

Kitsap County Request to Move from Phase 2 to All Phase 3 Community Mitigation Strategies of the Governor's Safe Start Plan

Kitsap County is requesting a move to All Phase 3 Mitigation Strategies as soon as possible.

BACKGROUND

On March 23, 2020, and subsequently after, Governor Inslee issued Stay Home—Stay Healthy proclamations prohibiting persons from leaving their homes or place of residence except to conduct or participate in essential activities and/or for employment in essential business services. He also prohibited on March 25, 2020, all non-essential business operations except for performing basic minimum operations.

On May 1, 2020, Governor Inslee indicated he would extend the Stay Home—Stay Healthy order through May 31, 2020, and he was allowing smaller counties that did not have a new case of COVID-19 reported in the last three weeks to apply for a variance that would allow them to move from Phase 1 of the Phased Approach to Reopening Washington Plan to Phase 2. On May 19, 2020, Governor Inslee announced he would allow additional counties with <10 COVID-19 cases / 100,000 population over the past two weeks to apply for a variance to move from Phase 1 to Phase 2.

On May 29, 2020, Governor Inslee announced the expansion of the Safe Start—Washington's Phased Reopening Plan as the Stay Home Stay Healthy order ends on midnight Sunday May 31, 2020. The expansion moves Washington through the phased reopening on a county-by-county basis and allows counties in Phase 2 to move to Phase 3, with a *minimum* of three weeks in Phase 2. Moving from one phase to another will make use of the required metrics. Kitsap County moved to Phase 2 effective May 29, 2020.

The information and narratives that follow comprise Kitsap County's request to move from Phase 2 to Phase 3 of Governor Inslee's Safe Start Plan. Kitsap Public Health District has developed a public [Kitsap County COVID-19 Risk Assessment Dashboard](#) which provide additional details and useful visualizations, and we would recommend the reviewer consider visiting the page if there are concerns or questions related to the data as presented in the following more narrative format. Thank you for your consideration.

1. Please find in Attachment 1 the Kitsap Public Health Officer's signed and dated recommendation to the local public health board to implement all of Phase 3 modifications. Documentation includes the requested table demonstrating Kitsap County's performance on the required metrics.
2. Please find in Attachment 2 documentation of the Kitsap Public Health Board vote to modify all of Phase 3 modifications will be implemented. Documentation of the vote of the Board of Health: including the dated motion/resolution and the vote totals (#Yea, # No, # Abstaining, # Absent).

- Kitsap County has two hospitals, including Naval Hospital Bremerton and St. Michael's Hospital, previously called Catholic Health Initiatives-Harrison (CHI-Harrison).

Naval Hospital Bremerton (NHB) does not enter bed capacity or resource data into WA HEALTH due to internal policies. They can provide this information to Kitsap Public Health District upon request. NHB provides a variety of services, including a labor and delivery, general and same-day surgery, and family practice and specialty clinics. Their attestation letter, in Attachment 3a demonstrates conformity to the target hospital metrics and that they have implemented appropriate PPE conservation measures and employee protections.

St. Michael's Hospital has two facilities, one in Bremerton, Washington and one in Silverdale, Washington. The latter is primarily a labor and delivery hospital. The following data, extracted from WA HEALTH, is for both St. Michael's Medical Center Bremerton and St. Michael's Medical Center Silverdale. St. Michael's attestation letter, in Attachment 3b demonstrates conformity to expectations regarding PPE conservation measures and employee protections.

	6/13 Data	Target
a. The percent of licensed beds occupied by patients (i.e., hospital census relative to licensed beds).		
% Licensed beds occupied	58%	< 80%
b. The percent of licensed beds occupied by suspected and confirmed covid-19 cases		
% of licensed beds occupied by suspect COVID-19 cases	0% (1 bed)	< 10%
% of licensed beds occupied by confirmed COVID-19 cases	0% (0 beds)	< 10%
c. That the hospital is reporting, and will continue to report daily, <i>including on weekends</i> , all data requested by the Washington State Department of Health into WA HEALTH, and for how many days in the last 2 weeks they did report into WA HEALTH.		
Number of days hospital reported all data requested in past 2 weeks*	14 days	14 days
d. The hospital has at least a 14-day supply on-hand for all of the following PPE, including N95 respirators, surgical masks, face shields, gloves, and gowns.		
14-day supply on hand (yes/no)	Yes**	Yes

* WA Health did a major update on June 10, 2020. Certain categories of data have changed, and KPHD is unable to access/verify data prior to that date. This skews the percentages for dates prior to 6/10. As a result, some data are documented as reported only five out of 14 days in the WA Health system. COVID-19 bed counts and equipment were reported on all 14 days in the past 2 weeks, and this is represented in the table above.

** According to WA HEALTH, St. Michael's Medical Center Bremerton has at least a 14-supply for N-95 respirators, surgical masks, gloves, and gowns. Data was not available for face shields. St. Michael's Medical Center Silverdale, a women and children's hospital reported having at least 14-day supply of surgical masks. They reported having no N-95s and gowns. They have a 7- to 14-day supply of gloves. Data was not available for face shields. On June 17, 2020, the CHI Franciscan (the parent system) Regional Emergency Management stated that this information is inaccurate and that both St. Michael's Medical Center Bremerton and St. Michael's Medical Center Silverdale have 15+ days of all supplies available.

- Please find in Attachment 4 a transmittal letter from Kitsap County with the required approval documentation.

