

## Kitsap Food Advisory Council Meeting Agenda

**PURPOSE:** A volunteer council comprised of industry, public, and Food and Living Environment Program representatives whose goals are to increase food safety in Kitsap County.

**GROUND RULES:** Topics may become contentious. It is okay to attack the process, but not the person.

**Date:** 11/4/2019

**Time:** 9:00am-11:00am

**Location:** WSU Room

**Attendees:**

Time	Topic	Discussion/Outcome	Follow-up & Assignment
9- 9:15	Introductions	<ul style="list-style-type: none"> <li>• Round table</li> </ul>	
9:15- 9:25	KPHD's Food Program update	<ul style="list-style-type: none"> <li>• Personnel updates</li> <li>• Training attended: HACCP validation and verification</li> <li>• Recent &amp; current projects                             <ul style="list-style-type: none"> <li>○ FDA Voluntary Standards: Met Standards 3 and 7</li> <li>○ PHAB reaccreditation</li> </ul> </li> <li>• Inspector food service experience</li> </ul>	
9:25- 9:35	Council details	<ul style="list-style-type: none"> <li>• Bylaws document                             <ul style="list-style-type: none"> <li>○ Review document with updates</li> <li>○ Liability statement</li> <li>○ Open to the public?</li> </ul> </li> <li>• Membership term documentation</li> <li>• "Submitting an issue" link on website</li> <li>• Document sharing on KPHD's website</li> </ul>	
9:35- 10:35	Washington State Retail Food Code revision update (Helena)	<ul style="list-style-type: none"> <li>• Revision update</li> <li>• Next steps</li> </ul>	
10:35- 11	Permit fee	<ul style="list-style-type: none"> <li>• Food establishment late fees: Quantifying the cost</li> <li>• Fee schedule- How it was approved by the Kitsap Public Health Board</li> </ul>	

	<b>Agenda items for next meeting:</b>		
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