# Kitsap Food Advisory Council Meeting Agenda

**PURPOSE:** A volunteer council comprised of industry, public, and Food and Living Environment Program representatives whose goals are to increase food safety in Kitsap County.

**GROUND RULES:** Topics may become contentious. It is okay to attack the process, but not the person.

| Date: 11/4/2019 | Time: 9:00am-11:00am | Location: WSU Room |

<table>
<thead>
<tr>
<th>Time</th>
<th>Topic</th>
<th>Discussion/Outcome</th>
<th>Follow-up &amp; Assignment</th>
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<tr>
<td>9-9:15</td>
<td>Introductions</td>
<td>• Round table</td>
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| 9:15-9:25 | **KPHD’s Food Program update** | • Personnel updates  
• Training attended: HACCP validation and verification  
• Recent & current projects  
  o FDA Voluntary Standards: Met Standards 3 and 7  
  o PHAB reaccreditation  
• Inspector food service experience |                        |
| 9:25-9:35 | Council details                 | • Bylaws document  
  o Review document with updates  
  o Liability statement  
  o Open to the public?  
• Membership term documentation  
• “Submitting an issue” link on website  
• Document sharing on KPHD’s website |                        |
| 9:35-10:35 | **Washington State Retail Food Code revision update (Helena)** | • Revision update  
• Next steps |                        |
| 10:35-11 | Permit fee                         | • Food establishment late fees: Quantifying the cost  
• Fee schedule: How it was approved by the Kitsap Public Health Board |                        |
| Agenda items for next meeting: |  |