Application Narrative

1. Kitsap County has been extremely fortunate in sustaining a low COVID case rate following Kitsap's move to Phase 2 on May 28, 2020. The following narrative responses are a brief epidemiologic summary of the new COVID-19 cases in the county for the prior two weeks, using data that is reliable and available for this application, ending 6/13/2020. Kitsap resident cases described below had specimen collection dates from May 31-June 6 (n=8) and June 7-June 13 (n=7).
 - a. The proportion of cases without a known epidemiologic link to other cases:
Seven (47%) of 15 cases had no known epidemiologic link to other cases.
 - b. The age and race/ethnicity distributions.
 - i. Age:
 1. 20% of cases were ages 0-19 (n=3);
 2. 33% were ages 20-39 (n=5);
 3. 33% were ages 40-59 (n=5); and
 4. 13% were ages 60 and older (n=2).
 - ii. Race/ethnicity:
 1. 40% of cases were White (n=6);
 2. 53% Non-White (n=8); and
 3. 7% unknown (n=1).
 - c. The number of new or ongoing outbreaks (defined as 2 or more non-household cases epidemiologically linked with 14 days in a workplace, congregate living, or institutional setting in the county), the facility name, type, and for each facility, the number of cases associated with that outbreak.
 - i. New outbreaks: Kitsap County has had one new outbreak in a workplace setting at the Doctor's Clinic Neurology clinic, with 3 lab-confirmed cases. There were no cases identified among clinic patients.
 - ii. There are no ongoing outbreaks at this time.
 - d. A description of populations disproportionately affected by COVID-19: Based on existing lab data, it appears that nonwhite and low income populations may be experiencing a disproportionate burden of COVID.
 - i. Of the fifteen Kitsap resident cases with specimen collection dates from May 31-June 13, more than half are non-white (53%) while only 20% of the Kitsap general population is non-white.
 - ii. To date, 32% of all Kitsap cases with known race data are non-white (45% unknown).
 - iii. While income or economic position of cases is unknown, the geographic regions with higher levels of low income populations may also be experiencing more burden of COVID.
 1. 60% of cases during the last 2-week period reside in the two sub-county regions with the lowest median household income indicating potentially disproportionate COVID burden amongst lower income residents.
 2. The highest rate of positive Kitsap COVID cases to date is also in one of those two sub-county regions.
 - e. If COVID-19 is disproportionately affecting low income communities or communities of color in your county, what are your plans to protect these populations?

Kitsap Public Health District (KPHD) participates in the "Kitsap Pandemic Support Coalition," which is facilitated by the Kitsap Community Foundation and is comprised of

community-based organizations, social service agencies, and businesses. Many of these organizations focus on low income, communities of color, older adults, and other special needs groups. KPHD participates in a weekly zoom meeting with these partners and shares new public health resources and data. KPHD also participates in the Kitsap County Long-Term Care Alliance and has established relationships with organizations serving low-income and communities of color including Kitsap Community Resources, the Kitsap Immigrant Assistance Center, and Peninsula Community Health Services (our federally qualified health center).

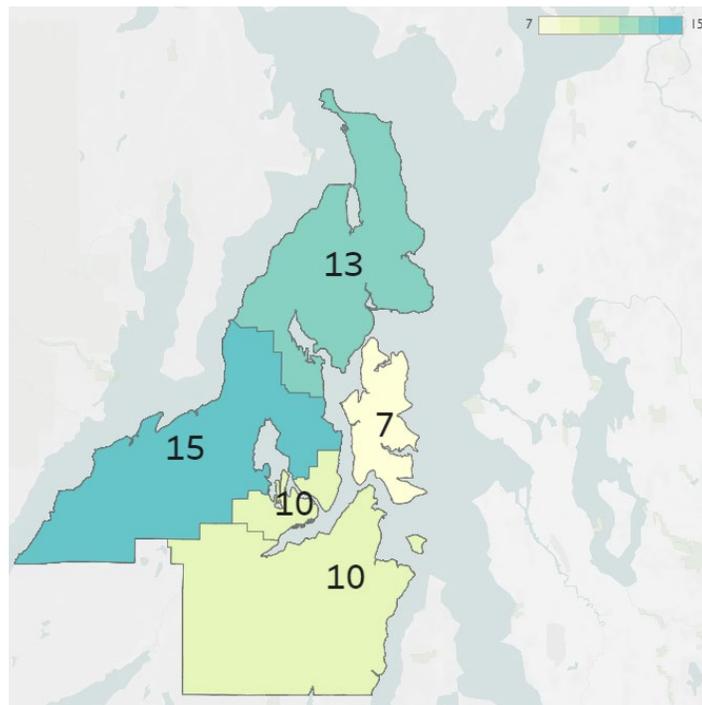
To better reach nonwhite and low income populations, KPHD has partnered with Kitsap County DEM and Kitsap County Human Services to distribute appropriate messaging on COVID protections and testing as part of an effort to distribute no-cost face coverings to low income populations through the service organizations that have established relationships with and provide services to these populations. KPHD will also engage with the Kitsap Pandemic Support Coalition and other partner agencies and key stakeholders to get relevant information out to adversely affected communities, including information on testing and protective health actions. KPHD's preparedness staff is currently working on updating a contact list of social service agencies and community-based organization, which includes organizations that serve low-income residents and community members of color in order to leverage their relationships to ensure information and resources are accessible to those they serve.

KPHD has maintained a close relationship with Peninsula Community Health Services, Kitsap's Federally Qualified Health Center through technical assistance and connection with resources to ensure expansion of the availability of testing to low income and underserved communities geographically across Kitsap.

2. Provide a summary narrative of any change in the COVID-19 testing sites in your county (clinic, hospital, health department, pharmacy, drive up, etc.) since entering into Phase 2 and any new efforts to communicate with the public about the need to get tested and promote/advertise those sites. Be sure to note any changes to sites that serve persons with low-income, no insurance, or underserved and the hours and days of those services.

