of the job using the word processing program and version specified by the District.

The District agrees that the results arising hereunder that are of general scientific interest, and which do not disclose District's Confidential Information, may be independently published by Contractor.

10. **Indemnification:** Contractor shall defend, indemnify and hold the District, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Contractor in performance of this Agreement, except for injuries and damages caused by the sole negligence or willful misconduct of the District. Solely for the purposes of this provision, Contractor waives its immunity under Title 51 (Industrial Insurance) of the Revised Code of Washington and acknowledges that this waiver was mutually negotiated by the Parties. This provision will survive the expiration or termination of this Agreement.

The District shall defend, indemnify and hold the Contractor, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the District's use of the Contractor's results, data and reports generated under the Scope of Work.

11. **Insurance:** Contractor shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by Contractor, its agents, representatives, or employees.

No Limitation. Contractor's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of Contractor to the coverage provided by such insurance, or otherwise limit the District's recourse to any remedy available at law or in equity.

A. Minimum Scope of Insurance

Contractor shall obtain insurance of the types described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the state of Washington.
4. Professional Liability insurance appropriate to Contractor's profession. Contractor shall provide the District with proof of liability insurance or professional errors and omissions coverage as appropriate.

B. Minimum Amounts of Insurance

Contractor shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

C. Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability, Professional Liability and Commercial General Liability insurance:

1. Contractor's insurance coverage shall be primary insurance as respect the District. Any insurance, self-insurance, or insurance pool coverage maintained by the District shall be excess of Contractor's insurance and shall not contribute with it.
2. Contractor shall endeavor to provide thirty (30) days prior written notice by certified mail if coverage will be cancelled, and shall request return receipt verifying that it has been given to the District.

D. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VI.

E. Verification of Coverage

Contractor shall furnish the District with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of Contractor before commencement of the work.

12. **Safeguarding of Information:** The use or disclosure by Contractor of any information or documents obtained by Contractor in the course of contract performance for any purpose not directly connected with Contractor's responsibilities under this Agreement is prohibited except as may be required by law.
13. **Statutory and Regulatory Compliance:** Contractor shall comply with all applicable federal, state, and local laws, regulations, guidelines, and standards in the performance of this Agreement.

14. **Records Inspection and Retention:** Contractor shall maintain books, records, documents, data and other evidence relating to this Agreement and performance of the services described herein. The District may, upon reasonable advance notice, at a mutually agreeable date and time during normal business hours and no more than once per calendar year, inspect the books and records of Contractor relating to the performance of the Agreement. Contractor will retain for audit purposes all Contract-related records for at least six (6) years after termination of the Agreement. If any litigation, claim or audit is started before the expiration of the six-year period, the records shall be retained until all litigation, claims, or audit finding involving the records have been resolved.
15. **Subcontracting:** Contractor shall not enter into subcontracts for any of the work contemplated under this Agreement without obtaining prior written approval of the District.
16. **Successors and Assigns:** The District, to the extent permitted by law, and Contractor each bind themselves, their partners, successors, executors, administrators and assigns to the other party to the Agreement and to the partners, successors, administrators and assigns of such other party in respect to all covenants to the Agreement.
17. **Non-Discrimination:** Contractor shall not discriminate against any employee or applicant for employment because of race, color, sex, religion, national origin, creed, marital status, age, Vietnam era or disabled veteran status, sexual preference, or the presence of any sensory mental or physical handicap.
18. **Amendment:** This Agreement may be modified only by a written amendment executed by authorized representatives of both parties. In order to be effective, any Agreement, renewal, amendment, or modification must be in writing, be signed by both parties, and be attached to the Agreement. Work under a renewal, an amendment or a modification may not commence until the renewal, amendment or modification has been approved by the District and has become effective.
19. **Changes in Work:** In the event of any errors or omissions by Contractor in the performance of any work required under the Agreement, Contractor will make all reasonably necessary corrections without additional compensation. All work submitted by Contractor will be certified by Contractor and checked by Contractor for errors and omissions. Contractor will continue to be responsible for the accuracy of work even after the work is accepted by the District.
20. **Termination:** This Agreement may be terminated by either party upon giving at least thirty (30) days advance written notice to the other party.
 - A. **For Convenience:** Either party may terminate the Agreement, in whole or in part, at any time, by at least thirty (30) days written notice to the other. Contractor shall be paid for work performed and expenses incurred to the date of termination.
 - B. **For Funding:** If funding for the Agreement or matter is withdrawn, reduced or limited in any way after the Agreement is signed or becomes effective, the Parties may summarily terminate the Agreement notwithstanding any other termination provision in the Agreement. Termination under this provision will be effective upon the date

specified in the written notice of termination. No costs incurred after the effective date of the termination will be paid.

C. For Cause: If the either party fails to perform in the manner called for in the Agreement, or if either party fails to comply with any other provision of the Agreement and fails to correct such noncompliance with thirty (30) days written notice thereof, the aggrieved party may terminate the Agreement for cause. Termination shall be affected by serving a notice of termination on the party setting forth the manner in which the party is in default. Contractor shall be paid for services performed in accordance with the manner of performance set forth in this Agreement.

D. For Default: Either party may terminate the Agreement upon giving written notice to the other party in the event the other party is in breach of a material provision of this agreement and shall have failed to cure such breach within thirty (30) days.

In the event of termination, Contractor shall settle all outstanding liabilities and all claims arising out of such termination of orders, with the approval or ratification of the District to the extent the District may require, which approval or ratification shall be final for all the purposes of this clause.

21. **Dispute Resolution:** In the event that a dispute or conflict arises under the Agreement that the Parties are unable to resolve with good faith efforts, they shall allow the dispute to be decided by a Dispute Panel in the following manner: a Mediator shall be mutually appointed by both parties, and each party shall appoint an additional member to the Dispute Panel. The Dispute Panel shall review the facts, contract terms and applicable statutes and rules and make a determination of the dispute. The determination of the Dispute Panel shall be final and binding on the Parties hereto. The Parties shall equally share the costs, if any, for the services of the Dispute Panel.
22. **Choice of Law:** The Agreement has been and shall be construed as having been made and delivered within the State of Washington and it is agreed by each party hereto that the Agreement shall be governed by the laws of the State of Washington, both as to its interpretation and performance. Any action at law, suit in equity, or judicial proceeding arising out of the Agreement shall be instituted and maintained only in any of the courts of competent jurisdiction in Pierce or Thurston County, Washington.
23. **No Waiver:** The Parties agree that the excuse or forgiveness of performance, or waiver of any provisions of the Agreement, does not constitute a waiver of such provision or future performance, or prejudice the right of the waiving party to enforce any of the provisions of the Agreement at a later time.
24. **Severability:** If a court of competent jurisdiction holds any provision of the Agreement to be illegal, invalid, or unenforceable, in whole or in part, the validity of the remaining provisions will not be affected, and the Parties' rights and obligations will be construed and enforced as if the Agreement did not contain the particular provision held to be invalid. If any provision of the Agreement conflicts with any statutory provision of the State of Washington, the provision will be deemed inoperative to the extent of the conflict or modified to conform to statutory requirements.

25. **Notices:** Any notices will be effective if personally served upon the other party or if mailed by registered or certified mail, return receipt requested, to the addresses set out in the Agreement representative's provision of the Agreement. Notice may also be given by facsimile with the original to follow by regular mail. Notice will be deemed to be given three days following the date of mailing, or immediately if personally served. For service by facsimile, service will be effective at the beginning of the next working day.
26. **Survival:** Those provisions of the Agreement that by their sense and purpose should survive expiration or termination of the Agreement shall so survive. Those provisions include, but are not necessarily limited to the following: Indemnification, Termination, Disputes, Confidentiality, Choice of Law, No Waiver, Records Inspection and Retention, and Severability.
27. **Tax Payments:** Contractor will pay all applicable federal, state and local taxes, fees (including licensing fees) and other amounts.
28. **Assignment, Delegation, and Subcontracting:** Contractor will perform under the Agreement using only its bona fide employees or agents, and the obligations and duties of Contractor under the Agreement will not be assigned, delegated or subcontracted to any other person or firm without the prior express written consent of the District.

Contractor warrants that it has not paid, nor has it agreed to pay, any company, person, partnership or firm, other than a bona fide employee working exclusively for Contractor, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of the Agreement.
29. **Personnel Removal:** Contractor agrees to remove immediately any of its subcontractors, employees, agents, or representatives from assignment to perform services under the Agreement upon receipt of a written request to do so from the District's contract representative or designee.
30. **Entire Agreement:** This Agreement constitutes the entire agreement between the Parties regarding its subject matter. Any oral or written representations not expressly incorporated in this Agreement are specifically excluded.
31. **Authorization:** Each party signing below warrants to the other party that they have the full power and authority to execute this Agreement on behalf of the party for whom they sign.
32. **Counterparts and Electronic Signatures:** This Agreement may be executed in counterparts, after execution by all Parties hereto, shall together constitute the Agreement. The parties acknowledge that a signature in electronic form has the same legal effect and validity as a handwritten signature.
33. **Use of Name:** The District shall not (a) issue a press release or make any other public statement that references this Agreement; or (b) use the names, logos, or trademarks (or derivatives thereof) of Contractor, or its staff, contractors, or sub-contractors, for publicity or advertising purposes, except with the prior written consent of Contractor, which consent may not be unreasonably withheld. All requests for Contractor's approval shall be directed to the JHU Office of Communications (jhucommunications@jhu.edu). Contractor shall not use the

KPHD 2327

names, logos, or trademarks of the District, or its staff, contractors, or sub-contractors, for publicity or advertising purposes, except with the prior written consent of the District, which consent may not be unreasonably withheld. Notwithstanding the foregoing, the District acknowledges and agrees that Contractor may disclose the existence of the funding support from the District in any publication, and as required by law.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date set forth below.

