

## Kitsap Food Advisory Council (KFAC) Meeting Minutes

**PURPOSE:** A volunteer council comprised of industry, public, and Food and Living Environment Program representatives whose goals are to increase food safety in Kitsap County.

**GROUND RULES:** Topics may become contentious. It is okay to attack the process, but not the person.

**Date:** 5/6/2024

**Time:** 10:00 am - 12:00 pm

**Location:** [Zoom](#)

**Attendees:** [Diane](#), [Gina](#), [Chris](#), [Julia](#), [Dayna](#), [Eric Evans](#) (KPHD)

Time	Topic	Discussion/Outcome	Follow-up & Assignment
10:00-10:10	<b>Introductions</b>	<ul style="list-style-type: none"> <li>Round table introductions</li> </ul>	
10:10-10:30	<b>KPHD's Food Program update</b>	<ul style="list-style-type: none"> <li>Personnel update <a href="#">A new inspector has been hired and she will begin in June 2024.</a></li> <li>Health Board presentation <a href="#">Dayna will be presenting to the Kitsap Public Health Board on May 7, 2024 on the topic of implementing food safety rating signs.</a></li> <li>Newsletter went out <a href="#">The newsletter went out to food establishment operators and featured Paisley as the KFAC member spotlight.</a></li> </ul>	<ul style="list-style-type: none"> <li><a href="#">Dayna will send a copy of the newsletter to Diane.</a></li> </ul>
10:40-11:45	<b>General topics</b>	<ul style="list-style-type: none"> <li>Food Safety Rating System policy and procedure <a href="#">The group discussed the draft policy and procedure for the implementation of the food safety rating signs.</a></li> <li>UW study re: food policy groups in Washington State <a href="#">A group from the University of Washington reached out to request that someone from the council meet with them to discuss the role of KFAC (and other food policy groups, if participating). Diane and Chris volunteered. It was suggested that Sarah Kinnear (KPHD) participate to discuss the KPHD work she performs.</a></li> <li>KFAC membership applications <a href="#">The group discussed the applications that had been submitted so far. The group decided to incorporate six new members in two phases. Phasing was chosen to help ensure that the transition of new members is not overwhelming for the new member and the group as a whole. Members discussed how the Hispanic/Latin community seems to be growing in Kitsap, but that we do not have representation on KFAC. In an effort to have a diverse representation of the community/food establishment operators on KFAC, inspectors may suggest operators apply for KFAC if they seem interested in food policy/safety.</a></li> </ul>	<ul style="list-style-type: none"> <li><a href="#">Dayna will reach out to the selected members.</a></li> </ul>
Remainder	<b>Open</b>	<ul style="list-style-type: none"> <li>Open time on agenda for anyone to give updates, ask questions, or voice concerns</li> </ul>	
	<b>Agenda items for next meeting:</b>	<ul style="list-style-type: none"> <li>Next meeting: October 7, 2024 @ 10 am to 12:00 pm</li> </ul>	