Several new testing sites have opened up since Kitsap County entered Phase 2. As of June 15, Kitsap Public Health is aware of 55 testing sites (up from 41 in our Phase 2 application). Sites are geographically located throughout the entire county (see figure below). In a recent survey of our largest providers, PPE and testing supplies are not an issue and sites are currently able to meet demand. Access for persons who are low-income or uninsured is described below.

Kitsap County COVID Testing Sites Mapped by Location



Kitsap’s primary federally qualified health center (FQHC), [Peninsula Community Health Services](#) (PCHS), strives to serve persons with low-income, no insurance and other underserved populations. PCHS operates eight (8) medical clinics throughout Kitsap County and Belfair, in Mason County, which is just 14 miles southwest of Bremerton, and only a couple of miles from the county line. PCHS also operates a mobile clinic which focuses on providing healthcare and COVID-19 testing at Kitsap’s two main homeless shelter facilities (Salvation Army in Bremerton and an emergency shelter operated by Kitsap County Department of Human Services at the Kitsap County Fairgrounds between Bremerton and Silverdale). PCHS’ overall operating hours are Monday – Friday, 7:30 a.m. to 8:30 p.m., and Saturday 9 a.m. to 3 p.m. PCHS is accepting new patients and is able to test low income or uninsured. On occasion, PCHS has taken their mobile unit to people who need to be tested to address transportation barriers. All services and testing are advertised on their website and via social media. Testing at the Fairgrounds site will be discontinued after July 4th and continue at all clinic sites.

[CHI Franciscan](#), which operates St. Michael’s Medical Center (formerly Harrison Medical Center in Bremerton and Silverdale), operates most of the primary care, emergency department, and urgent care clinics throughout Kitsap County, and provides screening or testing at most of their sites. Two drive-up sites are operated by CHI at urgent care clinics in Port Orchard and Silverdale. CHI also offers two (2) COVID-19 triage sites for high-risk populations (healthcare workers, first responders, nursing home patients, persons with underlying health conditions, pregnant women, persons over 60 years old, and persons who have been exposed to a known COVID-19 positive case) in Port Orchard and Silverdale. The hospital, urgent care and outpatient sites are able to test low income or uninsured. Most CHI facilities are open Monday – Friday during regular business hours, and the urgent care and emergency departments are open 24/7.

KPHD developed and posted a new section on our [website](#) focused on COVID-19 testing. The site includes encouragement for symptomatic individuals to seek testing, steps to get tested and descriptions about the different types of tests. A link on the page opens a PDF list of all known COVID-19 test providers in Kitsap County by sub-county area and phone number. This information has been shared in our social media channels and a bulletin distributed by our County Emergency Operations Center.

3. The *median* number of days from onset of illness to COVID-19 specimen collection date for the cases identified in your county by week since your county entered Phase 2. The ideal target is a median number of ≤ 2 days.

For symptomatic cases with specimen collection dates between May 31 and June 13, the median number of days from onset to specimen collection was between 3 and 4 days. This is above the target of ≤ 2 days.

Week	Median # days	# cases	Range	Cases not included in calculation
May 31-June 6	3	6	1 – 5 days	2 cases asymptomatic
June 7-June 13	4	5	1 – 5 days	1 case asymptomatic, 1 case unknown onset

4. For *each* of the weeks you have been in Phase 2, report the total number of COVID-19 tests reported for the county, the number of negative and number of positive test results, percent positive, and what 50 times the number of positive tests would be. In addition, report the percent positive of all tests for the overall time period. The *ideal* target is to perform about 50 tests per case and have a percent positivity no more than 2%.

Note: On 6/17/2020 the Washington State Department of Health let Local Health Jurisdictions know that they have been incorrectly reporting PCR and serology results in the count of negative test results and count of total test results; this error impacts the data Kitsap is reporting in the table below. KPHD expects the impact to be minimal however, please note that the table below does include some serology negative tests in both the count of negative tests and the count of total tests.

As shown in the table below, Kitsap weekly percent positive rate is well below the target of 2% and our testing volume is well above the target of 50 times the weekly number of positive cases.

	Total # of tests	# of negative tests	# of PCR positive tests	Percent positive	Ideal target: 50 times weekly number of positive cases
May 31-June 6	867	859	8	0.9%	400
June 7-June 13	776	769	7	0.9%	350
Total	1,643	1,628	15	0.9%	750

5. Kitsap’s resources to perform case investigations and contact tracing using *statewide standardized* COVID-19 case and contact investigation protocols.
 - a. Kitsap’s calculation (case and contract tracers are needed for the county’s population, assuming a *minimum* of 15 contact tracers for every 100,000 population. Show the calculation: county population/100,000 x 15 = #):
 Kitsap’s population is approximately 270,100
 $270,100 \text{ population} / 100,000 \times 15 = 40.5 \text{ case \& contact tracers needed}$
 - i. The number of health department staff *trained and ready* to perform case investigations and contact tracing, as well as their job classifications. The total number should then be equated to full-time equivalent staff.

See the table below for a summary of the number of KPHD staff trained and ready to perform case investigations and contact tracing and their job classifications. KPHD has developed and implemented a tiered surge capacity system which includes groups of case and contact staff. This allows us to use supervised groups of staff that we can utilize as needed based on the number of cases and contacts at any given time. KPHD meets and exceeds the recommended minimum of 40.5 FTE trained and ready case & contact tracers with 45.5 FTE. Tiers, or portions of tiers, will be utilized as needed to meet case and contact work demands.