KITSAP PUBLIC HEALTH DISTRICT

THE JOHNS HOPKINS UNIVERSITY

By: Keith Grellner
Keith Grellner
Administrator

By: Christina Boffen
Christina Boffen, JD
Assistant Director, Research Administration

Date: 3/28/2023

Date: 3/29/2023

Proposal: Kitsap County Healthcare System Needs Assessment and Recommendations
Period of Performance: 9 months

All research team members have extensive prior experience in conducting timely and systematic health systems evaluations for the purpose of optimizing existing healthcare resources and personnel and advancing health outcomes and health equity across populations. We have conducted multiple evaluations of the impact of the COVID-19 global pandemic on healthcare systems and health care personnel to identify opportunities and interventions that improve functionality, equitable access, and sustainability of healthcare services. If the contract is awarded, our team will convene quickly and set up an introductory meeting with the Kitsap Public Health Board. We will rapidly execute a historical analysis of the Kitsap Health System including a comprehensive evaluation of healthcare needs and the services available. In tandem, we will also conduct a rapid policy analysis to identify relevant laws, policies, norms, and industry standards governing the administration of public health and healthcare services across the county. Community member engagement will occur through four open forum listening sessions. Key informant interviews will also be held with relevant community stakeholders. Collaboration with the Kitsap Public Health Board and other relevant healthcare organizations, local agencies, and policymakers will be fostered through regular meetings across the nine-month project period.

Systematic data collection and analysis will occur as per the timeline listed below.

Project Objectives and Corresponding Activities	MONTH								
	1	2	3	4	5	6	7	8	9
Prior to start: provide proof of IRB, execute and return grant agreement and institutional W-9	X								
Throughout the project provide quarterly progress reports (deadlines TBD)			X		X				X
Convene research team within 30 days of award <ul style="list-style-type: none"> ▪ Review project goals and deliverables, roles and responsibilities, timeline, communication, and policy analysis 	X								
Data Collection									
Historical analysis of the Kitsap County health system	X	X							
Complete review of data sources to include publicly available strategic plans, memoranda, reports, news media, peer-reviewed literature, and archival materials.	X	X							
Conduct Kitsap County/Washington State policy analysis	X	X							
Summarize historical and policy analysis			X	X					
Convene advisory panel and meet regularly to foster collaboration and information sharing		X		X		X		X	X
Conduct key informant interview			X	X	X				
Conduct community listening sessions			X	X	X				
Data Analysis									
Key informant interview data and listening session data entered into NVivo software/complete thematic analysis					X	X			
Complete document analysis						X			
Conduct modified Delphi study						X	X		
Summary of all findings prepared and reviewed with advisory group							X		
Develop All Final Project Deliverables									

KPHD 2327

Annotated bibliography of project resources									X	
Final report containing findings from key informant interviews, listening sessions, and modified Delphi study									X	
Recommendations for corrective actions									X	
Final project report submitted										X

Proposal Title:	Kitsap County Healthcare System Needs Assessment and Recommendations		
Investigator Name:	Veenema	Start Date:	03/01/2023
Agency/Sponsor:	Kitsap Public Health District	End Date:	11/30/2023
Prime Sponsor:	N/A	Duration:	9 Mths
Funding Opp No.:	N/A	Salary Incr Rate:	4%
Proposal Due Date:	Tuesday, January 31, 2023	Inflation Rate:	3%
Activity Type:	On-Campus, Other Sponsored Activity		
Proposal Type:	New		
Coeus/SAP #:	00173873		

Period 1
03/01/2023
11/30/2023

Salaries					
CHS Faculty FT/PT		%	\$		
			FY23	FY24	
Veenema		10%	\$ 8,605	\$	8,949
Meyer		40%	\$ 7,401	\$	7,697
Ravi		25%	\$ 11,740	\$	12,209
TBN Analyst		40%	\$ 12,033	\$	12,515
CHS Staff - 612000		%	\$		
Lapp		5%	\$ 1,752	\$	1,822
Cizek		5%	\$ 1,755	\$	1,825
Browett		5%	\$ 1,617	\$	1,682
Salaries			\$ 91,602		\$ 91,602

Fringe Benefits			
Rate Type		\$	
CHS Faculty and Staff FT/PT			\$ 32,977
Fringe Benefits			\$ 32,977

Personnel (Salary + Fringe Benefits)	\$ 124,579	\$ 124,579
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Other Expenses			
Category	Description	#	\$
Travel	Travel to Bremerton, WA		\$ 18,743
Publication	Publication expenses		\$ 3,000
Participant Support Costs	Participant incentive	40	\$ 1,000
Events	Expenses related to hosting focus groups	4	\$ 2,600
Other Expenses			\$ 25,343

Total Direct Costs		\$ 149,922	\$ 149,922
Total Indirect Costs	29.5%	\$ 44,227	\$ 44,227
Total Cost		\$ 194,150	\$ 194,150

BUDGET JUSTIFICATION

I. Salaries, Wages, and Fringe Benefits

A total of \$124,579 in salaries and fringe benefits are included for the PIs, one other Center for Health Security faculty researcher, and three Center for Health Security staff members. Salaries are adjusted by 4% at the beginning of each JHU fiscal year, which starts in July, and all fringe benefits are calculated using JHU's NICRA rate of 36% for full-time employees.

Principal Investigator:

Dr. Veenema will oversee the development, implementation, and progression of the project. She will oversee the execution of the historical and policy analyses, assist with leading key informant interviews, attend all community listening sessions, and oversee the modified Delphi study. She will also attend meetings with the Kitsap County Board members and contribute towards the final report and recommendations.

Other Personnel:

Dr. Ravi will assist with the historical and policy analyses, lead key informant interviews, attend community listening sessions, and assist with the modified Delphi study. She will participate in all data analyses and report writing.

Diane Meyer, RN, MPH will assist with historical and policy analyses, lead key informant interviews, attend community listening sessions, and assist with the modified Delphi study. She will participate in all data analyses and report writing. Ms. Meyer will also lead recruitment efforts for the interviews and listening sessions and be the main point of contact for this study.

TBN Analyst will assist with data collection and analysis, including the historical/policy analyses, interviews, and modified Delphi study. The analyst's responsibilities will include identifying data sources, creating an annotated bibliography, taking notes during interviews, and assisting with qualitative data coding.

Julia Cizek will assist with the graphic design of any project-related reports.

Andrea Lapp will assist with identifying a venue for the listening sessions and arranging for snacks and other accommodations.

Alyson Browett will assist with editing any project-related reports.

II. Other Direct Costs

Other direct costs included in the budget are:

- \$18,744 are budgeted to support travel expenses for the PIs to travel to Bremerton, WA in order to conduct business for the project.
- \$3,000 are budgeted to support publication expenses for open access publishing of project results.

- \$1,000 are budgeted to support participant incentives for the key informant interviews.
- \$2,600 are budgeted to support expenses related to hosting focus groups in Kitsap County, WA in order to conduct in-person key informant interviews.

III. Indirect Costs

\$44,227 are included for F&A based on JHU's NICRA for on-campus other sponsored activities.

IV. Total Costs

In total, the proposed cost for this project would be \$194,150.

New or Renewed Contracts for the Period of 02/01/2023 through 02/28/2023

KPHD Contract ID	KPHD Program	Contract Type	Contract Length	KPHB Approved	Contract Amount	Signed Date	Start Date	End Date	Client Contract ID
Active (6 contracts)									
DOH, Washington State									
ID: 2305	Administration, Keith Grellner	Amendment	Closed	02/07/23	\$11,891,139.00	02/08/23	01/01/22	12/31/24	CLH31014
<p>Description: Defines the joint and cooperative relationship and planning efforts between KPHD and DOH. The contract and all statements of work contained are intended to implement applicable objectives under the Public Health Improvement Plan and facilitate the delivery of public health services to the people of Washington.</p> <p>Amendment 10</p>									
ID: 2321	Assessment and Epidemiology, Kari Hunter	Data Sharing Agreement			\$0.00	02/28/23	02/28/23	09/17/23	RHINO0917202
<p>Description: Allows KPHD to access drug overdose data dashboard.</p>									
ID: 2322	Assessment and Epidemiology, Kari Hunter	Amendment	Closed			02/21/23	08/02/21	07/31/26	2026-07-02-B
<p>Description: For access to the CHS Data Files application for standard limited death file(s) for local health jurisdiction's and tribe's epidemiology and assessment staff.</p> <p>Amendment: update to the previous data sharing agreement to include the deaths literals file, which will allow us to search deaths by keyword.</p>									
Kitsap County									
ID: 2315	Information Technology, Ed North	Amendment	Closed		\$20,000.00	02/22/23	11/01/21	10/31/23	KC-122-92-B
<p>Description: Kitsap County I/S will provide customized Geographic Information Systems (GIS) Services to Kitsap Public Health District.</p> <p>The Agreement may be extended for additional consecutive terms at the mutual agreement of the parties, not to exceed a total of five (5) years.</p> <p>Amendment 2: Adds additional contract language requirement for ILA's as stated in RCW 39.34.030 (3) & (4).</p>									
Olympic Educational Service District									
ID: 2314	Community Health, Nancy Acosta	Amendment	Closed		\$54,750.00	02/11/23	11/01/22	10/31/23	
<p>Description: The District to provide services, training, and technical assistance appropriate to the needs of Head Start, ECEAP, and Early Head Start staff and enrollees, including public health nurse support to the Early Head Start home-based services to 44 eligible families.</p> <p>Amendment 1: Provide nurse consultation services to Olympic College to support the opening of the infant room and resuming the child care partnership to provide Early Head Start services that was impacted by COVID-19.</p> <p>The time period for these services is February 1, 2023 – August 31, 2023. +\$3,700</p>									
Propio Language Services									
ID: 2297	Clinical Services, Margo Chang	Contract for Services	Closed			02/07/23	01/01/23	12/31/23	
<p>Description: Language Services</p> <p>Phone translation - \$1.35/minute</p> <p>Video translation - \$1.50/minute for spoken languages, \$1.79/minute for sign language</p>									

Kitsap Public Health Board Meeting

Date: April 04, 2023

CONSENT AGENDA ITEM: Warrant and Electronic Fund Transfer (EFT) Registers

Approvals:

