

Kitsap Food Advisory Council (KFAC) Meeting Agenda

PURPOSE: A volunteer council comprised of industry, public, and Food and Living Environment Program representatives whose goals are to increase food safety in Kitsap County.

GROUND RULES: Topics may become contentious. It is okay to attack the process, but not the person.

Date: 1/8/2024

Time: 10:00 am - 12:00 pm

Location: Sinclair Room & [Zoom](#)

Attendees: Gabe, Dayna, Sarah K., John, Jake, Albert, Heather, Chris, Chris, Monica, Gina, Diane, Paisley, Julia

Time	Topic	Discussion/Outcome	Follow-up & Assignment
10:00-10:10	Introductions	<ul style="list-style-type: none"> Round table introductions 	
10:10-10:30	Story map	<ul style="list-style-type: none"> Preview The group previewed and gave feedback on FLE’s story map, created by Gabe. 	
10:30-10:40	KPHD’s Food Program update	<ul style="list-style-type: none"> Personnel update One inspector resigned. The job posting to replace the inspector will be published in the next two weeks. 2024 Environmental Health Fee Schedule The 2024 Environmental Health Fee Schedule is in effect. Farmer Permitting Decision Tree project Diane and Dayna are working on a document that walks farmers through the permitting process, at least from the Health District’s purview. WSDA has granted some farmers money to use to create value-added products, so KPHD is likely to see a rise in the number of plan reviews/permits stemming from farmers. The final product should help farmers navigate KPHD’s processes more easily. Newsletter FLE will begin working on the next newsletter soon. Dayna said the topics will likely be power outages, wholesaling (what is allowed and what is not), Listeria, milkshake machine care, KFAC member spotlight (Paisley), administrative violations (CFPM, vomit & diarrhea clean-up plans, etc.), and maybe the enforcement policy. The group added they’d like to see an article on food waste & food recovery. Dayna may partner with Sarah on the article. 	<ul style="list-style-type: none"> Chris B. will send Dayna a list of current contacts for the Kitsap food banks to include in the article.
10:40-11:45	General topics	<ul style="list-style-type: none"> Reinspection fees FLE currently includes the cost of the first reinspection for a food permit during the permit year as part of the permit fee; however, the cost of the work being done is not being covered by the permit fees. The group discussed no longer offering the first reinspection for free, which means billing the operator for every reinspection they receive. Doing so would put the cost of the service only on those who are receiving it and would avoid larger permit fee increases in the future. Placarding update Dayna presented a proposal to begin a placarding system in Kitsap County and how it could be implemented. The system would convey the food 	

		<p>safety risk of the establishment based on an average of routine inspections over two years. The group discussed and provided feedback regarding different aspects of the proposed system.</p> <ul style="list-style-type: none"> Enforcement Policy Discussion Time ran out and this agenda item was not discussed. 	
Remainder	Open	<ul style="list-style-type: none"> Open time on agenda for anyone to give updates, ask questions, or voice concerns. Time ran out and no other topics were discussed. 	
	Agenda items for next meeting:	<ul style="list-style-type: none"> Next meeting: May 6, 2024 @ 10 am to 12:00 pm 	