Summary of KPHD Staff Trained and Ready to Perform Case Investigations and Contact Tracing by Tier, Classification, and FTE

Tier	Classification/Program	FTE's
1	Public Health Nurses and Disease Investigators / Communicable Disease Program	8.8
2	Public Health Nurses, Disease Investigators, Case Managers, & Environmental Health Specialists / Nurse-Family Partnership, Kitsap Connect, HIV/AIDS, Food, Drinking Water/On-Site Sewage, PIC, Solid & Hazardous Waste Programs	29.2
3	Public Health Nurses and Community Liaisons	7.5
Total		45.5

- ii. The number of other county/city government staff *trained and ready* to perform case investigations and contact tracing. The total number should then be equated to full-time equivalent staff.

In the event of a “super-surge” of cases beyond KPHD capacity, KPHD has also secured the commitment of DOH’s statewide cadre of trained and ready case investigators and contact tracers

- iii. The number of volunteers or non-governmental employees *trained and ready* to perform case investigations and contact tracing. The total number should then be equated to full-time equivalent staff.
- iv. Subtotal of those trained and ready, using the full-time equivalent number. KPHD has 45.5 FTE trained and ready to perform case investigations and contact tracing.
- v. The number of persons (from all sources) in the pipeline to be trained in the next 4 weeks. The total number should then be equated to full-time equivalent staff.

Through the Kitsap County Department of Emergency Management (DEM) and the Kitsap County Volunteer Coordinator, KPHD has lined up 6 FTE of surge support to assist with contact monitoring after KPHD has completed initial contact tracing. The surge support contact monitors will be trained by KPHD. See Attachment 5 for DEM support letter.

- vi. The gap between the minimum of 15/100,000 and the trained and to be trained personnel, using the full-time equivalent number and a plan for filling that gap, which could include a request for staff trained by the state.

Kitsap County does not have a gap and fully meets and exceeds the minimum of number of contact investigators and contact tracers with 45.5 FTE. Additionally, KPHD has developed a plan for surge capacity in the event of a large outbreak.

<p>b. The total number of cases identified over the past two weeks and the percentage of cases reached by phone or in person within 24 hours of receipt of positive lab test report (the <i>ideal target</i> is 90%).</p>	<p>For the 2-week period, May 31- June 13: 100% of cases were reached by phone within 24 hours (n=13)</p>
<p>c. The total number of close contacts identified over the past two weeks and the percentage of contacts reached by phone or in person within 48 hours of receipt of positive lab test report on a case (the <i>ideal target</i> is 80%).</p>	<p>For the 2-week period, May 31- June 13: 86% of contacts were reached by phone within 48 hours (n=88)</p>
<p>d. For cases, are you currently reaching out to them <i>daily</i> throughout their isolation period via a combination of phone calls and electronic means (e.g., text) to check on their overall status and ability to successfully isolate? If so, for how long have you been doing the daily contacts and what percent of your cases over the last week have you made daily contact with (the <i>ideal target</i> is 80%)?</p>	<p>We started daily monitoring 5/26/2020.</p> <p>For the 1-week period, June 7- June 13: 55% of cases were successfully contacted daily (n=11)</p> <p>While this is well below the ideal target of 80%, 8 out of 10 calls we made were successful, we completed 40 of 50 daily check-in calls (80%).</p>
<p>e. For contacts, are you currently reaching out to them daily through a combination of phone calls and electronic means (e.g., text) to check on symptom development and their ability to successfully self-quarantine? If so, for how long have you been doing the daily contacts and what percent of your contacts over the last week have you made daily contact with (the <i>ideal target</i> is 80%)?</p>	<p>We started daily monitoring 5/26/2020.</p> <p>For the 1-week period, June 7- June 13: 39% of contacts were successfully contacted daily (n=67)</p> <p>While this is well below the ideal target of 80%, nearly 3 out of 4 calls we made were successful, we completed 224 of 305 daily check-in calls (73%).</p>

f. Does the department conduct full case and contact investigations seven days a week, every week?	Yes
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6. The number and type of isolation/quarantine facilities secured to house persons with COVID-19 who do not have a home or otherwise wish to isolate or quarantine themselves outside of their home, if it becomes necessary.

Kitsap County has secured 2 isolation/quarantine facilities to house persons with COVID-19 who do not have a home or otherwise wish to isolate or quarantine themselves outside of their home if it becomes necessary.

Facility 1: Pilgrim Firs

- Private 90-acre cabin/lodge, camp, and conference center
- Isolation capacity = 50
- Quarantine capacity = 80
- Current cases and contacts currently at facility = 0
- Secured through August 31, 2020; both parties may mutually agree on extensions indefinitely
- Services:
 - Housing, 3 meals per day, snacks, Internet, laundry – Pilgrim Firs.
 - Telemed medical, on-site health monitoring and COVID-19 testing on-site – Peninsula Community Health Services
 - 24-hour Security – Stephen Group International
 - Housing Assistance, referral and placement – Housing Solutions Center, Kitsap Community Resources.
 - Shelter manager and volunteer staff – Kitsap Department of Emergency Management.
 - Professional Cleaning for potentially contaminated units – Hands of Favor

Facility 2: Seabeck Conference Center

- Private cabin/lodge, camp, and conference center
- Isolation capacity = 50
- Quarantine capacity = 80
- Current cases and contacts currently at facility = 0
- The site was activate from March 21, 2020 to May 22, 2020; it is in standby status indefinitely until the facility re-opens to the public (not sooner than Phase 4)
- The County has an informal agreement with facility management to re-activate if there is a need
- Services (upon activation) provided by:
 - Housing, 3 meals per day, snacks, Internet, laundry – Seabeck Conference Center.
 - Telemed medical, on-site health monitoring and COVID-19 testing on-site – Peninsula Community Health Services
 - 24-hour Security – Stephen Group International
 - Housing Assistance, referral and placement – Housing Solutions Center, Kitsap Community Resources.
 - Shelter manager and volunteer staff – Kitsap Department of Emergency Management.
 - Professional Cleaning for potentially contaminated units – Hands of Favor

7. Describe how the health department provides or links persons in *home* isolation or quarantine with needed services they cannot otherwise obtain without going out for on their own (e.g., food, medications, etc.).
 - a. Who does this work (e.g., health department case investigator, contract with specific agency, etc.)?