	Signature	Date
Administrator	<i>Keith Grullner</i>	3/28/2023
Finance Manager	<i>Melissa Laird</i>	3/28/2023

Recommended Motion: Approval

Items:

Type	Warrant/EFT Date	Total Amount
Accounts Payable	2/2/2023	\$ 53,931.29
Accounts Payable	2/9/2023	30,623.63
Accounts Payable	2/16/2023	28,237.87
Accounts Payable	2/23/2023	296,915.53
Vital Stats Transfer	2/20/2023	27,827.00
Accounts Payable Total		\$ 437,535.32
Payroll	2/28/2023	554,250.02
Payroll Taxes	2/28/2023	211,015.99
Payroll PERS Payment	2/15/2023	134,235.78
Payroll Total		\$ 899,501.79
Grand Total		\$ 1,337,037.11

Kitsap Public Health Board Action:

- Approve
- Deny
- Table / Continue

	Signature	Date
Kitsap Public Health Board Chair		



View Settlement Run

Settlement Run Information

Settlement Run STL-00001866
Name Kitsap Public Health Dist HH
Number STL-00001866
Status Complete
Date 02/02/2023
Include Payments On Behalf Of No
Exclude Negative Payments No
Express Settlement No

Additional Information

Organization Kitsap Public Health District
Currency USD
Filters Used

Payment Information

Display Currency USD
Outbound Total 53,931.29
Inbound Total 0.00
Expense Report Count 12
Miscellaneous Payment Request Count 1
Supplier Invoice Count 17

Payment Groups

Payment Groups

View	Category	Bank Account	Payment Type	Date	Payments	Amount	Currency	Business Process	Status
Expense Payment(Check) for Kitsap County Claims Fund Warrant Account	Expense Payment	Kitsap County Claims Fund Warrant Account	Check	02/02/2023	1	112.11	USD	Print Checks: Kitsap County Claims Fund Warrant Account for Expense Payment (Check) on 02/02/2023	Successfully Completed
Expense Payment(Direct Deposit) for Treasurer's Main account	Expense Payment	Treasurer's Main account	Direct Deposit	02/02/2023	11	1,996.23	USD	Payment Message: ID 1449 for Kitsap Public Health District on 02/02/2023	Successfully Completed
Miscellaneous Payment(Check) for Kitsap County Claims Fund Warrant Account	Miscellaneous Payment	Kitsap County Claims Fund Warrant Account	Check	02/02/2023	1	75.00	USD	Print Checks: Kitsap County Claims Fund Warrant Account for Miscellaneous Payment (Check) on 02/02/2023	Successfully Completed



View Settlement Run

View	Category	Bank Account	Payment Type	Date	Payments	Amount	Currency	Business Process	Status
Supplier Payment(Check) for Kitsap County Claims Fund Warrant Account	Supplier Payment	Kitsap County Claims Fund Warrant Account	Check	02/02/2023	12	40,677.79	USD	Print Checks: Kitsap County Claims Fund Warrant Account for Supplier Payment (Check) on 02/02/2023	Successfully Completed
Supplier Payment(EFT) for Treasurer's Main account	Supplier Payment	Treasurer's Main account	EFT	02/02/2023	5	11,070.16	USD	Payment Message: ID 1448 for Kitsap Public Health District on 02/02/2023	Successfully Completed

Expense Reports

Expense Report	Company	Pay To	Type	Document Number	Expense Report Date	Memo	Reimbursable Amount	Currency
Expense Report: EXP-0004401	Kitsap Public Health District	Leslie Banigan (215189)	Employee	EXP-0004401	01/27/2023	Mileage 0105-011923	131.85	USD
Expense Report: EXP-0004402	Kitsap Public Health District	Kandice Atisme-Bevins (433909)	Employee	EXP-0004402	01/27/2023	Supplies 011723	33.82	USD
Expense Report: EXP-0004403	Kitsap Public Health District	Dara Deseamus (434593)	Employee	EXP-0004403	12/30/2022	Mileage 121922-01192023	327.40	USD
Expense Report: EXP-0004404	Kitsap Public Health District	Xinia Ebbay (434566)	Employee	EXP-0004404	01/27/2023	MILEAGE 0104-011723	55.90	USD
Expense Report: EXP-0004405	Kitsap Public Health District	Paul Giuntoli (337331)	Employee	EXP-0004405	01/27/2023	Mileage 121222-0120223	112.11	USD
Expense Report: EXP-0004406	Kitsap Public Health District	Jessica Guidry (355732)	Employee	EXP-0004406	01/27/2023	Supplies, Room rental 0114-011723	945.71	USD
Expense Report: EXP-0004407	Kitsap Public Health District	Ross Lytle (285038)	Employee	EXP-0004407	01/27/2023	MILEAGE 0103-012023	123.80	USD
Expense Report: EXP-0004408	Kitsap Public Health District	Nathan Morrow (433895)	Employee	EXP-0004408	01/27/2023	MILEAGE 0112-012523	59.61	USD
Expense Report: EXP-0004409	Kitsap Public Health District	Melissa O'Brien (433907)	Employee	EXP-0004409	01/27/2023	MILEAGE 0103-012023	100.15	USD
Expense Report: EXP-0004410	Kitsap Public Health District	Nolan Simmons (434365)	Employee	EXP-0004410	01/27/2023	MILEAGE 0112-012723	93.21	USD
Expense Report: EXP-0004411	Kitsap Public Health District	Tobbi Stewart (423168)	Employee	EXP-0004411	12/31/2022	Mileage 1215-122622	30.00	USD
Expense Report: EXP-0004412	Kitsap Public Health District	Layken Winchester (431493)	Employee	EXP-0004412	01/27/2023	Mileage 0111-012023	94.78	USD

Miscellaneous Payment Requests

Miscellaneous Payment Request	Company	Payee	Document Number	Payment Type	Request Category	Document Date	Payment Amount	Currency
MPR-07970	Kitsap Public Health District	Robert Arper (Inactive)	MPR-07970	Check	POS Customer Refund	01/27/2023	75.00	USD

Supplier Invoices



View Settlement Run

Supplier Invoice	Company	Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Supplier Invoice: SINV-2023-57026	Kitsap Public Health District	Blue Sky Printing	Invoice# 12142	Blue Sky Printing	Net 30	SINV-2023-57026	01/18/2023		02/17/2023	0.00	0.00	398.42	USD
Supplier Invoice: SINV-2023-57027	Kitsap Public Health District	Canon Financial Services, Inc.	Invoice # 29837185	Canon Financial Services, Inc.	Net 30	SINV-2023-57027	01/12/2023		02/11/2023	0.00	0.00	1,043.07	USD
Supplier Invoice: SINV-2023-57029	Kitsap Public Health District	Jefferson County	Dec '2022	Jefferson County - Remit-To: Health/Human Svc	Net 30	SINV-2023-57029	01/27/2023		02/26/2023	0.00	0.00	4,526.93	USD
Supplier Invoice: SINV-2023-57030	Kitsap Public Health District	Kitsap Immigrant Assistance Center	Mini Grant Jan 2023	Kitsap Immigrant Assistance Center	Net 30	SINV-2023-57030	01/27/2023		02/26/2023	0.00	0.00	3,000.00	USD
Supplier Invoice: SINV-2023-57031	Kitsap Public Health District	Loomis	Invoice # 13156624	Loomis - Remit-To: Palatine, Il	Net 30	SINV-2023-57031	12/31/2022		01/30/2023	0.00	0.00	582.00	USD
Supplier Invoice: SINV-2023-57032	Kitsap Public Health District	Port Gamble S'Klallam Tribe	Mini Grant Jan 2023	Port Gamble S'Klallam Tribe - Remit-To: Port Gamble S'Klallam Tribe	Net 30	SINV-2023-57032	01/27/2023		02/26/2023	0.00	0.00	3,000.00	USD
Supplier Invoice: SINV-2023-57033	Kitsap Public Health District	Stericycle Inc	Invoice # 3006311365	Stericycle Inc - Remit-To: Stericycle Inc	Net 30	SINV-2023-57033	12/31/2022		01/30/2023	0.00	0.00	233.38	USD
Supplier Invoice: SINV-2023-57034	Kitsap Public Health District	Shred-It USA	Invoice # 8001058830-Feb 2022/Adjmt	Shred-It USA	Net 30	SINV-2023-57034	01/27/2023		02/26/2023	0.00	0.00	132.30	USD
Supplier Invoice: SINV-2023-57035	Kitsap Public Health District	Taylor Communications Inc	Invoice # 50776955	Taylor Communications Inc	Net 30	SINV-2023-57035	01/16/2023		02/15/2023	0.00	0.00	1,059.46	USD
Supplier Invoice: SINV-2023-57037	Kitsap Public Health District	Taylor Technologies, Inc.	Invoice # 474955	Taylor Technologies, Inc.	Net 30	SINV-2023-57037	01/12/2023		02/11/2023	0.00	0.00	269.24	USD
Supplier Invoice: SINV-2023-57039	Kitsap Public Health District	US Bank National Association	Acct# 4246-0445-5568-8591-January 2023	US Bank National Association - Remit-To: US Bank Junior Dist's Only	Net 30	SINV-2023-57039	01/25/2023		02/24/2023	0.00	0.00	21,136.37	USD



