

**KITSAP PUBLIC HEALTH BOARD
MEETING SUMMARY
Finance Committee
October 24, 2017**

The meeting began at 10:09 a.m.

Board Members Attended: Mayor Becky Erickson, Mayor Patty Lent, Commissioner Charlotte Garrido.

Staff Attended: Angie Berger, Katie Eilers, Keith Grellner, Melissa Laird, Susan Turner, Jim Zimny.

SUMMARY

In summary, the Health District and the Finance Committee reached the following understandings/agreements:

- Even though the Health District currently shows a \$680,000 deficit, the Committee is supportive of the budget and the organization/staffing level proposed for 2018.
- The Committee is strongly opposed to making any program cuts for 2018.
- The Committee supports using reserves to balance the budget, but wants to limit, as much as possible, the amount of reserves used (i.e., they would like to see the Health District continue to try and reduce the deficit through increased revenues and process improvement).
- The Committee recommends that the Health District pursue an increase in the base hourly rate for EH fees, and the Committee supports amending the EH Fee Schedule for these programs --- respective to the new hourly rate --- through a multi-year phased process. The Committee recommends phasing in the increase in the base hourly rate over two years (2018 and 2019). The Committee also recommended adding an automatic escalator to the fee schedule, reflecting the annual CPI, to keep the fee schedule more current with rising costs. The automatic CPI escalator would be in effect for years three through 10 (2020 – 2026).
- The Committee directed the Health District to present the draft 2018 Budget, finance committee recommendations, and EH fee proposal to the full Board during the November meeting. Additionally, the Committee directed the Health District to be prepared to bring the EH Fee schedule adjustment and the final budget to the Board's December meeting for possible approval at that time.