KPHD case and contact investigators link persons in home isolation or quarantine with needed services (case management services) during the COVID-19 investigation and tracing, and throughout the isolation or quarantine period. KPHD inquires about needs (e.g., housing, food/water, PPE, cleaning supplies, medications) and provides linkages through phone calls, emails, or information sharing to local services and agencies. KPHD case and contact investigators ensure that the referral agency connects with the client during daily check-in calls with the client (or through receiving confirmation from the service provider). Kitsap County Human Services has pledged support to KPHD for this work. See Attachment 6.
 - b. How referrals are made to that agency, if other than health department? See above
 - c. How it is ensured that the referral agency connects with the client? See above

8. Describe the health department’s current capacity to conduct outbreak investigations and technical assistance in congregate living settings (e.g., skilled nursing facilities, jails, multiple-family housing buildings, etc.) and workplaces (e.g., food processing facility, manufacturing plant, office building, etc.).
 - a. The number and type of staff who are trained to conduct outbreak investigations:

KPHD has 7 staff that are able to conduct outbreak investigations. This includes one nurse supervisor, 4 public health nurses and 2 disease investigation specialists.
 - b. Resources to rapidly conduct testing of all residents and/or workers at the facility. Include if the department retains a reserve supply of sample collection kits and, if so, how many are held in reserve. Also note who conducts the testing and, if you use outside resources to do that, details about the arrangement(s).

The Kitsap County Emergency Operations Center (EOC), in partnership with KPHD, has developed a Congregate Living Facility Outbreak Response Task Force that can be rapidly activated and mobilized to assist a facility with testing, site security, and other functions. The Task Force has a cadre of Task Force Leaders and will be staffed by volunteers from the Kitsap County Department Emergency Management’s volunteer programs and local volunteer groups such as EMPACT Northwest, Bainbridge Island Medical Reserve Corps, and West Sound Free Clinic. If the facility needing assistance is a homeless shelter, the EOC may ask Peninsula Community Health Services, Kitsap’s FQHC, to assist with testing.

The EOC has written task force plans and procedures, which will be tested in a scenario-based exercise by mid-July. The EOC has also PPE for the task force and is currently working on setting aside a mission-ready supply package for the task force.

The EOC also has a reserve of COVID-19 testing supplies reserved for congregate living settings that could potentially be also used for workplace settings. The EOC has approximately 1,400 kits stored onsite.

- c. Any community or state resources relied upon to conduct these investigations.

KPHD would primarily rely on its staff to conduct investigations. If local and regional resources do not meet KPHD's outbreak investigation needs, then KPHD would request assistance from DOH.

John Wiesman, DrPH, MPH
Secretary of Health

June 1, 2020
Date

ATTACHMENT 1

HEALTH OFFICER RECOMMENDATION LETTER

June 18, 2020

Mayor Rob Putaansuu, Chair
Kitsap Public Health Board
c/o Kitsap Public Health District
345 6th Street, Suite 300
Bremerton, Washington 98337

Re: Kitsap County Request to Move from Phase 2 to All Phase 3 Mitigation Strategies of the Governor's Safe Start Plan

Dear Chair Putaansuu:

Please accept this recommendation letter to support Kitsap County's move to All Phase 3 Community Mitigation Strategies of the Governor's Safe Start Plan. Kitsap has been fortunate to retain low levels of COVID infection. Please find Kitsap's metrics in the following table. Kitsap exceeds or meets most of the required metrics except for median time from symptom onset to specimen collection among cases during the past week. This indicates to me that Kitsap County not only qualifies for a move to Phase 3, but also has low enough disease burden and high enough response and testing capacity to carefully move into Phase 3. This move will require an increase in personal and business responsibility to prevent disease transmission, in order to reduce the risk of a surge of COVID cases and of an increased risk of deaths from COVID.

Thank you for the thoughtful consideration of the Kitsap Public Health Board.

Sincerely, 
Susan Turner MD, MPH, MS, Health Officer

Category	Metric Description	Kitsap Metrics	Target Metrics
COVID-19 Activity	Incidence of new cases reported during prior two weeks May 31-June 13, based on specimen collection date. <i>(measured by specimen collection date, and to account for the lag in reporting,</i>	Meets Target: 4.4/100,000/14 days	Target: <25 cases / 100,000 / 14 days

	<i>the two week period starts 6 days prior to the current date)</i>		
	Trends in hospitalizations for lab-confirmed COVID-19	Meets Target: Flat compared to preceding two week period	Target: flat or decreasing
	Reproductive rate (if available)	Not available in Kitsap	Target: $Re < 1$
Healthcare system readiness	% licensed beds occupied by patients June 13, 2020	Green: 58%	Targets: Green: <80% (Yellow: 81-90%; Red: >90%)
	% licensed beds occupied by suspected and confirmed COVID-19 cases June 13, 2020	Green: 0.3%	Target: Green: <10% (Yellow: 11-20%; Red: >20%)
Testing	Average number of tests performed per day during the past week (or average % tests positive for COVID-19 during the past week)	Exceeds target: 110/day [7 cases 6/7-6/13; average 1/day; Target would be 50/day) (% positive meets target at 0.9%)	Target: 50 times the number of cases (or 2%)
	<i>Median</i> time from symptom onset to specimen collection among cases during the past week	Does not meet target-- Median =3-4 days	Target: median <2 days
Case and contact investigations	Percent of cases reached by phone or in person within 24 hours of receipt of positive lab test report	Exceeds target: 100%	Target: 90%
	Percent of contacts reached by phone or in person within 48 hours of receipt of positive lab test report on a case	Exceeds target: 86%	Target: 80%
	Percent of cases being contacted daily (by phone or electronically) during their isolation period*	Exceeds target: 93%	Target: 80%
	Percent of contacts being contacted daily (by phone or electronically) during their quarantine period*	Exceeds target: 97%	Target: 80%
Protecting high-risk populations	Number of outbreaks reported by week (defined as 2 or more non-household cases epidemiologically linked within 14 days in a workplace, congregate living, or institutional setting)	Meets Target for medium county: 5/31-6/6: 1 outbreak 6/7-7/13: 0 outbreaks	Target: 0 for small counties (<75,000), 1 for medium counties (75,000-300,000), 2 for large counties (>300,000), 3 for very large counties (>1 million)