View Settlement Run

Supplier Invoice	Company	Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Supplier Invoice: SINV-2023-57042	Kitsap Public Health District	WA State Assoc of Local Public Health Officials	Invoice # MAC-22SA1-12	WA State Assoc of Local Public Health Officials	Net 30	SINV-2023-57042	01/27/2023		02/26/2023	0.00	0.00	2,266.78	USD
Supplier Invoice: SINV-2023-57145	Kitsap Public Health District	Love Me For Me	Mini Grant - Jan 2023	Love Me For Me	Net 30	SINV-2023-57145	01/17/2023		02/16/2023	0.00	0.00	3,000.00	USD
Supplier Invoice: SINV-2023-57146	Kitsap Public Health District	Native Horsemanship Youth Program	Mini Grant - Jan 2023	Native Horsemanship Youth Program	Net 30	SINV-2023-57146	01/17/2023		02/16/2023	0.00	0.00	2,500.00	USD
Supplier Invoice: SINV-2023-57147	Kitsap Public Health District	Mt Zion Missionary Baptist Church	Mini Grant - Jan 2023	Mt Zion Missionary Baptist Church	Net 30	SINV-2023-57147	01/17/2023		02/16/2023	0.00	0.00	3,000.00	USD
Supplier Invoice: SINV-2023-57149	Kitsap Public Health District	Bainbridge Youth Services	Mini Grant - Jan 2023	Bainbridge Youth Services	Net 30	SINV-2023-57149	01/17/2023		02/16/2023	0.00	0.00	3,000.00	USD
Supplier Invoice: SINV-2023-57150	Kitsap Public Health District	Summit Ave Presbyterian Church	Mini Grant - Jan 2023	Summit Ave Presbyterian Church	Net 30	SINV-2023-57150	01/17/2023		02/16/2023	0.00	0.00	2,600.00	USD

Process History

Settlement Run Process History

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Settlement Run Event	Settlement Run Event	Step Completed	02/02/2023 11:36:10 AM		Heather Hunsaker (434069)	1	
Settlement Run Event	To Do: Settlement Run has Payment Handling Instruction	Not Required				0	
Settlement Run Event	To Do: AP Wire was Settled	Not Required				0	
Settlement Run Event	To Do: Wire Payment Settled	Not Required				0	

Related Business Processes History

Business Process	Status
Payment Message: ID 1449 for Kitsap Public Health District on 02/02/2023	Successfully Completed
Payment Message: ID 1448 for Kitsap Public Health District on 02/02/2023	Successfully Completed
Print Checks: Kitsap County Claims Fund Warrant Account for Expense Payment (Check) on 02/02/2023	Successfully Completed
Print Checks: Kitsap County Claims Fund Warrant Account for Miscellaneous Payment (Check) on 02/02/2023	Successfully Completed



View Settlement Run

Business Process	Status
Print Checks: Kitsap County Claims Fund Warrant Account for Supplier Payment (Check) on 02/02/2023	Successfully Completed
Remittance File: For WA State Assoc of Local Public Health Officials on 02/02/2023	Successfully Completed
Remittance File: For Canon Financial Services, Inc. on 02/02/2023	Successfully Completed
Remittance File: For Stericycle Inc - Remit-To: Stericycle Inc on 02/02/2023	Successfully Completed
Remittance File: For Port Gamble S'Klallam Tribe - Remit-To: Port Gamble S'Klallam Tribe on 02/02/2023	Successfully Completed
Remittance File: For Jefferson County - Remit-To: Health/Human Svc on 02/02/2023	Successfully Completed

Background Processes

Created Date and Time	Started Date and Time	Process Type	Process	Request	Status	Total Processing Time	Submitted by	Errors & Warnings
02/02/2023 11:36 AM	02/02/2023 11:36 AM	Job	Settlement Run Complete	Settlement Run Complete for STL-00001866	Completed	00:00:05	Heather Hunsaker	



View Settlement Run

Settlement Run Information

Settlement Run STL-00001879
Name Kitsap Public Health District KC
Number STL-00001879
Status Complete
Date 02/09/2023
Include Payments On Behalf Of No
Exclude Negative Payments No
Express Settlement No

Additional Information

Organization Kitsap Public Health District
Currency USD
Filters Used

Payment Information

Display Currency USD
Outbound Total 30,623.63
Inbound Total 0.00
Expense Report Count 12
Supplier Invoice Count 14

Payment Groups

Payment Groups

View	Category	Bank Account	Payment Type	Date	Payments	Amount	Currency	Business Process	Status
Expense Payment(Direct Deposit) for Treasurer's Main account	Expense Payment	Treasurer's Main account	Direct Deposit	02/09/2023	12	1,586.89	USD	Payment Message: ID 1461 for Kitsap Public Health District on 02/09/2023	Successfully Completed
Supplier Payment(Check) for Kitsap County Claims Fund Warrant Account	Supplier Payment	Kitsap County Claims Fund Warrant Account	Check	02/09/2023	8	14,679.88	USD	Print Checks: Kitsap County Claims Fund Warrant Account for Supplier Payment (Check) on 02/09/2023	Successfully Completed
Supplier Payment(EFT) for Treasurer's Main account	Supplier Payment	Treasurer's Main account	EFT	02/09/2023	3	14,356.86	USD	Payment Message: ID 1462 for Kitsap Public Health District on 02/09/2023	Successfully Completed

Expense Reports



View Settlement Run

11:13 AM

02/09/2023

Page 2 of 4

Expense Report	Company	Pay To	Type	Document Number	Expense Report Date	Memo	Reimbursable Amount	Currency
Expense Report: EXP-0004439	Kitsap Public Health District	Dana Bierman (404611)	Employee	EXP-0004439	02/01/2023	Supplies 011623	34.62	USD
Expense Report: EXP-0004440	Kitsap Public Health District	Mark Wickhamshire (434070)	Employee	EXP-0004440	02/01/2023	Mileage 1216-121922	91.25	USD
Expense Report: EXP-0004455	Kitsap Public Health District	Sam Ader (413193)	Employee	EXP-0004455	02/03/2023	Mileage 0104-013123	81.88	USD
Expense Report: EXP-0004456	Kitsap Public Health District	Xinia Ebbay (434566)	Employee	EXP-0004456	02/03/2023	Mileage 0123-012723	44.02	USD
Expense Report: EXP-0004458	Kitsap Public Health District	Yolanda Fong (356883)	Employee	EXP-0004458	02/03/2023	Mileage 0112-121923, Misc Expenses	186.15	USD
Expense Report: EXP-0004459	Kitsap Public Health District	Beverly Abney (4563)	Employee	EXP-0004459	02/02/2023	Notary Renewal	42.00	USD
Expense Report: EXP-0004460	Kitsap Public Health District	Yaneisy Griego (410072)	Employee	EXP-0004460	02/03/2023	Mileage 0104-012423	51.75	USD
Expense Report: EXP-0004461	Kitsap Public Health District	Talia Humphrey (434383)	Employee	EXP-0004461	02/03/2023	Mileage 0119-012623	203.05	USD
Expense Report: EXP-0004462	Kitsap Public Health District	Jakob Hughes (434256)	Employee	EXP-0004462	02/03/2023	Mileage 0106-012723	237.77	USD
Expense Report: EXP-0004463	Kitsap Public Health District	Kimberly Jones (358933)	Employee	EXP-0004463	02/03/2023	Mileage 0104-013123	98.25	USD
Expense Report: EXP-0004464	Kitsap Public Health District	Crystal Nuno (405301)	Employee	EXP-0004464	02/03/2023	Mileage 0103-013123	459.16	USD
Expense Report: EXP-0004465	Kitsap Public Health District	Kayla Petersen (434695)	Employee	EXP-0004465	02/03/2023	Mileage 0111-012623	56.99	USD

Supplier Invoices

Supplier Invoice	Company	Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Supplier Invoice: SINV-2023-57533	Kitsap Public Health District	Kitsap County	Jan 2023	Kitsap County - Remit-To: KC Information Services	Net 30	SINV-2023-57533	01/24/2023		02/23/2023	0.00	0.00	2,315.17	USD
Supplier Invoice: SINV-2023-57539	Kitsap Public Health District	Staples	INVOICE # 3528312815	Staples - Remit-To: Staples	Net 30	SINV-2023-57539	01/20/2023		02/19/2023	0.00	0.00	277.56	USD
Supplier Invoice: SINV-2023-57542	Kitsap Public Health District	Staples	INV# 3527987555	Staples - Remit-To: Staples	Net 30	SINV-2023-57542	02/01/2023		03/03/2023	0.00	0.00	533.05	USD
Supplier Invoice: SINV-2023-57543	Kitsap Public Health District	United Business Machines Of Wa	INV# 4890226	United Business Machines Of Wa	Net 30	SINV-2023-57543	01/27/2023		02/26/2023	0.00	0.00	1,421.42	USD



View Settlement Run

Supplier Invoice	Company	Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Supplier Invoice: SINV-2023-57544	Kitsap Public Health District	David Turnquist	FEBRUARY 2023-	David Turnquist	Net 30	SINV-2023-57544	01/27/2023		02/26/2023	0.00	0.00	930.00	USD
Supplier Invoice: SINV-2023-57547	Kitsap Public Health District	WA State Assoc of Local Public Health Officials	INVOICE # GD2023-14/ MEMBERSHIP DUES	WA State Assoc of Local Public Health Officials	Net 30	SINV-2023-57547	01/01/2023		01/31/2023	0.00	0.00	12,439.00	USD
Supplier Invoice: SINV-2023-57793	Kitsap Public Health District	American Family Life Assurance Company	LYTLE, ROSS	American Family Life Assurance Company	Net 30	SINV-2023-57793	02/03/2023		03/05/2023	0.00	0.00	577.20	USD
Supplier Invoice: SINV-2023-57794	Kitsap Public Health District	Comcast	Account # 960286277 (FEB 2023)	Comcast - Remit-To: PO Box 37601	Net 30	SINV-2023-57794	02/03/2023		03/05/2023	0.00	0.00	510.29	USD
Supplier Invoice: SINV-2023-57795	Kitsap Public Health District	Comcast	8498-36-002-1685177 (FEB 2023)	Comcast - Remit-To: PO Box 60533	Net 30	SINV-2023-57795	02/03/2023		03/05/2023	0.00	0.00	245.03	USD
Supplier Invoice: SINV-2023-57796	Kitsap Public Health District	Comcast	8498-36-002-1644737 (FEB 2023)	Comcast - Remit-To: PO Box 60533	Net 30	SINV-2023-57796	02/03/2023		03/05/2023	0.00	0.00	457.92	USD
Supplier Invoice: SINV-2023-57798	Kitsap Public Health District	A.W. Rehn & Associates, Inc	INVOICE # 11964	A.W. Rehn & Associates, Inc	Net 30	SINV-2023-57798	02/03/2023		03/05/2023	0.00	0.00	71.25	USD
Supplier Invoice: SINV-2023-57799	Kitsap Public Health District	FedEx	INVOICE# 8-020-43121	FedEx - Remit-To: PO Box 371461 Pittsburgh	Net 30	SINV-2023-57799	02/03/2023		03/05/2023	0.00	0.00	11.00	USD
Supplier Invoice: SINV-2023-57800	Kitsap Public Health District	WA State Employment Security	Q4/2022-ESD# 000-930252-10-4/ UBI# 601-139-034	WA State Employment Security - Remit-To: PO Box 84242	Net 30	SINV-2023-57800	02/03/2023		03/05/2023	0.00	0.00	8,762.41	USD
Supplier Invoice: SINV-2023-57845	Kitsap Public Health District	United Business Machines Of Wa	INVOICE# 489335	United Business Machines Of Wa	Net 30	SINV-2023-57845	02/01/2023		03/03/2023	0.00	0.00	485.44	USD

Process History
Settlement Run Process History



View Settlement Run

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Settlement Run Event	Settlement Run Event	Step Completed	02/09/2023 10:22:35 AM		Kimberly Condon (434280)	1	
Settlement Run Event	To Do: Settlement Run has Payment Handling Instruction	Not Required				0	
Settlement Run Event	To Do: AP Wire was Settled	Not Required				0	
Settlement Run Event	To Do: Wire Payment Settled	Not Required				0	

Related Business Processes History

Business Process	Status
Payment Message: ID 1461 for Kitsap Public Health District on 02/09/2023	Successfully Completed
Payment Message: ID 1462 for Kitsap Public Health District on 02/09/2023	Successfully Completed
Print Checks: Kitsap County Claims Fund Warrant Account for Supplier Payment (Check) on 02/09/2023	Successfully Completed
Remittance File: For United Business Machines Of Wa on 02/09/2023	Successfully Completed
Remittance File: For WA State Assoc of Local Public Health Officials on 02/09/2023	Successfully Completed
Remittance File: For FedEx - Remit-To: PO Box 371461 Pittsburgh on 02/09/2023	Successfully Completed

Background Processes

Created Date and Time	Started Date and Time	Process Type	Process	Request	Status	Total Processing Time	Submitted by	Errors & Warnings
02/09/2023 10:22 AM	02/09/2023 10:22 AM	Job	Settlement Run Complete	Settlement Run Complete for STL-00001879	Completed	00:00:06	Kimberly Condon	



View Settlement Run

Settlement Run Information

Settlement Run STL-00001901
Name Kitsap Public Health District KC
Number STL-00001901
Status Complete
Date 02/16/2023
Include Payments On Behalf Of No
Exclude Negative Payments No
Express Settlement No

Additional Information

Organization Kitsap Public Health District
Currency USD
Filters Used

Payment Information

Display Currency USD
Outbound Total 28,237.87
Inbound Total 0.00
Expense Report Count 16
Miscellaneous Payment Request Count 1
Supplier Invoice Count 19

Payment Groups
Payment Groups

View	Category	Bank Account	Payment Type	Date	Payments	Amount	Currency	Business Process	Status
Expense Payment(Check) for Kitsap County Claims Fund Warrant Account	Expense Payment	Kitsap County Claims Fund Warrant Account	Check	02/16/2023	1	44.54	USD	Print Checks: Kitsap County Claims Fund Warrant Account for Expense Payment (Check) on 02/16/2023	Successfully Completed
Expense Payment(Direct Deposit) for Treasurer's Main account	Expense Payment	Treasurer's Main account	Direct Deposit	02/16/2023	15	2,267.38	USD	Payment Message: ID 1484 for Kitsap Public Health District on 02/16/2023	Successfully Completed
Miscellaneous Payment(Check) for Kitsap County Claims Fund Warrant Account	Miscellaneous Payment	Kitsap County Claims Fund Warrant Account	Check	02/16/2023	1	335.00	USD	Print Checks: Kitsap County Claims Fund Warrant Account for Miscellaneous Payment (Check) on 02/16/2023	Successfully Completed



View Settlement Run

View	Category	Bank Account	Payment Type	Date	Payments	Amount	Currency	Business Process	Status
Supplier Payment(Check) for Kitsap County Claims Fund Warrant Account	Supplier Payment	Kitsap County Claims Fund Warrant Account	Check	02/16/2023	14	15,896.26	USD	Print Checks: Kitsap County Claims Fund Warrant Account for Supplier Payment (Check) on 02/16/2023	Successfully Completed
Supplier Payment(EFT) for Treasurer's Main account	Supplier Payment	Treasurer's Main account	EFT	02/16/2023	2	9,694.69	USD	Payment Message: ID 1485 for Kitsap Public Health District on 02/16/2023	Successfully Completed

Expense Reports

Expense Report	Company	Pay To	Type	Document Number	Expense Report Date	Memo	Reimbursable Amount	Currency
Expense Report: EXP-0004511	Kitsap Public Health District	Paul Giuntoli (337331)	Employee	EXP-0004511	02/08/2023	Mileage 0123-013023	44.54	USD
Expense Report: EXP-0004512	Kitsap Public Health District	Rosalie Howarth (434500)	Employee	EXP-0004512	02/08/2023	Mileage 0118-013023	91.57	USD
Expense Report: EXP-0004513	Kitsap Public Health District	Brandon Kindschy (421430)	Employee	EXP-0004513	02/08/2023	Raingear, WorkBoots, Rubber Boots PPE	498.71	USD
Expense Report: EXP-0004514	Kitsap Public Health District	Karina Mazur (388104)	Employee	EXP-0004514	02/08/2023	Mileage 017-013123	72.71	USD
Expense Report: EXP-0004516	Kitsap Public Health District	Martha May (434674)	Employee	EXP-0004516	02/08/2023	Mileage 0112-011823	55.81	USD
Expense Report: EXP-0004517	Kitsap Public Health District	Tameka Phelps (434295)	Employee	EXP-0004517	02/08/2023	Mileage 0103-013123	69.04	USD
Expense Report: EXP-0004518	Kitsap Public Health District	Alena Schroeder (434395)	Employee	EXP-0004518	02/08/2023	Mileage 0110-01312023	96.74	USD
Expense Report: EXP-0004519	Kitsap Public Health District	Nolan Simmons (434365)	Employee	EXP-0004519	02/08/2023	Mileage 0124-020123	220.15	USD
Expense Report: EXP-0004520	Kitsap Public Health District	Lisa Warren (434273)	Employee	EXP-0004520	02/08/2023	Mileage 0104-012523	55.74	USD
Expense Report: EXP-0004521	Kitsap Public Health District	Mark Wickhamshire (434070)	Employee	EXP-0004521	02/08/2023	Mileage 0106-012523	125.76	USD
Expense Report: EXP-0004522	Kitsap Public Health District	Laura Westervelt (434382)	Employee	EXP-0004522	02/08/2023	Mileage 0104-013023, NEHA Membership	205.46	USD
Expense Report: EXP-0004523	Kitsap Public Health District	Janet Wyatt (434415)	Employee	EXP-0004523	02/08/2023	MILEAGE 0108-012723	20.31	USD
Expense Report: EXP-0004528	Kitsap Public Health District	Brian Burchett (409212)	Employee	EXP-0004528	02/09/2023	Mileage 1229-012723	155.36	USD
Expense Report: EXP-0004529	Kitsap Public Health District	Ross Lytle (285038)	Employee	EXP-0004529	02/09/2023	Training 0127-012823	471.90	USD
Expense Report: EXP-0004530	Kitsap Public Health District	Sydney Perales (434396)	Employee	EXP-0004530	02/09/2023	Mileage 0103-012323	75.72	USD
Expense Report: EXP-0004531	Kitsap Public Health District	Tobbi Stewart (423168)	Employee	EXP-0004531	02/09/2023	Mileage 010623	52.40	USD



View Settlement Run

Miscellaneous Payment Requests

Miscellaneous Payment Request	Company	Payee	Document Number	Payment Type	Request Category	Document Date	Payment Amount	Currency
MPR-08216	Kitsap Public Health District	PATCHARAWALAI KIARTTICHAIWARAKUL (Inactive)	MPR-08216	Check	POS Customer Refund	02/08/2023	335.00	USD

Supplier Invoices

Supplier Invoice	Company	Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Supplier Invoice: SINV-2023-57531	Kitsap Public Health District	Kitsap Sun	Account # 288809	Kitsap Sun - Remit-To: Po Box 52173 Phoenix Az	Net 30	SINV-2023-57531	12/31/2022		01/30/2023	0.00	0.00	267.52	USD
Supplier Invoice: SINV-2023-57535	Kitsap Public Health District	The People'S Harm Reduction Alliance	October 2022	The People'S Harm Reduction Alliance	Net 30	SINV-2023-57535	12/29/2022		01/28/2023	0.00	0.00	4,553.06	USD
Supplier Invoice: SINV-2023-57536	Kitsap Public Health District	The People'S Harm Reduction Alliance	November 2022	The People'S Harm Reduction Alliance	Net 30	SINV-2023-57536	12/30/2022		01/29/2023	0.00	0.00	560.70	USD
Supplier Invoice: SINV-2023-57538	Kitsap Public Health District	The People'S Harm Reduction Alliance	December 2022	The People'S Harm Reduction Alliance	Net 30	SINV-2023-57538	12/31/2022		01/30/2023	0.00	0.00	556.93	USD
Supplier Invoice: SINV-2023-58372	Kitsap Public Health District	Cultivate Counseling Services	Mini-Grant Jan '23	Cultivate Counseling Services	Net 30	SINV-2023-58372	01/27/2023		02/26/2023	0.00	0.00	3,000.00	USD
Supplier Invoice: SINV-2023-58374	Kitsap Public Health District	Spectra Laboratories - Kitsap, LLC	January 1-January 31, 2023	Spectra Laboratories - Kitsap, LLC - Remit-To: 2221 Ross Way Tacoma	Net 30	SINV-2023-58374	02/01/2023		03/03/2023	0.00	0.00	2,864.20	USD
Supplier Invoice: SINV-2023-58375	Kitsap Public Health District	Microsoft Corporation	E0600M0CKD (Feb 2023)	Microsoft Corporation - Remit-To: Microsoft Services Po Box 842103	Net 30	SINV-2023-58375	02/02/2023		03/04/2023	0.00	0.00	3,888.29	USD
Supplier Invoice: SINV-2023-58376	Kitsap Public Health District	Spectra Laboratories - Kitsap, LLC	Invoice # C23-00254	Spectra Laboratories - Kitsap, LLC - Remit-To: 2221 Ross Way Tacoma	Net 30	SINV-2023-58376	02/02/2023		03/04/2023	0.00	0.00	1,159.80	USD