*These two metrics call for the % of cases or contacts we have contacted daily during their monitoring period. Our data include cases/contacts with all or part of their active monitoring period during May 31-June 13, 2020. We contact all cases and contacts every day unless they tell us not to call them or the case refuses to provide a phone number for the contact. The metrics do not indicate whether we reached the person that day or not.

ATTACHMENT 2

**APPLICATION REQUEST APPROVAL OF
KITSAP PUBLIC HEALTH BOARD**

Approving the Recommendation of Kitsap Public Health Officer to Request State Secretary of Health Approval to Move Kitsap County from Phase 2 to All Phase 3 Community Mitigation Strategies Of the Governor’s “Safe Start” Plan

WHEREAS, on May 31, 2020, Governor Inslee issued his “Safe Start” proclamation to replace his expiring “Stay Home, Stay Healthy” order; and

WHEREAS, Governor Inslee’s Safe Start plan provides for a phased reopening on a county-by-county basis; and

WHEREAS, Kitsap County was previously approved to move from Phase 1 to Phase 2 on May 28, 2020; and

WHEREAS, Kitsap County has spent three weeks in Phase 2 in accordance with the Governor’s Safe Start plan; and

WHEREAS, Kitsap Public Health District has completed a state Department of Health application request to allow Kitsap County to move from Phase 2 to All Phase 3 Community Mitigation Strategies that addresses and reports on the required COVID-19 epidemiological, healthcare system, and public health response system data; and

WHEREAS, the Health Officer for Kitsap County has reviewed the application request and is recommending that Kitsap County be allowed to move from Phase 2 to All Phase 3 Community Mitigation Strategies as detailed in the Governor’s “Safe Start” plan as attached hereto; and

NOW, THEREFORE, BE IT RESOLVED, that the Kitsap Public Health Board approves the recommendation of the Health Officer of Kitsap County to move from Phase 2 to All Phase 3 Community Mitigation Strategies as detailed in the Governor’s “Safe Start” plan; and

FURTHERMORE, Kitsap Public Health Board shall forward this resolution and application request to the Kitsap County Board of County Commissioners for their consideration pursuant to DOH’s variance application instructions of May 31, 2020.

APPROVED: June 19, 2020



Mayor Robert Putaansuu, Chair
Kitsap Public Health Board

Voting Summary:

Yea 6 Nay 1 Abstaining 0 Absent 0

ATTACHMENT 3

LOCAL HOSPITAL ATTESTATION LETTERS



DEFENSE HEALTH AGENCY
NAVAL HOSPITAL
ONE BOONE ROAD
BREMERTON WA 98312-1898

6000
Ser 09HR/20U0520
June 17, 2020

Dr. Susan Turner
Kitsap Public Health District
Norm Dicks Government Center
345 6th Street Suite 300
Bremerton, WA 98337-1866

Dear Dr. Turner:

SUBJECT: COUNTY VARIANCE PLAN MOVING FROM PHASE 2 TO PHASE 3

In accordance with the State of Washington's Department of Health guidance related to coronavirus disease 2019 (COVID-19) County Variance Plans: Moving from Phase 2 to Phase 3 memorandum dated June 1, 2020, the following attestation for Naval Hospital Bremerton (NHB)/Navy Medical Readiness Training Command (NMRTC) Bremerton is submitted.

- a. NHB/NMRTC Bremerton has a 20 percent surge capacity for Labor and Delivery patients, including Labor and Delivery patients who are COVID-19 positive.
- b. NHB/NMRTC Bremerton has the minimum requirement of a 14-day supply on hand of personal protective equipment (PPE), to include N-95 respirators, surgical masks, face shields, gloves and gowns.
- c. NHB/NMRTC Bremerton is not currently employing PPE conservation strategies.

My point of contact is Dr. Dan Frederick, Regional Public Health Emergency Officer, who may be reach at (360) 475-4808 or daniel.e.frederick4.civ@mail.mil.

Sincerely,


S. J. JOHNSON
Captain, MSC, U.S. Navy
Director

From: Matthew C. Wheelus <Matthew.Wheelus@harrisonmedical.org>
Sent: Tuesday, June 16, 2020 5:00 PM
To: Susan Turner
Subject: Attestation for Phase 3

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June 16, 2020

State of Washington Department of Health
P.O. Box 47890
Olympia, WA 98504-7890

Subject: Attestation for COVID-19 County Variance Plan: Moving from Phase 2 to Phase 3

To whom it may concern,

Harrison Medical Center attests to the following:

1. We are reporting to WA Health
2. We are using PPE conservation strategies, and certify that no staff person is wearing any one N95 respirator or surgical mask for longer than one shift, and are following PPE guidance on reuse or extended use in this guidance:

<https://www.doh.wa.gov/Portals/1/Documents/1600/coronavirus/PPE-Reuse.pdf>.