View Settlement Run

Supplier Invoice	Company	Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Supplier Invoice: SINV-2023-58378	Kitsap Public Health District	Wex Bank	Invoice # 8708918	Wex Bank	Net 30	SINV-2023-58378	02/08/2023		03/10/2023	0.00	0.00	303.24	USD
Supplier Invoice: SINV-2023-58469	Kitsap Public Health District	Dell Marketing L.P.	Invoice # 10647931670	Dell Marketing L.P.	Net 30	SINV-2023-58469	02/01/2023		03/03/2023	0.00	0.00	1,374.47	USD
Supplier Invoice: SINV-2023-58531	Kitsap Public Health District	Griffin Glen Apartments LLC	5168 Gibson Ln Apt C104-March 2023	Griffin Glen Apartments LLC	Net 30	SINV-2023-58531	02/09/2023		03/11/2023	0.00	0.00	1,260.00	USD
Supplier Invoice: SINV-2023-58532	Kitsap Public Health District	Kania, Sharon Faye	March 2023	Kania, Sharon Faye	Net 30	SINV-2023-58532	02/09/2023		03/11/2023	0.00	0.00	635.00	USD
Supplier Invoice: SINV-2023-58533	Kitsap Public Health District	The Heights at Sheridan Road	100 Sheridan Rd. Apt 111-March 2023	The Heights at Sheridan Road	Net 30	SINV-2023-58533	02/09/2023		03/11/2023	0.00	0.00	661.00	USD
Supplier Invoice: SINV-2023-58534	Kitsap Public Health District	Indigo Apartments	March 2023	Indigo Apartments	Net 30	SINV-2023-58534	02/09/2023		03/11/2023	0.00	0.00	1,100.00	USD
Supplier Invoice: SINV-2023-58537	Kitsap Public Health District	Silverdale Home Associates	March 2023- 5133 Mariah Ln Apt 203	Silverdale Home Associates	Net 30	SINV-2023-58537	02/09/2023		03/11/2023	0.00	0.00	1,066.00	USD
Supplier Invoice: SINV-2023-58585	Kitsap Public Health District	Washington Home Solutions	March 2023	Washington Home Solutions	Net 30	SINV-2023-58585	02/10/2023		03/12/2023	0.00	0.00	705.00	USD
Supplier Invoice: SINV-2023-58623	Kitsap Public Health District	Toyota Financial Services	Acct # 03-0322-CU922 (FEBURARY2023)	Toyota Financial Services	Net 30	SINV-2023-58623	02/10/2023		03/12/2023	0.00	0.00	460.71	USD
Supplier Invoice: SINV-2023-58655	Kitsap Public Health District	Comcast	Acct# 8498-36-002-0701975 (Feb 2023)	Comcast - Remit-To: PO Box 60533	Net 30	SINV-2023-58655	02/09/2023		03/11/2023	0.00	0.00	245.03	USD
Supplier Invoice: SINV-2023-58679	Kitsap Public Health District	David Turnquist	MARCH 2023	David Turnquist	Net 30	SINV-2023-58679	02/10/2023		03/12/2023	0.00	0.00	930.00	USD



View Settlement Run

Process History
Settlement Run Process History

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Settlement Run Event	Settlement Run Event	Step Completed	02/16/2023 11:22:32 AM		Kimberly Condon (434280)	1	
Settlement Run Event	To Do: Settlement Run has Payment Handling Instruction	Not Required				0	
Settlement Run Event	To Do: AP Wire was Settled	Not Required				0	
Settlement Run Event	To Do: Wire Payment Settled	Not Required				0	

Related Business Processes History

Business Process	Status
Payment Message: ID 1485 for Kitsap Public Health District on 02/16/2023	Successfully Completed
Payment Message: ID 1484 for Kitsap Public Health District on 02/16/2023	Successfully Completed
Print Checks: Kitsap County Claims Fund Warrant Account for Miscellaneous Payment (Check) on 02/16/2023	Successfully Completed
Print Checks: Kitsap County Claims Fund Warrant Account for Supplier Payment (Check) on 02/16/2023	Successfully Completed
Print Checks: Kitsap County Claims Fund Warrant Account for Expense Payment (Check) on 02/16/2023	Successfully Completed
Remittance File: For Spectra Laboratories - Kitsap, LLC - Remit-To: 2221 Ross Way Tacoma on 02/16/2023	Successfully Completed
Remittance File: For The People'S Harm Reduction Alliance on 02/16/2023	Successfully Completed

Background Processes

Created Date and Time	Started Date and Time	Process Type	Process	Request	Status	Total Processing Time	Submitted by	Errors & Warnings
02/16/2023 11:22 AM	02/16/2023 11:22 AM	Job	Settlement Run Complete	Settlement Run Complete for STL-00001901	Completed	00:00:06	Kimberly Condon	



View Settlement Run

Settlement Run Information

Settlement Run STL-00001922
Name Kitsap Public Health District KC
Number STL-00001922
Status Complete
Date 02/23/2023
Include Payments On Behalf Of No
Exclude Negative Payments No
Express Settlement No

Additional Information

Organization Kitsap Public Health District
Currency USD
Filters Used

Payment Information

Display Currency USD
Outbound Total 296,915.53
Inbound Total 0.00
Expense Report Count 9
Supplier Invoice Count 29

Payment Groups

Payment Groups

View	Category	Bank Account	Payment Type	Date	Payments	Amount	Currency	Business Process	Status
Expense Payment(Direct Deposit) for Treasurer's Main account	Expense Payment	Treasurer's Main account	Direct Deposit	02/23/2023	9	1,112.46	USD	Payment Message: ID 1504 for Kitsap Public Health District on 02/23/2023	Successfully Completed
Supplier Payment(Check) for Kitsap County Claims Fund Warrant Account	Supplier Payment	Kitsap County Claims Fund Warrant Account	Check	02/23/2023	25	292,671.83	USD	Print Checks: Kitsap County Claims Fund Warrant Account for Supplier Payment (Check) on 02/23/2023	Successfully Completed
Supplier Payment(EFT) for Treasurer's Main account	Supplier Payment	Treasurer's Main account	EFT	02/23/2023	2	3,131.24	USD	Payment Message: ID 1503 for Kitsap Public Health District on 02/23/2023	Successfully Completed

Expense Reports



View Settlement Run

Expense Report	Company	Pay To	Type	Document Number	Expense Report Date	Memo	Reimbursable Amount	Currency
Expense Report: EXP-0004561	Kitsap Public Health District	Christine Bronder (434436)	Employee	EXP-0004561	02/14/2023	Mileage 0104-01312023	197.81	USD
Expense Report: EXP-0004562	Kitsap Public Health District	Rudy Baum (434397)	Employee	EXP-0004562	02/14/2023	Mileage 0105-012723	269.93	USD
Expense Report: EXP-0004563	Kitsap Public Health District	Xinia Ebbay (434566)	Employee	EXP-0004563	02/14/2023	Mileage 0127-020223	87.03	USD
Expense Report: EXP-0004564	Kitsap Public Health District	Dayna Katula (393427)	Employee	EXP-0004564	02/14/2023	Supplies, Canva fees	36.83	USD
Expense Report: EXP-0004565	Kitsap Public Health District	Victoria Lehto (434317)	Employee	EXP-0004565	02/14/2023	Mileage 0103-011223	65.43	USD
Expense Report: EXP-0004566	Kitsap Public Health District	Nolan Simmons (434365)	Employee	EXP-0004566	02/14/2023	Mileage 0202-020823	228.27	USD
Expense Report: EXP-0004568	Kitsap Public Health District	Susan Van Ort (392243)	Employee	EXP-0004568	02/14/2023	Mileage 0110-012723	177.51	USD
Expense Report: EXP-0004569	Kitsap Public Health District	Erica White (434641)	Employee	EXP-0004569	02/14/2023	Mileage 020723	22.73	USD
Expense Report: EXP-0004570	Kitsap Public Health District	Layken Winchester (431493)	Employee	EXP-0004570	02/14/2023	Mileage 0130-013123	26.92	USD

Supplier Invoices

Supplier Invoice	Company	Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Supplier Invoice: SINV-2023-59120	Kitsap Public Health District	Iron Mountain	Invoice # 202665438	Iron Mountain - Remit-To: PO Box 601002	Net 30	SINV-2023-59120	02/14/2023		03/16/2023	0.00	0.00	171.89	USD
Supplier Invoice: SINV-2023-59121	Kitsap Public Health District	Kitsap County	February 2023	Kitsap County - Remit-To: KC Information Services	Net 30	SINV-2023-59121	02/01/2023		03/03/2023	0.00	0.00	2,315.17	USD
Supplier Invoice: SINV-2023-59123	Kitsap Public Health District	Kitsap County	4TH QTR 2022	Kitsap County - Remit-To: KC Prosecuting Dept (Hold)	Net 30	SINV-2023-59123	02/01/2023		03/03/2023	0.00	0.00	19,399.80	USD
Supplier Invoice: SINV-2023-59126	Kitsap Public Health District	Lingo	INVOICE # 0-33173691	Lingo - Remit-To: PO Box 660344	Net 30	SINV-2023-59126	02/10/2023		03/12/2023	0.00	0.00	11.99	USD
Supplier Invoice: SINV-2023-59127	Kitsap Public Health District	Loomis	INVOICE # 13175118	Loomis - Remit-To: Palatine, IL	Net 30	SINV-2023-59127	02/01/2023		03/03/2023	0.00	0.00	582.00	USD



View Settlement Run

Supplier Invoice	Company	Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Supplier Invoice: SINV-2023-59128	Kitsap Public Health District	Staples	INVOICE # 3529846867	Staples - Remit-To: Staples	Net 30	SINV-2023-59128	02/03/2023		03/05/2023	0.00	0.00	103.56	USD
Supplier Invoice: SINV-2023-59130	Kitsap Public Health District	Staples	Invoice # 3530332437	Staples - Remit-To: Staples	Net 30	SINV-2023-59130	02/10/2023		03/12/2023	0.00	0.00	1,021.90	USD
Supplier Invoice: SINV-2023-59131	Kitsap Public Health District	Staples	INVOICE # 3527987554	Staples - Remit-To: Staples	Net 30	SINV-2023-59131	01/14/2023		02/13/2023	0.00	0.00	369.41	USD
Supplier Invoice: SINV-2023-59132	Kitsap Public Health District	Shred-It USA	INVOICE # 8003228490	Shred-It USA	Net 30	SINV-2023-59132	02/14/2023		03/16/2023	0.00	0.00	384.50	USD
Supplier Invoice: SINV-2023-59138	Kitsap Public Health District	Verizon Wireless	Invoice # 9927498180	Verizon Wireless - Remit-To: Verizon Wireless - Po Box 660108 Dallas Tx	Net 30	SINV-2023-59138	02/10/2023		03/12/2023	0.00	0.00	6,740.52	USD
Supplier Invoice: SINV-2023-59143	Kitsap Public Health District	American Family Life Assurance Company	PAYROLL BNFTS - FEBRUARY 2023	American Family Life Assurance Company	Net 30	SINV-2023-59143	02/23/2023		03/25/2023	0.00	0.00	2,485.38	USD
Supplier Invoice: SINV-2023-59144	Kitsap Public Health District	WA State Employment Security	PAYROLL BNFTS - FEBRUARY 2023	WA State Employment Security	Net 30	SINV-2023-59144	02/23/2023		03/25/2023	0.00	0.00	6,474.71	USD
Supplier Invoice: SINV-2023-59145	Kitsap Public Health District	Health Equity	PAYROLL BNFTS - FEBRUARY 2023	Health Equity	Net 30	SINV-2023-59145	02/23/2023		03/25/2023	0.00	0.00	1,010.00	USD
Supplier Invoice: SINV-2023-59147	Kitsap Public Health District	Bremerton Government Center Association	JANUARY-FEBRUARY 2023	Bremerton Government Center Association	Net 30	SINV-2023-59147	02/14/2023		03/16/2023	0.00	0.00	68,391.16	USD
Supplier Invoice: SINV-2023-59148	Kitsap Public Health District	Hra Veba Trust	PAYROLL BENEFITS - FEBRUARY 2023	Hra Veba Trust	Net 30	SINV-2023-59148	02/23/2023		03/25/2023	0.00	0.00	9,417.03	USD
Supplier Invoice: SINV-2023-59149	Kitsap Public Health District	Nationwide Retirement Solutions	PAYROLL BENEFITS - FEBRUARY 2023	Nationwide Retirement Solutions	Net 30	SINV-2023-59149	02/23/2023		03/25/2023	0.00	0.00	5,620.00	USD



View Settlement Run

Supplier Invoice	Company	Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Supplier Invoice: SINV-2023-59150	Kitsap Public Health District	Prof & Technical Eng XPH	PAYROLL BENEFITS - FEBRUARY 2023	Prof & Technical Eng XPH - Remit-To: Local Union 17	Net 30	SINV-2023-59150	02/23/2023		03/25/2023	0.00	0.00	3,564.10	USD
Supplier Invoice: SINV-2023-59151	Kitsap Public Health District	Voya Institutional Trust Company	PAYROLL BENEFITS - FEBRUARY 2023	Voya Institutional Trust Company - Remit-To: Voya Institutional Trust Co (South Kitsap Fire Payroll)	Net 30	SINV-2023-59151	02/23/2023		03/25/2023	0.00	0.00	275.00	USD
Supplier Invoice: SINV-2023-59153	Kitsap Public Health District	WA State Dept of Labor & Industries	PAYROLL BENEFITS - FEBRUARY 2023	WA State Dept of Labor & Industries - Remit-To: Industrial Insurance Po Box 34022	Net 30	SINV-2023-59153	02/23/2023		03/25/2023	0.00	0.00	5,410.99	USD
Supplier Invoice: SINV-2023-59154	Kitsap Public Health District	Wash State Dept Of Retirement	PAYROLL BENEFITS - FEBRUARY 2023	Wash State Dept Of Retirement	Net 30	SINV-2023-59154	02/23/2023		03/25/2023	0.00	0.00	14,607.71	USD
Supplier Invoice: SINV-2023-59155	Kitsap Public Health District	Wa Health Care Authority - Uniform	PAYROLL BENEFITS - FEBRUARY 2023	Wa Health Care Authority - Uniform	Net 30	SINV-2023-59155	02/23/2023		03/25/2023	0.00	0.00	125,875.62	USD
Supplier Invoice: SINV-2023-59157	Kitsap Public Health District	Vimly Benefit Solutions Inc	PAYROLL BENEFITS - FEBRUARY 2023	Vimly Benefit Solutions Inc	Net 30	SINV-2023-59157	02/23/2023		03/25/2023	0.00	0.00	5,720.88	USD
Supplier Invoice: SINV-2023-59159	Kitsap Public Health District	Whit-Delta Dental Of Washington	PAYROLL BENEFITS - FEBRUARY 2023	Whit-Delta Dental Of Washington	Net 30	SINV-2023-59159	02/23/2023		03/25/2023	0.00	0.00	11,247.38	USD
Supplier Invoice: SINV-2023-59265	Kitsap Public Health District	Quest Diagnostics	Invoice # T 1458071	Quest Diagnostics	Net 30	SINV-2023-59265	02/16/2023		03/18/2023	0.00	0.00	438.13	USD
Supplier Invoice: SINV-2023-59266	Kitsap Public Health District	Stericycle Inc	Invoice # 3006349341	Stericycle Inc - Remit-To: Stericycle Inc	Net 30	SINV-2023-59266	02/16/2023		03/18/2023	0.00	0.00	631.24	USD
Supplier Invoice: SINV-2023-59269	Kitsap Public Health District	Quadient Finance Usa Inc	Account # 7900-0440-8001-2994 (February 2023)	Quadient Finance Usa Inc	Net 30	SINV-2023-59269	02/16/2023		03/18/2023	0.00	0.00	2,500.00	USD



View Settlement Run

Supplier Invoice	Company	Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Supplier Invoice: SINV-2023-59323	Kitsap Public Health District	A.W. Rehn & Associates, Inc	PAYROLL BENEFITS-FEBRUARY 2023	A.W. Rehn & Associates, Inc	Net 30	SINV-2023-59323	02/23/2023		03/25/2023	0.00	0.00	902.00	USD
Supplier Invoice: SINV-2023-59327	Kitsap Public Health District	A.W. Rehn & Associates, Inc	Payroll Benefits (February '23) DFSA	A.W. Rehn & Associates, Inc	Net 30	SINV-2023-59327	02/22/2023		03/24/2023	0.00	0.00	100.00	USD
Supplier Invoice: SINV-2023-59332	Kitsap Public Health District	Prof & Technical Eng XPH	PAYROLL BENEFITS-FEBRUARY 2023	Prof & Technical Eng XPH - Remit-To: Local 17 Union/PAC	Net 30	SINV-2023-59332	02/23/2023		03/25/2023	0.00	0.00	31.00	USD

Process History

Settlement Run Process History

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Settlement Run Event	Settlement Run Event	Step Completed	02/23/2023 10:20:43 AM		Kimberly Condon (434280)	1	
Settlement Run Event	To Do: Settlement Run has Payment Handling Instruction	Not Required				0	
Settlement Run Event	To Do: AP Wire was Settled	Not Required				0	
Settlement Run Event	To Do: Wire Payment Settled	Not Required				0	

Related Business Processes History

Business Process	Status
Payment Message: ID 1503 for Kitsap Public Health District on 02/23/2023	Successfully Completed
Payment Message: ID 1504 for Kitsap Public Health District on 02/23/2023	Successfully Completed
Print Checks: Kitsap County Claims Fund Warrant Account for Supplier Payment (Check) on 02/23/2023	Successfully Completed
Remittance File: For Quadiant Finance Usa Inc on 02/23/2023	Successfully Completed
Remittance File: For Stericycle Inc - Remit-To: Stericycle Inc on 02/23/2023	Successfully Completed

Background Processes

Created Date and Time	Started Date and Time	Process Type	Process	Request	Status	Total Processing Time	Submitted by	Errors & Warnings
02/23/2023 10:20 AM	02/23/2023 10:20 AM	Job	Settlement Run Complete	Settlement Run Complete for STL-00001922	Completed	00:00:07	Kimberly Condon	

TREAS RPT - Detail Cash Report - Cash

3/2/2023

Treasurer's Detail Report
For 2023 - Feb

Fund: FD00969 Kitsap Public Health General

<u>Ledger Account</u>	<u>Revenue or Spend Category</u>	<u>Journal</u>	<u>Posting Date</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
	3860 - Agency Deposits	JE-00029036 - Kitsap Public Health District - 02/20/2023 - Public Health monthly vital stats transfer	2/20/2023	0.00	27,827.00	-27,827.00
3800:Other Increases in Fu						