Sincerely,

Matthew C. Wheelus
VP of Operations/Chief Operating Officer
St. Michael Medical Center

2520 Cherry Avenue, Bremerton, WA 98310 | MS 300-01 P 360-744-4986 | F 360-744-6515
matthew.wheelus@harrisonmedical.org
matthewwheelus@chifranciscan.org
www.chifranciscan.org
www.NWhealthy.org

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ATTACHMENT 4

**TRANSMITTAL LETTER AND APPLICATION REQUEST APPROVAL
OF COUNTY BOARD OF COMMISSIONERS**



KITSAP COUNTY BOARD OF COMMISSIONERS

Efficient, accessible and effective county services

Robert Gelder
DISTRICT 1

SENT VIA EMAIL ATTACHMENT

Charlotte Garrido
DISTRICT 2

June 19, 2020

Edward E. Wolfe
DISTRICT 3

Dr. John Wiesman, DRPH
Washington State Secretary of Health
secretary@doh.wa.gov

Re: Application for Kitsap County to Move from Phase 2 to Phase 3

Dear Secretary Wiesman:

Please find enclosed Kitsap County's application to move from Phase 2 to Phase 3 – all community mitigation strategies per Safe Start Washington - Phased Reopening County-by-County.

Our enclosed application and extensive narrative, authored by the Kitsap Public Health District, details Kitsap's abilities to meet or exceed the criteria outlined in the June 2, 2020 application instructions for COVID-19 activity, health care system readiness, testing, case and contact investigation, and protecting high-risk populations. As of today, Kitsap County has less than twenty-five (25) COVID-19 cases per 100,000 population over the past three (3) weeks.

Reaching this milestone has been a community effort and we extend our thanks and appreciation to the Kitsap Public Health District, our emergency management professionals, area hospitals and medical professionals, the cities of Bremerton, Port Orchard, Poulsbo, Bainbridge Island and the unincorporated communities in Kitsap. Their combined efforts to keep current on developing COVID issues and educate and inform residents has been integral to our reaching this point in recovery. We also appreciate the business community that has embraced and implemented best practices to ensure the safety of their customers throughout the phased reopening of Kitsap County.

Thank you for all your efforts to ensure the health and safety of Washington residents. If you have any questions regarding the application, please feel free to contact Kitsap Public Health District Administrator Keith Grellner at keith.grellner@kitsappublichealth.org

Sincerely,

Charlotte Garrido, Chair
Commissioner, District 2

Edward E. Wolfe
Commissioner District 3

Robert Gelder
Commissioner, District 1

Cc: Kitsap Public Health Board
Keith Grellner, Kitsap Public Health District Administrator

RESOLUTION NO. 102 - 2020

ACCEPTING THE RECOMMENDATION OF KITSAP COUNTY PUBLIC HEALTH OFFICER AND BOARD OF HEALTH TO SUBMIT A SAFE START WASHINGTON PHASE 3 APPLICATION AND DIRECTING THE COUNTY ADMINISTRATOR TO SUBMIT THE APPLICATION TO WASHINGTON STATE DEPARTMENT OF HEALTH

WHEREAS, on February 29, 2020, the Governor of the State of Washington issued Proclamation 20-05 proclaiming a State of Emergency for all counties throughout the State of Washington as a result of the coronavirus disease 2019 (COVID-19) outbreak in the United States; and

WHEREAS, on March 23, 2020 the Governor of the State of Washington issued Proclamation 20-25 which established the "Stay Home Stay Healthy" order prohibiting all people from leaving their homes or participating in gatherings and making non-essential trips; and

WHEREAS, on May 1, 2020 the Governor extended the Stay Home Stay Healthy proclamation until May 31st and launched Safe Start-Stay Healthy, Washington's Phased Reopening plan which established a four phased reopening of the state on a county by county basis; and

WHEREAS, on May 28, 2020, Kitsap County's application for variance to move to move from Phase 1 to Phase 2 was approved by the Washington State Department of Health (DOH); and

WHEREAS, as county must be in a phase for at least three weeks before applying to move to the next phase, Kitsap County is eligible to make application to move to Phase 3 on June 18, 2020; and

WHEREAS, the health officer of the Kitsap Public Health District has reviewed localized case statistics for the prior three weeks and metrics regarding healthcare system readiness, testing, case and contact investigations, and protecting high risk populations as required by the instructions for Moving from Phase 2 to Phase 3 and finds that Kitsap County meets the criteria necessary to support making a request to the Washington State Secretary of Health to implement all of Phase 3 modifications, and the Kitsap Board of Health has voted to approve the application; and

WHEREAS, attached hereto is a true and accurate copy of the Kitsap Public Health District Health Officer's signed recommendation and detailed application to move to the next phase, and the Board of Health's Resolution approving the recommendation and application indicating majority approval.

NOW, THEREFORE, the Kitsap County Board of County Commissioners RESOLVES as follows:

1. The Board supports the health officer and Board of Health's recommendations and agrees that Kitsap County should submit the request and detailed application

materials to the Washington State Secretary of Health for Kitsap County to implement all of Phase 3 modifications of Washington's Phased reopening plan.

2. The Board directs that the Kitsap County Administrator submit to the Washington State Secretary of Health the Health Officer's signed recommendation and detailed application to move to Phase 3, the Board of Health's Resolution approving the recommendation and application, and this Resolution of the Board together with the documentation listed in Washington State Department of Health's Instructions for COVID-19 County Safe Start Application: Moving from Phase 2 to Phase 3.
3. The Board encourages all residents to continue to wear masks in public and in the workplace, practice social distancing and proper hygiene to aid in curtailing future outbreaks and to keep themselves and their friends and family members safe and healthy.