Kitsap Public Health District
02/01/2023 - 02/28/2023

Name	Hours	Gross Pay	Employer Paid Taxes	Employer Paid Benefits	Net Pay
Abazi (427227) Ornela	173.33	5,711.00			4,277.20
Abney (4563) Beverly	173.33	5,493.00			3,775.42
Acosta (278956) Nancy	173.33	9,453.00			5,872.12
Ader (413193) Sam	173.33	6,018.00			4,088.68
Ahlin (434420) Zachary	173.33	4,787.00			3,623.67
Albi (434601) Colin	0.75	27.38			25.12
Anderson (419470) Amy	173.33	6,827.00			4,516.66
Archer (434384) James	173.33	4,311.00			3,262.88
Arias (433900) Jordan	173.33	6,159.00			4,439.95
Armstrong (434291) Jami	173.33	5,693.00			4,101.24
Atisme-Bevins (433909)	173.33	7,777.00			5,629.70
Banigan (215189) Leslie	173.33	7,464.00			5,378.01
Baum (434397) Rudy	173.33	5,541.00			4,084.25
Bazzell (328436) Richard	173.33	7,464.00			5,249.91
Bell (419805) Gus	166.00	7,259.46			4,972.02
Berger (407902) Angeline	173.33	5,866.00			4,186.27
Bierman (404611) Dana	156.00	8,103.00			6,026.48
Borja (426250) Windie	173.33	5,986.00			4,423.41
Boysen-Knapp (2058)	156.00	6,144.00			4,072.40
Bronder (434436) Christine	173.33	4,787.00			3,644.31
Brown (271677) Steven	173.33	9,453.00			5,377.61
Burchett (409212) Brian	173.33	5,541.00			4,071.82
Burke (434463) Lenore	173.33	4,495.00			3,235.42
Burns (434416) Anne	173.33	7,369.00			4,956.17
Burton (434296) Callie	173.33	4,281.00			3,219.29
Byrd (434085) Stephanie	173.33	4,099.00			3,362.76
Camarena (434136)	80.00	3,648.40			3,267.83
Camarena (434536) Daniel	173.33	5,378.00			3,843.49
Chang (411387) Margo	173.33	4,827.00			3,482.16
Ciulla (400655) Laura	86.67	3,872.00			2,063.87
Collins (434101) Lori	173.33	6,536.00			4,792.16
Crow (433648) Kayla		-			-
Davis (433997) Elizabeth	173.33	8,166.00			5,746.08
Deseamus (434593) Dara	173.33	4,342.00			3,301.97
Dowless (340919) Kelly	173.33	7,487.00			5,190.01
Duren (430735) Ashley	173.33	5,978.00			4,393.01
Ebbay (434566) Xinia	170.83	6,453.55			4,770.32
Evans (4565) Eric	173.33	10,943.00			2,983.57
Fergus (434648) Maria	172.33	4,757.40			2,976.07
Fine (421693) George	86.67	2,243.00			1,748.07
Fisk (321284) April	173.33	9,067.00			5,299.99
Fong (356883) Yolanda	173.33	11,490.00			7,681.72
Forte (434150) Harrison	173.33	5,541.00			3,742.39
Giuntoli (337331) Paul	173.33	7,464.00			4,571.90
Grellner (1264) Keith	173.33	13,685.00			8,629.41
Griego (410072) Yaneisy	173.33	5,263.00			4,042.64
Guidry (355732) Jessica	173.33	9,453.00			6,647.96
Hadly (434294) Gabrielle	173.33	9,453.00			6,486.72
Hartman (434642) Melissa	173.33	5,670.00			4,309.85
Holdcroft (270783) Jodie		-			-
Holdcroft (4579) Grant	173.33	9,453.00			5,472.05
Holt (2726) Karen	173.33	10,422.00			6,817.19
Howard Lindquist (434057)	173.33	5,561.00			4,374.98
Howarth (434500) Rosalie	173.33	5,277.00			4,133.66
Hughes (434256) Jakob	173.33	5,277.00			3,925.08
Humphrey (434383) Talia	173.33	5,143.00			3,980.49
Hunter (409213) Kari	173.33	9,453.00			6,118.06
Inouye (434255) Wendy	173.33	8,667.00			5,942.79
Jenkins (434053) Andrea	173.33	4,495.00			3,424.53
Johanson (400651) Krista	173.33	4,982.00			3,723.83
Jones (358933) Kimberly	173.33	9,453.00			6,392.08
Jury (434709) Thomas	173.33	5,277.00			3,742.13
Katula (393427) Dayna	173.33	8,574.00			5,077.72
Kench (245476) Donald	173.33	4,393.00			2,737.73
Kiess (250913) John	173.33	11,490.00			8,355.44

Name	Hours	Gross Pay	Employer Paid Taxes	Employer Paid Benefits	Net Pay
Kindschy (421430) Brandon	173.33	6,109.00			4,322.02
Kinnear (434099) Sarah	173.33	5,616.00			4,333.04
Knoop (16125) Melina	173.33	7,464.00			5,108.77
Koch (434710) Crystal	189.33	6,441.32			4,659.10
Kruse (243184) Charles	173.33	7,566.00			4,938.54
Kushner (327580) Siri	173.33	10,943.00			6,558.58
Laird (416539) Melissa	173.33	10,422.00			6,475.15
Lehto (434317) Victoria	173.33	5,026.00			3,848.83
Lytte (285038) Ross	173.33	7,464.00			5,011.20
Madden (434318) Shannon	173.33	4,495.00			3,304.53
May (434674) Martha	157.83	4,194.16			3,043.72
Mazur (388104) Karina	173.33	8,400.00			5,499.05
McMillan (434052) Michelle	173.33	5,587.00			4,058.47
Moen (279971) Anne	173.33	6,827.00			4,687.92
Moontree (406607) Kaela	173.33	5,561.00			3,939.53
Moore (421227) Megan	156.00	6,144.00			4,188.30
Moore (434254) Alexandra	173.33	5,026.00			3,657.13
Morris (312378) Dawn	173.33	7,054.00			4,954.49
Morris (434567) Amanda	165.33	4,287.56			3,423.74
Morrow (433895) Nathan	173.33	16,876.00			9,334.37
Nguyen (295033) Loan	173.33	5,231.00			3,796.98
Nguyen (434026) Kevin	173.33	4,804.00			3,313.20
Nielson (434638) Brian	157.33	5,047.72			3,706.96
Noble (3128) Gregoria	173.33	5,541.00			3,645.73
North (22459) Edwin	173.33	10,422.00			550.93
Nuno (405301) Crystal	173.33	7,072.00			3,688.79
O'Brien (433907) Melissa	24.00	662.88			558.10
Onarheim (426938) Carin	173.33	5,044.00			3,601.73
Pandino (419118) Linda	173.33	4,982.00			3,747.76
Perales (434396) Sydney	173.33	5,143.00			4,010.61
Perry (306605) Rachel	173.33	4,519.00			3,357.90
Petersen (434695) Kayla	173.33	4,342.00			3,287.16
Phelps (434295) Tameka	173.33	6,386.00			4,597.57
Plemmons (433994)	64.75	3,538.59			2,622.98
Power (434293) Allison	173.33	7,487.00			5,305.78
Preston (434195) Anne-	173.33	6,467.00			4,819.95
Quist-Therson (419860) Nii	174.33	8,413.18			6,041.48
Rhea (324654) Susan	173.33	4,519.00			3,442.48
Rork (404613) Ian	136.00	5,526.00			4,148.92
Schroeder (434395) Alena	173.33	4,804.00			3,656.75
Shelby (434658) Emmy	138.66	5,871.00			4,937.74
Shuhler (425553) Yana	173.33	4,219.00			3,085.34
Simmons (434365) Nolan	173.33	5,277.00			4,033.13
Smith (361388) Terri	173.33	8,341.00			5,828.90
Sooter (427776) Thaddeus	173.33	8,254.00			5,800.08
Stedman (347366) Kelsey	173.33	9,453.00			6,274.20
Stewart (423168) Tobbi	173.33	6,109.00			4,321.32
Tiemeyer (433908)	173.33	7,580.00			5,307.90
Tjemsland (433192)	173.33	7,130.00			5,010.44
Tonti (434149) Mindy	173.33	4,575.00			3,648.00
Tran (434316) Meghan	173.33	4,804.00			3,820.58
Turner (1682) Denise	173.33	5,493.00			3,378.64
Van Ort (392243) Susan	173.33	7,464.00			5,095.45
Wagner (426251) Mary	121.34	3,013.00			2,169.85
Warren (434273) Lisa	173.33	7,580.00			6,031.44
Wellbom (14545) Brian	132.00	3,345.68			2,089.45
Wendt (397255) Jan	173.33	7,780.00			5,806.97
Westervelt (434382) Laura	173.33	6,109.00			4,365.58
White (434641) Erica	173.33	5,897.00			4,574.30
Whitford (434292) Tiffany	173.33	4,099.00			3,026.95
Wickhamshire (434070)	86.67	2,136.00			1,712.84
Winchester (431493)	173.33	5,277.00			3,825.59
Winters (426939)	173.33	5,561.00			4,142.56
Wyatt (434415) Janet	157.33	6,880.32			4,652.81
	20,962.47	809,445.60	-	-	554,250.02

TREAS RPT - Detail Cash Report - Cash

3/2/2023

Treasurer's Detail Report
For 2023 - Feb

Fund: FD00969 Kitsap Public Health General

<u>Ledger Account</u>	<u>Revenue or Spend Category</u>	<u>Journal</u>	<u>Posting Date</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
		Operational Journal: Kitsap Public Health District - 02/28/2023	2/28/2023	0.00	211,015.99	-211,015.99

2317:Payroll Tax Payable

TREAS RPT - Detail Cash Report - Cash

3/2/2023

Treasurer's Detail Report

For 2023 - Feb

Fund: FD00969 Kitsap Public Health General

<u>Ledger Account</u>	<u>Revenue or Spend Category</u>	<u>Journal</u>	<u>Posting Date</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
		Operational Journal: Kitsap Public Health District - 02/15/2023	2/15/2023	0.00	134,235.78	-134,235.78

2315:Employee Benefits Payable