DATED this 19th day of June, 2020.

**BOARD OF COUNTY COMMISSIONERS
KITSAP COUNTY, WASHINGTON**

Yea ___ Nay ___ Abstain ___ Absent

Charlotte Garrido

CHARLOTTE GARRIDO, Chair

Yea ___ Nay ___ Abstain ___ Absent

Robert Gelder

ROBERT GELDER, Commissioner

Yea ___ Nay ___ Abstain ___ Absent

E.E. Wolfe

EDWARD E. WOLFE, Commissioner



ATTEST:

Dana Daniels

Dana Daniels, Clerk of the Board

ATTACHMENT 5

SURGE CAPACITY RESPONSE LETTER FROM DEPARTMENT OF EMERGENCY MANAGEMENT

KCDEM

KITSAP COUNTY DEPARTMENT OF EMERGENCY MANAGEMENT

Elizabeth F. Klute, CEM
Director



KITSAP COUNTY
EMERGENCY MANAGEMENT
COUNCIL - 2020

Kitsap County
Commissioner
Edward E. Wolfe, Dist. 3

City of Bainbridge Island
Councilmember Kol Medina

City of Bremerton
Mayor Greg Wheeler
Council Vice-Chair

City of Poulsbo
Mayor Becky Erickson
Council Chair

City of Port Orchard
Mayor Rob Putaansuu

Main Offices
911 Carver Street
Bremerton, WA 98312
360.307.5871
Fax: 360.478.9802
dem@co.kitsap.wa.us
www.kitsapdem.org

June 15, 2020

Mr. Keith Grellner, RS
Administrator, Kitsap Public Health Board
Executive Secretary
Kitsap Public Health District
345 6th St., Suite 300
Bremerton, WA 98337

Dear Keith,

The purpose of this letter is to reconfirm that the Kitsap County Department of Emergency Management is committing to assist Kitsap Public Health District's COVID-19 contact tracing work for surge capacity on an as-needed basis.

We are committing up to 6 FTE to help do contact monitoring for persons who have been requested to isolate or quarantine by KPHD until further notice.

We are both excited and happy to help advance our community's efforts towards moving to Phase 3 on our Pathway to Recovery from the COVID-19 pandemic.

Sincerely,

Elizabeth F. Klute, CEM
Director

EFK/mm

ATTACHMENT 6

**ISOLATION AND QUARANTINE SUPPORT LETTER FROM
KITSAP COUNTY DEPARTMENT OF HUMAN SERVICES**



Department of Human Services

Doug Washburn
Director

**KITSAP COUNTY
DEPARTMENT OF HUMAN
SERVICES**

Richard VanCleave
Deputy Director
Phone: 360-337-4839

Hannah Shockley,
Office Supervisor
507 Austin Drive
614 Division Street, MS-23
Port Orchard, WA 98366
Phone: 360.337.7185
Fax: 360.337.5721

Developmental Disabilities
Kelly Oneal, Coordinator
Phone: 360.337.4624

Behavioral Health
Stephanie Lewis, Administrator
Phone: 360.337.4886

**Mental Health/Chemical
Dependency/Therapeutic Court**
Gay Neal, Coordinator
Phone: 360.337.4827

**Substance Abuse Prevention/
Treatment and Youth Services**
Laura Hyde, Coordinator
Phone: 360.337.4879
Substance Abuse Prevention
Deanne Jackson, Prevention
Coalition Coordinator
Phone: 360.337.4878

**Aging & Long-Term
Care/Senior Information &
Assistance**
Givens Community Center
1026 Sidney Avenue, Suite 105
614 Division Street, MS-5
Port Orchard, WA 98366
Phone: 360.337.7068
1.800.562.6418
Fax: 360.337.5746
Stacey Smith, Administrator
Phone: 360.337.5624

**Community Development
Block Grant**
Norm Dicks Government Center
345 6th Street, Suite 400
Bremerton, WA 98337
Fax: 360.337.4609
Bonnie Tufts, Coordinator
Phone: 360.337.4606
Housing and Homelessness
Kirsten Jewell, Coordinator
Phone: 360.337.7286

Kitsap Recovery Center
Outpatient Services:
1026 Sidney Road
Port Orchard, WA 98366

Inpatient and Detox Services:
661 Taylor Street
Port Orchard, WA 98366
Fax: 360.377.7027
Keith Winfield, Clinical Manager
Phone: 360.337.4625

Workforce Development
1300 Sylvan Way
Bremerton, WA 98310
Elizabeth Court, Director, OWDA
Phone: 360.337.4767

Veterans Assistance
Andrew Sargent, Coordinator
Phone: 360.337.4811

June 15, 2020

Dr. Susan Turner, Health Officer
Keith Grellner, Administrator
Kitsap Public Health District
345 6th Street, Suite 300
Bremerton, WA 98337

Dear Dr. Turner and Mr. Grellner,
Kitsap County Human Services deeply appreciates the continued leadership and guidance you and your staff are providing to the Kitsap community.

We look forward to continued collaboration with Kitsap Public Health District (KPHD) as we move from Phase 2 to Phase 3 of the Safe Start reopening plan. I want to offer our full support to the KPHD efforts to provide intensive isolation and quarantine assistance as part of COVID case and contact investigations. Kitsap County Human Services has developed several contacts proven to be effective in providing for those individuals' needs, and will work with KPHD to establish systems and referral partners to provide wrap-around services to assist individuals to remain home for the duration of their isolation or quarantine.

Thank you again for your steady leadership and commitment to the citizens of Kitsap County.

Sincerely,

Doug Washburn

Doug Washburn
Director

